

Village of Princeville
Minutes of the Regular Board Meeting
October 22, 2019 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:01 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Hughes, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, and Trustee Gilroy. Absent: Trustee Peterson. A quorum was present for the meeting. Other Village members present: Clerk Wilson, Treasurer J. Delbridge, and Superintendent of Public Works Gardner.

MINUTES

Police Report: Peoria County Sheriff's Community Officer Martinez addressed the Board of the following:

- Officer Martinez advised suspicious person reported by resident within Village noting the suspect was wearing a red and white shirt but no other information at this time.

Superintendent of Public Works Gardner addressed the Board and Officer Martinez advising park lights were turned on by unknown party at South Park around 10 p.m., during a particular night when no one utilizing the park, and a resident had turned off the lights around 3 a.m. Superintendent of Public Works Gardner addressed the Board advising the lock to the lights were broken but would be looking to replace same.

Approve Minutes as published: Regular Board Meeting Minutes for September 3, 2019 and September 17, 2019 were summarized by Clerk Wilson and distributed to the Board by Treasurer J. Delbridge; as well, Joint Board Meeting Minutes of July 18, 2019 were summarized by Treasurer J. Delbridge and distributed to the Board by Treasurer J. Delbridge.

Trustee Gilroy made a motion to accept the Regular Board Meeting Minutes of September 3, 2019 and September 17, 2019, as presented, as well as accept the Joint Board Meeting Minutes of July 18, 2019, as presented. Motion seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to accept the Regular Board Meeting Minutes of September 3, 2019, September 17, 2019, and the Joint Board Meeting Minutes of July 18, 2019, as presented.

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Approve Treasurer's Report: Treasurer's Report distributed to the Board by Treasurer J. Delbridge. Treasurer J. Delbridge addressed the Board of the following:

- Received \$15,450.00 for the sale of property at 521 W. Spring Street;
- Check forthcoming in the amount of \$20,000.00 forthcoming for the sale of another property on Spring Street;
- Financial Report for Village of Princeville would be posted in the *Weekly Post*;
- Annual Financial Report approval would be needed by the Board in November 2019; and,
- Recommendation received by Accountants to obtain credit card for Village in order to pay for classes and supplies, and Finance Committee may need to discuss.

Trustee Gilroy addressed the Board advising should look into Capital One's Spark credit card.

Superintendent of Public Works Gardner addressed the Board advising it would be beneficial to have a credit card to place class expenditures.

Trustee Delbridge made a motion to approve the Treasurer's Report for October 2019, as presented, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to accept the Treasurer's Report for October 2019, as presented.

Paying Any Additional Bills: Billing Sheet of October 2019 distributed to the Board by Treasurer J. Delbridge. Treasurer J. Delbridge addressed the Board advising payment of \$1,870.00 to install new lights with LED lights on Billing Sheet. Superintendent of Public Works Gardner (SPW) addressed the Board advising \$1,870.00 was half of the payment. President Troutman addressed SPW Gardner and Treasurer J. Delbridge inquiring if monies were taken from TIF, and SPW Gardner responded, yes.

Trustee Ehnle made a motion to approve paying of Additional Bills for October 2019, in the amount of \$63,552.42, as presented, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to pay the Additional Bills of October 2019, in the amount of \$63,552.42, as presented.

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Princeville Lions Club to Speak to the Board regarding Heritage Days 2020: Trudy Stoner addressed the Board advising the Princeville Civic Association (PCA) will no longer be providing a tent for Heritage Days and the Lions Club cannot fiscally afford to pay for a tent, tables, and chairs and is looking to the Board to take on the cost of the tent. President Troutman addressed Mrs. Stoner, members of the Lions Club, and the Board advising the Board is aware of the PCA's situation, Board was waiting to hear back from the PCA in regard to their meeting of October 14, 2019, but none of the members from the PCA were able to make tonight's meeting. The Board learned the President and Vice President of the PCA are stepping down. President Troutman addressed Mrs. Stoner, members of the Lions Club, and the Board advising of the following:

- Board aware carnival booked the last week of June 2020 for Princeville Heritage Day;
- Board would consider paying a percentage of the tent, which is utilized by the Lions Club, in order to help offset the costs, but the Board would not entertain paying the entire costs of the tent.

President Troutman addressed Mrs. Stoner, members of the Lions Club, and the Board advising the Village would not be utilizing the tent, in anyway, and likelihood other associations that participate in Heritage Days would request the Board pay all tent rental costs. President Troutman noted these organizations currently pay for their own tent rental. Mrs. Stoner addressed the Board advising the tent is not utilized entirely by the Lions Club but also by the Church and Masons.

Trustee Ehnle addressed members of the Lions Club inquiring if the cost of the tent was \$2,500.00, and Mrs. Stoner and President Troutman responded, rental costs were \$2,200.00 for tent, chairs, and tables.

Trustee Gilroy addressed members of the Lions Club inquiring is possible to utilize chairs and tables from the church, and Mrs. Stoner responded, Methodist Church does not have enough but could inquire with churches about donating chairs but this would require members of the Lions Club to setup and take down the chairs and tables. President Troutman addressed members of the Lions Club and the Board advising members from the Fire Department used to assist with set up and take down of chairs and tables but those members are utilized now to set up for event, during Heritage Days, which is sponsored by the Fire Department's Association. President Troutman addressed the members of the Lions Club and the Board advising there may be other associations available to help with set up and take down and members of the Lions Club should ask around. Mrs. Stoner addressed the Board advising every penny made is given back and nothing goes to the Lions Club and that the Lions Club gives to many organizations.

Steven Janssen addressed members of the Lions Club and the Board inquiring if possibility to speak with a representative at the schools about utilizing chairs and tables from the schools, and Mrs. Stoner responded, Lions Club ask every year but receives few responses.

Superintendent of Public Works Gardner addressed the Lions Club and the Board advising the Board used to donate \$3,500.00 each year but the PCA assumed those costs. Trustee Gilroy addressed the Board about possibly looking to incorporate the costs in the June 1, 2020 budget, and President Troutman responded, Lions Club is looking for a commitment from the Board tonight.

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Princeville Lions Club to Speak to the Board regarding Heritage Days 2020 (continued): Trustee Gilroy addressed the members of the Lions Club and the Board advising other organizations utilize the tent, and President Troutman addressed the members of the Lions Club inquiring why other organizations are not paying a portion of the tent rental. Superintendent of Public Works Gardner addressed the Lions Club and the Board advising if Lions Club raises food costs likely in order to pay for costs of the tent that likely attendees would complain. Mrs. Stoner addressed the Board advising members of the Lions Club cannot cook without a tent and there was no way around that. Trustee Gilroy addressed the Board inquiring if the park's gazebo could be utilized to eat-in and a smaller tent set up next to the gazebo for use by the Lions Club, and President Troutman responded, gazebo would not seat that many people. President Troutman addressed the Board advising the cost of the tent is \$1,700.00 not including the tables and chairs. Trustee Ehnle addressed the Board inquiring if there was the possibility to make a 25 percent contribution on the costs of the rental for the tent, tables, and chairs not to exceed a certain amount, and President Troutman responded, decision up to the Board.

Trustee Ehnle made a motion to pay 25 percent of costs, not to exceed \$550.00, for rental of tent, tables, and chairs to be utilized by the Lions Club at the 2020 Princeville Heritage Days. Motion seconded by Trustee Hughes.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to pay 25 percent of costs, not to exceed \$550.00, for rental of tent, tables, and chairs to be utilized by the Lions Club at the 2020 Princeville Heritage Days. President Troutman requested renter of tent, tables, and chairs to contact the Village in order to request check for 25 percent of costs, not to exceed \$550.00.

Report from the Municipal Code Officer: Municipal Code Officer (MCO) Sullivan distributed the Code Officer Report for October 22, 2019 to the Board. MCO Sullivan addressed the Board advising there were more completed violations than new violations this month and was still reviewing current violations and receiving new violations.

Municipal Code Officer (MCO) Sullivan addressed the Board advising property vacant on Cottage Grove and will be placing a lien on the property for unpaid bills.

Municipal Code Officer (MCO) Sullivan addressed the Board advising Recycle Day was a success with participation from around 120 vehicles to fill one semi. MCO Sullivan addressed the Board advising Public Works Employee Steve Janssen was awesome, assisted many residents coming in to Recycle Day, and he ran the forklift without issue.

Municipal Code Officer (MCO) Sullivan addressed the Board advising Officer Martinez will be assisting MCO Sullivan in regard to visit needing to be made for a property on S. Cottage Grove.

Any Action Regarding MCO Report: None.

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Stephen and Kathy Hohenbery to Address the Board: President Troutman addressed the Board advising of the following:

- Mr. and Mrs. Hohenbery had requested to speak with the Board in regard to structure located on South Street;
- Court hearing set for Friday, October 25, 2019, wherein Judge residing at the hearing will make a decision as to whether to stay the order or allow the Village to demolish the property on South Street; and,
- MCO Sullivan and President Troutman met with Mr. and Mrs. Hohenbery but felt Mr. and Mrs. Hohenbery needed to address the entire Board but ultimately decision would be up to Judge.

Mr. Hohenbery addressed the Board advising of the following:

- Provided Board with pictures of home showing work completed to date by contractor.

Mr. Hohenbery addressed the Board advising the contractor walked off the job after being yelled at multiple times by neighbors but has retained another contractor to complete the roof on the structure located at the property on South Street.

Mr. Hohenbery addressed the Board advising of the following:

- Has hot water heat and looking to put in all new heating and finish home like new;
- Had mold remediated;
- Spoke with representative at CILCO about getting electric turned back on and representative with CILCO advised would be Mr. Hohenbery's responsibility.

Mr. Hohenbery addressed the Board advising would like to work own home, finish renovations, and sell home.

Municipal Code Officer Sullivan addressed Mr. Hohenbery inquiring if representative at Ameren was given estimated time to come in and restore power, and Mr. Hohenbery responded, if Board agrees will have electric turned back on.

President Troutman addressed Mr. Hohenbery advising decision on whether to stay or demolish structure at property on South Street was no longer the Board's decision as Judge assigned to hear case, but if Board decides to extend time it could be communicated to attorney representing Village on this matter. President Troutman addressed Mr. Hohenbery advising Village had nearly \$10,000.00 in monies involved in this matter and the issue with neighbors yelling at contractor was a civil matter, did not involve the Board, and Mr. Hohenbery should contact the local authorities to address.

Mr. Hohenbery addressed the Board advising attempted to mow lawn at property on South Street when neighbor came out yelling and cursing at him. Neighbor had indicated to Mr. Hohenbery could park whenever neighbor wanted, wherein Mr. Hohenbery noted to Board had not stated anything to neighbor in regard to where neighbor was parked. Mr. Hohenbery addressed the Board advising understands now to contact local authorities to address the issue.

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Stephen and Kathy Hohenbery to Address the Board (continued): Municipal Code Officer (MCO) Sullivan addressed the Board advising had not yet seen recent pictures of structure on property but had secured own pictures. MCO Sullivan addressed the Board stating property was fixable but would take money to fix with some being under Mr. Hohenbery's control and some not being under Mr. Hohenbery's control, and MCO Sullivan deferred to the Board as to any further action to be taken at this time. MCO Sullivan addressed the Board requesting any action taken by Board should be in writing to note specific deadlines, and MCO Sullivan noted attorney representing Village is encouraging to work with Mr. and Mrs. Hohenbery as a structure on property represents higher tax base than a property with no structure.

Trustee Delbridge addressed the Board advising Village has spent nearly \$10,000.00 on the matter, neighbors are rightfully upset, home has set vacant for over 20 years, and Trustee Delbridge advised did not feel it was right for the Board to allow any further extensions to Mr. and Mrs. Hohenbery. Mr. Hohenbery addressed the Board advising is willing to fix up the structure on the property located on South Street.

President Troutman addressed Mr. and Mrs. Hohenbery and the Board advising at this time no further discussion or action should be taken by the Board without attorneys present for both sides.

Clerk Wilson addressed Mr. and Mrs. Hohenbery and the Board advising as the Board is aware Mr. and Mrs. Hohenbery are represented by an attorney that their attorney should be taking discussion up with attorney for Village unless Mr. and Mrs. Hohenbery were no longer represented by an attorney.

Municipal Code Officer (MCO) Sullivan addressed the Board advising attorney for Village is waiting on comments from attorney for Mr. and Mrs. Hohenbery but has received no response. Mr. Hohenbery addressed the Board advising attorney for Mr. Hohenbery had indicated spoke with attorney for Village as well as provided pictures of the structure on South Street to attorney for Village, and MCO Sullivan responded, attorney for Village had not received any current pictures of the structure on South Street.

Trustee Haley addressed Mr. and Mrs. Hohenbery and the Board advising the new roof on the structure at the property on South Street helps.

Municipal Code Officer Sullivan addressed Mr. and Mrs. Hohenbery and the Board requesting to re-inspect the entire property on South Street.

President Troutman addressed Mr. and Mrs. Hohenbery requesting they speak with their attorney. Clerk Wilson addressed Mr. and Mrs. Hohenbery requested future communication as long as Mr. and Mrs. Hohenbery were represented by an attorney on this matter be done in writing from their attorney to the attorney representing the Village, and Mr. Hohenbery understood and advised would do same.

Committee Reports: TIF Committee: Trustee Gilroy addressed the Board advising the TIF Committee, which consisted of Trustee Delbridge, Trustee Hughes, and Trustee Gilroy, met on October 15, 2019, and Village's TIF representative, Gwen, presented a recommendation to approve \$10,487.50 to the Feed Store, and Pam Wineinger advised would get the work done and present receipts to the Board for consideration. Trustee Gilroy addressed the Board advising the TIF Committee had not yet spoken with Eric from Wood Working but Village's TIF

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Committee Reports (continued): representative, Gwen, presented a recommendation to approve \$4,000.00 for windows but will need receipts. Trustee Gilroy addressed the Board advising Village's TIF representative Gwen, requested Committee had Kelly Oltman submit linear feet of project to repair damage if looking to have project considered for TIF. Trustee Gilroy addressed the Board advising the Committee was recommending \$10,487.50 be approved for the Feed Store, noting Trustee Delbridge had recommended \$10,500.00 be approved.

Trustee Ehnle addressed members of the TIF Committee inquiring on windows, and Trustee Gilroy responded, front of building improvements and Pam Wineinger would be provided receipts to Village. Trustee Gilroy addressed the Board advising the project on Walnut Avenue would need separate redevelopment application.

President Troutman addressed the Board advising Board with regard to the TIF request from the Akron-Princeville Fire Protection District, Board is waiting on receipts; and, with regard to German-Bliss's request to utilize TIF monies from painting project to repairs that no additional monies would be needed if Board approved. President Troutman addressed the Board advising would need to redraw paperwork, if approved, as German-Bliss would not get painting done in 2019.

Pool Committee: Trustee Gilroy addressed the Board advising Trustee Ehnle, Trustee Delbridge, and Trustee Gilroy met on October 15, 2019 to discuss business for the pool. Trustee Gilroy addressed the Board advising overall numbers looked good in light of heavier than normal rainfall, and members of the Pool Committee spoke with Pool Manager, Nate Rice, in regard to revenue, expenses, and ideas on how to better promote the Princeville Aquatic Center. Trustee Gilroy addressed the Boarding advising Pool Manager, Nate Rice, recommended offering rental of chairs with umbrellas and spending some money to advertise the center. Pool Manager, Nate Rice, advised the members of the Pool Committee that lose lifeguards every year due to sports and other activities starting up in the Fall but overall it was a good year. Pool Manager, Nate Rice, uncertain what to do about vending machines as were continuously went inoperable during the pool season. Pool Manager, Nate Rice, recommended to members of the Pool Committee to consider having a Sprinkle's shack by the pool and possibly looking into having a movie night at the pool.

Superintendent of Public Works Gardner addressed the Board advising many idea and things that could be done at the Princeville Aquatic Center but ultimately the pool will lose money, possibly less money, but it would lose money. President Troutman addressed the Board advising Mayors of those towns with pool are having similar issues and some towns with pools looking to close them over the next two (2) years due to costs and being unsustainable with minimum wage increases. Superintendent of Public Works Gardner addressed the Board advising Board pulled money from the Sewer Budget at one time to fix up the pool as the Community expressed wanting the pool. Trustee Haley addressed the Board advising residents had made similar requests in 2013 of needing the pool for the community. Superintendent of Public Works Gardner addressed the Board advising the Princeville Aquatic Center gives children a place to go during the summer. Trustee Gilroy addressed the Board advising the revenues in 2019 from the Princeville Aquatic Center were \$32,585.00, salaries were \$36,700.00, and bills \$24,000.00, leaving a deficit of \$28,644.00, but with all the rainfall experienced in 2019 that attendance was down by only 400.

