

Princeville Village Board Minutes

May 4, 2015

7:30 PM

The Princeville Village Board met on the above date and time at the Village Hall. President Stahl called the meeting to order with the following members answering roll: Sutherland, Troutman, Koller, Gilroy, Carton and Haley. A quorum was present for the meeting. Notice of the meeting and the agenda were sent and received in a timely manner. Others present were Treasurer Hofer and Superintendent of Public Works Gardner. Amend agenda to add three items: Consider and vote on pay request for work on Walnut Avenue, Additional work on South Water Tower, Consider and vote to Pay for lighting repair at the High School Diamond for the Princeville Little League.

Police Report: N/A

Approve minutes as Published: Trustee Gilroy made a motion to approve minutes as published, second by Trustee Carton. President Stahl, voice vote. All ayes, no nays. Motion Carried.

Approve Treasurer's report: Financial reports were provided to the board by Treasurer Hofer. Fund Transfer have been made. A TIF payment was paid to the Brockway developer in April. Auditors will be on hand for the annual auditing May 20 thru 21st. Motion by Trustee Sutherland to approve Treasurer's report, with a second by Trustee Troutman. President Stahl, voice vote. All Ayes, no nays. Motion carried.

Paying of April Bills and additional bills: Listing of invoices and amounts distributed for review and discussion. Trustee Carton made a motion to approve and pay April bills and additional bills in the total amount of \$53,988.32. Second by Trustee Koller. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton, and Haley voting aye. No nays, Motion Carried.

PCA Report: Next Meeting is May 11, 2015. This is their last meeting prior to Heritage Days. Community Coffee is May 13 at the Museum. Troutman Park fund raiser is Saturday May 16th. Methodist Church is holding a luncheon and style show on the 16th of May.

Rich Knapp and Rudy Roger, request for donation to PCA for Heritage Days: The PCA requesting \$875.00, ½ the amount from last year, as they have become more self-sufficient. They also provided the board a listing of donations they have given back to the community. Trustee Koller made a motion to donate \$875.00 to the PCA for Heritage Days, and for the Village of Princeville to pay for all the Port-a-potties that will be needed for the event. Second by Trustee

Carton. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye. No nays. Motion carried.

Consider and Vote on bids for real estate on 313 W High Street: Two bids were received and opened by President Stahl. First opened envelope was from Earl Feucht in the amount \$9,550.00. Second envelope opened was from Randy Haley in the amount of \$14,000.00. Trustee Koller made a motion to award the sale of the property to the highest bidder, Randy Haley for \$14,000.00, 25% down and closing within 30 days. Second by Trustee Carton. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton voting Aye. Trustee Haley abstain. No nays. Motion Carried. President Stahl will call the Village attorney and get the paperwork started for closing.

Committee Reports: Trustee Troutman, Chairman of the Pool Committee was awaiting recommendations from the Pool manager for 2015 wages. Pool Manager will be sending in a few minutes, tabled for later discussion in tonight's meeting.

Personnel committee: Chairman Koller reported the committee has met and made the recommendations for rate increases for the Village of Princeville employees.

Building Permits:

Demolish 8 x 12 Shed in rear yard, 412 W Evans St. - Jennifer Kitterman
Single Family Residence Aten Acres, Lot 21 - Mary Ellen Stevens
Deck & above ground pool 918 Woertz Rd – Sean and Rachel McGinn

President Stahl reported the Steven's residence being built in Aten Acres is a Home Way Home, and he has been contacted by a representative of Home Way, to request a ground breaking ceremony, as this is the first home to be built in the new subdivision. The ceremony will be held prior to the basement excavation, and President Stahl will keep the board informed as to the date, so they may attend.

Report from the Superintendent of Public Works: Storm Sewer is complete on the Walnut Avenue upgrade. Milling of blacktop is beginning and will be used for backfill.

Pool work will begin later this week, and completed in time for opening.

Sandblasting work has begun on the South Water Tower. Some additional work has been noted by the contractor. Two safety issues that need to be addressed are: Manway is too small for confined space entry and replacement cost \$6,400.00 and roof ladder needs to be welded in place \$1,200.00. The contractor found the interior of the tank was pitted and needs to be patched. The patching repair will take an additional 2 to 3 days. The total additional cost

could run approximately \$20K. After much discussion, Trustee Carton made a motion to move forward with the necessary repairs and cost with the discretion of the Superintendent of Public Works, who will work with the contractor on the Cost. Motion received a second by Trustee Koller. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye. No Nays. Motion carried.

Payout request to P. A. Atherton for work completed on Walnut Avenue upgrade: Invoice for work performed to date \$64,040.25. Invoice and work approved by Village Engineer, Steve Blust. Trustee Koller made a motion to approve and pay P. A. Atherton for work completed in the amount of \$64,040.25, with a second by Trustee Carton. President Stahl roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye. No nays. Motion carried.

