

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**September 18, 2018 7:00 p.m.**

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

**ROLL CALL**

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Gilroy. A quorum was present for the meeting. Other Village members present: Superintendent of Public Works Gardner, Clerk Wilson, and Assistant to Treasurer J. Delbridge.

**MINUTES**

**Police report:** Peoria County Deputy Sheriff Hankins advised the Board there were continued issues with children not adhering to the curfew established within Village limits, under Village Ordinance 13-09-06, and Officer Hankins wrote several ordinance violations.

**Paying of August 2018 additional bills:** August 2018 additional bills distributed to the Board by Assistant Treasurer J. Delbridge. Additional bills for August 2018 totaled \$15,171.52. Trustee Delbridge made a motion to approve paying of August 2018 additional bills, as printed, with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Gilroy.

President Troutman declared the motion passed.

**PCA report:** Not present.

**Princeville Lions Club to speak to the board:** Janet Rasmussen, President of the Princeville Lions Club; Jane Martin, Secretary of the Princeville Lions Club; and Trudy (last name unknown) spoke to the Board. Ms. Rasmussen advised the Lions Club is a service group: cooks for all football games and organizations; as well, holds pancake breakfast at Princeville Heritage Days. Ms. Rasmussen advised this year the Princeville Lions Club provided \$1,000.00 to sponsor a little league team; donated \$1,000.00 to the Akron-Princeville Ambulance, cooked for numerous organizations without charge; cooked for the blind center; cooked for the honor flight with almost 1,200 people in attendance; and cooked breakfast for Farm Bureau. Ms. Rasmussen advised at Princeville Heritage Days the Princeville Lions Club does \$12,000.00 to \$15,000.00 on a good year after expenses of approximately \$4,800.00 to \$5,000.00; and, Ms. Rasmussen advised volunteers work 30 to 40 hours during this event and additional hours to prep. Ms. Rasmussen advised profits for the Princeville Lion Club from the 2018 Princeville Heritage Days was approximately \$2,500.00, and Ms. Rasmussen noted this was due to adverse weather. Ms. Rasmussen advised the Board this was the first year the Princeville Lions Club was asked to pay \$1,900.00 for rental of tents and was looking to the Board to support paying of rental of tents. Trustee Sutherland noted this was a good organization and recommended the Board have the Finance Committee review the request

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**Princeville Lions Club to speak to the board** (continued): from the Princeville Lions Club. Trustee Sutherland recommended the Board consider helping fund the costs of the tents. Trudy advised the Princeville Lions Club also helped to pay for hearing aids and eyeglasses for those that could not afford to purchase. President Troutman advised the Finance Committee would hold a meeting on October 1, 2018 and would add to the agenda to discuss about assisting the Lions Club with the tent cost, and Ms. Rasmussen noted if the Princeville Lions Club could receive word by February 2019 would appreciate same.

**Peggy Delbridge to address the board with estimates on her cemetery project:** Peggy Delbridge distributed as a packet to the Board several estimates to purchase materials for a cemetery directory but could not locate costs on a shadow box. Ms. Delbridge advised high school students at Princeville High School would do the blueprints and the work. Ms. Delbridge inquired to Superintendent of Public Works Gardner if the students could utilize the steel forms and if possible for Village to provide funds for the cemetery directory. Ms. Delbridge advised the Board scheduled to meet with the Cemetery Committee and Princeville Township in regard to project. President Troutman inquired if Ms. Delbridge had spoken with LaHood Cement, and Ms. Delbridge responded, advising would attempt to obtain an estimate from LaHood Cement. President Troutman inquired if any other ideas on fundraising so Finance Committee could discuss? President Troutman also inquired what steps Princeville Township or Ms. Delbridge was going to do about securing additional funds for the project, and Ms. Delbridge responded, advising had not yet done. Trustee Sutherland inquired if there were any TIF funds available for the project, and President Troutman responded, advising uncertain if the cemetery would be in a TIF district. Superintendent of Public Works Gardner advised Ms. Delbridge there is set amount of monies set aside each year to consider projects and may not be this year but possibly next year. President Troutman again recommend Ms. Delbridge discuss this project with the Princeville Township and Cemetery Boards.

