

Village of Princeville
Minutes of the Regular Board Meeting
October 4, 2021 7:00 PM

Per Ordinance 2021-06-02, and as the Village President has determined that in-person attendance may be imprudent or impractical due to the pandemic, remote access will be available for attendance of the below meeting. To attend remotely, go to zoom.us/join. Enter Meeting ID: 892 1843 8743 Enter Passcode: X00rZb Or to attend the meeting by phone, dial, 312-626-6799, Enter Meeting ID: 892 1843 8743 Enter Passcode: 776766

Roll Call

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Others Present: Julie Delbridge, Superintendent Chad Gardner and Deputy Martinez

Others Present via Zoom: None

A quorum was present for the meeting.

Public Comment Period

None.

Police Report

Deputy Martinez did not have anything to report. He will keep an eye out for speeders and those who may be running stop signs.

Approve the Minutes as Published

Trustee Delbridge made a motion to approve the September 7th and September 21st minutes as published, with a few minor corrections to the September 7th meeting. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Treasurer's Report

Julie explained that payroll will clear out in October. The next payroll will be the Trustee checks and any stipend pays to Village employees.

Trustee Delbridge asked about the "VOID" business. (It was a name change in the system. Julie has modified the entry to say, 'Do Not Use'.)

Trustee Gilroy made a motion to approve the Treasurer's Report. A second was made by Trustee Delbridge.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Paying of Bills

Superintendent Gardner commented on a few of the larger expenses – Hawkins, Water Solutions, and Harn R/O which are directly related to the canning company/water usage.

Trustee Delbridge asked about the tire expenditure. These were for the leaf sweeper.

Trustee Delbridge made a motion to approve the paying of the bills in the amount of \$90,593.68. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Municipal Code Officers Report

President Troutman gave the Municipal Code Officer's (MCO) Report. He stated the bank has cleaned up the property at 515 North Santa Fe. There are a few properties in town that are constant issues/repeat offenders.

Trustee Delbridge asked about the Alcoa property, and wondered why it was not listed on the MCO Report. President Troutman said that the note for the Alcoa property has not been released yet. MCO Sullivan will reach out to the owners of Alcoa this week and will have more to report at the next meeting. Trustee Delbridge suggested that all properties with any notes from MCO Sullivan need to remain on the report so that Trustees do not lose sight of the properties.

Trustee Delbridge asked about the contract timeline with the property behind the laundromat. The owner has picked up a permit for demolition but has not turned it back into the Village. There is work being done at the property.

Any Action Regarding MCO Report

None.

Consider and Vote to Approve an Ordinance Pertaining to the Coronavirus Local Fiscal Recovery Fund (APRA).

Trustee Gilroy made a motion to Approve an Ordinance Pertaining to the Coronavirus Local Fiscal Recovery Fund. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Committee Reports

Trustee Delbridge was approached by a local business owner who wants to move their business within Princeville's downtown, along Main Street. The owner estimated a \$7,000 -\$8,000 move, and was inquiring about available TIF funds. The business owner would like to purchase his/her own storefront rather than pay rent. Trustee Delbridge asked the Village's TIF attorney about this, and she stated that this would be an allowable use of TIF funds. Trustee Delbridge let the business owner know that a Village TIF application would need to be filled out and returned to the Village.

President Troutman stated that there was a Police Committee meeting today, October 4th. They discussed having an increased police presence during the day within the Village. No patrol is currently being done by the Resource Officer. Rather the Resource Officer is spending all of their hours at the School District. The contract does state that the school resource officer patrol the Village 50% of the day. It's a joint expense between the Village and the School District. President Troutman suggested the School Board (or a committee of the school board) meet with the Village police committee, to discuss and review the current contract. If the School District wants to have a resource officer eight (8) hours a day, that should be a District expense rather than a joint expense. Superintendent Gardner stated that the resource officer helps with kids loading and unloading, and it would be nice to have street police

presence during drop-off and pick-up. The Resource Officer's time needs to start being documented. President Troutman will connect with Superintendent Duling on this matter.

President Troutman stated the license committee will need to meet sometime this week or early next week.

President Troutman noted that there is a Trustee vacancy and a vacant seat on the Zoning committee. The Trustee seat can be empty up until the General Election. (The Village does not have to appoint someone within a certain time-frame.)

Any Action Regarding Committee Reports

None.

Past Due Water Bill Review

The past-due water bill list was reviewed.

Building Permits.

- 615 North Veterans Drive – Dan Heinz Builders – Construct new Home
- 609 East Spring Street – Construct 6-ft wood privacy fence.

Report from the Superintendent of Public Works.

- Power issue on the South end of town – Village can do most of the work, if need be.
- Uptown sidewalks – Kevin Cooper did determine that there are sections of the sidewalk where the Village owns the property but the basement of a non-Village owned building protrudes into Village property. (This has been the case in other communities, so Kevin knows how to handle this.)
- White vinyl siding was installed on the back of the Village building
- Pool:
 - Waiting on prices for different phases/types of work the pool is in need of
 - Trustee Gilroy asked about having a pool committee meeting. Once he gets everything compiled the Committee can have a meeting.
- Safe Routes to School – there is the potential for competitive grant money to add sidewalks, to ensure safer routes to schools. (Filing deadline was October 1, 2021.) The next grant cycle is in two (2) years. (Examples of where sidewalks could be installed would be North Town Avenue out to Dollar General, etc.)
- Street striping is done.
- Estimate for Aten Acres - \$665,00 to develop eight (8) lots - \$82,000 a lot. Add power and phone to each lot, potentially \$10,000 each, for a total of \$92,000 per lot.
 - Something to consider, to potentially reduce costs, could be:
 - Is there a need for an entrance/exit out to Woertz Road? He will ask the fire department about this.
 - He will talk to Steve Klein, about potentially using TIF money for this project.
 - Eight (8) years ago it cost \$450,000 to do the first phase.
- New flags will go up next year.

President Troutman asked the Trustees for their thoughts regarding outside groups/clubs using the Village Hall during COVID for their gatherings/activities. Trustee Delbridge prefers that groups use the second meeting space, but not the board room. Trustee Gilroy suggested posting a sign on the Village doors, front and back, that masks are required. Trustee Peterson suggested that we limit usage due to the current COVID numbers.

President Troutman recommended that the Village Trustees review the COVID numbers, number of requests to use the space, and decide on a monthly basis. Trustees were in favor of no other groups/organizations using Village Hall during daytime or evening hours starting October 5th.

Trustee Delbridge stated that when the Village Hall is closed, in particular due to holidays, no outside activities are allowed then.

Superintendent Gardner was pleased with the Discover Peoria promotion, having a T-Mobile mobile unit in front of Sprinkles one night. They had a steady stream of customers. Discover Peoria is working with the Princeville Civic Association (PCA) on the Holiday Walk.

Adjourn

Trustee Delbridge made a motion to adjourn at 8:05 PM. Trustee Gilroy seconded the motion.

Yeas: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk