

Village of Princeville
Minutes of the Regular Board Meeting
February 1, 2021 7:00 PM

The public can only attend this meeting remotely via Zoom. In-person attendance by the public is currently prohibited. To join in the meeting, follow this link, zoom.us/join, when prompted enter the Meeting ID: 232 156 7958 Passcode: bu3YrS then click *ask to join*.

To join by Zoom on the phone, dial (312) 626 – 6799 when prompted to enter the Meeting ID: 232 156 7958 Passcode: 815250

Prior to the meeting, Public Comments can be emailed to villagehall@princeville.org and insert in the Subject line of the email, "Public Comment for Meeting February 1, 2021"

Roll Call

Roll call showed the following board members were physically present: President Troutman and Trustee Delbridge

Trustees Present Via Zoom: Trustee Ehnle, Trustee Peterson, Trustee Wilson

A quorum was present for the meeting.

Other Village members physically present: Julie Delbridge, Superintendent of Public Works Chad Gardner

Staff Present: MCO Dan Sullivan

Others present through Zoom: Clerk, Sarah Cordis

Others present: Deputy Gabriel Martinez

Police Report

Deputy Martinez stated that things have been pretty quiet.

Approve Minutes as Published

Trustee Delbridge made a motion to accept the minutes from January 4th and 19th to be approved as published. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

Paying of the Bills

Superintendent Gardner stated that the Walker Excavating Co. Inc. bill is for the new fire hydrant, due to the accident. He will submit this to the driver's insurance, for reimbursement.

Julie reviewed the bills list.

Trustee Wilson made a motion to approve the bills in the amount of \$13,370.89. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

Jake Tipton to Address the Board

Not in attendance.

Municipal Code Officer Report

MCO Sullivan stated that he will email and hand out the hard-copies of his report going forward.

MCO Sullivan is researching to see if it is legal for someone to have a firearms business out of their home.

He is working with the owners of the Alcoa plant, which have been positive conversations. He sent them an invoice for Village legal fees.

The liens on South St. and the Rebecca St. property will be recorded with the County within the next week. Neither property owner has paid.

Any Action Regarding MCO Report

None

An Ordinance Authorizing the Selling Process By Sealed Bid For Village-Owned Surplus Real Estate Located at 216 S. Walnut Ave.

President Troutman stated that after the Village votes on this, the details will be published/ advertised in the paper and bids will be reviewed at the March 16th meeting.

Trustee Delbridge made a motion to authorize the selling process by sealed bid for the Village-Owned Surplus Real Estate located at 216 S. Walnut Ave. Trustee Wilson seconded the motion

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

Consider and Vote to Close Morton Community Bank Certificate of Deposit Ending in XX89.

President Troutman stated that the Village has a \$100,000 CD with Morton Community Bank. The CD will expire March 15th. President Troutman will check with Morton Community and Princeville Bank to review some options that will generate revenue.

Trustee Wilson suggested having a Morton Community Bank representative attend the next Village meeting to address/discuss investment options.

Trustee Peterson made a motion to table this topic until the February 16th meeting. Trustee Wilson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

Review Draft of Village Employee Personnel Handbook.

A suggestion was made that on Page 6, the first sentence regarding telephone conduct, the word “not” should inserted.

Trustee Delbridge had questions about the time-off. He suggested maybe simplifying time off, and have it based on years of service. (There currently isn’t any carry-over of time for municipal staff, use or lose.)

President Troutman suggested the personnel committee meet and review the time-off options. It was also suggested that the smoking/vaping section be reviewed. (No smoking on Village property. Include vaping as well?)

Scott Brunton has added some new laws to the handbook.

Local CURE (Coronavirus Urgent Remediation Emergency) Grant Update.

President Troutman stated the Village received the state-administered Coronavirus Urgent Remediation Emergency (CURE) grant funds today, \$71,689. (This was to reimburse costs related to the pandemic.) It was suggested that this money be used to pay school resource officer and apply it to any increases to future Sheriff's department fees. The finance committee should meet to discuss this.

Village of Princeville Comprehensive Plan Update.

President Troutman said that there was a community meeting/forum, with Tri-County Regional Planning. The comprehensive plan is on file, on the Village website, and the Tri-County regional planning website until March 1st. After March 1st, the Village will vote on it.

Committee Reports

None.

Trustee Peterson stated that he did talk to some of the other local pools, and they planned to open, business as usual, Memorial Day weekend.

Any Action Regarding Committee Reports

Property Committee: Meet February 8th, 6:00 PM

Personnel committee: Meet February 16th, 7:00 PM, to review the Village personnel handbook

Past Due Water Bill Review

President Troutman reviewed the past due water bill list.

Building Permits

None

Report from the Superintendent of Public Works

- Accident on East Main St. – Does have all of the costs tabulated and will send to the driver's insurance. (Close to \$7,000.)
- Oil spill, approximately 40 – 60 gallons of oil. This was cleaned up, the area was barricaded off, some digging was done, and EPA was notified. Gardner figured up the Village's fees and sent the claim to the insurance company. (IDOT did not get involved.) Appropriate protocol was followed.
- He is working on next year's budget.
- Working with Bruner, Cooper & Zuck, engineering firm, for an estimate for engineering project (currently the design and engineering only) for uptown, \$25,000.
- He will look into getting his essential workers COVID vaccines.

President Troutman asked who maintains the trail, between the school and the museum.

Superintendent Gardner stated that the school originally did the grant but the Village maintains the trail. Beth Duttlinger had mentioned working on some grants for potential trail upgrades. Julie will connect with Beth Duttlinger.

Consider and Vote on Design and Engineering Services – Quote

Superintendent Gardner has been in communication with Bruner, Cooper & Zuck regarding upgrades to downtown. The quote for design and engineering is \$25,000.

President Troutman suggested that any costs over \$25,000 must be approved by the board.

Trustee Delbridge made a motion to accept the design and engineering services quote, not to exceed \$25,000, and any additional costs be approved by the board. Trustee Wilson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

Any Other Business to Be Brought Before the Board

Trustee Wilson suggested that Julie send a Thank You note, on behalf of the Village, to Ryan Spain's Office, for the CURE grant.

Adjourn

Trustee Delbridge made a motion to adjourn at 8:07 PM. Trustee Wilson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk