

**Village of Princeville**  
**Minutes of the Special Board Meeting**  
**June 8, 2018 6:00 p.m.**

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 6:00 p.m.

**ROLL CALL**

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Haley and Trustee Geiger. Other Village members present: Treasurer Hofer, Clerk Wilson, Superintendent of Public Works Gardner, and Municipal Code Officer Sullivan.

**MINUTES**

**Police report:** Peoria County Deputy Sheriff Hankins advised no activity to report.

**Approve Minutes as published:** Trustee Delbridge made a motion to approve the Minutes of May 7, 2018 and May 22, 2018 as published; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

**Approve Treasurer's report:** Treasurer Hofer advised first month of the new fiscal year and new budget not yet approved. Treasurer Hofer noted first installment of property tax would arrive in June 2018. Treasurer Hofer noted water bills were mailed out on May 30, 2018 but some residents did not receive their bills prior to the due date, and President Troutman responded, advising was aware of same. Trustee Sutherland made a motion to approve the May 2018 Treasurer's Report as published; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

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**Paying of Bills and Additional Bill:** Additional Bill sheet for May 2018 was distributed to the Board by Treasurer Hofer. Bills and Additional Bills of May 2018 totaled \$147,468.26. Trustee Delbridge made a motion to approve paying of the Bills and Additional Bills for May 2018, as presented, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

**Report from the Municipal Code Officer:** Municipal Code Officer (MCO) Sullivan distributed to the Board the Code Officer Report as of June 4, 2018. MCO Sullivan advised attorney is handling violations for properties on Main Street and Spring Street, with demolition of property structure on Spring Street and 15-day notice being given to owner of property structure on Main before requesting demolition. Trustee Gilroy noted there may be issue with demolition of property structure on Main Street and concern by owners of properties surrounding this property structure. MCO Sullivan noted there was a property with weeds and an inoperable vehicle on it but noted most property owners are in compliance with Village ordinances. MCO Sullivan noted went with Trustee Delbridge to a property and as of June 4, 2018 there were no current issues with property on Marilyn. MCO Sullivan noted Village will not get involved with a neighbor's issue over a tree and that it was a civil matter.

MCO Sullivan noted new Violation Sheets should arrive in the next couple of weeks.

Trustee Delbridge inquired to Treasurer Hofer of building on Tremont Street, and Treasurer Hofer apologized noting had not completed. Treasurer Hofer inquired on zoning, and Trustee Delbridge noted there was no description.

MCO Sullivan advised an employee of the Village was in violation of a Village Ordinance, wherein the employee was parking a vehicle on a non-hard surface, and MCO Sullivan spoke with employee on June 4, 2018. MCO Sullivan advised the employee complied by moving the vehicle to a hard surface.

**Consider and approve Zoning Board recommendation for zoning change for 632 W. Main Street:** President Troutman advised the Zoning Board met to discuss approving request from property owner to rezone property located at 632 W. Main Street from commercial to residential in order to build a residential home. President Troutman noted the lot is .720 acres and easement would be maintained in back yard. President Troutman advised it was a unanimous vote by the Zoning Board to approve this request.

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**Consider and approve Zoning Board recommendation for zoning change for 632 W. Main Street** (continued):  
Trustee Delbridge made a motion to approve the request to rezone the property at 632 W. Main Street from C2 to R1; with a second by Trustee Sutherland.

Approved by roll call vote.  
Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;  
Nays: None;  
Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

**Consider and vote to approve plat for Lot 8 in Aten Acres Phase 6:** Trustee Gilroy made a motion to approve plate to include Lot 8, Aten Acres Phase6; with a second by Trustee Delbridge.

Approved by roll call vote.  
Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;  
Nays: None;  
Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

**Consider and vote to approve Pete and Suzy Gill's request for their property at 138 N. Walnut Avenue:** President Troutman inquired if there was an issue with the water meter at property, and Superintendent of Public Works Gardner responded, advising, no issues with meter; it (the water meter) had not been read and that this was an employee issue. Superintendent Gardner noted the water meter at 138 N. Walnut Avenue was read on May 29, 2018 and not May 22, 2018, and it was elevated as a result of being read 7 days from date reading was to take place. President Troutman noted the water bill for 138 N. Walnut Avenue was \$353.90 and Pete and Suzy Gill were requesting to pay \$117.97 per month, over the next three (3) months, along with the respective water bills that would occur over the next three (3) months. Superintendent Gardner noted Public Works Employee Russ Hyde is reading water meters at several of the commercial properties and would include 138 N. Walnut Avenue. Trustee Gilroy made a motion to approve allowing payment of \$117.97 a month for the next three (3) months along with any current water bills waiving the late fee(s); with a second by Trustee Ehnle.

Approved by roll call vote.  
Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;  
Nays: None;  
Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

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**Consider and vote to approve best bid for village equipment:** President Troutman advised Superintendent Gardner was requesting approval to accept bids on excess village equipment. Superintendent of Public Works Gardner advised three (3) people looked at excess equipment and bids were received as follows:

<u>Equipment</u>	<u>Bid</u>
1994 Chevy Pickup	\$325.00
2008 Ford F150	\$205.00
Woods Batwing Mower	\$350.00

Superintendent of Public Works Gardner noted the transmission was out on the 2008 Ford F150 and the mower was `14 to 15 years old and required a lot of work. Superintendent Gardner noted Steven Shaffer turned in three (3) bids as aforementioned. Trustee Delbridge made a motion to approve accepting bids on excess village equipment, as presented, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

**Consider and vote on Village of Princeville Special Use Application Packet:** Trustee Sutherland made a motion to approve the Village of Princeville Special Use Application Packet, as presented, with a second by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed.

**Consider and vote on proposal from Princeville State Bank for loan for water meters:** President Troutman advised interest rates were as of time of discussion (5.25 percent) but would not be known until signed. President Troutman noted the Village would begin assessing a \$4.00 fee per meter with the next billing cycle if proposal approved. President Troutman noted the following: Cost of meters, \$369,526.00, and would be paid for by Certificate(s) of Deposit, \$150,000.00 and financing \$219,526.00 over 10 years. Trustee Delbridge inquired if Village was going to put something in paper about reason for the fee, and President Troutman responded, yes. President Troutman noted would possibly set up a meeting to advise residents. Trustee Gilroy advised Village should check with other banks on rates prior to approval, and President Troutman responded advising would check with Hometown and First State Bank on current loan rates.

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**Consider and vote on proposal from Princeville State Bank for loan for water meters** (continued): Trustee Sutherland made a motion to table voting on the proposal from Princeville State Bank for loan for water meters until additional information is obtained; with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion tabled.

**Consider and vote on possible correction from December 2017 Regular Board Meeting Minutes pertaining to water meters:** President Troutman advised the meter reader is providing readings but software it not reading the readings, and it was not factual that there were residential homes with water service from Village without water meters. Trustee Gilroy noted it was said there were residential homes without water meters. Clerk Wilson read the handwritten notes from the December 2017 Regular Board Meeting and affirmed it was said there were residential homes without water meters. President Troutman noted it may have been said there were residential homes without water meters but, again, this was found to not be accurate. Trustee Delbridge made a motion not to correct the December 2017 Regular Board Meeting Minutes pertaining to water meters as this is what was said; with a second by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed not to correct the December 2017 Minutes.

**Consider and vote on donation of property at 104 W. Evans Street:** President Troutman inquired does Village want the house and lot at 104 W. Evans Street indicating it may be best to find out if the home has asbestos as this could result in unforeseen costs to the Village. Trustee Gilroy inquired if the Board was looking to demolition the home at 104 W. Evans Street as this was possibly a historic home. Superintendent of Public Works Gardner advised not sure if Village can inspect the home without checking for asbestos. President Troutman recommended someone look at the home first prior to consider accepting donation and will talk with representative of property to schedule date/time to look through the home. Trustee Delbridge made a motion to table voting on donation of property at 104 W. Evans Street until further information is obtained, as discussed, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion tabled.

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**Committee reports:** None.

**Building Permits:** President Troutman read the following with regard to request(s) for building permit(s): 313 E. N. Street, extend walkway alley to front porch; 512 W. Spring Street, install 24" x 54" above-ground pool; 232/234 Douglas Street, erect 6-foot privacy fence in rear yard.

**Report from the Superintendent of Public Works:** Superintendent of Public Works Gardner advised soil borings were completed on Cottage Grove and hoping to put to bid by end of June 2018 with work possibly beginning middle of August 2018.

Superintendent Gardner advised cost of barriers with water are \$630.00, a piece, and cost of concrete barriers are \$230.00, a piece. Trustee Gilroy advised Superintendent Gardner to check with Kankakee as they have repurposed materials. Trustee Ehnle inquired on size of barriers, and Superintendent Gardner responded, advising, 10-foot by 2-foot wide by 32 inches high with each weighing approximately 4,000 pounds. Trustee Gilroy inquired on storing of barriers and President Troutman inquired on moving of barriers during emergencies. President Troutman wanted to ensure emergency vehicles would be able to get through, and Trustee Delbridge responded, if a route is blocked by barrier want to ensure there is alternative route for emergency vehicles. Trustee Gilroy inquired if the barriers could be linked, and Superintendent Gardner responded, advising, no, the barriers could not be linked. Superintendent Gardner advised does not really detour vehicles if they want to get around, and President Troutman noted a vehicle drove on the curb last year to get around the barriers. Trustee Delbridge inquired on how many barriers were to be purchased, and Superintendent Gardner responded, advising 10 barriers for a total cost of \$3,175.00 and this included shipping of the barriers.

Trustee Gilroy inquired if Superintendent Gardner was able to locate a net that was purchased last year, and Superintendent Gardner responded, no.

**Adjournment:** Trustee Delbridge made a motion to adjourn the Special Board Meeting; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley and Trustee Geiger.

President Troutman declared the motion passed and Special Board Meeting adjourned at 6:53 p.m.

Respectfully Submitted,

*Spencer Wilson, Clerk*  
*Village of Princeville, Illinois*