

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**July 5, 2022 7:00 PM**

Due to the Governor’s Executive Order regarding COVID-19 and the relaxing of the Open Meetings Act requirements, this meeting will be held at Princeville Village Hall and will also include a Zoom Meeting option. The public is invited to attend in person or attend via Zoom. To join the meeting, log into Zoom, when prompted enter Meeting ID: 879 4427 4323, Passcode: kZ8EmX Or use the call-in number: 1-312-626-6799, enter Meeting ID: 879 4427 4323, Passcode: 278456 Prior to the meeting, you can also submit a public comment by email to [villagehall@princeville.org](mailto:villagehall@princeville.org) and insert in the subject line of the email, “Public Comment for Meeting July 5, 2022”

**Roll Call**

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

A quorum was present for the meeting.

Other Village members physically present: Treasurer, Julie Delbridge; MCO, Dan Sullivan; and Clerk, Sarah Cordis

Others Present: Deputy Martinez

Others Present Via Zoom: None

**Public Comment Period**

None.

**Police Report**

Deputy Martinez said Heritage Days was successful.

Deputy Martinez asked about inspections on private property and wants to be sure the ordinances are properly followed. President Troutman said he will double-check with the attorney to make sure the Village is following the correct protocol, and making sure the duration in which inspections take place, papers are issued, and next steps/action is taken.

**Approve Minutes as Published**

Trustee Peterson made a motion to approve the June 6th and June 21st Village minutes with two grammatical changes. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

President Troutman declared the motion as passed.

**Treasurer’s Report**

Julie reviewed the Treasurer’s Report. Savings, MFT are reconciled but the checking is not completely done. The Village should have the audit later this month.

Trustee Gilroy made a motion to table the Treasurer's Report. Trustee Peterson seconded the motion.

Yeas: All

Nays: None

President Troutman declared the motion as tabled.

### **Paying of Bills**

Trustee Gilroy made a motion to approve the bills in the amount of \$44,025.15. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

President Troutman declared the motion as passed.

### **Municipal Code Officers Report.**

MCO Sullivan reviewed the report.

The Village will start to put a lien on the property at 416 North Town Avenue. Julie will be sure MCO Sullivan receives the charges that the Village has done for mowing at that property. The house is in foreclosure, and a property/maintenance company is no longer taking care of the lawn maintenance.

Alcoa Property Update – MCO Sullivan and President Troutman spoke to owners. There were three judgments, and two have yet to be released. The Village will try to reach out to the companies that have the judgments. The Village does have a demolition order. Otherwise, currently at a stand-still until the judgments are released. Grant funds cannot be used on this project as it is private property. President Troutman is going to contact the new attorney to ask about the court order to demolish, to make sure the order has not 'expired'.

MCO Sullivan spoke to Brooke Sommerville regarding the grant the Village submitted. The State denied the streetscape grant because our criteria did not meet needs of the grant. Brooke is willing to work on other grants for the Village.

### **Any Action Regarding MCO Report**

None.

### **Consider and Vote to Approve the Annual Appropriation Ordinance for 2022-23 Fiscal Year.**

President Troutman stated this is the annual appropriation ordinance. This can be altered this Fall when we review the budget to see where we are, and make any amendment changes at that time.

Trustee Gilroy made a motion to approve the Annual Appropriation Ordinance for 2022-23 Fiscal Year. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

President Troutman declared the motion as passed.

**Consider and Vote to Approve Village Sponsorship of Two (2) Community Shred Days with the Lillie M. Evans Library, Tabled from Previous Meeting.**

Julie said that Princeville State Bank is going to participate. This would cost the Village \$160.00 (\$80.00 each time), for two shred days.

Trustee Gilroy made a motion to approve Village Sponsorship of Two (2) Community Shred Days with the Lillie M. Evans Library, Tabled from Previous Meeting, \$80.00 each time, total of \$160.00. Trustee Wineinger seconded the motion.

Yeas: Trustee Gilroy and Trustee Wineinger

Nays: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Pope

President Troutman declared the motion did not pass.

**Committee Reports**

Pool Committee – Trustee Gilroy said the committee did not have enough people present to have a meeting.

Personnel Committee – This committee was tabled to the Executive/Closed Session.

Julie said the animal ordinance needs to be updated because it goes back to PCAPS. Schedule a license committee meeting. President Troutman will ask the PCAPS representative to attend the next meeting or the first meeting in August.

TIF Committee – Trustee Gilroy said there were three (3) applications for the residential rehabilitation program.

Trustee Gilroy made a motion to approve the application for 131 East Douglas at a cost of \$2,500 for a deck/ramp replacement. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

President Troutman declared the motion as passed.

Trustee Gilroy made a motion to approve the application for 611 East Spring Street at a cost of \$2,500 for roof repair, shed painting, and sealing a leak, pending verification from the TIF Administrator. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

President Troutman declared the motion as passed.

Trustee Gilroy made a motion to approve the application for 329 South Cottage Grove Avenue at a cost of \$175.59 for power-washing and painting an exterior garage. Trustee Hughes seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

President Troutman declared the motion as passed.

Trustee Gilroy made a motion to create a new inter-governmental agreement for reimbursement to Kidd Funeral Home, Inc. – DBA – Haskell Funeral and Cremation Services, 304 North Walnut Avenue – in the amount of \$10,000 for roof replacement. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

President Troutman declared the motion as passed.

### **Any Action Regarding Committee Reports**

None

### **Past Due Water Bill Review**

The past due water bill list was reviewed.

### **Building Permits**

- 417 North Santa Fe Avenue – Add a three-season sunroom
- 630 Princeville Avenue – Rebuild a deck
- 618 Auten Avenue – Moving existing gate to North side of home

### **Report from the Superintendent of Public Works**

- Uptown sidewalk project. There were not enough bids. Contractors are too busy to complete the project(s) by the end of the calendar year, which was the deadline on the application. The completion date has been extended until May 2023. Bids will be opened prior to the next meeting.
- Sidewalks – Will start forming/pouring this week.
- The school has a lot of their belongings out of the old grocery store. The building is in bad shape.
- Streets – They have been putting sand and rock down on the hot/bubbly spots.
- The Village truck has been having some mechanical issues.
- Heritage Days went really well.

Trustee Delridge asked about the hole in the street just west of his house. Superintendent Gardner said it was a sink hole. There are tree roots and potentially a water leak under the street. Walker Engineering is coming this week to dig it out. Trustee Delridge also mentioned that the sand that was poured at the 4-way stop should be spread out more, as it is dangerous on a motorcycle.

**Consider and Vote to go into Executive Session to Discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body.**

Trustee Delbridge made a motion to go into Executive Session to Discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body. Trustee Hughes second the motion.

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Trustee Delbridge made a motion to start Executive Session at 20:16 PM on July 5, 2022. Trustee Peterson seconded the motion.

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

President Troutman started recording the Executive Session

**Consider and Vote to Return to Open Session.**

Trustee Delridge made a motion to Return to Open Session. Trustee Pope second the motion.

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

President Troutman said the Executive session ended at 20:53 PM on July 5, 2022.

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

**Any Action Regarding Executive Session.**

Personnel Committee needs to be set.

**Any Other Business to Be Brought Before the Board**

None.

**Adjourn**

Trustee Delbridge made a motion to adjourn at 8:54 PM. Trustee Peterson seconded the motion.

All in Favor: Aye

Opposed: Nay

President Troutman declared the motion as passed.

**Next Village Board Meeting, Tuesday, July 19th at 7:00 PM.**

**Joint Board Meeting, Thursday, July 21st, Lillie M. Evans Library at 7:00 PM**

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk