

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**November 1, 2021 7:00 PM**

Per Ordinance 2021-06-02, and as the Village President has determined that in-person attendance may be imprudent or impractical due to the pandemic, remote access will be available for attendance of the below meeting. To attend remotely, go to zoom.us/join. Enter Meeting ID: 841 2152 9242 Enter Passcode: PFB7fk Or to attend the meeting by phone, dial, 312-626-6799, Enter Meeting ID: 841 2152 9242 Enter Passcode: 460611

**Roll Call**

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Others Present: Julie Delbridge, Superintendent Chad Gardner, MCO Dan Sullivan, Tim Wyman – The Wyman Group, and Deputy Martinez

Others Present via Zoom: None

A quorum was present for the meeting.

**Public Comment Period**

None.

**Police Report**

Deputy Martinez reminded everyone to lock their vehicles and homes, as there have been a series of vehicle break-ins. This is still being investigated.

**Approve the Minutes as Published**

Trustee Delbridge made a motion to approve the October 4th and October 19th minutes as published. Trustee Hughes seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

**Treasurer's Report**

Julie reconciled the Treasurer's report today. There is one lifeguard who had not cashed his/her last three checks. Julie called the bank and the bank is going to cancel the checks, not charge the Village stop payment fees and Julie will reach out to the lifeguard.

Julie spoke with an IDOT representative regarding MFT funds. They suggested putting 'Rebuild Illinois' funds into the MFT checking account. Julie did that and closed out the 'Rebuild Illinois' account.

Trustee Pope made a motion to approve the Treasurer's Report. A second was made by Trustee Hughes.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None  
President Troutman declared the motion as passed.

### **Paying of Bills**

Julie said there was an addition to the bills, Owens Design Group, for ATV stickers.

Trustee Gilroy made a motion to approve the paying of the bills in the amount of \$61,250.59.  
Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope  
Absent: Trustee Peterson  
Nays: None  
President Troutman declared the motion as passed.

### **Municipal Code Officers Report**

MCO Sullivan reviewed his code officer report.

Regarding the Alcoa Property, attorneys are working to remove note(s) that exist on the property.

The electronics recycling day was a success, with 26 pallets of material removed. MCO Sullivan said it was nice having the assistance of Joseph Sarnes from the Village for moving items.

### **Any Action Regarding MCO Report**

None.

### **Tim Wyman to Address the Board**

Tim Wyman reviewed the Health Insurance Benefit plans available to the Village. He went through the quotes.

There were options/quotes from Health Alliance, Humana, United HealthCare, and BlueCross BlueShield. BlueCross BlueShield offered the lowest cost options to the Village.

Of the two BlueCross BlueShield options, one offered similar benefits to the plan from 2020-2021. All wellness costs are included in the plan.

The Village currently has Consociate, a reimbursement plan for health insurance, for Village employees. Tim Wyman suggested doing away with Consociate, as the health plans have changed over the years, and there is no longer a need for the Village to have that additional expense. President Troutman agreed with dropping Consociate.

Tim Wyman stated that after the health insurance rate hikes this year, rates are expected to stabilize.

The new health insurance goes into effect December 1, 2021 and runs through November 30, 2022.

### **Consider and Vote to Approve Renewal of Village Employee's Health Insurance Provider**

Trustee Pope made a motion to Approve the Renewal of Village Employee's Health Insurance Provider, with the current plan, with a 34.9% increase, totaling \$42,945.84. Trustee Hughes seconded the motion.

Yeas: Trustee Hughes, Trustee Gilroy, Trustee Pope, President Troutman  
Abstain: Trustee Delbridge  
Absent: Trustee Peterson  
Nays: None  
President Troutman declared the motion as passed.

If the Village wants to remove the Consociate, let Tim know.

**Approval of 2020-2021 Annual Financial Report for the Village of Princeville.**

Trustee Gilroy made a motion to Approve the 2020-2021 Annual Financial Report for the Village of Princeville. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

**Approval of Annual Audit Report.**

A note within the audit report was cash safeguarding notes. With Julie being by herself in the office, there were some suggestions on how to keep deposits, checks, etc. safe.

Trustee Delbridge made a motion to Approve the Annual Audit Report. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

**Consider and Vote to Approve a Resolution Providing Notice under the Truth-In-Taxation Law of Estimated Tentative Amount for 2021 Tax Levy for the Village of Princeville.**

President Troutman suggested doing an increase over a two (2)-year period, and then the funds will be back to where they need to be.