Consider and vote on invoice from Oberlander Electric for repairs to lighting at High School ball diamond on behalf of the Princeville Little League: Ameren provided labor at no cost, materials invoiced from Oberlander in the amount of \$965.00. Ameren will realign the lights at no charge. Trustee Koller made a motion to pay Oberlander Electric \$965.00, for repair of electrical service at the High School ball diamond on behalf of the Prineville Little League. Second by Trustee Carton. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye. No nays. Motion carried.

***** Return to Pool Committee Report***** Trustee Troutman proposed the following pay rates per hour for the 2015 Pool Season.

Pool Manager \$13.00

1st Assistant Manager \$9.50

2nd Assistant Manager \$9.25

4th year returning employees \$8.75

All others \$8.50

Trustee Sutherland made a motion to approve the proposed pay rates for the 2015 pool season, with a second by Trustee Carton. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye. No nays. Motion carried.

Other business to be brought before the board: President Stahl had received a letter from Representative David Leitch in regards to Capital funds that could be available for the Village of Princeville. The use of the funds to be used for a new playground at Cutter's Grove was discussed. This would include new playground equipment, and replacing the sand with playground code mulch. The Supt. of Public Works and members of the property committee will get a quote and request into Representative Leitch by the end of the week.

Adjournment: Trustee Koller made a motion to adjourn, with a second from Trustee Troutman. President Stahl voice vote. All ayes, no nays. President Stahl adjourned the above session of the meeting at 9:10 p.m.

SWEARING IN OF NEW BOARD MEMBERS: Village Clerk Mercer, was sworn in by President Stahl. Trustees Koller, Gilroy, Carton, and Haley were sworn in by Clerk Mercer.

SECOND SESSION: President Stahl called the second session to order with the following Trustees answering present, Sutherland, Troutman, Koller, Gilroy, Carton and Haley.

President Stahl distributed the committee assignments that will serve the Village for the period of May 1, 2015 to April 30, 2017.

Committee Chairman

Property	Carton	Gilroy	Haley
Finance	Sutherland	Troutman	Koller
License	Carton	Gilroy	Koller
Streets	Koller	Haley	Gilroy
Water/Sewer	Sutherland	Koller	Troutman
Police	Stahl	Koller	Sutherland
Health	Gilroy	Troutman	Haley
Pool	Troutman	Gilroy	Carton
Personnel	Koller	Stahl	Sutherland
TIF Projects	Troutman	Sutherland	Stahl
Codification	Gilroy	Haley	Troutman

Discussed whether or not the Village needed a Park and Recreation committee, it was decided it would be covered by the Property Committee.

Motion by Trustee Koller to leave regular session and enter into an Executive Session, to discuss employee wage adjustments for 2015-2016. With a second by Trustee Sutherland. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye. No nays. Motion carried.

Roll Call for entering into Executive Session: President Stahl, Trustee Sutherland, Troutman, Koller, Gilroy, Carton and Haley answering present.

EXECUTIVE SESSION

Motion by Trustee Sutherland to leave Executive Session and return to regular session, second by Trustee Koller. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye, no nays. Motion carried.

Roll Call for leaving Executive Session and entering back into regular session: President Stahl, Trustee Sutherland, Troutman, Koller, Gilroy, Carton and Haley answering present.

A Motion by Trustee Sutherland to approve the Personnel Committee recommendation for rate increase of 2%, with Justin Gardner receiving 3%. Justin will also receive a \$1.00 per hour increase upon the successful completion of two more classes. (Receiving \$1.00/hr increase for each class) the recommended rate increases are:

Employee	Current Base Wage	Increase	New Base Wage
Chad Gardner	\$64,500.00	\$1,290.00	\$65,790.00
Russ Hyde	\$42,305.33	\$846.00	\$43,151.33
John Tanney	\$32,252.71	\$645.00	\$32,897.71
Sue Hofer	\$42,421.80	\$848.00	\$43,269.80
Justin Gardner	\$32,983.00	\$989.00	\$33,972.00

Julie Delbridge Current hourly wage \$9.80, increase to \$10.00

Dan Sullivan present salary of \$700.00 per month – increase to \$750.00 month
Trustee Koller seconded the motion. President Stahl, roll call vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton, and Haley voting aye, no nays.
Motion carried.

Adjournment: Trustee Carton made a motion to adjourn, second by Trustee Troutman. President Stahl voice vote. Trustees Sutherland, Troutman, Koller, Gilroy, Carton and Haley voting aye. No nays. Motion carried. President Stahl adjourned the meeting at 9:40 p.m.

Mary Ann Mercer
Village Clerk

