

Village of Princeville
Minutes of the Regular Board Meeting
July 17, 2018 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Geiger, and Trustee Ehnle. Absent: Trustee Haley and Trustee Delbridge. A quorum was present for the meeting. Others Village member present: Treasurer Hofer, Superintendent Gardner, and Clerk Wilson.

MINUTES

Police report: No report; community officer not present.

Paying any additional bills: Additional bills for June 2018 distributed to the Board by Treasurer Hofer. Additional bills for June 2018 amounted to \$37,310.32. Trustee Gilroy made a motion to approve paying of June 2018 additional bills, as presented; with a second from Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed.

Princeville Civic Association (PCA) Report: Julie Delbridge presented report to Board noting Community Awareness Day was scheduled for August 18, 2018 and there would be inflatables and vendors would be welcomed.

Mrs. Delbridge noted three (3) year contract was signed with Big M Amusements for Heritage Days. Mrs. Delbridge also wanted to thanked the Village Public Works' Employees for the great job they did this past Heritage Days. Mrs. Delbridge noted the Lions Club wanted a special meeting to discuss concerns in regard to the 2019 Heritage Days, and President Troutman advised he and Trustee Sutherland would meet with the Lions Club and PCA at 7 p.m. on August 2, 2018 at the Village Hall. Attendee (female; unidentified) at the meeting noted the reason for concern was the Lions Club made less money than ever made and often makes more at other community events. Attendee noted the monies raised by the Lions Club could back to the community except candy funds as that is based upon the Lions' Charter. President Troutman noted both agencies (Lions Club and PCA) give monies back to the community. Rich Knapp inquired if less monies were raised this year by Lions Club due to less people or because tent, and President Troutman responded, advising attendance was down. Attendee responded, yes. Attendee noted Thursday evening was \$2.00 pork sandwiches, with Friday being best night for the Lions Club, and Saturday the Lions Club did not break even. President Troutman would like everyone to meet from all groups [PCA, Lions Club, and two (2) members from the Village Board] to discuss.

Village of Princeville
Minutes of the Regular Board Meeting
July 17, 2018 7:00 p.m.

Tricia Schupbach to request donation for St. Jude Princeville to Peoria Run: Mrs. Schupbach noted this was the sixth year of the Princeville to Peoria run for St. Jude. Mrs. Schupbach explained the benefits of St. Jude to the Board and was seeking a donation. Trustee Sutherland inquired if there were any established sponsorships. Mrs. Schupbach noted there were different levels of sponsorship and a sponsorship of \$100 would get name on the chase vans. Unidentified gentleman indicated used to have established sponsorship but whatever Board of Princeville can approve as understand there is a budget. Trustee Geiger made a motion to approve a \$500.00 donation for Princeville to Peoria run for St. Jude; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed.

President Troutman noted the run was August 4, 2018 and fire truck would do route from Princeville High School.

Consider and vote on donation request from the Princeville Sports Boosters: Tricia Schupbach spoke to the Board noting this was the seventh year the boosters would seeking sponsorship. Mrs. Schupbach indicated there were four (4) levels of sponsorship: White Sponsor, \$50.00; Maroon Sponsor, \$100.00; Prince Sponsor, \$200.00; and Royal Sponsor, \$500.00. Mrs. Schupbach noted sponsors would get signs put up at football field with sponsor name. President Troutman noted the Board did a \$1,000.00 sponsorship in 2017. Trustee Sutherland made a motion to approve a \$1,000.00 sponsorship to the Princeville Sports Boosters; seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed.

Consider and vote to allow St. Jude Kewanee to Peoria runners to use city streets: President Troutman noted runs would be having lunch at Stevens Square and run would start at 11:45 a.m. on August 4, 2018. Trustee Geiger made a motion to allow St. Jude Kewanee to Peoria runners to use city streets in Village of Princeville; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed.

Village of Princeville
Minutes of the Regular Board Meeting
July 17, 2018 7:00 p.m.

Consider and vote to approve the Annual Appropriation Ordinance and Estimate of Revenues for 2018-2019:

Trustee Sutherland made a motion to approve the Annual Appropriation Ordinance and Estimate of Revenues for 2018-2019 with Clerk Certificate, as presented, with a second by Trustee Gilroy

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed.

Consider and vote on allowing the Treasurer or Treasurer's Assistant to initial timecards: President Troutman advised Accountants for Village recommended the Treasurer or Treasurer's Assistant initial timecards. Trustee Geiger made a motion to approve allowing the Treasurer to initial timecards in addition to the Superintendent of Public Works; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed.

Consider and vote on offer for lots 19 and 20 in Aten Acres, Phase 6: President Troutman noted the lots would be combined. Realtor Kim Ely advised the Board this would be a cash transaction of \$20,000.00 with an estimate cost to build home of \$230,000.00, with Promissory Note of \$10,000.00, and home would be approximately 1,800 to 1,950 square feet. The purchasers are Eric Freeman and Kim Freeman. Closing date is scheduled for August 23, 2018. Trustee Geiger inquired where these lots were in Aten Acres, Phase 6, and Mrs. Ely responded, advising same side of street next to existing home. Trustee Geiger made a motion to accept offer of lots 19 and 20 at Aten Acres, Phase 6, with \$20,000.00 cash offer with \$10,000.00 Promissory Note; seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed. Ordinance 18-07-01.

Mrs. Ely noted this would leave lots 3, 4, 5, and 6 remaining in Aten Acres, Phase 6. Trustee Gilroy noted lots 22 and 9 were available, and Mrs. Ely responded, did not have lot 22.

Village of Princeville
Minutes of the Regular Board Meeting
July 17, 2018 7:00 p.m.

Consider and vote on new water meter loan proposals, if available: President Troutman noted Busey Bank had lower rate, two (2) percent over Certificate of Deposit (CD) rate, 2.3 percent as of July 17, 2018, and Trustee Gilroy would check with Busey Bank. President Troutman noted unsecured loans; nothing backing them up and 2.3 percent secure loan. President Troutman advised Princeville State Bank had a secure loan rate and mixed rate secure/unsecure but Village would need to put all CDs in one location at Princeville State Bank. President Troutman noted it was uncertain at this time if CD could be used for water only when CD is designated as Water/Sewer but will get information for the next regular board meeting of August 6, 2018. President Troutman noted to be fair would follow up with all lending institutions to get rates at mixed rate. President Troutman advised Treasurer Hofer would email institutions and get responses. Trustee Geiger made a motion to table until August 6, 2018; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnlé;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion tabled until August 6, 2018.

Trustee Geiger inquired on the total water meter amount, and President Troutman responded, advising, \$370,000.00 to \$390,000.00.

Committee Reports: TIF Committee: Trustee Sutherland advised a letter was written to German-Bliss advising Village could not honor the TIF request. Trustee Gilroy inquired if TIF request from German-Bliss was for lighting and painting and noted can get assistance from Ameren for 80 percent of lighting project and would not have to pay back. President Troutman advised German-Bliss is in an Enterprise Zone, and Trustee Sutherland will present that information to German-Bliss. President Troutman noted German-Bliss has received more TIF money than any other business entity in the Village. Trustee Sutherland will prepare response for German-Bliss. Personnel Committee: President Troutman advised the Personnel Committee met on July 17, 2018. President Troutman advised a Public Works Employee was late once again on July 5, 2018, and Superintendent Gardner had given Employee option to resign or be dismissed. President Troutman noted as a courtesy the Employee was being allowed to work two (2) more weeks in order to find outside employment. President Troutman noted Mark Copeland's last day with the Village would be July 18, 2018. President Troutman advised Superintendent Gardner had a lit of applicants from last higher and some new applicants, and Superintendent Gardner will call candidates to set up interviews with the Personnel Committee. President Troutman noted the Personnel Committee would submit recommendation at the next regular board meeting scheduled for August 6, 2018. President Troutman noted the Personnel Committee would be meeting at 6:30 p.m. on July 31, 2018 to conduct interviews. President Troutman advised Julie Delbridge was hired on a part time basis, with start date of July 2, 2018, in order to work with Treasurer Hofer. Property Committee: Trustee Gilroy advised the Property Committee will meet at 6:15 p.m. on July 23, 2018 in order to discuss lots at Aten Acres, Phase 6; noting, discussion will be on fencing, realtor/agent-broker contract, and certificate of occupancy. Finance Committee: Finance Committee will meet with representative from Busey Bank at 3:30 p.m. on July 20, 2018 at the Village Hall.

Village of Princeville
Minutes of the Regular Board Meeting
July 17, 2018 7:00 p.m.

Any action needed to be taken regarding committee reports: Trustee Sutherland made a motion to increase the hourly pay of Julie Delbridge from \$12.00 an hour to \$15.00 an hour and to retroact the increase to July 2, 2018; seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion passed.

Building permits: 117 N. Stanton, construct 21-foot by 52-foot swimming pool and an 8-foot by 20-foot deck; 216 S. Cottage Grove Avenue, repair front porch roof.

Report from Superintendent of Public Works: Superintendent Gardner advised Environmental Protection Agency (EPA) inspection was last week and went really well. Superintendent Gardner noted several items: screen missing on well head and issue with reporting form that Village has utilized for over 16 years. Superintendent Gardner noted full report should be available in four (4) to six (6) weeks. Superintendent Gardner noted will fix the report form once receive report from inspector with EPA.

Superintendent Gardner noted moving forward with water meters and study will be done on July 20, 2018. Superintendent Gardner was confident only one (1) tower would be needed and will get firm numbers on installation. Trustee Ehnle inquired if wireless system would be going on water tower, and Superintendent Gardner responded, advising likely south water tower. Trustee Gilroy inquired if contractor required a deposit, and Superintendent Gardner responded, unknown.

Superintendent Gardner noted membranes for water system were received and Public Works Employee Russ Hyde would be cleaning system and installing membranes next week.

Superintendent Gardner noted moving dirt out to sewer plant in order to extend the parking lot at the unit office near the north water tower.

Superintendent Gardner advised work would be done on the ditch at Oertley and Woertz Roads and that the owner of the property wants to keep the dirt.

Superintendent Gardner advised moving forward on sewer plant renovation for next few years and would cost approximately \$7,000.00 to \$8,000.00 to install flow meters at the sewer plant near German-Bliss.

Superintendent Gardner advised of the employee issue and noted was previously addressed in meeting.

President Troutman noted the Public Works Employees did a good job with chipping and oil this year.

Superintendent Gardner noted Public Works Employee Russ Hyde did a tremendous job at water plan and reason EPA inspection went well.

Village of Princeville
Minutes of the Regular Board Meeting
July 17, 2018 7:00 p.m.

Any other business to be brought before the Board: President Troutman noted from 11:30 a.m. to 1:30 p.m. on August 11, 2018 it was Community Officials' Day at the Illinois State Fairground and to let someone know if interested.

President Troutman noted from 4 p.m. to 11 p.m. on September 15, 2018 the Wyoming Fire Department and the Princeville Fire Department would be participating in the Troutman Park event. The park was looking for bartenders and cooks.

Trustee Gilroy inquired if Municipal Code Officer (MCO) Dan Sullivan would be present at next Board meeting, and President Troutman responded, believed so. Trustee Gilroy inquired if there were any ordinances regulating on how a trailer should be stored on private property, and Superintendent Gardner responded, advising current registration and on hard surface.

Clerk Wilson inquired on status building/business on Walnut Street across from Los Jimadores, and Superintendent Gardner responded, believes property owner ran out of money and will be selling business.

President Troutman inquired if anyone had heard anything about the grocery store, and it was general consensus there was no updated news.

President Troutman advised had heard rumor that in two (2) to five (5) years the Seneca plant may close so President Troutman met with Kevin at Seneca who advised had no knowledge of any closure set and also noted this particular plant was one of only few plants that canned pumpkins.

Trustee Ehnle inquired on when meeting minutes needed to be posted, and Clerk Wilson responded, advising 10 days after approved.

President Troutman noted would get with MCO Sullivan in regard to status of tickets/citations.

Trustee Gilroy inquired on the small wireless service ordinance, and President Troutman responded, advising wanted to give time for the Board to review.

President Troutman presented sponsor plaque from Princeville Little League for the year 2017.

Public Works Employee Russ Hyde called about Promissory Note on lot and advised needs a Certificate of Occupancy after the home is inspected, and Mr. Hyde inquired on what Village considered for one to receive Certificate of Occupancy. President Troutman noted the Board should be the one to decide to return funds. Trustee Geiger advised should note when construction loan rolls into mortgage. Trustee Sutherland inquired on the timeline, and Trustee Geiger responded, 18 months.

Village of Princeville
Minutes of the Regular Board Meeting
July 17, 2018 7:00 p.m.

Adjournment: Trustee Sutherland made a motion to adjourn the Regular Board Meeting; motion seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehle;

Nays: None;

Absent: Trustee Haley and Trustee Delbridge.

President Troutman declared the motion carried and meeting adjourned at 8:31 p.m.

Respectfully Submitted,

Spencer Wilson, Village Clerk
Village of Princeville, Illinois