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Committee Reports (continued): Health Committee: Trustee Ehnle addressed the Board advising the Health Committee met on October 22, 2019, and Employees of the Village were in attendance with the exception of Russ Hyde, Public Works Employee and Zoning Officer, who is due to retire in 2020. Trustee Ehnle addressed the Board advising Tim Wyman was present at the meeting for the Health Committee to discuss and explain options for Health Benefits in 2020. Trustee Ehnle addressed the Board advising the recommendation by the Health Committee was to go with a new plan from Blue Cross/Blue Shield, with reservation, as Committee needed to confirm whether or not Dr. Schupbach was a part of the network for Blue Cross/Blue Shield. (Unidentified woman) addressed the Board advising Dr. Schupbach did accept patients of Blue Cross/Blue Shield, and Trustee Ehnle responded, representative for benefits had advised Dr. Schupbach may not be in this specific coverage. Trustee Ehnle addressed the Board advising next option would be to have an HMO through HMC and would be a 4.7 percent increase as proposed to a 12 percent increase. If Village goes with Blue Cross/Blue Shield would forego coinsurance. President Troutman addressed the Board advising up to Board to consider whether to reimburse co-pay, and Superintendent of Public Works Gardner addressed the Board advising hard to hit copay limit.

Property Committee: Trustee Haley addressed the Board advising the Property Committee, consisting of Trustee Haley, Trustee Hughes, and Trustee Delbridge met on October 16, 2019 with Zoning Officer Hyde and Public Works Employee Sarnes. Trustee Haley addressed the Board advising discussion took place on whether to renew contract for sales of lots at Aten Acres to Adam Merrick wherein Trustee Haley noted temporary extension was signed through October 22, 2019. Trustee Haley addressed the Board advising it was recommendation from members of the Property Committee that the Board approve another sale of lots, at Aten Acres from November 1, 2019 through April 2020, similar to prior sale of lots at Aten Acres, as incentive to build in the Spring. Superintendent of Public Works Gardner addressed the Board inquiring on what happened to lots prior sold, and Trustee Haley responded, have contract in place and Village took necessary action based on the contract. President Troutman addressed the Board inquiring if sale could start October 23, 2019, and Trustee Haley responded, would Board want sale to be handled by Adam Merrick or prior realtor? Trustee Gilroy addressed the Board recommending prior relator handle the sale as familiar with the process. Trustee Haley addressed Treasurer J. Delbridge requesting a copy of the prior sales agreement and current sales agreement with now realtor be forwarded to Trustee Haley so Property Committee could review.

Trustee Haley addressed the Board advising the Property Committee listened to zoning issues from Zoning Officer Hyde and Public Works Employee Sarnes. Trustee Haley addressed the Board advising specific issue is property owner is wanting property zoned to allow for a garage and the property is currently zones residential and the property owner is requesting the property be rezoned to commercial. Trustee Haley addressed the Board noting the property surrounding the property in question is zoned residential except property behind the specific property is commercial but listed as residential. Trustee Haley addressed the Board advising it was the recommendation of the Property Committee that no action be taken until the Zoning Board were to hear the case.

Personnel Committee: President Troutman addressed the Board advising the Personnel Committee met on October 22, 2019 and in attendance were President Troutman, Trustee Haley, Trustee Ehnle, and Superintendent of Public Works Gardner. President Troutman addressed the Board advising the Personnel Committee heard discussion regarding the upcoming retirement of Public Works Employee, Russ Hyde. President Troutman addressed the Board advising the best time to get a new employee to replace Mr. Hyde would be now and a person interested in the position was in attendance, Brian Holt. President Troutman addressed the Board advising

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Committee Reports (continued): Personnel Committee (continued): members of the Personnel Committee discussed the position with Mr. Holt; specifically, the position requirements of having a Commercial Driver's License in the event snowplow work was needed. President Troutman addressed the Board advising Public Works Employee, Joey Sarnes, would work in Zoning; and Public Works Employee, Steve Janssen, would work landscape and maintenance of parks and property owned by the Village. President Troutman addressed the Board advising members of the Personnel Committee discussed with Superintendent of Public Works Gardner, and the Personnel Committee was recommending a job offer be made to Brian Holt with the following stipulations to employment offer: obtain Commercial Driver's License by January 1, 2020; Obtain Class C & D Water License; and, obtain Class A License within three (3) years from employment start date. Trustee Haley addressed the Board advising once Public Works Employee, Russ Hyde, retires that Village will have to temporarily hire someone with a Class A License and this was reasons for stipulations to offer of employment. President Troutman addressed the Board advising the Personnel Committee was looking to have the start date for Brian Holt be November 1, 2019 or November 4, 2019 and reason position was not posted was Mr. Holt had submitted a prior application for the position. Superintendent of Public Works (SPW) Gardner addressed the Board advising key is to work with Public Works Employee, Russ Hyde, on being available to come up if there are issues at the water plant wherein SPW Gardner noted could troubleshoot most issues but Mr. Hyde had more extensive knowledge of the water plant. Superintendent of Public Works Gardner addressed the Board advising Brian Holt is someone local and knowledgeable enough to pass the licensing requirements. Superintendent of Public Works Gardner addressed the Board advising the Water Plant went from a Class B to a Class A plant that Public Works Employee, Russ Hyde, and Superintendent of Public Works Gardner obtained Class A License but need a replacement for Mr. Hyde and need to have stipulations on offer of employment along with incentives.

Any Actions Regarding Committee Reports: TIF Committee: Trustee Gilroy made a motion to approve TIF Application submitted by Country Feed & Supplies, with receipts, up to \$10,500.00. Motion seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Hughes, Trustee Delbridge, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to approve the TIF Application for Country Feed & Supplies, with receipts, up to \$10,500.00.

Health Committee: Trustee Ehnle made a motion to accept Blue Cross/Blue Shield Medical Plan for period of December 1, 2019 through November 30, 2020 with stipulation that Dr. Schupbach be part of the plan. Motion seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Hughes, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson;

Abstain: Trustee Delbridge (reason: spouse employee of Village).

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Committee Reports (continued): Health Committee (continued): President Troutman declared the motion passed to accept Blue Cross/Blue Shield Medical Plan for the period of December 1, 2019 through November 30, 2020 with stipulation that Dr. Schubach be part of the plan.

Property Committee: Trustee Haley made a motion to approve extending the sales contract of lots at Aten Acres, Phase 6, with Adam Merrick for the period of October 31, 2019 through April 30, 2020, along with running a sale of the lots at Aten Acres, Phase 6, for the aforementioned period, as follow: Lot sale at \$10,000.00, per lot, with forgiveness of the \$10,000.00 if there is substantial development of the property within a year after purchase and, if not, the lot would be deeded back to the Village. Motion was seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Hughes, Trustee Delbridge, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to extend the sales contract of lots at Aten Acres, Phase 6, with Adam Merrick for the period of October 31, 2019 through April 30, 2020, along with running a sale of the lots at Aten Acres, Phase 6, for the aforementioned period, as follows: Lot sale at \$10,000.00, per lot, with forgiveness of the \$10,000.00 if there is substantial development of the property within a year after purchase and, if not, the lot would be deeded back to the Village.

Personnel Committee: Trustee Haley made a motion to approve extending an offer of employment to Brian Holt at a wage of \$18.25, per hour, with stipulations Mr. Holt obtain a Commercial Driver's License by January 1, 2020; obtain Class C and Class D Licenses within one (1) year from start date of employment with the Village; obtain Class B License within two (2) years from start date of employment with the Village; and, obtain Class A License within three (3) years from start date of employment with the Village. Motion was seconded by Trustee Hughes.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Hughes, Trustee Delbridge, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to extend an offer of employment to Brian Holt at a wage of \$18.25, per hour, with stipulations Mr. Holt obtain a Commercial Driver's License by January 1, 2020; obtain Class C and Class D Licenses within one (1) year from start date of employment with the Village; obtain Class B License within two (2) years from start date of employment with the Village; and, obtain Class A License within three (3) years from start date of employment with the Village.

Lindsey Garcia to Address the Board Regarding Past Due Water Bill: Lindsey Garcia addressed the Board advising is two (2) payments behind on water bill account due to water leak coming from a water heater within the rental unit. Mrs. Garcia addressed the Board advising the water leak was fixed but was asking for an extension to Thursday, October 31, 2019, to get current. Trustee Delbridge addressed Mrs. Garcia inquiring if landlord was willing to pay any monies toward the water bill due to the leak in the hot water tank, and

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Lindsey Garcia to Address the Board Regarding Past Due Water Bill (continued): Mrs. Garcia responded, no, landlord only fixed the leak. Treasurer J. Delbridge addressed the Board advising the account is currently at \$209.11 for two (2) months, and account was about \$60 above average. Trustee Delbridge addressed the Board inquiring if any forgiveness was being sought, and President Troutman responded, no.

Trustee Gilroy made a motion to approve extending the deadline to 1 p.m. (CST), October 31, 2019, in order for Lindsey Garcia to bring water bill account under Mrs. Garcia's name current. Motion was seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Hughes, Trustee Delbridge, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to extend the deadline to 1 p.m. (CST), October 31, 2019, in order for Lindsey Garcia to bring water bill account current.

Trustee Ehnle addressed Mrs. Garcia to thank Mrs. Garcia for taking the time to come up and speak with the Board.

Past Due Water Bill Review: Past Due Water Bill Sheet for October 2019 was distributed to the Board by Treasurer J. Delbridge.

President Troutman addressed the Board advising owner of Accounts 1903 and 1904 missed payments for the past two (2) weeks. Trustee Haley addressed the Board inquiring if owner of Accounts 1903 and 1904 were now three (3) weeks in arrears, and President Troutman responded, yes. President Troutman addressed the Board advising would attempt contact with owner of accounts to discuss. Trustee Haley addressed the Board inquiring on options for owner of Accounts 1903 and 1904, and President Troutman responded, Village did have right to go after property owner but would discuss with attorney for Village. Trustee Gilroy addressed the Board inquiring if Board had forgiven some of the monies owed on Accounts 1903 and 1904, and Treasurer J. Delbridge responded, in accordance with reached agreement with owner of Accounts 1903 and 1904 that 25 percent of monies owed on those accounts was to be forgiven. President Troutman addressed the Board advising uncertain of the recourse at this time would again attempt contact with owner of Accounts 1903 and 1904. Trustee Haley addressed the Board advising some type of action needs to be taken.

President Troutman addressed the Board advising Village had a signed agreement with owner of Account 1895 and that the account should be current by the end of 2019. Treasurer J. Delbridge addressed the Board advising owner of Account 1895 still owed approximately \$20.00 for October 2019.

President Troutman addressed Treasurer J. Delbridge inquiring if Account 2005 had water service disconnected, and Treasurer J. Delbridge responded, yes.

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Past Due Water Bill Review (continued): President Troutman addressed the Board advising the list for past due water accounts is shorter in October 2019 but would likely be longer in November 2019, and Trustee Haley addressed the Board advising reason why Board implemented reviewing past due water bills during the second meeting of each month to see progress.

President Troutman addressed the Board inquiring if Board had rewritten code to reflect landlord being responsible and landlord's responsibility to collect from tenants, and Municipal Code Officer (MCO) Sullivan responded, account would be responsibility of property owner. President Troutman addressed the Board acknowledging discussion with regard to new tenants having water account in landlord's name, and MCO Sullivan responded, it was still possible to put a lien on the landlord's property and the landlord would have to dispute the water account with the tenant. Superintendent of Public Works Gardner addressed the Board advising this was reason one water meter was installed at trailer park and landlord was made payer of that water account. Clerk Wilson addressed President Troutman advising would check Ordinance as written and provide copy of same to President Troutman.

President Troutman addressed Treasurer J. Delbridge inquiring if the water account bills go to tenants at apartments on Craig Street, and Treasurer J. Delbridge responded, all water account bills go to property owner. Trustee Gilroy addressed Treasurer J. Delbridge inquiring how many tenants with water account bills at apartments on Craig Street, and Treasurer J. Delbridge responded, three (3) on the list at this time.

Building permits: None.

Report from Superintendent of Public Works: Superintendent of Public Works Gardner addressed the Board of the following:

- Vendor for Mid-Century Fiber had bored through a water main resulting in Village having to issue a boil order until the leak could be fixed;
- Water plant is running efficient and with no issues as a result of being down in water usage about half to two thirds from last year due to Seneca Plant being at minimal usage;
- Pools at Princeville Aquatic Center are now winterized with the soffit and fascia covered in aluminum and will tarp pools for winter;
- Public Works Employee, Steve Janssen, has begun leaf vacuuming of roads owned by Village;

Trustee Delbridge addressed Public Works Employee (PWE), Steve Janssen, inquiring on operational use of leaf vacuum, and PWE Janssen responded, equipment worked well.

Superintendent of Public Works Gardner addressed the Board of the following:

- Tree on Spring Street to be cut down either October 25, 2019 or November 1, 2019.
- Bruner, Cooper & Zuck to survey Kennedy Avenue, Cottage Grove Avenue, and alley way behind several businesses on Main Street and will provide costs to repair.
- Public Works Employees, Steve Janssen and Joey Sarnes, are prepping Christmas decorations;

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Report from Superintendent of Public Works (continued):

- Public Works Department Employees continue to mow Village-owned properties; and,
- Public Works Department Employees shut off water service to several overdue water accounts.

Any other business to be brought before the Board: President Troutman addressed the Board advising Wineingers had submitted a Liquor License Application for consideration but was returned as address information was incorrect in that it needed to use taxing parcel address.

Clerk Wilson addressed the Board advising liquor licenses were complete and distributed to remaining entities requiring same with exception of one liquor license as pending payment from that entity but did expect same by October 31, 2019.

President Troutman addressed the Board advising Halloween Trick or Treating hours in the past were 5 p.m. to 8 p.m. but most trick or treaters were done by 7 p.m.; therefore, trick or treating hours would be 4:30 p.m. to 7 p.m., noting Princeville Civic Association would be providing hot dogs and lemonade at the Akron-Princeville Firehouse from 4:30 p.m. to 7 p.m.

President Troutman addressed the Board advising every year the Village's Christmas Party is held after Christmas but with Trustee Peterson set to deploy the day after Christmas was looking to have the party prior to Christmas. President Troutman addressed the Board recommending the Village Christmas Party be held either November 16, 2019 or December 14, 2019 and the party be held nearby at Grecian Gardens in Chillicothe.

Trustee Gilroy made a motion to approve holding the Village's Christmas Party on November 16, 2019 at the Grecian Gardens in Chillicothe, pending availability at that location, with a second on the motion by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Hughes, Trustee Delbridge, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed to hold the Village Employee's Christmas Party on November 16, 2019 at Grecian Gardens in Chillicothe pending availability at that location.

President Troutman addressed the Board advising next Steering Committee to discuss open house would be held at 5:30 p.m. on October 28, 2019.

President Troutman addressed the Board advising Princeville School District would be holding a meeting at 6 p.m., October 30, 2019, in the Unit Office of the School, in regard to use of the grocery store, and President Troutman was looking to see if any Trustees could attend.

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Any other business to be brought before the Board (continued): Municipal Code Officer (MCO) Sullivan addressed the Board inquiring on how to proceed with attorney for Village as it relates to structure at property on South Street, and Trustee Gilroy responded, let it go to court. President Troutman responded to MCO Sullivan depends if property owner's attorney contacts attorney for Village to request action. Trustee Hughes address MCO Sullivan inquiring if anything was receiving in writing, and MCO Sullivan responded, only verbal deadlines.

Adjournment: Trustee Gilroy made a motion to adjourn the Regular Board Meeting; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Hughes, Trustee Delbridge, Trustee Gilroy;

Nays: None;

Absent: Trustee Peterson.

President Troutman declared the motion passed and meeting adjourned at 9:16 p.m.

Respectfully Submitted,

Spencer A. Wilson, Clerk
Village of Princeville, Illinois