

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**November 17, 2020**  
**7:00 PM**

Due to the Governor's Executive Order regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this meeting will be held at Princeville Village Hall and will also include a Zoom Meeting option. The public is invited to attend in person, as the number of individuals in the board room allows or attend via Zoom.

**Download [zoom.us/join](https://zoom.us/join), when prompted enter the Meeting ID: 934 4996 3506 Passcode: hyNZ2t then click ask to join. To join by Zoom on the phone, dial 1 (312) 626-6799 when prompted enter the Meeting ID: 934 4996 3506 Passcode: 228681**

Prior to the meeting, you can also submit a public comment by email to [villagehall@princeville.org](mailto:villagehall@princeville.org) and insert in the subject line of the email, "Public Comment for Meeting November 17, 2020".

### **Roll Call**

Roll Call showed the following board members were physically present: Trustee Gilroy

Trustees through Zoom: President Troutman, Trustee Ehnlé, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Wilson

A quorum was present for the meeting.

Other Village members physically present: Superintendent of Public Works C. Gardner

Other Village members present through Zoom: Julie Delbridge, Tri-County Regional Planning Representative, Reema Abi-Akar

Others present through Zoom: Sarah Cordis

Others physically present: Deputy Gabriel Martinez

### **Police Report**

Deputy Martinez reported a recent arrest of a juvenile. A vehicle break-in was reported on West Main Street. He also said the County has been receiving many calls reporting the unemployment fraudulent claims.

He also reported a few ordinance violations, minors had been riding ATVs during the day.

### **Treasurer's Report**

Julie Delbridge has been making a list of questions regarding the new accounting software program, and working on naming/creating line items.

Due to Julie being out of the office, Sue has been making the deposits.

The October treasurer's report has been reconciled.

President Troutman reported that over 70 trees have been purchased for the Steven's Square Holiday Stroll/park decorations.

Trustee Wilson made a motion to approve the Treasurer's Report. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

### **Paying Additional Bills**

Julie presented the bills, which totaled \$34,200.39. There was an addition to the bills list, Hein Construction, for the Kennedy Ave. improvements, in the amount of \$192,756.22. The total amount for additional bills is

Trustee Delbridge made a motion to approve paying the additional bills in the amount of \$226,956.61. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

### **Municipal Code Office Report**

Municipal Code Officer Sullivan reviewed the completed and violation list.

A letter will be sent to Princeville Automotive regarding the siding that they have yet to replace on the side of their building. Superintendent Gardner has talked to Larry Simpson about replacing the siding.

There is a default order for demolition on 917 Santa Fe, with a 35-day stay to allow defendants to get their personal property removed, and to allow for them to file an appeal. The 35-day stay expires on December 1<sup>st</sup>. We did not request a declaration of abandonment on this property, as the taxes are up to date. This was for demolition only, so the Village will not get title to the property unless it forecloses on its demolition lien. (It would require a large amount of money to demolish, so the Village will have to decide what they would like to do.)

With regard to 216 South Walnut, the Village sought a declaration of abandonment as well as a demolition order. The demolition order was entered (with the 35-day stay) plus the judge entered a declaration of abandonment. The Village had to provide notice of that declaration of abandonment to all record owners and lien holders, and that notice was provided on October 29<sup>th</sup>. The Village has to give all owners/lienholders 30 days to come forward and declare their intent NOT to abandon the property. After the expiration of the 30 days, the Village will file the petition for judicial deed and set that for hearing. It is anticipated the Village will get a deed to this property before the end of the year.

The new property owner of 217 West Evans Street plans to demolish a part of the home, as he renovates it.

President Troutman mentioned that the new owners of the home at the corner of North Santa Fe and Craig Street have sold and want to make sure the pole shed is not converted into apartments. The shed in its current condition/state is uninhabitable. Sullivan will look into this, and check on the zoning codes.

Trustee Delbridge mentioned that there is a house on Evans Street that has a boat sitting in his yard, with lots of debris in and around the boat. He suggested MCO Sullivan take a look/keep an eye out. Julie will email MCO Sullivan the address.

Trustee Gilroy suggested that small businesses are having a tough time, and maybe now is not the right time to go after them regarding their exterior issues. (Princeville Automotive just needs a few pieces of siding. Trustee Gilroy suggested that someone remind them of the beautification funds to assist with

repairs.) This has been on-going for six (6) months. MCO Sullivan says it is not a matter of Princeville Automotive not having business, as he has a lot of cars there.

### **Any Action Regarding MCO Report**

MCO Sullivan did ask the Board to think about how they wanted to proceed with the Alcoa Plant. This will be an agenda item for the December 7<sup>th</sup> meeting. He will try to get an estimate on what it would cost to demolish.

Trustee Wilson asked Julie to please contact Macomb, IL. They recently received a \$40,000 grant from the abandoned residential property relief program of the Illinois Housing Development Authority to pay for demolitions. This may be something the Village of Princeville could potentially apply for.

MCO Sullivan will also contact Peoria County to see if there are any grants that assist communities with demolition grants.

President Troutman said that the property that Alcoa currently sits on would potentially be an ideal size if the Village went the housing property route.

### **Review and Discuss Proposed Village of Princeville Comprehensive Plan and Land Use Document**

President Troutman stated that within the comprehensive plan and land use document the ambulance District was drawn incorrectly. It does match up well now.

President Troutman met with representatives from the Peoria Area Convention and Visitors Bureau. They would like to work with us, especially with the new comprehensive plan, to assist with tourism dollars for Princeville.

Trustee Delbridge suggested that attorney Scott Brunton take a look at the comprehensive plan to make sure the legal aspects are correct.

President Troutman suggested that the Board approve this at the first meeting in January, and suggested doing a five-year review from there on out.

### **Consider and Vote on a Resolution Providing Notice Under the Truth-In-Taxation Law of Estimate of Tentative Amount for 2020 Tax Levy for the Village of Princeville**

President Troutman said that the Village Board reviewed this as the last meeting, but since then the Finance Committee has met. The suggestion from the finance committee is that the Village look at getting this down to a couple of years of truth-in-taxation. After reviewing the figures, President Troutman said that the Village would increase taxes at a rate of 29.4%, next year and increase 24% the following year. After that the rates would go back to 4.99% or lower, which would put the Village back on track to where it should be. (That would make the levy amount \$103,000+ for this year, which adds a little over \$3,000 to the current levy amount.)

President Troutman said if this were approved tonight, the Village would be within the 20-day guideline come the December 7<sup>th</sup> meeting.

A motion was made by Trustee Peterson to provide notice under the truth-in-taxation law of estimate of tentative amount for 2020 tax levy for the Village of Princeville, at a rate of 29.4%. The motion was seconded by Delbridge.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

### **Consider and on Vote on an Ordinance Establishing Special Tax Levy for Police Protection Services**

President Troutman stated that the amount the Village will levy is just over \$14,000. This should have been provided to the Village years ago.

A motion was made by Trustee Wilson to approve an ordinance establishing special tax levy for police protection services. A second was made by Trustee Peterson.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

### **Consider and Vote on Ordinance Vacating First Street in the Village of Princeville in the County of Peoria and State of Illinois**

No one was present for the public hearing.

Trustee Wilson made a motion to vacate First Street in the Village of Princeville in the County of Peoria and State of Illinois. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

### **Consider and Vote on Commercial Exterior Beautification & Renovation Program Application Princeville TIF District 1 from Princeville Tap**

The Princeville Tap renovated the front of their building and have applied for the commercial exterior beautification and renovation dollars/assistance, \$1,898.25.

Trustee Gilroy made a motion to approve the commercial exterior beautification and renovation program application Princeville TIF District 1 from Princeville Tap, in the amount of \$1,898.25. Trustee Wilson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy, and Trustee Gilroy

Abstain: Trustee Peterson (resides in the TIF District)

Nays: None

President Troutman declared the motion as passed.

### **Consider and Vote to Approve a Resolution for a Temporary Closure of a State-Maintained Roadway for a Public Event**

The temporary closure of a state-maintained roadway is for the December 6th Tree Lighting Ceremony.

Trustee Gilroy made the motion to approve a resolution for a temporary closure of a state-maintained roadway for a public event. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

### **Consider and Vote to Purchase Security Cameras for Stevens Square Park**

President Troutman reviewed the quote from Jason Talley for two cameras, switches, and labor at Steven's Square Park. The quote for this would be \$780.00. (Any additional cameras would be an additional \$150.00 each.) President Troutman will contact Jason, and ask him if this could be completed before winter.

Trustee Gilroy made a motion to purchase security cameras for Steven's Square Park in the amount of \$780.00. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

### **Discuss Peoria Area Convention and Visitors Bureau Recent Meeting with President Troutman**

President Troutman had a beneficial meeting with some of the Peoria Area Convention and Visitors Bureau (PACVB). They really want to market Princeville, especially the Princeville Civic Association Tree Lighting ceremony. The PACVB would like to have a marketing strategy in place for some of the small outlying communities.

### **Committee Reports**

None.

### **Any Action Regarding Committee Reports**

None.

### **Past Due Water Bill Review**

President Troutman reviewed the water bill list. The list is manageable, and nothing out of the ordinary.

### **Building Permits**

- 301 South Wilson – demolish addition (work is for 217 Evans St.)
- 8208 Princeville/Jubilee Rd – Enlarging door, adding a new window (For the Peoria Radon property)

Superintendent Gardner said that at the corner of Cordis Ave and Evans St., that corner/commercial lot is owned by Roy Shipley. Roy is currently renting it to a gentleman who is working on cars, and plans to only do work inside the building. His wife is planning on moving her pet grooming business inside as well.

### **Report from the Superintendent of Public Works**

- The Hohenberry property, at 409 West South Street, Princeville, is demolished and backfilled. There were no issues.
- Done with the leaf pick-up.
- Snowplow truck is having some issues. It is currently in the shop.
- Canning factory finished today.
- It was a good year for the water plant.
- Christmas decorations are going up Thursday morning.
- Steve has put trees up in the park – currently have sold about 75 trees.
- Key cards – He will call them back to schedule the installation.

Trustee Wilson asked how old the truck was. It is a 2008, with 40,000 miles on it. While it is in the shop, it is going to have general maintenance done. (It only has 2,000 – 3,000 miles a year put on it.)

Trustee Peterson stated that residents on North Walnut say thank you for picking up leaves!

**Any Other Business to Be Brought Before the Board**

Trustee Delbridge recommended closing Village Hall or having reduced hours to the outside public, at least for a week or two, maybe until November 30<sup>th</sup>. After that, look at continuing with limited hours. (Be sure to publish the information and hours.)

On Wednesdays there are groups that meet up there, they would need to hold off on their activities.

President Troutman stated that the Village should put up the signage that requires masks within public spaces. (The Peoria County Health Department has these.)

President Troutman stated that the Village does the liquor license for the Princeville tap. Their gaming will all be shut-off on Friday, November 20<sup>th</sup> due to the Governor’s orders.

December 7<sup>th</sup> there will be a public hearing for truth-in-taxation at 6:30 PM.

**Adjourn**

Trustee Delbridge made a motion to adjourn at 8:20 PM. Trustee Wilson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk