

Village of Princeville
Minutes of the Regular Board Meeting
October 17, 2017 7:30 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:30 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Geiger. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Clerk Wilson, and Superintendent of Public Works Gardner.

MINUTES

Police report: Officer Patterson read three (3) incidents/occurrences within the Village: October 9, 2017, criminal damage to property; October 14, 2017, domestic battery; October 14, 2017, domestic battery.

Paying of September 2017 additional bills: Additional bills for September 2017 distributed to the Board by Treasurer Hofer. Additional bills for September 2017 amounted to \$13,141.62. Total of September 2017 bills/additional bills was \$34,128.00. Trustee Delbridge inquired on bill from German-Bliss Equipment in the amount of \$3,357.15, and Superintendent Gardner advised charge was for equipment rental for approximately three (3) weeks. Trustee Delbridge made a motion to approve paying of September 2017 additional bills as printed; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

Daniel Crotts and Tara Williams to address the Board: Daniel Crotts and Tara Williams advised normal water bill for their residence is 2,500 gallons per month but they received bill for water usage of 10,000 gallons this month. Trustee Sutherland inquired if Russ Hyde checked for water leaks at the residence and on property. Russ Hyde responded advising checked for leaks and found none. Ms. Williams noted their washing machine was inoperable. President Troutman noted prior month water usage was 6,000 gallons. Russ Hyde checked property for three (3) days and found no leaks and noted meter indicated approximately 100 gallons of water were used daily. President Troutman noted the meter appears to be now operating properly and recommended Board do a one (1) time forgiveness of ½ the amount due of the water bill showing 10,000 gallons. Trustee Sutherland inquired if Superintendent Gardner agreed with a one (1) time forgiveness of ½ the amount of the water bill and Superintendent Gardner responded advising it was the right thing to do.

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Daniel Crotts and Tara Williams to address the Board (cont.): Trustee Sutherland made a motion to approve a one (1) time forgiveness of ½ the amount due of the water bill showing 10,000 gallons and to waive late charges; seconded by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

Mr. Cross and Ms. Williams expressed concern with driveway continuing to be blocked by semis. President Troutman responded advising this concern was discussed at the regular meeting on October 2, 2017, and Board did not see any issues and that if the semis are blocking the driveway that law enforcement would need to address. Ms. Williams stated when an asked driver to move was called names. President Troutman responded this was a law enforcement issue and asked Mr. Cross and Ms. Williams to contact the local authorities. Officer Patterson advised if the semis are not blocking the driveway in question that parking was permitted in that area. Ms. Williams and Mr. Cross concerned law enforcement is not available 24 hours a day, and Officer Patterson and President Troutman responded law enforcement is available 24 hours a day and if concerned law enforcement would not reach residence before semi left to secure photos of the occurrence(s). Trustee Haley also recommended taking pictures and contacting the trucking company. Officer Patterson stated police officers deal with enforcement of the law not the Village. President Troutman stated if Board should receive continued reports of this issue the Board would revisit at that time. President Troutman inquired if there were any additional concerns or issues, and Mr. Cross responded advising there were none. President Troutman thanked Mr. Cross for bringing the issue with the water bill to the Board.

Terry Stahl and Deanna Stahl to address the Board: Terry Stahl spoke about sewer back-up issue on East Main Street and advised was told would have to get a sump pump first prior to requesting the Village pay for half of a shut off valve. Mr. Stahl stated plumber ran camera through sewer line and found there were no foundation tiles located on property. Mrs. Stahl is looking to the board to pay for half of the shut off valve at his residence and not require purchase of a sump pump being requirement for purchase of a sump pump was if there were foundation tiles where water ran into Village's sewer system. Mr. Stahl thanked the Village for pumping water from storm drains to help control sewage water back up into nearby homes. Mr. Stahl noted April 2017 there was an occurrence of sewage water backing up into neighbor's home and his home due to heavy rainfall. Mr. Stahl noted helped neighbor pump sewage water from basement during this time. Trustee Delbridge inquired to Superintendent Gardner if there would be any difference being Mr. Stahl's residence had no foundation tiles. Superintendent Gardner was uncertain how Mr. Stahl determined there were no foundation tiles, and Mr. Stahl advised plumber (Fred) ran a line through sewer pipe and took pictures. Superintendent Gardner inquired where Mr. Stahl's roof water ran and Mr. Stahl responded advising through gutters and downspouts that run water away from home. Mr. Stahl advised plumber noted shut off valve was still being recommended and was looking to Village to pay half for the installation. President Troutman requested Mr. Stahl secure quotes to perform the work.

