

**Village of Princeville  
Minutes of the Regular Board Meeting  
September 22, 2020 7:00 PM**

**Due to the Governor's Executive Order regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this meeting was held at the Princeville Village Hall and included a Zoom meeting option. The public was invited to attend in person, as the number of individuals in the board room allowed, or attend via Zoom.**

**Download [zoom.us/join](https://zoom.us/join), when prompted to enter the Meeting ID 232 156 7958, Passcode bu3YrS, then click ask to join. Prior to the meeting, you could also submit a public comment by email to the Village Hall at [villagehall@princeville.org](mailto:villagehall@princeville.org) and insert in the subject line of the email, "Public Comment for Meeting September 22, 2020".**

**Roll Call**

Roll Call showed the following board members were physically present: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Trustees through Zoom: President Troutman

A quorum was present for the meeting.

Other Village members physically present: Superintendent of Public Works C. Gardner and Julie Delbridge

Others present through Zoom:

Others present: Deputy Gabriel Martinez

**Police Report**

Deputy Martinez said he had received some complaints about juveniles, particularly in the evening. Deputy Martinez stated the Village park signs say "sunrise to sunset". He asked for input as to when he should ask people to leave the park. President Troutman suggested giving them an hour, or so, after sunset, to make sure they have left the park(s).

**Treasurer's Report**

Julie Delbridge shared a sample of what she has been working on with the new software. The report is a work in progress but does have the true budget numbers on it, including May through the end of August. At next meeting, she plans to have the report updated completely. She is waiting on the audit report, so that the report shows ending correctly at the end of April 2020.

The Village received a phone-call from IDOT about our GATA-report. They would like reports from 2018 – 2020, including all expenses. (If the Village were to receive a grant from Rep. Spain's office, a GATA-number would be required.) GATA stands for "grant accountability and transparency act" through the State of Illinois.

Trustee Gilroy made a motion to hold off on approving the Treasurer's report until the first week of October. The Board will vote on it the. Trustee Delbridge seconded the motion.

All in favor, Aye. All opposed, Nay.

Motion carried.

## **Paying Additional Bills**

Julie Delbridge presented the bills.

Trustee Delbridge made a motion to approve paying the bills in the amount of \$60,138.86. Trustee Wilson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

## **Consider and Vote on Changing Village Hall and Water Treatment Plant Locks to Key Card**

Superintendent Gardner presented quotes from Allied Lock and Safe and Thompson Electric Co.

The quote from Thompson Electric Co. did not require a monthly fee or additional modem/hardware.

Allied Lock and Safe did have an annual fee and required extra equipment.

Gardner stated that this cost could potentially be TIF eligible, if the Board decided on a quote that was between \$3K- \$5k. He mentioned that there was no value in having a keycard lock on the water treatment plant, as the public was not going in and out.

Trustee Wilson has concerns about the monthly cloud fee on the Allied Lock and Safe quote. He also reminded the board that there was talk about budgeting for ADA compliant work, including disabled access to the front door. When that happens, the Village should think about a key card entrance then, rather than doing something now.

A motion was made by Trustee Delbridge go with Thompson Electronic Co. – Project #1 and 2 dozen key phones. (Project #1 included Card Access Control for the East Side entry door, \$3,290.00. Key fobs are \$9.00 each, ordering twelve (12), for a total of \$108.00. Total estimate project cost \$3,398.00.) Trustee Wilson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

## **Committee Reports**

Personnel committee – President Troutman said that the personnel committee met tonight.

President Troutman Would like to set up a follow-up finance committee on October 15<sup>th</sup>. (Tentatively scheduled for 6:00 PM.)

## **Any Action Regarding Committee Reports**

None.

## **Past Due Water Bill Review**

The past due water bill list was reviewed.

Last day to pay the 30 day past-due is Thursday. Shut-off day could be Friday morning. The tenant will have to pay turn-on fee regardless of when the water is turned back on.

## **Building Permits**

- 119 E. South – Extend front porch
- 317 N. Walnut St. – Demolish and remove garage

## Report from the Superintendent of Public Works

- Steve and Brian were in Geneva, IL for waste-water class. They will take their exams in the beginning of October.
- Water-plant – normal canning factory usage.
- Evans St. house – installed a new lock
- Solicitors permit required – ordered some signs
- Power at South Park – Ameren – not sure we can run it off pole, since the Village doesn't own the pole (for cameras) Could possibly get power out of restroom but would need to go underground.
- Superintendent Gardner will talk/meet with the Troutman Park Board, to see what their interests are about mowing Troutman Park.
  - Sarah Cordis mentioned the need to make the bike route, through town, easier to navigate. Trustee Wilson will look into this with IDNR and Rock Island Trail. Gardner said the Village had talked about doing a stencil type icon on the pavement.
  - Trustee Peterson told Gardner about a street light that may be burning out. He also said a citizen in town asked about a 'dead-end' sign on their street. Gardner said it might be gone, but will look into it.

## Any Other Business to Be Brought Before the Board

President Troutman stated that if the Village knew anyone who rode ATVs, to remind ATV users that they are not to ride on state highways. Village is being watched.

Trustee Delbridge asked about the status of the Tri-County Regional Planning process. President Troutman will follow-up with Ray Lees.

Julie Delbridge mentioned Halloween trick-or-treating hours. Haskell-Hott Funeral Home will not be doing their Trunk-or-Treat this year. PCA is still planning to serve hot dogs. The Village Board sets the trick-or-treating hours. More discussion about this will take place at the October 5<sup>th</sup> meeting.

## Adjourn

Trustee Delbridge made a motion to adjourn at 08:00 PM. Trustee Peterson seconded the motion.

All in favor, Aye. All opposed, Nay.

Motion carried.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk