

## Village of Princeville

### Minutes of the Regular Board Meeting

May 1, 2017

7:30 p.m.

The Princeville Village Board met on the above date and time at the Village Hall. President Stahl called the meeting to order with the following Trustees answering present: Trustee Sutherland, Trustee Troutman, Trustee Gilroy, and Trustee Haley. Trustee Koller and Trustee Geiger absent. A quorum was present for the meeting. Notice of the meeting and agenda were sent and received in a timely manner. Others Village members present were Treasurer Hofer, Superintendent of Public Works Gardner, and Clerk Wilson.

**Police report:** No report.

**Approved minutes as published:** Trustee Troutman made a motion to approve minutes from April 2017, with numerical and spelling corrections to numeric payment amount from minutes of April 3, 2017 (correction made TIF payment should read \$217,888.73 to Princeville School District #326) and to company name from minutes of April 18, 2017 (correction made spelling should be Wigand Disposal). Motion seconded by Trustee Haley to approve minutes with above-noted revisions. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**Treasurer's report:** Financials distributed to the board by Treasurer Hofer. Trustee Sutherland made a motion to approve the treasurer's report with a second by Trustee Troutman. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**Paying of April bills and additional bills:** April 2017 bills and additional bills distributed to the board by Treasurer Hofer. Trustee Troutman inquired whether golf carts permits were out and Treasurer Hofer responded would review. President Stahl stated possibility of additional bills for April 2017 and Treasurer Hofer indicated it was likely there would be additional bills for April 2017 due to this meeting date being May 1, 2017. Trustee Sutherland inquired on tree removal and Superintendent of Public Works Gardner responded tree was on village property and was removed at a cost of approximately \$300.00. Trustee Troutman made a motion and was seconded by Trustee Sutherland to approve the April 2017 bills and additional bills in the amount of \$24,167.37. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**Discuss entrance to grade school and making it one-way access:** Superintendent of Public Works Gardner advised Princeville Grade School is looking to have entrance to grade school off Town Avenue one way only. Trustee Gilroy noted residents may not be in favor of the change and Superintendent of Public Works Gardner advised only the roadway entrance to grade school would be one way and not entire road. President Stahl stated entrance to grade school should be one way in for safety. Superintendent of Public Works Gardner stated additional parking was blocked off and that a resolution would be needed to make one-way entrance (south entrance to grade school). Trustee Sutherland proposed resolution to make south end of grade school entrance as enter one way and was seconded by Trustee Gilroy. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**Consider and vote on grants to Doug Streitmatter for projects on Main Street:** President Stahl distributed a review conducted by The Economic Development Group, Ltd., dated April 24, 2017, for two (2) applications of *Project Revitalization of Business Program* grants for buildings owned by Doug Streitmatter. Applications for PIN 02-13-489-013, requesting grant consideration under the above-noted program for façade renovation and roof repair; and PIN 02-13-489-014, requesting grant consideration under the above-noted program for roof repair, respectively. Total grant eligibility, per the terms of the grant program and Doug Streitmatter's verification of his project costs, for PIN 02-13-489-013 was \$5,900.00 and total grant eligibility for PIN 02-13-489-014 was \$1,181.25. The Economic Development Group, Ltd. will review copies paid receipts, cancelled checks, waivers of lien, etc. to verify TIF eligible project costs incurred for these properties and will advise Village of actual reimbursement amounts. Trustee Haley made a motion and was seconded by Trustee Sutherland to approve the two (2) grant applications. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**Committee reports:** Personnel committee met on April 24, 2017 to discuss Village Employee wage adjustments for 2017-2018 and findings to be discussed in executive session. TIF Projects committee met on April 24, 2017 to discuss TIF application submitted by German-Bliss Equipment. The Economic Development Group, Ltd. reviewed an application for *Project Revitalization of Business Program* grant submitted by German-Bliss Equipment to install new energy efficient LED light tubes and remove existing ballasts at PIN 02-24-100-010, and it was determined the application for grant did not meet the guidelines as defined by the program.

**Any action needed to be taken on committee reports: Consider and vote on TIF application submitted by German-Bliss Equipment:** Trustee Troutman made a motion and seconded by Trustee Haley to acknowledge and accept the determination presented by The Economic Development Group, Ltd and deny a *Revitalization of Business* grant to German-Bliss Equipment. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**Building permits:** Dan Heinz of 222 W Mendell Road: permit to construct home at 317 S. Edwards Avenue. Russ Hyde stated the permit met requirements. Dan Heinz inquired on naming of driveway to property; Edwards or Heinz Drive, and he suggested two properties in front would remain S. Edwards Avenue and two properties in back would be named Heinz Drive. Superintendent of Public Works Gardner indicated that no plat would be needed for subdivision; it would just need recorded as 309 S. Edwards and 317 S. Edwards and numbers would need to be assigned to properties on Heinz Drive. Trustee Troutman stated a resolution would be needed to name Heinz Drive. President Stahl advised to put resolution on agenda for next meeting to name Heinz Drive, so action could be taken, and Dan could provide address numbers at later date.

**Report from the Superintendent of Public Works:** Superintendent Gardner advised construction permit received May 1, 2017 for Cottage Grove project and that contractor was looking to begin work in the next week. Trustee Troutman indicated that lead notices would be sent to residents in the area. Superintendent Gardner advised the pool at the Princeville Aquatic Center was drained and washed and the pool should be ready in 10 days. Superintendent Gardner stated his team has been pumping water all day Saturday and Sunday, April 29, 2017 and April 30, 2017, respectively, due to heavy rainfall. Superintendent Gardner noted some Village residents had water in basements but his team worked hard on pumping water away from affected areas. Superintendent Gardner also advised hepatitis shots were needed for his staff. President Stahl also advised Akron-Princeville Fire Department assisted in pumping water on those days. Superintendent Gardner advised a pipe had become plugged at the sewer plant and a Walker Excavating was called in to clear the plug.

**Any other business:** Trustee Gilroy made a motion and seconded by Trustee Sutherland that a donation of \$1,000.00 be made to the Akron-Princeville Fire Department for the two firefighters with equipment that helped pump water away from affected areas. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

Trustee Troutman advised date would be set up to meet with Dr. Schupbach in order to discuss current healthcare and services rural communities provide.

Trustee Troutman wanted to wish best of luck and enjoyment of retirement for President Stahl and thanked him for his many years of dedicated service to the Village of Princeville.

President Butch Gardner with the Akron-Princeville Ambulance spoke to the board advising ambulance services were recently upgraded with the purchase of two new defibrillators; ambulance crewmembers can now transmit readings to local hospitals, thus, providing life-saving information before arrival of a patient. Butch wished to Thank Everyone for their donations and their help in making this possible.

**Adjournment:** Motion made by Trustee Troutman and seconded by Trustee Gilroy to adjourn in order to conduct swearing in ceremony. President Stahl, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. President Stahl adjourned the above session at 8:17 p.m.

**SWEARING IN OF INCUMBENT/NEW BOARD MEMBERS:** Jeff Troutman sworn in as Village President. Randy Haley sworn in as Village Trustee. Andrew Ehnle sworn in as Village Trustee.

The Princeville Village Board reconvened second session at 8:25 p.m. on May 1, 2017 at the Village Hall. President Troutman called the meeting to order with the following Trustees answering present: Trustee Sutherland, Trustee Gilroy, Trustee Haley, and Trustee Ehnle. Trustee Koller and Trustee Geiger absent. A quorum was present for the meeting. Notice of the meeting and agenda were sent and received in a timely manner. Others Village members present were Treasurer Hofer, Superintendent of Public Works Gardner, and Clerk Wilson.

President Troutman distributed the committee assignments that will serve the Village for the period of May 1, 2017 to April 30, 2019.

<u>Committee</u>	<u>Chairman</u>		
Property	Gilroy	Koller	Geiger
Finance	Sutherland	Troutman	Haley
License	Ehnle	Geiger	Troutman
Streets	Haley	Ehnle	Koller
Water/Sewer	Sutherland	Troutman	Koller
Police	Troutman	Haley	Gilroy
Health	Haley	Ehnle	Geiger
Pool	Geiger	Gilroy	Ehnle
Personnel	Troutman	Sutherland	Koller
TIF Projects	Sutherland	Haley	Ehnle
Codification	Gilroy	Haley	Koller

**Any other business:** President Troutman advised that President Troutman and MCO Sullivan visited property at 917 N Santa Fe Avenue (prior Alcoa property) and found roof of garage in disrepair. MCO Sullivan visited property at 115 Marilyn and secured photos of debris stored in vehicles.

**Adjournment:** Motion made by Trustee Haley and seconded by Trustee Sutherland to adjourn regular session at 8:41 p.m. to go to Closed Session. President Troutman, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**EXECUTIVE SESSION:** "Closed Session: The appointment, employment, compensation, discipline, performance or dismissal of a specific employee of the public body (Section 2(c)(1)." Executive session started 8:45 p.m. with President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, and Trustee Ehnle answering present. Trustee Koller and Trustee Geiger absent.

**Adjourn Executive Session and go back to Regular session:** Motion made by Trustee Sutherland and seconded by Trustee Haley to adjourn from Executive Session at 9:06 p.m. Regular session started at 9:07 p.m. with President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, and Trustee Ehnle answering present. Trustee Koller and Trustee Geiger absent.

**Any Action needed to be taken regarding Executive Session:** Trustee Gilroy made a motion and seconded by Trustee Sutherland to approve the recommendations of the Personnel committee to move Derek Gray from part-time employment to full-time employment, effective May 1, 2017, with full benefits (PTO and vacation days prorated and only holidays remaining will be compensated) and with no lump sum payment; to increase salary or wage of full-time employees of the Village of Princeville by 2% base pay and 1% lump sum payment (not on base pay); to increase pay of part-time employees by \$.50 an hour; to increase biweekly pay by \$1.50 of janitorial member; and to increase monthly pay of Municipal Code Officer by \$50.00 a month. President Troutman, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

**Adjournment:** Motion made by Trustee Sutherland to adjourn at 9:11 p.m., seconded by Trustee Gilroy. President Troutman, voice vote. All ayes. No nays. Trustee Koller and Trustee Geiger absent. Motion carried.

Respectfully Submitted,

*Spencer Wilson*  
*Village Clerk*

May 1, 2017