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Terry Stahl and Deanna Stahl to address the Board (cont.): Mr. Stahl noted would like to move forward and inquired what was paid by Village for same work to neighbor's property. Superintendent Gardner responded advising costs was approximately \$3,500. Trustee Haley recommended paying half of the cost to install the shut off valve as was agreed with Mr. Stahl's neighbor. Trustee Gilroy recommended going with lowest bid and paying half of that cost. Ron, a neighbor across the street from Mr. Stahl spoke stating had plumber (Fred) look at his residence and could install an injection pit instead of a check valve at Ron's residence. Superintendent Gardner inquired if Ron's sewer line came out the side wall, and Ron responded it did. Superintendent Gardner inquired if Ron's basement was finished, and Ron responded advising it was a finished basement. Superintendent Gardner inquired if there was a floor basement drain only, and Ron responded, yes, there was only the floor basement drain. Superintendent Gardner advised Ron to get a quote for the injection pit, and Ron responded plumber (Fred) quoted \$1,500 to \$1,600 to complete the work and recommended Ron have same done to be safe. Mr. Stahl inquired what the root of the problem, and Superintendent Gardner responded pumps cannot handle the volume of water and that many homes have their foundation tiles tied into the Village's sewer system. Mr. Stahl then stated has no foundation tile at his residence. Trustee Sutherland inquired with Ron if was going to not doing anything at this time, and Ron responded had not had any issues to date. President Troutman requested Ron bring invoice to Board if wants Board to consider. Trustee Gilroy inquired if every resident on East Main Street installed the check valve what would happen, and Superintendent Gardner did not foresee any issues. President Troutman stated Ron may never have an issue but Mr. Stahl has had some prior issues. Trustee Delbridge made a motion to approve paying half the cost to install the check valve at Terry Stahl's residence as was installed at Darren Pullen's residence; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge,
President Troutman;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed. President Troutman asked Mr. Stahl to bring invoice to install the check valve for reimbursement of half the costs as voted by the Board. Mr. Stahl will do same.

PCA report: Julie Delbridge spoke to Board. Mrs. Delbridge advised hot dogs and beverages would be served at the Akron-Princeville Fire House from 4:30 p.m. to 6:30 p.m. on October 31, 2017 and Princeville Bank would help out with treat bags. Mrs. Delbridge noted the Library would hold an open house for their building expansion from 4:30 p.m. to 6:30 p.m. on Monday, October 23, 2017. Mrs. Delbridge noted the code book is on the Village's website, and Trustee Gilroy advised some of the codes were not linked. Mrs. Delbridge advised the 2003 codes were on a compact disk and will have this added underneath of the code book directory. President Troutman advised supposed to be able to add in pages in actual code book and Codification Committee would hopefully be able to put these online. Trustee Sutherland noted Janice put on website to auto update. Trustee Gilroy asked if there was an inquiry to the codes, and President Troutman responded advising Municipal Code Officer Dan Sullivan noted could not locate some of the amended codes on the website. Mrs. Delbridge advised unable to manipulate on the website when a code is amended and Tammy stated there was no way to insert amended language.

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PCA report (cont.): Trustee Gilroy inquired when on pages on webmaster was it possible to modify, and Mrs. Delbridge responded it was possible to modify. Mrs. Delbridge indicated representative was out of State of Indiana, and President Troutman asked Mrs. Delbridge to contact webmaster company with regard to being able to modify language within codes when codes are amended.

Tom Peffer to answer questions about Annual Audit Report: Trustee Sutherland inquired if the right internal control and procedures are in place and if Mr. Peffer saw any concerns. Mr. Peffer advised all expenditures are reconciled and not an issue with the Village of Princeville as seen with most other government entities. Mr. Peffer noted the records were well maintained and the General Fund was still looking good at this time. Mr. Peffer stated the Village saw there was an issue with the Sewer Fund being under funded and took necessary steps by increasing rates. Mr. Peffer noted net assets increased by \$200,000 and that assessed values continue to increase. Mr. Peffer noted levy money was to change to make money spendable and, per the representatives for the State of Illinois, State was to pull back replacement monies but believed more monies were distributed. Mr. Peffer again noted Sewer Fund is moving in right direction at this time. Mr. Peffer noted the Village continues to make capital improvements. Mr. Peffer noted the Pool Fund continues to lose money but noted it was a valuable service to the community. Mr. Peffer stated the Annual Audit Report for the Village of Princeville showed a responsible use of the monies and the Village was abiding by all new requirements. Mr. Peffer noted there is one more report owed to the Village and that it would be forthcoming as it was delayed by the Comptroller's officer; the report was released around October 10, 2017.

Review of ordinance amending animal code regarding noise: Reviewed tabled to regular board meeting at 7:30 p.m. on Monday, November 6, 2017, when representative from Peoria County Animal Protection Services will speak to Board.

Consider light for flag and new flag at Village Hall: Trustee Sutherland stated a new flag can be obtained through the VFW in Princeville for a reasonable price. Superintendent Gardner inquired on what type of light. Trustee Ehnlé stated utilizes a solar light at residence. Superintendent Gardner will look at lights and inquire with VFW on cost of a new flag.

Committee report: President Troutman met with Jeff O'Kane on October 12, 2017 as Mr. O'Kane had questions with regard to TIF projects and TIF usage. President Troutman advised would ask Steve Kline, administrator of the Village's TIF Program, to come to the new TIF Committee meeting scheduled at 5:00 p.m. on Wednesday, November 1, 2017, and Committee would invite Mr. O'Kane so Mr. Kline could address any concerns and answer questions.

Building permits: 429 E. Main Street, demolish 8'x8' wood storage shed; 429 E. Main Street, build 8'x15' wood shed; 115 S. Cottage Grove Avenue, install 12'x32' by 11' high pre-built garage. Trustee Sutherland inquired pre-built garage was in good shape, and Russ Hyde responded advising the pre-built garage had vinyl siding and asphalt shingles. Trustee Sutherland inquired if there were any zoning issues, and President Troutman stated board would have to approve. Russ Hyde also advised no commercial business would be conducted and the pre-built garage

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Building permits (cont.): was for personal use only by resident. Trustee Sutherland made a motion to approve the building permit of a 12'x32' by 11' high pre-built garage at 115 S. Cottage Grove Avenue; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

Trustee Sutherland spoke to Russ Hyde requesting inquiry be made with property owner of a residence within Village limits where appears foundation is being put down; Russ will get with property owner.

Report from Superintendent of Public Works: Superintendent Gardner advised tanks behind Village Hall were cleaned by Tom Baughman but vendor may take tanks and possibly save money for the Village. Superintendent Gardner stated profiles for tanks done and totes will be loaded on October 18, 2017. Superintendent Gardner noted will be looking to have concrete containment that was around tanks demolished and would put that in the budget for Spring 2018. Superintendent Gardner noted the alarm system for sewer system would be upgraded and Britton called to install in a few weeks so it would communicate when the generator is operational. Superintendent Gardner noted Village Crew continues to sweep streets for leaves and are still winterizing at this time. President Troutman noted Troutman Park is still operational at this time. Superintendent Gardner noted all Village residents should have received letter from new company to provide electric service and any questions relative to the letter should be directed to the Village Hall. Superintendent Gardner advised the building going up next to Sprinkles will be a bakery/coffee shop with indoor seating available to customers. Superintendent Gardner stated Austin Engineering is currently reconfiguring the property lines so a 24'x54' building can be built in adjacent lot to Sprinkles. Superintendent Gardner noted the new business is scheduled to be open around mid-summer 2018. Chad Gardner spoke to Board inquiring if there was anything Board could provide assistance with installation of water and sewer lines to the new building being business is not eligible for TIF Program as owner, Chad Gardner, being a Village employee. Trustee Sutherland inquired if Village had assisted with other businesses in the past, and Superintendent Gardner responded the Village had provided assistance to businesses in the past but did not expect an answer from the Board at this time. Trustee Gilroy inquired on the cost to put in sewer and water lines at the new business, and Superintendent Gardner responded advising \$2,000 to \$3,000, and Chad Gardner was also looking to see if the \$450 hook-up fee could be waived. Trustee Sutherland inquired if Village had waived hook-up fee for Dollar General. Superintendent Gardner noted if not a Village employee could get all of these reimbursed. Trustee Haley stated was happy to have a new business in the Village.

Any other business to be brought before the Board: President Troutman advised Andrew Spurgeon with the Boy Scouts completed painting of all the tops to fire hydrants within the Village; it was completed by Columbus Day. Clerk Wilson will get with Treasurer Hofer in regard to an Appreciation Certificate to present to Mr. Spurgeon for

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Any other business to be brought before the Board (cont.): his work with the fire hydrants. Treasurer Hofer presented to the Board a report on overdue water bills. President Troutman advised if water bills were over 90 days past due that water service should be shut off. Trustee Haley inquired if possible to get the overdue water bill report at the next regular board meeting, and Trustee Delbridge would like that report to include those homes that had water service cutoff. President Troutman instructed Superintendent Gardner to shut off water service to those homes that are 90 or more days past due at this time. Superintendent Gardner advised will shut off water service to those homes that are 90 or more days past due on October 18, 2017. Trustee Gilroy inquired if there was a list of those homes not receiving a water bill and inquired if home near/under viaduct had water serviced by the Village, and Superintendent Gardner responded the home near/under viaduct received water service from the Village. President Troutman stated does not appear current software for water billing is not well supported, and Trustee Delbridge inquired if Board had looked into other systems. Superintendent Gardner responded other software systems were reviewed. President Troutman advised Trustee Sutherland would be available to sign checks and cover for President while out of town from October 19, 2017 through October 27, 2017. Russ Hyde received a phone call from architect for Casey's General Store with regard to adding a 55'x15' structure to current building that would include an 8'x23' walk-in cooler and would be looking to add the structure in December 2017. Russ advised representative with Casey's a permit would be needed and it would be good for 90 days. Trustee Delbridge inquired if there was any update on the restaurant going in at the prior Mexican restaurant, and President Troutman stated it was still being worked on at this time.

Adjournment: Trustee Sutherland made a motion to adjourn the Regular Board Meeting; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed and meeting adjourned at 8:46 p.m.

Respectfully Submitted,

Spencer Wilson, Clerk
Village of Princeville, Illinois