

Village of Princeville
Minutes of the Regular Board Meeting
May 18, 2021 7:00 PM

Due to the Governor’s Executive Order regarding COVID-19 and the relaxing of the Open Meetings Act requirements, this meeting will be held at Princeville Village Hall and will also include a Zoom Meeting option. The public is invited to attend in person, as the number of individuals in the board room allows or attend via Zoom. To join in the meeting go to www.zoom.us/join, when prompted enter Meeting ID: 938 2892 9537, Passcode: 5GmD1f **Or** use the call-in number: 1-312-626-6799, enter Meeting ID: 938 2892 9537, Passcode: 864931

Prior to the meeting, you can also submit a public comment by email to villagehall@princeville.org and insert in the subject line of the email, “Public Comment for Meeting May 18, 2021”

Roll Call

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope

A quorum was present for the meeting.

Other Village members physically present: Julie Delbridge, Superintendent of Public Works Chad Gardner

Others present: Deputy Gabriel Martinez, Clerk Sarah Cordis

Police Report

Deputy Martinez reminded those present to remove valuables from vehicles and lock doors as there have been multiple vehicle break-ins.

Mayor Pro-Tem

President Troutman stated that there are no issues with Trustee Delbridge serving as Mayor Pro-Tem. (Trustee Delbridge will need to sign signature cards at the bank.) President Troutman is going to take the May 3rd minutes to the bank to confirm that Trustee Ehnle is no longer on the Board, and Trustee Delbridge is now eligible to sign bank documents.

Consider and Vote to Approve the May 3, 2021 Board Minutes

Trustee Gilroy made a motion to approve the May 3rd meeting minutes. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Treasurer’s Report

Julie Delbridge highlighted the larger amounts than normal – *i.e.* payments to Lillie M. Evans Library, Princeville School District TIF 1 and TIF 3

Trustee Wilson inquired about keeping the ADT service active year-round at the pool. Superintendent Gardner said that the pool has been broken into during off-season. Trustee Wilson also questioned the pool internet and phone budget line. He suggested using a hot spot rather than paying an annual fee.

Superintendent Gardner stated that if you disconnect for a portion of the year, no guarantee for the same phone number. Julie will contact Mid-Century Communication to inquire about service and rates. Internet is needed for ADT security/alarm, cameras, etc. Superintendent Gardner stated that a contract is signed with ADT and the Village has an obligation to the contract.

Trustee Gilroy asked about putting a chain across the entrance to the parking lot. Superintendent Gardner stated that there are trash bins there and the chain would have to be removed for garbage pick-up.

Trustee Wilson also had a question about the salaries on the profit and loss statement. Julie stated that the new software started in November and those are the correct amounts - salaries, vacation, sick days, etc. (It is a portion of the fiscal year).

Julie stated that there is not a date set for the audit. She did say that Tom Pfeffer with Gorenz and Associates suggested the Village do a public hearing for an appropriation ordinance before the end of July.

Trustee Gilroy mentioned increasing the annual donation budget line.

Trustee Gilroy made a motion to approve the Treasurer's Report. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope
Nays: None
President Troutman declared the motion as passed.

Paying Additional Bills

Trustee Delbridge made a motion to approve the paying of additional bills, in the amount of \$47,312.12. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope
Nays: None
President Troutman declared the motion as passed.

Mike Bowermaster to Address the Board Regarding Princeville St. Jude Runners Donation

Mike Bowermaster stated that the St. Jude Runners are planning a community day-of-celebration at Troutman Park on July 17th.

Trustee Gilroy made a motion to donate \$1,000.00 to the St. Jude Runners. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope
Nays: None
President Troutman declared the motion as passed.

Consider and Vote to Approve Village of Princeville Budget FY 2021-2022, if available.

This item was tabled. (Not available.)

Consider and Vote to Approve the Ordinance to Establish the Village of Princeville Comprehensive Plan, if available.

This item was tabled. (Not available.)

The Village attorney stated that the ordinance needs to be approved for the purpose of enforcement. It is on file with Peoria County.

Consider and Vote to Approve the Resolution for Temporary Closure of Route 91 for Heritage Days June 24-27, 2021

Trustee Gilroy made a motion to approve the Resolution for Temporary Closure of Route 91 for Heritage Days from June 23 – 27. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Consider and Vote to Approve Contract with Peoria Area Convention and Visitors Bureau.

President Troutman did contact the Peoria Area Convention and Visitors Bureau about the contract. They dropped the rate to \$5,000 for first year and \$6,000 the second year. The cost increases for year two because they add some benefits. They also added a clause that if things were not working, both parties could terminate the contract without penalty.

Trustee Wilson reminded the Trustees that the Village will be receiving COVID dollars, which is earmarked for the purpose of entertainment/hospitality. The money can be used for the Peoria Area Convention and Visitors Bureau.

Trustee Wilson made a motion to approve the contract to market the Village of Princeville for the next five (5) years with the Peoria Area Convention and Visitors Bureau. Trustee Gilroy seconded the motion.

Yeas: Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: Trustee Delbridge, Trustee Pope

President Troutman declared the motion as passed.

Committee Reports

Pool Committee

Trustee Gilroy stated that Opening Date has been moved to June 1, for the purpose of management training. Superintendent Gardner did say that there were some plumbing problems. The hot water heater needs to be replaced. He is working with Priority Plumping to replace the heater which will cost approximately \$1,800.00.

Fox Services, the chlorine supplier, went out of business. Luckily, the Village has chlorine from previous years. There is also a hole at the bottom of the liner that needs to be patched.

Superintendent Gardner did order the social distance circles for the cement, masks required signs are ordered, and Brian is ordering sanitizer/disinfectant.

Any Action Regarding Committee Reports

None.

Past Due Water Bill Review

The past due water list was reviewed.

Building Permits

None

Consider and Vote to Approve Sealcoating

The bid was awarded to Pavement Maintenance, for the amount of \$78,822.25, -3.63% below estimated cost.

Trustee Delbridge made a motion to accept the low bid, \$78, 822.25, from Pavement Maintenance. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Report from the Superintendent of Public Works

- Schedule a meeting with Kevin Cooper the week of June 1 to review Aten Acres and combining lots (include the Property Committee members).
- Generators – looking at doing Kohler back-up generators
- Raising the sewer rates– not sure what the loan cost will be and looking to borrow less money in the future. Think about what the Village wants to do. Create an increase based on household usage rather than flat rates per household
 - 3-5 year project.
 - TIF Fund has been able to fund projects in the past.
 - We will talk about and vote on this topic at the second meeting in June.
 - Gardner will look at different percentages and bring them before the board.

Any Other Business to be Brought Before the Board.

Trustee Gilroy thought the presentation by Miller, Hall and Triggs was nicely done. She recommended that on future Village agendas that all 'consent' items be lumped together. Discussion can also revolve around items, but vote on them all at once. Trustee Gilroy likes that Julie gives Trustees information in advance. It was suggested that Dan Sullivan give his report in advance of the meeting, and review highlighted items at the meeting, rather than Village Trustees trying to review it while he is talking.

President Troutman stated that Zoom meetings are scheduled to end June 7th. At the June 7th meeting there will be an ordinance for the purpose of travelling for work/being out for sickness/etc. that would allow Trustees to participate via Zoom.

President Troutman is going to contact the Peoria County Animal Protection Services about the Village fees/etc.

Adjourn

Trustee Delbridge made a motion to adjourn at 8:20 PM. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk