

Village of Princeville
Minutes of the Regular Board Meeting
February 5, 2018 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Sutherland. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Clerk Wilson, and Superintendent of Public Works Gardner.

MINUTES

Police report: Peoria County Deputy Sheriff Crystal Hankins advised numerous vehicle break-ins were reported in City of Chillicothe and Village residents are reminded to lock their vehicle doors. Sheriff Hankins advised of reports of a phone scam in the area wherein callers are pretending to be the Sheriff's Office and saying a fine must be paid, or the recipient caller may have a warrant issued on him/her. Sheriff Hankins wanted to remind residents the Sheriff's office does not call citizens about warrants or ask to pay anything in prepaid cards. These phone scams pop up periodically in our area and, if you receive a phone call as described above, or you believe you are possibly being scammed in another manner, you should report the scam attempt to your local law enforcement agency.

Approve minutes as published: Minutes for January 2018 were distributed to the Board by Clerk Wilson. Trustee Delbridge made a motion to approve minutes with revision to remove the word "President" from the title for Julie Delbridge, in regard to position with PCA, with a second from Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

Treasurer's report: Financials through January 2018 were distributed to the Board by Treasurer Hofer. Treasurer Hofer noted W2s were distributed. Treasurer Hofer made known payment to school not yet made, RO needs to be completed, and recent water bills were estimated due to a software issue. Treasurer Hofer advised \$28,177.50 was paid through TIF1 for Well #4. Treasurer Hofer noted approximately three-fourths through fiscal year and asked Financial Committee to review line items and advise if further review required. Trustee Gilroy inquired on the interest rates Village receives on Certificates of Deposit (CDs), and Treasurer Hofer recommended Finance Committee review further but noted CDs are held at three (3) banks with six-month renewal. Trustee Gilroy made a recommendation to look into thirty-month renewal for CDs. President Troutman recommended the Finance

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Committee meet with Drew. Treasurer Hofer believed six-month renewal was in place because of interest rates at that time. Trustee Haley made a motion to approve the January 2017 treasurer's report as presented with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

Paying of January 2018 Bills & Additional bills: Bills and Additional bills for January 2018 were distributed to the Board by Treasurer Hofer. Bills and Additional bills for January 2018 totaled \$35,308.12. Superintendent Gardner noted the well pump at Cutter's Grove added. Trustee Delbridge made a motion to approve paying of the January 2018 Bills and Additional bills as presented with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

Consider and vote on proposed boundary amendments to Peoria County Enterprise Zone: Sally Hanley from the Greater Peoria Economic Development Council spoke to the Board in regard to amending the Peoria Rural Enterprise Zone Ordinance, with same terms, wherein two (2) parcels would be added: Route 29, north of Chillicothe (driving range/bar); and Elmwood and Hanna City, North Trivoli Road (strip mine property with building). Ms. Hanley noted the body of ordinance would remain intact. Trustee Haley inquired if Chillicothe had to move something else if reached its percentage, and Ms. Hanley responded, there was extra available to add territory. Ms. Hanley noted Board can add project specific or add a property. Trustee Geiger inquired how long it would take to amend, and Ms. Hanley responded, about three (3) months. Ms. Hanley encouraged those with ideas to talk with Julie Delbridge. Trustee Gilroy made a motion to approve the boundary amendment of the Rural Peoria Enterprise Zone and its Intergovernmental Agreement, as presented, with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

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Consider and vote on proposed boundary amendments to Peoria County Enterprise Zone (continued): Trustee Gilroy made a motion to approve the 2018 Amendment to the Rural Peoria Enterprise Zone Designating Ordinance with the Village of Princeville and its Intergovernmental Agreement, as presented, with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed and assigned Ordinance No. 18-02-01.

Report from Municipal Code Officer (MCO) Sullivan: President Troutman advised MCO Sullivan could not be present for meeting but did provide the Code Officer Report for February 5, 2018, with attached Village of Princeville Violation Citation Form, which was distributed to the Board. Trustee Gilroy inquired if amounts were discussed regarding violations, and Trustee Geiger responded, advising, discussion took place but amounts for violations were not determined.

Any action needed regarding the MCO report: Trustee Geiger made a motion to approve the Village of Princeville Violation Citation Form, as presented, with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

Discussion on Joint Board Meeting held January 18, 2018: President Troutman spoke to Board summarizing the discussion that took place at the Joint Board Meeting held on January 18, 2018 at the Princeville High School between the School Board, the Library Board, and the Village Board. President Troutman advised the school is trying to find drainage for water behind the old daycare building as believed since park established this has resulted in additional water accumulating behind the building. President Troutman noted School looking to get solution numbers for a grant to rectify the problem as a Capital Expenditure Bill needed by school prior to May 2018.

Committee reports: Property Committee – Trustee Gilroy, Trustee Geiger, and Trustee Delbridge met on January 16, 2018, in order to discuss pricing and information for lots at Aten Acres Phase 6. Trustee Geiger noted a certified letter was mailed to Cordis and Cordis on January 19, 2018, with notification of Village of Princeville's intent to look to terminate the sale contract for lots at Aten Acres Phase 6, with a signed receipt being received January 22, 2018. President Troutman inquired why Village was ending contract with Cordis and Cordis, and Trustee Geiger responded, advising the need to end contract to move under different marketing scheme.

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Committee reports (continued): Property Committee (continued) – Trustee Delbridge advised Matt Daily made contact with Trustee Delbridge in regard to helping to get a grocery store in town. Trustee Gilroy will contact Steve Kline for any tax abatements. President Troutman stated Doug Streitmatter said may have an investor interested in store and President Troutman recommend Mr. Streitmatter have the investor contact the Board. President Troutman believed the store is priced to sell at \$250,000.00. Trustee Gilroy inquired as to what bank may hold the note on the store, and President Troutman responded, advising uncertain what bank may hold note on the store but possibly Princeville State Bank but believed the store may still be in the prior owner’s name. President Troutman encouraged Board to have those parties looking for assistance to come to the Board and request same. Superintendent Gardner noted it would be nice to have packet to give to potentially interested parties.

Water & Sewer Committee – Trustee Delbridge advised the Water and Sewer Committee met on January 31, 2018 and Superintendent Gardner had set up meetings with three (3) representatives for water meters. Trustee Delbridge noted Committee members met with representatives from Core, Midwest Meter, and Schulte Supply, in regard to radio meters that are cellular, drive-by, and/or stationary with antenna wherein alerts every 15 minutes with water usage. President Troutman inquired if possible to run water usage reports of residents, and Superintendent Gardner responded, advising can view any potential water leakage at user’s location. Superintendent Gardner stated there was also portals that would permit the homeowner to adjust water usage to their home. Trustee Delbridge advised it would also be possible for the Village to reduce or shut off water with the new meters. Trustee Geiger inquired if there were any formal proposals, and Superintendent Gardner responded, no, as vendors are looking for Village to select the type of meter but Superintendent Gardner can get feedback on different types of meters and how worked. President Troutman inquired if meter reader now is Neptune, and Superintendent Gardner responded, advising was uncertain. President Troutman noted all three (3) representatives presented well and asked Superintendent Gardner to look to move forward and get information to Water and Sewer Committee in March 2018 to look forward on how to finance.

Personnel Committee – President Troutman advised the Personnel Committee continues to review the personnel policy and Trustee Sutherland had some suggestions. President Troutman encouraged Board members with ideas on what to add to the job descriptions to present same to Committee. President Troutman noted one of the job description requirements for the part-time position to be filled at the Village Hall must be computer literate.

Any action needed to be taken regarding committee reports: Trustee Geiger made a motion to terminate the sale contract for lots at Aten Acres Phase 6 with Cordis and Cordis, as identified in the contract, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnlé, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

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Building permits: None.

Discuss agreement with Mediacom: Mediacom requesting Village extend previous agreement for another five (5) years. Treasurer Hofer advised \$2,000.00 every quarter in franchise fees with rate change of \$12.65 to \$12.70 for broadcast fee. Trustee Geiger inquired if Mediacom had intention to upgrade cable lines, and President Troutman responded, advising had not seen any workers from Mediacom in area. President Troutman noted no action was needed by the Board as the contract with Mediacom would renew automatically.

Report from Superintendent of Public Works: Superintendent Gardner advised Board working on budget process and asked Board to provide lists of wants to Superintendent Gardner within the next two (2) to three (3) weeks. Superintendent Gardner noted Ameren supposed to come to do a walk through of Village buildings for energy savings. Superintendent Gardner advised Public Works Employees Derek Gray and Mark Deckard completed the water training course. Superintendent Gardner distributed a price cost sheet to replace the pool lift chairs at the Princeville Aquatic Center in the amount of \$2,499.00, each. Trustee Delbridge inquired if this was a stationary lift chair, and Superintendent Gardner responded, yes. Trustee Ehnle inquired if the pool was required to have two (2) lift chairs, and Superintendent Gardner responded, yes. Trustee Geiger inquired on the lien time, and Superintendent Gardner responded, approximately three (3) to four (4) weeks and chair could be placed over the existing pipe. Trustee Delbridge inquired if the costs for the chair was TIF eligible, and Superintendent Gardner responded, believed it was TIF eligible. Trustee Gilroy noted the costs of the pool chair was appropriate and required and could purchase as did not require Board approval. Trustee Geiger inquired if the amount paid for the pool life chair could be sent for TIF review afterward, and Superintendent Gardner responded, yes. Superintendent Gardner inquired if okay to purchase two (2) lift chairs, and Trustee Gilroy responded, yes, in order to be in compliance.

Any other business to be brought before the Board: President Troutman advised cameras were installed around the water plant and Village Hall. Trustee Gilroy inquired how many cameras, and President Troutman responded, it was believed four (4) cameras were installed. President Troutman inquired if there was an increase in traffic at Troutman Park, and Sheriff Hankins responded, yes, there has been some additional traffic at the park. President Troutman noted need to view cameras at other parks, and Trustee Gilroy noted the need for a camera at the water tower. Clerk Wilson advised had received request to review the recent changes made to eligibility for the Illinois Municipal Retirement Fund (IMRF). The change in law for the IMRF now makes eligible all elected/appointed government members in the State of Illinois that wish to participate through contribution and that can provide supporting documentation; such as a timecard, showing worked at least 1,000 hours in a calendar year.

Adjournment: Trustee Haley made a motion to adjourn the Regular Board Meeting; seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed and meeting adjourned at 8:11 p.m.

Respectfully Submitted,

*Spencer Wilson, Clerk
Village of Princeville, Illinois*