

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**June 16, 2020      7:00 PM**

**This was a Remote Meeting held via Google Meet. Public attendance was prohibited due to the Governor’s Executive Order regarding COVID-19 and the relaxing of the Open Meetings Act requirements. The meeting was held remotely via Google Meet without an in-person meeting location for the public to attend.**

**For the Trustees, or public to join in the meeting, they were asked to follow this link:**

**Download Google Meet, when prompted enter PDB-RWHP-WOC then click “Ask to Join”**

**By phone, dial-in and listen to the meeting and comment during public comment period as follows:  
414-439-0798, PIN: 803612869#**

**Prior to the meeting, you can also submit a public comment remotely by email, by sending an email to the Village Clerk at [villagehall@princeville.org](mailto:villagehall@princeville.org) and inserting in the subject line of the email, “Public Comment for meeting June 16, 2020”.**

**The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Avenue, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 PM.**

**Roll Call**

Roll Call showed the following board members were physically present: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy

Trustees through Google Meet: President Troutman and Trustee Wilson

A quorum was present for the meeting.

Other Village members physically present: Treasurer J. Delbridge, Superintendent of Public Works C. Gardner, and Officer Buckley

Others present through Google Meet: None

Others present: Mike Bowermaster

**Police Report**

Officer Buckley reviewed listing of the violations, calls, and activities that took place during the month of June.

He stated that some of the officers that were off on furlough are now back to work. He noted that officers were in the right place at the right times, during the protests and activity, which discouraged some mischief.

**Treasurer’s Report**

Treasurer Delbridge reviewed the financials. She noted that there are no budget numbers yet, numbers are not back from the accountant. As far as the annual audit, Gorenz and Associates will come by Village Hall to review/scan the documents they need for the audit. No paperwork will leave the office.

Delbridge is working with Jason Talley on an update to her computer.

She is also researching a new accounting system, and is excited about reports it will generate.

Trustee Gilroy made a motion to approve the Treasurer’s Report. It was seconded by Trustee Delbridge.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson  
Nays: None  
President Troutman declared the motion passed.

#### **Paying Additional Bills**

Trustee Gilroy made a motion to pay the bills in the amount of \$63,380.44. It was seconded by Trustee Delbridge.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson  
Nays: None  
President Troutman declared the motion passed.

#### **Princeville to Peoria St. Jude Run**

Mike Bowermaster, with the Princeville to Peoria St. Jude Run presented to the Board. He noted that while there is not a large organized run into the Civic Center this year, groups are still running. Runners will stay within the Princeville area – potentially utilize the high school track, Rock Island Trail, and Stevens Square. In the past the Village has donated at the Gold level, and would ask for any donation for 2020.

Trustee Peterson made a motion to donate at the Gold level, \$500.00, to the St. Jude Run in 2020. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson  
Nays: None  
President Troutman declared the motion passed.

#### **Consider and Vote to Approve Realtor Contract for Aten Acres Phase 6**

The property committee met with Steve Bogard, with Adam Merrick, to discuss the cost of available Aten Acre lots. In order to make them more attractive, it was suggested that lots would be \$5,000 and offer a \$5,000.00 credit or offer two (2) lots for \$7,500.00 with a \$5,000.00 credit. This offer would take effect July 1, 2020.

Trustee Wilson asked if the County was still assessing lots at \$26,700 and taxing them based on 1/3 to get to the assessed value.

The Village has four (4) lots remaining. One lot is available by a private individual, listed at \$13,500.

Trustee Ehnle made a motion to approve a contract with Adam Merrick Realtor again, starting July 1, 2020, with one lot costing \$5,000.00 and receiving a \$5,000.00 credit or purchasing two (2) lots for \$7,500.00 and receiving a credit for \$5,000.00. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson  
Nays: None  
President Troutman declared the motion passed.

### **Discuss Increasing the Water Service Turn-On Deposit Fee on New Accounts**

Discussion surrounding a water service turn-on deposit fee took place. It was suggested that the Board consider having a \$100.00 water service turn-on fee. This fee would be refundable if a homeowner contacted the Village about moving, relocating, etc.

President Troutman said that a fee should be set, an ordinance be added and bring this back for a vote at the July 6<sup>th</sup> meeting.

Trustee Ehnlé confirmed that as long as a homeowner comes up to Village Hall to inform staff of a move, the Village will close their account, and the homeowner will receive their deposit back.

### **Discuss Restore Illinois**

As of June 26, Illinois enters into Phase 4. Indoor seating is allowed, at 50% capacity.

Ellen's Diner may keep outdoor seating up until later into the summer, given the capacity restrictions for indoor seating.

### **Discuss Giving Village President the Authority to Issue Curfews and Related Emergency Orders**

President Troutman referred to the protest at the park. The protest was brought to President Troutman's attention. He then reached out to the Sheriff's department. The event was monitored on Facebook. While it was promoted as a peaceful protest, there was still a worry about potential vandalism.

President Troutman will ask the attorney to draft a document that allows for the Village President the Authority to Issue Curfews and Related Emergency Orders, and have it ready for the July 6<sup>th</sup> meeting.

Trustee Gilroy had some questions about this:

1. What would the penalties be for those violating curfews?
2. Would this be permanent authority for the Village President?
3. Will the Board need to meet to discuss discontinuation of the authority?
4. Who will enforce the curfews?
5. Would the Board be able to override the curfew orders?

Trustee Wilson said that Brad Cole sent an email March 13, 2020 that discussed local states of emergency.

### **Consider and Vote on Update to the Village's Sexual Harassment Policy (Chapter 2.60 of the new Code Book) to be Updated per Illinois Legislation by July 1, 2020**

A motion was made by Trustee Delbridge to update the Village's Sexual Harassment policy per Illinois Legislation by July 1, 2020. Trustee Hughes seconded the motion.

Yeas: Trustee Ehnlé, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

### **Consider and Vote on an Ordinance to bring Section 6.04.060 Back to Date with Ordinance 15-07-23 Amending Animal Housing Code**

There is no change, rather just bringing this back up to the previous standard.

A motion was made by Trustee Delbridge to bring the section back to date. A second was made by Trustee Peterson

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

### **Consider and Vote to have Village Hall Locks Changed to Key Card Locks**

President Troutman suggested having the locks at Village Hall changed to key card locks rather than actual keys. Don't know what the cost is. Convenience wise should be done.

Trustee Ehnle would like to see a few quotes on what this might cost prior to voting on this.

President Troutman will get a quote for the Village Hall doors and the water treatment plant.

Trustee Wilson suggested contacting ADT.

Trustee Peterson made a motion to table this until the July 6<sup>th</sup> meeting, or until there are a few quotes. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

### **Committee Reports**

**Property Committee:** – Trustee Ehnle suggested making an amendment to the fence ordinance. There is currently no set-back. Ehnle has concerns without there being a set-back. One concern is the maintenance of the fence, maintenance on either side of the fence, potential issues in selling the house. Buying a yard with a fence, you already know it has a fence, but buying a house with a share fence may cause some issues.

President Troutman said that right now the ordinance has a fence on the lot-line.

Superintendent Gardner stated that when fences are up, fairly close to each other, it can make it difficult for either property owner to maintain between the fences.

Trustee Wilson researched communities and found that (six) 6 inches from the property line is typically where a fence can be placed.

President Troutman said that the Village needs to consider having room between each fence, rather than them being tied in together.

Trustee Ehnle suggested that if it was not already in the ordinance about sharing a fence, that there should be language in there about that.

### **Discuss and Vote on Updates to Fence Ordinance**

Trustee Ehnle suggested that the Board wait on a revised amendment before voting. Something will be drafted for the July 6<sup>th</sup> meeting.

A motion was made by Trustee Gilroy to table the vote on the fence ordinance, until we have amendments. This was seconded by Trustee Ehnle.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

The Princeville Pharmacy turned in all of the receipts from the landscaping project. They spent more than the estimate, for a total of \$696.37.

Trustee Gilroy made a motion to pay the Princeville Pharmacy \$696.37, 75% of their project total under TIF. The motion was seconded by Peterson.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

President Troutman noted that letters were sent out to all business owners on south side of Main street. The backs of those buildings need repair. There are issues with bricks, holes, paint, etc. He thought some of the businesses may ask for TIF funds for some of those repairs.

President Troutman also noted that the back of the VFW has a porch, which is intended for outdoor smoking. It extends onto the back of another property owner. The Village will look into whether it should be torn off because it extends into another property.

### **Past due water bill review**

Treasurer Delbridge reviewed the list. She noted that past due letters have been sent and progress is being made.

### **Building Permits**

- 613 N Keller Ave. – Constructing wood garden shed.
- 114 Saint Mary St. – Backyard fence.
- 1409 N Town Ave. - Subdividing lots. Going from agriculture to residential. Over 5 acres (3 acres into 3 one (1) acre lots. This will go to the Zoning Board for consideration.

### **Discuss and Vote to Approve Moving-In 10 x 20 pre-built shed to rear yard of 204 West South Street**

Trustee Delbridge presented plans to install a new garden shed to be moved and installed in the rear yard. He noted that this fits within the shed guidelines, and will match their home.

A motion was made by Trustee Wilson to approve the shed installation. Trustee Gilroy seconded it.

Yeas: Trustee Ehnle, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Obstain: Trustee Delbridge

Nays: None

President Troutman declared the motion passed.

### **Report from the Superintendent of Public Works**

Superintendent Gardner reported the following:

- Streets were seal-coated. Had extra oil and rock so they went all the way down North Town Ave. Any street that was originally paved asphalt required an angular rock, which is a little more expensive. Oil and chip roads roll easier than an asphalt road.
- Tree was cut down on South Street.

- Concrete work that had been budgeted for is done. Will look at bid for concrete in front of ambulance shed.
- Took cupola off of water shed and shingled it.
- Kennedy Ave – easements are assigned
- Working on lagoons for pest control – sewer flies
- CCR – The annual water report will be in next week's paper. It is required to be published by July 1<sup>st</sup>.
- Sexual harassment training is once a year, and make sure employees get the handout.
- Working to subdivide lots on North Town Ave. They will have water, but no sewer.

**Any Other Business to be brought before the Board**

Trustee Delbridge suggested the employee handbook go to the attorney for review. President Troutman will send it to him.

Trustee Peterson asked who did the updates to the memorial wall uptown, at Stevens Square? It was suggested to try the Legion board.

Jake Wilson is working with Julie Delbridge to make meetings available remotely at all times. He suggested looking into a video-conferencing system rather than a security camera. This could cost up to \$3,000. Wilson will visit with Julie and President Troutman prior to July 6<sup>th</sup> meeting to review some options. They will also look at some website updates/etc.

President Troutman brought up FOIA training. Trustee Wilson will send the link to Sarah and President Troutman.

**Adjourn**

Trustee Delbridge made a motion to adjourn the meeting at 8:43 PM. Trustee Gilroy seconded the motion.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk