

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**December 4, 2017 7:30 p.m.**

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:30 p.m.

**ROLL CALL**

Roll call showed the following board members were physically present: President Troutman, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Sutherland. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Clerk Wilson, Superintendent of Public Works Gardner, and Municipal Code Officer (MCO) Sullivan.

**MINUTES**

**Police report:** No report to review but Peoria County Sheriff Brian Asbell spoke to the Board, providing background on himself as the Peoria County Sheriff, and he announced and introduced Deputy Sheriff Crystal Hankins as the new Community Police Officer for the Village of Princeville. Sheriff Asbell noted Deputy Sheriff Hankins' duties/responsibilities as a Community Police Officer for the Village of Princeville will not only be to enforce the ordinances and laws within the Village; as well, Deputy Sheriff Hankins will develop a relationship with the citizens of the Village of Princeville, working with the citizens on crime prevention, neighborhood safety, and improving quality of life within the Village. Deputy Sheriff Crystal Hankins spoke to the Board, providing background on herself as Peoria County Deputy Sheriff, reiterating her goal is to be involved in community events within the Village.

**Approve minutes as published:** Minutes for November 2017 were distributed to the Board by Clerk Wilson. Trustee Gilroy made a motion to approve minutes as published with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

**Treasurer's report:** Financials were distributed to the Board by Treasurer Hofer. Treasurer Hofer provided specifics on two larger checks: check for \$38,690.71 was for insurance premiums and check for \$28,003.32 was for sealcoating. Treasurer Hofer reported \$502.30 was made in food sales at the Princeville Aquatic Center for the 2017 season. Trustee Delbridge made a motion to approve the November 2017 treasurer's report as presented with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

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**Paying of November 2017 bills and additional bills:** Bills and additional bills for November 2017 were distributed to the Board by Treasurer Hofer. Bills and additional bills for November 2017 totaled \$52,115.31. Superintendent Gardner noted the \$20,785.37 invoice from Safety-Kleen Systems was for acid clean up from the tanks behind the water plant. Trustee Geiger made a motion to approve paying of the November 2017 bills and additional bills as presented with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge,

President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

**Report from Municipal Code Officer (MCO) Sullivan:** MCO Sullivan spoke to the Board congratulating Peoria County Sheriff Asbell on his position and acknowledging the great work already done by Sheriff Asbell. MCO Sullivan advised the Board the Illinois State Attorney had not yet considered the Village's request with regard to being able to issue tickets for ordinance violation and the ability to fine repeat offenders of Village ordinances, and MCO Sullivan will be forwarding the request to the attorney for the Village at this time. MCO Sullivan advised senior care will be notified regarding the resident currently without running water in order to see if there is anything that can be done due to health and welfare concerns. MCO Sullivan advised a lien will be placed on a residential home within the Village on December 11, 2017 due to the resident having a delinquent water bill. MCO Sullivan advised a Resolution would be prepared for the next Regular Board Meeting that the Board would need to consider and approve regarding the Village of Princeville endorsing the efforts of the Illinois Bicentennial Commission in promoting, planning and executing historic, educational, celebratory and cultural initiatives and recognize and celebrate the Bicentennial of the State of Illinois. MCO Sullivan advised when duties require MCO Sullivan to visit a residence that MCO Sullivan utilizes the Village vehicle or requests the Peoria County Deputy Sheriff accompany the MCO in order to ensure a resident is able to confirm the credentials of MCO Sullivan.

**Any action needed regarding the MCO report:** None.

**Present new Mediacom rates:** President Troutman received correspondence from Mediacom advising of rate increases that will go into effect on or about January 1, 2018 for specific services provided by Mediacom to Village residents. Those new rates will be as follows:

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**Present new Mediacom rates (cont.):**

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge <sup>185</sup>	\$10.39	\$12.65	\$2.26
Regional Sports Surcharge	\$2.61	\$2.97	\$0.36
Family TV	\$74.95	\$78.49	\$3.54
HD DTA	\$2.99	\$3.99	\$1.00
SD DTA	\$1.99	\$3.99	\$2.00
DVR Service (non TiVo)	\$10.95	\$14.99	\$4.04
Standard Installation Fee	\$49.99, \$74.99 or \$99.99	\$99.99	Varies

President Troutman will request Julie Delbridge post the rate increase to the Village’s website.

**Discuss Government Act that requires a Resolution addressing Sexual Harassment:** President Troutman read correspondence, dated November 16, 2017, advising Illinois Governor Rauner signed into law Public Act 100-0554, which amends the Illinois State Officials and Employees Ethics Act by requiring local governmental entities to adopt, by ordinance or resolution, a policy prohibiting sexual harassment. All governmental entities are to review their current sexual harassment policies to ensure they meet the minimum standards and were properly approved by either resolution or ordinance by the January 15, 2018 deadline. MCO Sullivan will have an ordinance drafted for consideration and vote by the Board prior to the aforementioned deadline.

**Discuss changing all meeting times to 7 p.m. starting in January, or just January, February and March:** Trustee Geiger made a motion to approve changing all Regular Boarding Meeting start times to 7 p.m. effective January 1, 2018 with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland.

President Troutman declared the motion passed.

**Discuss adding cameras for Village Hall:** President Troutman advised the security alarm at the Village Hall went off several times in the past few days. Superintendent Gardner noted had to disarm the alarm on a Sunday as was notified it was going off. President Troutman requested Treasurer Hofer to contact a representative at the current security vendor with regard to maintenance service to the sensors and keypad. President Troutman would also like Board to consider adding cameras to the security system for the Village Hall and water treatment plant. Trustee Gilroy noted Jason may be able to quote a price to the Village. Trustee Geiger inquired if vandalism had decreased at the park since cameras were installed, and Superintendent Gardner responded, yes.

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**Discuss adding cameras for Village Hall:** Trustee Gilroy noted wireless from the tower should reach the Village Hall. President Troutman noted would check with Jason about cameras.

**Committee reports:** No reports to review. President Troutman noted the Personnel Committee would be meeting at 4 p.m. on December 11, 2017.

**Any action needed to be taken regarding committee reports:** None.

**Building permits:** None.

**Report from Superintendent of Public Works:** Superintendent Gardner advised Christmas lights and street lights with issues were addressed with exception of one Christmas light. Superintendent Gardner noted leaf clean-up from streets within the Village was not finalized on December 4, 2017 but would be complete with the last clean-up service on December 5, 2017. Superintendent Gardner noted a pump had to be pulled for service at the sewer plant. Superintendent Gardner received an email for service to Cottage Grove Avenue advising costs would be around \$12,500.00. Superintendent Gardner reminded Board of agreement with Ameren in regard to Aten Acres, wherein prepayment to Ameren for seven (7) years and currently in year three (3) with properties still vacant. Superintendent Gardner recommended the Board consider and vote on new price and terms for the lots in Aten Acres, Phase 6. Clerk Wilson inquired if the information on Aten Acres was on the Village's website, and President Troutman responded, it was believed the information for Aten Acres was on the Princeville Community Association's (PCA) website. Trustee Geiger inquired on how much land each parcel was in Aten Acres, and Superintendent Gardner responded, between 10,500 to 15,000 square feet or 1/4 to 1/3 of an acre for each parcel. President Troutman requested Superintendent Gardner review on possibly better marketing ideas. Superintendent Gardner advised met with several water meter representatives and would like to set up a date/time for these representatives to speak with the Water Committee, and Superintendent Gardner will advise committee members of the date/time. Trustee Haley inquired on status of water shutoff to those delinquent in paying water bills and with regard to those residences currently not receiving a water bill. Superintendent Gardner responded advising there were approximately 30 residences within the Village that currently do not have water meters and that water service to several residences with delinquent water bills was completed last week. Trustee Delbridge inquired on whether Village had to tear up asphalt at a residence, wherein the asphalt was covering the water shutoff, and Superintendent Gardner responded had not gotten to that residence.

**Discuss dates and locations for Village Christmas Supper:** President Troutman recommended dates possibly in January 2018 and Board discussed noting the Village Christmas Supper would take place on January 27, 2018 at a location to be decided.

**Any other business to be brought before the Board:** President Troutman advised the Village had received a liquor license application from the new owner of the prior Los Jimadores' location last month but the owner was waiting on approval from the Peoria County Health Department. President Troutman noted the application would be returned to the owner at this time as additional information was needed on the form, and the owner was present at the Regular Board Meeting and advised of the additional information needed prior to being able to approve the request for a liquor license. President Troutman advised there is a real estate sign posted at Village Foods at this time.

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**Any other business to be brought before the Board:** President Troutman advised all Village Employees and Trustees will receive identification badges noting some Trustees may have already received their badge. President Troutman noted the identification badges are to be worn by Village Employees and Trustees, while conducting official Village business, as a security precaution especially with issue over weekend wherein unknown persons posted as Village Employees and gained access into a home. President Troutman urged all residents of the Village if seeing suspicious persons and/or vehicles in the area to contact the Peoria County Sheriff's Office and not the Village in order to ensure timely action. President Troutman noted there is someone offering to paint a resident's curb with their house number and this person is not a Village Employee. President Troutman wanted to recognize Julie Delbridge for the quick action taken by her in updating the Village's website with regard to an incident involving persons impersonating Village Employees in order to gain access to homes and noted police are still investigating the incident. Peoria County Sheriff Asbell reiterated President Troutman's remark advising residents should be vigilant and report anything suspicious to the police.

**Adjournment:** Trustee Haley made a motion to adjourn the Regular Board Meeting; seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnlé, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland

President Troutman declared the motion passed and meeting adjourned at 8:28 p.m.

Respectfully Submitted,

*Spencer Wilson, Clerk*  
*Village of Princeville, Illinois*