

Village of Princeville
Minutes of the Regular Board Meeting
November 6, 2017 7:30 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:30 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: None. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Clerk Wilson, Superintendent of Public Works Gardner, and Municipal Code Officer (MCO) Sullivan.

MINUTES

Police report: Peoria County Sheriff's Lieutenant James Middlemas spoke to Board. Lieutenant Middlemas advised interviews are ongoing at this time to fill Community Officer position. Trustee Haley inquired about police coverage, and Lieutenant Middlemas responded a police officer is being assigned daily to cover responsibilities/duties until an officer is permanently assigned. Lieutenant Middlemas anticipated selection to be made soon with start date to be January 2018. Lieutenant Middlemas advised Community Officer will be involved in community events; such as: library and school. Trustee Sutherland inquired any complaints on Officer Patterson while performing duties in Village, and Lieutenant Middlemas responded no complaints. President Troutman noted Sheriff's office is communicating regularly with President Troutman. Trustee Geiger inquired if there was a police report to be read, and President Troutman responded advising Village had not received report in a month. Lieutenant Middlemas noted Sheriff's office would have police reports sent to Village on a more regular basis.

Approve minutes as published: Minutes for October 2017 distributed to the Board by Clerk Wilson. Trustee Delbridge made a motion to approve minutes as published with a second by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

Treasurer's report: Financials distributed to the Board by Treasurer Hofer. Treasurer Hofer reported half way through taxing year and Village received tax payments of \$179,569.99. Treasurer Hofer noted school and water payments still forthcoming to pay and, at this time, do not have a report on food purchased at pool. Treasurer Hofer also noted Village has not yet received invoice for pool that was serviced in June 2017. Past due water bill accounts distributed to Board by Treasurer Hofer, and Treasurer Hofer noted 90 percent of past due water bill accounts were now current and approximately 10 percent of the overdue accounts were either under 90 days overdue or services were disconnected with several exceptions. Trustee Gilroy inquired why disconnection did not occur at several residences, and Superintendent Gardner responded advising one resident had paved over the shutoff valve, several others had shutoff valves not readily accessible, and one customer is a duplex and shutting off service would cutoff water to the entire duplex.

Village of Princeville
Minutes of the Regular Board Meeting
November 6, 2017 7:30 p.m.

Treasurer's Report (cont.): Trustee Haley recommended Village obtain agreement in writing with a payment plan from owner of duplex. Trustee Sutherland made a motion to approve the October 2017 treasurer's report as presented with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

Paying of October 2017 additional bills: Additional bills for October 2017 distributed to the Board by Treasurer Hofer. Additional bills for October 2017 amounted to \$59,404.64. Total of October 2017 bills/additional bills was \$99,442.71. Trustee Delbridge inquired on bill for German-Bliss rental in amount of \$1,600.00, and Superintendent Gardner responded invoice for rental of boom mower to mow lagoons. Trustee Gilroy inquired on bill for Economy Builders wherein Village rented a lift five times, and Superintendent Gardner responded invoice for rental of lift to put up holiday decorations on poles, for service to tank, and to install light on flag pole, but Superintendent Gardner will further review the reasons the lift was needed the other two times. Superintendent Gardner also noted there were two bills for services to seal coat and Clean Harbors' invoice was partially for tank cleaners, and Superintendent Gardner noted Safety Clean invoice forthcoming for their cleaning services. President Troutman inquired on bill for flag poles, and Treasurer Hofer responded invoice for flag poles was distributed to Board. Superintendent Gardner advised had flag poles made, and Trustee Delbridge inquired if invoice should be submitted to Princeville Civic Association, and Superintendent Gardner responded was under impression Village was doing labor for poles. Trustee Sutherland inquired if Village does not pay for poles then who would, and Treasurer Hofer responded advising the Princeville Civic Association. Trustee Gilroy recommended bill be forwarded to Princeville Civic Association and Board consider a donation. Trustee Sutherland inquired if anyone aware of amount raised for the flag poles, and Treasurer Hofer stated would get amount and report to Board. Trustee Delbridge made a motion to approve paying of the October 2017 additional bills as printed with exception of \$378.48 for Cokel Welding; seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

Village of Princeville
Minutes of the Regular Board Meeting
November 6, 2017 7:30 p.m.

Kelly Jenkins spoke to the Board: Kelly Jenkins spoke to the Board requesting a donation of \$300.00 to help offset the costs associated with providing meals to the football players. Mrs. Jenkins advised the Board the Princeville football team was now into game 12 and noted the football program normally picks up the costs but this season funds were used to feed the football players by providing a meal on Thursday, breakfast on Saturday, and a sack lunch for travel to the venues. Mrs. Jenkins noted Casey's General Store donated food for two away games by providing sub sandwiches and a community member donated cash to buy meals for the football players. Mrs. Jenkins requested a donation from the Village in the amount of \$300.00 noting parents and other forms of donations (i.e. dinner rolls, fruits, desserts, etc.) would cover approximately \$1,300.00 to \$1,400.00 of the total costs. Mrs. Jenkins advised Stark County donated water and Gatorade to the football team. Trustee Sutherland made a motion to donate \$300.00 to the Princeville Football Program; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

Director Bridget Domenighini with the Peoria County Animal Protection Services (PCAPS)/PAWS spoke to the Board: Director Domenighini introduced herself to the Board and provided pamphlet covering services: animal shelter, investigates animal bites to humans, investigates complaints of cruelty and neglect to animals, rescues sick or injured stray animals, impounds straying and lost animals, offers quality pets for adoption, issues rabies registration tags, provides public education on animal care and protection, offers free cat and pit bull spray/neuter, offers all breed, income-based, low cost spray/neuter, and enforces the animal control ordinances of the City and County of Peoria. President Troutman advised the Village has a contract with the Peoria County Animal Protection Services at a cost of \$2.00 per capita for 2017, \$2.10 per capita for 2018, and \$2.20 per capita for 2019. President Troutman further advised resident needs to bring ID showing residency in Peoria County for use of the free cat and pit bull spray/neuter. Trustee Delbridge inquired if possible to have Peoria County Animal Protection Services also verify dogs within the Village have the required dog tag, and Director Domenighini responded advising would check into whether a report could be run and provided to the Village. Trustee Sutherland inquired on animal nuisance policy, and Director Domenighini responded advising one warning is given to owner of nuisance pet within a 12-month period and any additional complaints within the same 12-month period would require written complaint from the complainant and the PCAPS would then take owner to court.

Report from Municipal Code Officer (MCO) Sullivan: MCO Sullivan spoke to the Board advising Village should have received amended ordinance on Animal Code Regarding Noise and Director Domenighini with the PCAPS was also given a copy of the amended ordinance. Trustee Geiger noted the amended ordinance is clear with regard to contact with complaints regarding animal nuisances should be directed to PCAPS. Trustee Ehnle inquired if all language was new in the amended ordinance, and MCO Sullivan responded only the items underlined are new. MCO Sullivan advised electronic recyclables would be picked up by vendor on either November 7th or November 8th and PDC was going to reimburse the Village and Village Employees as well as reimburse any other expenses. MCO Sullivan stated PDC offered an additional electronic recycling day in 2017 but Village will wait to have possibly

Village of Princeville
Minutes of the Regular Board Meeting
November 6, 2017 7:30 p.m.

Report from Municipal Code Officer (MCO) Sullivan (cont.): two electronic recycling days in 2018, possibly Spring and Fall. MCO Sullivan stated lien was pending to a resident with regard to an overdue water bill and will give resident owner additional 30 days to make payment or Village will place a lien on the property with the recorder of deeds. MCO Sullivan stated an additional lien may have to be placed on another property due to being delinquent in paying water bill. MCO Sullivan advised can prepare and file a third lien against the owner of the duplex tenant and mail to owner for action, and Superintendent Gardner stated would contact owner of duplex about getting the water bill current. MCO Sullivan advised TIF Committee met with Jeff O’Kane with regard to questions concerning use of TIF, and President Troutman stated Jeff O’Kane spoke advising what his intentions were with his properties. MCO Sullivan recommended all codes be reviewed and compared to those codes online to ensure consistency, and President Troutman responded Codification Committee would work with MCO Sullivan on reviewing all Village Codes and ensuring those online were up-to-date. Trustee Geiger inquired on status of Village being able to issue citations for repeat offenders, and President Troutman requested MCO Sullivan follow up with Village attorney in regard to status. President Troutman inquired with MCO Sullivan as to whether any action taken on the property at South Street, and MCO Sullivan responded advising would follow up with Village attorney in regard to status.