Trustee Delbridge made a motion to Approve a Resolution Providing Notice under the Truth-In-Taxation Law of Estimated Tentative Amount for 2021 Tax Levy for the Village of Princeville. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

**Consider and Vote to Approve a Resolution for a Temporary Road Closure on Sunday, November 28, 2021 for Christmas Tree Lighting and Holiday Stroll Event.**

President Troutman said the Princeville Civic Association (PCA) would like to request a temporary road closure, from 3:00 – 8:00 PM, to have the Holiday Stroll event at Steven’s Square. President Troutman stated that the event will start at 4:30 PM.

The Village will put up the flashing lights and barricades during the temporary road closure.

Trustee Gilroy made a motion to Approve a Resolution for a Temporary Road Closure on Sunday, November 28, 2021 for Christmas Tree Lighting and Holiday Stroll Event, 3:00 – 8:00 PM. Trustee Hughes seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

## **Consider and Vote to Approve a Candidate for the Vacated Village of Princeville Zoning Board Member Seat**

President Troutman stated that Brian Cramer, a resident at 318 South Walnut Avenue, would like to join the Zoning committee. He is interested in volunteering.

Trustee Hughes stated that she had some people ask her about Zoning Committee. President Troutman said there may be another seat on the Zoning Committee soon. For anyone who may have interest, please pass his/her name on to President Troutman. President Troutman and Dan Huss are working on this.

Trustee Pope made a motion to Approve Candidate, Brian Cramer, for the Vacated Village of Princeville Zoning Board Member Seat. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

President Troutman will notify Brian and Dan Huss.

## **Committee Reports**

None.

## **Any Action Regarding Committee Reports**

None.

## **Past Due Water Bill Review**

The past-due water bill list was reviewed.

## **Building Permits.**

- None.

## **Report from the Superintendent of Public Works.**

- Fences were installed on Woertz Road. The gate will be installed Tuesday (tomorrow).
- Starting to vacuum leaves Monday and Wednesday.
- Mary Sloan has a water leak. Superintendent Gardner has talked to her about options. (It's a one-inch water line).
- Sidewalks – working on framing new sidewalks.
- Got all the bills from the insurance claim - \$5,400 for the Walnut Avenue property (Colleen Pfeiffer).
- Resident is starting to tear down the house on South Walnut.
- Sewer plant
  - Had a violation in July
    - Had a meeting this morning with the EPA. EPA wants this fixed, and they were pleased that the Village has a plan.
    - A plan needs to be submitted in 21 days to the EPA.
    - Better for the Village to be under a violation when we apply for an EPA loan. (Puts the Village towards the top of the list)
- Doing an inventory of copper piping. Have a pretty idea of how many there are, maybe 15-20. Look at replacing those lines. (No more copper.)

Trustee Delbridge asked about the design of the new sewer, and if it would be the same engineer that did the work years ago. Superintendent Gardner said that Daly and Associates designed the sewer plant in the late 1960's. Since then, there has been a lot of infiltration. Superintendent Gardner said the new design will fix water-back-ups. There will be a requirement to increase the size and the number of pumps at the sewer plant.

Trustee Gilroy asked Superintendent Gardner to go look at South Walnut Steet by the Donsbachs. The telephone pole is really leaning. He said he would take a look at it.

#### **Other Business to be Brought Before the Board**

Julie and President Troutman did a Zoom meeting with representatives from Discover Peoria last week. Julie let them know there were new bakery owners. President Troutman and Julie were glad to see a lot of new faces at the Trunk or Treat. Discover Peoria will also promote the Tree Lighting and Holiday Stroll. Trustee Pope commented on how easy the Discover Peoria website is to navigate.

President Troutman attended the local mayors meeting in Hanna City last week.

The Village has been wanting to move a camera from the board room and point it towards the office. Not sure the camera in the Board Room works, and cameras are currently on back order. President Troutman will keep the members posted on this.

President Troutman asked Superintendent Gardner about fogging the streets. This may be MFT fund eligible. Other communities have done it, and are pleased with the results.

#### **Adjourn**

Trustee Gilroy made a motion to adjourn at 8:20 PM. Trustee Delbridge seconded the motion.

Yeas: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope

Absent: Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk