

Village of Princeville
Minutes of the Regular Board Meeting
October 16, 2018 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman absent and Trustee Sutherland named President Pro Temp. President Pro Temp Sutherland called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Pro Temp Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: President Troutman. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Assistant to Treasurer J. Delbridge, and Clerk Wilson.

MINUTES

Police report: Peoria County Sheriff's Community Officer Hankins noted one (1) ticket was issued since last meeting and nothing else to report.

Princeville Civic Association (PCA) Report: Treasurer Hofer spoke advising Board that PCA will be giving out hot dogs on Halloween from the Akron-Princeville Fire Department and the Holiday Homecoming was scheduled for December 1, 2018.

Paying of September 2018 additional bills: Additional bills for September 2018 distributed to the Board by Treasurer Hofer. Assistant to Treasurer Delbridge advised there was an additional bill of \$2,200.00 for services provided by R. Potter Paving and will provide an updated sheet of expenses approved with the \$2,200.00. Total of September 2018 additional bills was \$64,900.21 (*included the \$2,200.00 as aforementioned*). Trustee Geiger made a motion to approve paying of September 2018 additional bills in the amount of \$64,900.21; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: President Troutman.

President Pro Temp Sutherland declared the motion passed.

Approval of 2017-2018 Annual Financial Report for the Village of Princeville: Treasurer Hofer distributed the 2017-2018 Annual Financial Report for the Village of Princeville to the Board. Trustee Delbridge inquired on issue with timecards not getting approved, and Treasurer Hofer responded, advising, issue was figured out and Treasurer Hofer was granted authority to be able to initial timecards; this would address that issue. Trustee Gilroy inquired on page 19 of the report; bank overdrafts of \$260,896.00, and Treasurer Hofer responded, advising, sewer account in negative. Treasurer Hofer noted was closer to \$300,000.00 but is now \$260,896.00. Trustee Geiger inquired if Board was going to do something about the sewer account, and Treasurer Hofer responded, Tom Peffer should be at next meeting to answer Trustee Geiger's question but the report needed approved at this time.

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Approval of 2017-2018 Annual Financial Report for the Village of Princeville (continued): Trustee Delbridge made a motion to approve the 2017-2018 Annual Financial Report for the Village of Princeville, as presented, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: President Troutman.

President Pro Temp Sutherland declared the motion passed.

Approval of annual Audit Report: Trustee Gilroy made a motion to approve the annual Audit Report, as presented, with a second by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: President Troutman.

President Pro Temp Sutherland declared the motion passed.

Update on stop sign request at Town Ave. and High St.: No update.

Consider to continue the Constant Contact email account and reimburse the Princeville Civic Association (PCA): Treasurer Hofer advised PCA seeking continuation of the Constant Contact email account and reimbursement to the PCA for September 2018. Assistant to Treasurer J. Delbridge advised 540 emails addressed with a 30 to 40 percent open rate. Trustee Gilroy inquired if bill could be sent directly to the Village, and Assistant to Treasurer J. Delbridge responded, yes. Assistant to Treasurer J. Delbridge advised possibly re-evaluate community email account in six (6) months. Trustee Ehnle inquired on how PCA obtained the email addresses, and Assistant to Treasurer J. Delbridge responded, advising, visitors to the site sign-up to receive newsletter. Trustee Delbridge made a motion to approve paying \$244.50 for last six (6) months and motion to approve paying \$244.50 for next six (6) months; seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: President Troutman.

President Pro Temp Sutherland declared the motion passed.

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Committee report: Property Committee: Trustee Gilroy advised the Property Community met at 6:15 p.m., on October 16, 2018, at the Village Hall, in order to discuss six (6) acres at Princeville Heritage Museum and was agreed and recommending to Board that the Village allow Princeville Heritage Museum to farm the six (6) acres of land currently owned by the Village of Princeville and split the profits at 50/50 between the Village of Princeville and Princeville Heritage Museum.

Any action regarding committee reports: Trustee Gilroy made a motion the Village allow the Princeville Heritage Museum to farm six (6) acres of land owned by the Village of Princeville, which is located by the Princeville Heritage Museum, and the profits be split 50/50 between the Village of Princeville and Princeville Heritage Museum; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: President Troutman.

President Pro Temp Sutherland declared the motion passed.

Consider and vote on wage adjustment for Public Works' employee: Trustee Geiger advised Board needs to know the current compensation for Public Works' Employee Hyde. Treasurer Hofer advised one of the figures provided doesn't show on the report for the Class A Operator Salaries provided by Superintendent of Public Works Gardner.

Review of past due water bills: Treasurer Hofer distributed the past due water bills' report to the Board. Treasurer Hofer advised letters were sent to property owners, with overdue water bills, and property owner for Water Account 1870 advised would pay bill on October 22, 2018. Trustee Gilroy inquired why the same amount shown on Water Account 597, and Treasurer Hofer responded, advising, same amount left as there is currently a lien on the property as a result of the account being in default.

Building permits: President Pro Temp Sutherland advised no building permits to report.

Report from Superintendent of Public Works: Superintendent of Public Works Gardner not present. Superintendent of Public Works' Report, dated October 16, 2018, distributed to the Board. Trustee Geiger inquired if communication was made with regard to the community meeting on the water meters, and Treasurer Hofer and Assistant to Treasurer J. Delbridge responded, advising, yes, flyers and leaflets were distributed.

Any other business to be brought before the Board: President Pro Temp reminded everyone of the Special Board Meeting at 7 p.m., on October 18, 2018, at the Village Hall, in order to consider and vote on the Special Usage Permit for the solar farm at 500 N. Street.

Trustee Delbridge advised Licensing Committee should review fee charged to obtain a Peddler's license noting current fee is \$5.00 and other communities are charging more.

Assistant to Treasurer J. Delbridge advised the copier machine quit last week and presented costs from three (3) vendors to purchase a new copier with service contract to the Board. Assistant to Treasurer J. Delbridge advised looking to purchase copier and service contract from Digital Copy Systems, LLC, who provided best contact price.

Trustee Gilroy inquired on the costs if Village goes over amount of allotted copies per month, and Assistant to Treasurer J. Delbridge responded, advising, \$.01 cent for black and white copies and \$.07 cents for color copies.

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Adjournment: Trustee Geiger made a motion to adjourn the Regular Board Meeting; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: President Troutman.

President Pro Temp Sutherland declared the motion passed and meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Spencer Wilson, Clerk
Village of Princeville, Illinois