Committee reports: Trustee Sutherland advised the TIF Committee met with Jeff O’Kane to discuss concerns and answer questions with regard to TIF use. Trustee Ehnle stated Steve Kline was able to address Jeff O’Kane’s concerns and answer questions. Trustee Ehnle learned the Economic Develop Delivery Program could set up a website with Village’s website and that this would map out TIF districts and provide information on the program, and Village could get with those whom expressed interests. Trustee Ehnle did note contact was made with another Trustee from nearby community that had set up a website and learned in the four years since it was set up that the community had no new developments. Trustee Ehnle noted this may be something Village wants to review further as the website fee is paid through TIF funds. President Troutman advised the Personnel Committee met in closed session but no recommendations were being made at this time.

Any action needed to be taken regarding committee reports: None.

Building permits: 516 W. Evans, construct 6 foot privacy fence; 620 N. Town, demolish 20 foot by 12 foot deck; 620 N. Town, construct 14 foot by 20 foot deck; and, 215 E. Main, construct 24 foot by 60 foot commercial building.

Report from Superintendent of Public Works: Superintendent Gardner advised had spoken with Peoria County Engineer and Kevin Cooper with regard to Cottage Grove process for resurface in 2018 and noted would like engineering and bid done by beginning of 2018, and Superintendent Gardner noted milling machine from Peoria County will work with Village. Superintendent Gardner advised 15 of the 40 flag posts were placed in designated areas around the Village and remaining posts would be in place by November 11, 2017. Trustee Sutherland inquired about park benches needing repairs at Cutter’s Grove, and Trustee Gilroy noted school might have spare new bleachers to use at Cutter’s Grove. Superintendent Gardner advised met with a representative regarding the water meters and was looking to have a representative speak to the Water Committee in December to consider options. Superintendent Gardner advised left message with Ameren’s representative, Chad Whithead, with regard to scheduling a date/time to discuss areas of possibly improvement for the Village. President Troutman inquired on status of having several street lights fixed within the Village, and Superintendent Gardner responded advising is has attempted to work with Ameren for past month

**Village of Princeville
Minutes of the Regular Board Meeting**

November 6, 2017 7:30 p.m.

Report from Superintendent of Public Works (cont.)

now on the street light issue. Trustee Geiger inquired about the cut off back on Woertz Road due to there being a blind spot, and Superintendent Gardner responded advising could shave bank further back but would need to look into the issue further as a backhoe would be needed to complete. Trustee Geiger requested an update once learned.

Any other business to be brought before the Board: President Troutman advised Village received invoice from Superintendent Gardner for \$28,003.32 for oil and chip project. President Troutman requested Treasurer Hofer secure 45 to 50 golf cart stickers for 2018.

Executive Session: Closed Session: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as defined under (5 ILCS 120/2)(c)(1). Motion made by Trustee Sutherland and seconded by Trustee Geiger to adjourn Regular Session at 8:50 p.m. to go to Closed Session.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

Adjourn Executive Session and return to Regular Session: Motion made by Trustee Haley and seconded by Trustee Gilroy to adjourn from Executive Session at 9:20 p.m. (Roll Call and passing of motion under Executive Session). Regular Session started at 9:21 p.m. with President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge answering present.

Any action needed to be taken regarding Executive Session: None.

Adjournment: Trustee Haley made a motion to adjourn the Regular Board Meeting; seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland

President Troutman declared the motion passed and meeting adjourned at 8:43 p.m.

Respectfully Submitted,

*Spencer Wilson, Clerk
Village of Princeville, Illinois*