**Heidi Coats/Andrew Coats to address the board about speed on Edwards Avenue:** Andrew Coats spoke to the Board advising there are approximately 12 children that reside in homes on Edwards Avenue and was asking Board to consider reduction of speed at north corner of Edwards Avenue to 15 miles per hour due to cars consistently speeding in this area. Trustee Haley inquired if potential for yield sign in the area, and Mr. Coats responded, no. President Troutman inquired if possible a sign at the curb, and Mr. Coats advised possibly a "SLOW, sign could be placed at the curb. Superintendent of Public Works inquired if the vehicles speeding on this road did not reside on the road, and Mr. Coats responded, advising, not really. Superintendent of Public Works Gardner advised would look into a speed sign. Officer Hankins offered to observe at the area in question, and Mr. Coats responded, advising, not much occurring on the road but welcome Officer Hankins to observe. Officer Hankins inquired if Mr. Coats had description of any the vehicles that consistently speed in this area, and Mr. Coats responded, advising, green Dodge Dakota. Superintendent of Public Works Gardner will look into placing a sign to deter speeding in the area of concern.

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**Approve amended ordinance on usage of Golf Cart, UTV and ATV within Village limits:** Trustee Haley made a motion to approve an ordinance amending Golf Carts, Recreational Utility Vehicles and All-Terrain Vehicles within Village limits with a second by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Gilroy

President Troutman declared the motion passed and assigned Ordinance 18-09-01.

**Consider and vote to establish ordinance “Governmental Lease-Purchase Agreement”:** President Troutman advised Trustee Gilroy had found a deal to purchase equipment over five (5) years with a zero (0) percent interest rate; therefore, it was being inquired why Village would pay five (5) percent interest to lease equipment. Superintendent of Public Works Gardner advised Village is leasing equipment so there are no maintenance issues that would need to be addressed by Village/Board. Superintendent Gardner noted the first (1<sup>st</sup>) lease payment would not be due until the end of the year. Trustee Delbridge made a motion to approve the ordinance authorizing a lease-purchase agreement with Caterpillar Financial Services for acquisition of a new track loader. Motion seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Gilroy

President Troutman declared the motion passed and assigned Ordinance 18-09-02.

**Consider and vote to approve Julie Delbridge to move to 30 hours per week, as needed:** President Troutman advised Board that Julie Delbridge was progressing into the position of Treasurer and, as the transition date moves closer, it is being recommended to move Mrs. Delbridge to 30 hours a week and possibly starting Mrs. Delbridge full time on January 1, 2019 but Board could consider full time at a later date/time. Trustee Haley made a motion to move Julie Delbridge to 30 hours per week, as needed, with a second by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Gilroy

Abstain: Trustee Delbridge (Reason: Spouse of Julie Delbridge)

President Troutman declared the motion passed.

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**Committee reports:** Finance Committee: President Troutman advised the Finance Committee would meet on October 1, 2018, in order to discuss tabled items, and Finance Committee will invite MCO Sullivan to the meeting in order to ensure have correct information.

Property Committee: Trustees Geiger, Delbridge, and Ehnle advised the Property Committee met to review and discuss realtors with interests to market and sell lots at Aten Acres. Steve Bogart with Adam Merrick and Kim Ely with ReMax expressed interests. Trustee Delbridge inquired if realtor is familiar with TIF lawyers. Trustee Ehnle stated Realtor Bogart indicated in current market it would take approximately 1 ½ to 2 years to turn lots at Aten Acres. Trustee Ehnle advised Realtor Bogart indicated would continue with \$3,000 commission. Trustee Delbridge stated Realtor Bogart would split commission 50/50 if with a dealing with a non-MLS realtor. Trustee Ehnle indicated Realtor Bogart advised there would be no annual contract. Committee advised Realtor Bogart can get information out to approximately 250 realtors and would look to market the town and schools. Trustee Geiger stated advantage of a bigger realtor is having larger client base. Property Committee recommended going with Steve Bogart with Adam Merrick. Trustee Ehnle advised Mary Ellen met with Property Committee about it not being fair in paying \$10,000.00 more for property than current prices on lots at Aten Acres, Phase 6. President Troutman advised Mrs. Ellen was explained the reason Board could not consider.

**Any action regarding committee reports:** Trustee Delbridge made a motion to approve utilizing Steven Bogart with Adam Merrick to market and sell lots at Aten Acres with contingency of TIF Attorney approval. Motion seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Gilroy

President Troutman declared the motion passed.

Trustee Delbridge made a motion to accept use of the Certificate of Occupancy, as presented to Board, with a second by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Gilroy

President Troutman declared the motion passed.

**Review of past due water bills:** Assistant Treasurer Delbridge distributed the Overdue Water Bill report as of September 18, 2018 to the Board. Superintendent of Public Works Gardner noted may need to send landlord for property at 206 W. High Street a letter about shutting off water service. Trustee Geiger inquired if property

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**Review of past due water bills** (continued): owner at 701 E. Woertz Road had called to make payment, and President Troutman responded, advising, property owner had called several months ago but nothing done since. Trustee Haley noted the overdue water bills were down to almost \$744.00 with not taking in to account the two property owners with the highest overdue water bills.

**Building permits:** None.

**Dan Cordis to speak to Board about sign at Brockway Hills:** Attorney Dan Cordis spoke to Board advising would like to put sign up at entrance to Brockway Hills stating Brockway Hills. Attorney Cordis advised the Board the sign would be eight (8) feet long and made from stone and iron. Attorney Cordis stated the sign would look nice in median in middle but to ensure vision of drivers approaching the intersection the sign would be placed about half way back from median. Trustee Delbridge inquired if there could be any potential problems with snowplowing at this location, and Superintendent of Public Works Gardner responded, no. Superintendent of Public Works Gardner advised Attorney Cordis is looking for permission to build the sign. President Troutman inquired as to who would continue on maintenance of sign and who would insure it, and Attorney Cordis responded, advising, did not think about who would maintain the sign but believed it would require little maintenance. Trustee Geiger recommended the Board receive something in writing with regard to the responsibility of maintenance to the sign and who would be required to insure it. Trustee Geiger made a motion to approve allowing Attorney Cordis to put a sign up stating, Brockway Hills, eight (8) feet long and made from stone and iron, approximately, approximately half way back in the median to the entrance of Brockway Hills, but contingent upon Board receiving a letter with regard to the Village not being responsible for the maintenance or insurance on the sign. Trustee Delbridge seconded the motion.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Gilroy

President Troutman declared the motion passed.

**Report from Superintendent of Public Works:** Superintendent of Public Works Gardner advised the Board of the following:

- Cottage Grove: Eighty-Five (85) percent of the concrete work completed. Superintendent of Public Works Gardner advised contractor will begin asphaltting the road, with weather permitting, around September 19, 2018. Superintendent of Public Works Gardner also advised contractor had a few add-ons:
  - Curb/Sidewalk: Tear out and replace approximately 200 feet of curb and sidewalk on east side of road as sidewalk had bucked due to a tree in the area.
  - Extend concrete: Approximately 25 feet out from Cottage Grove to main road.
  - Residential Driveway: Fix the exit portion of a driveway at residence due to road work being conducted.
- Superintendent of Public Works Gardner anticipated the additional add-ons would be approximately \$5,000.00 and Cottage Grove could potentially be open with weather permitting by next week.
- Seneca Foods: Prime canning season utilizing approximately 800 to 850 gallons of water a day.

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**Report from Superintendent of Public Works (continued):**

- Water Meters: Contractor waiting on three (3) signatures within their organization to begin work.
  - Water meters ordered.
  - Public meeting set for next week.Trustee Delbridge inquired if this would be a town meeting or something put in newspaper, and Superintendent Gardner responded, newspaper.  
Trustee Haley stated it would be beneficial to hold a public meeting, and Superintendent Gardner responded, to advise of date.  
Trustee Ehnle inquired if representatives from the water meter service would be at the public meeting, and Superintendent Gardner responded, no.
- Princeville Aquatic Center: Swimming pools are closed down and will begin to winterize them next week.
- Steven Janssen: Obtained Class D Water Certification and currently in 3<sup>rd</sup> of 4<sup>th</sup> class for Waste Certification.
- Stevens Square Park: Landscape work being done by employees of Public Works.
  - Distributing Peonies removed and concern brought up by resident due to Peonies being original Peonies from Princeville.
  - Received positive comments about aesthetics at park.
  - Fir tree dying cut down and plaque memorial for World War II at location. Steve Janssen will purchase a tree to put in location and will move plaque to where tree is placed; Ruth Coats about fundraiser for tree.  
Trustee Delbridge inquired on the cost to purchase a mature tree, and President Troutman responded, advising, Pine Oaks cost about \$850.00.

President Troutman noted receiving several positive comments about the work the new Public Works' employees are doing around the Village.

Trustee Delbridge inquired if it would be another week of traffic being diverted due to construction at Cottage Grove, and Superintendent of Public Works Gardner responded, yes, but roadwork would be done by end of next week with weather permitting same.

Superintendent of Public Works Gardner advised giving out dirt and millings that came from roadwork at Cottage Grove, while using some around town, and Superintendent of Public Works Gardner requested to be advised if knew of anyone needing some of the millings or dirt. Trustee Ehnle inquired if the dirt or millings could be utilized at the parking lot by the Schools' unit office, and Superintendent of Public Works Gardner responded, probably not, as it would have required it go down prior.

**Any additional business to be brought before the Board:** Mike (last name not provided), a Sexton at the Princeville Cemetery, spoke to Board advising has spent approximately \$7,000.00 to have graveyard digitally mapped but is currently working on verifying where plots are in cemetery. Mike was hired to do mowing at cemetery. Mike advised lots of work still needs done at cemetery. Mike is looking for a volunteer with tractor to do some work at cemetery. Mike noted patch work would be done on roads in cemetery and tar and chip of some of the roads as needed. Mike stated the sidewalk on the north side of cemetery is in bad shape, and it was Mike's understanding the sidewalk belonged to the Village. Superintendent of Public Works Gardner responded, advising Mike, the Village did in fact own that sidewalk as it was annexed to Village.

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**Any additional business to be brought before the Board:** Mike advised meeting with a company on plotting. Mike also advised attempting to secure WIFI for the cemetery. Mike stated if there were any volunteers looking to help out with work at cemetery to advise. Trustee Sutherland noted Mike and Peggy (last name not provided) do a lot of work at the cemetery. Mike noted digital mapping is currently being done of the cemetery and shared to the Board, via cell phone, some of the work currently completed. Mike stated once digital mapping complete that anyone could look cemetery plots on a cell phone. Superintendent of Public Works Gardner inquired to Mike if contact was made with Township in regard to Township's road patch schedule as could probably get a better price if done all at once. Superintendent of Public Works Gardner recommended Mike check with representative at German-Bliss in regard to use of a tractor, and Mike responded, advising had checked with representative at German-Bliss but apparently some changes there so it was not addressed. President Troutman recommended Mike get with Superintendent of Public Works Gardner in Spring 2019 about seal coating and see if there may be better pricing at that time.

**Adjournment:** Trustee Haley made a motion to adjourn the Regular Board Meeting; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Gilroy

President Troutman declared the motion passed and meeting adjourned at 8:23 p.m.

Respectfully Submitted,

*Spencer Wilson, Village Clerk*  
*Village of Princeville, Illinois*