

Village of Princeville
Minutes of the Regular Board Meeting
August 7, 2017 7:30 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:30 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: None. A quorum was present for the meeting. Others Village member present: Treasurer Hofer and Clerk Wilson. Superintendent Gardner arrived at 7:34 p.m. Municipal Code Officer (MCO) Dan Sullivan arrived at 7:42 p.m.

MINUTES

Police report: Officer Patterson read three (3) incidents/occurrences within the Village: July 26, 2017 domestic battery; July 27, 2017, abandoned vehicle; July 28, 2017, house fire. President Troutman reiterated Village/Superintendent Gardner/Municipal Code Officer Dan Sullivan continue to work with Peoria County and Illinois Department of Transportation on reducing speed limits on Cottage Grove and N Santa Fe/Route 91 just north of the Village.

Approve minutes as published: Minutes for July 2017 distributed to the Board by Clerk Wilson. Trustee Haley made a motion to approve minutes as published with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None.

President Troutman declared the motion passed.

Treasurer's report: Financials distributed to the Board by Treasurer Hofer. Treasurer Hofer noted payment for well 4 made in amount of \$28,177.50 , which came out of the TIF1, and payment for library made in amount of \$25,000.00. Trustee Sutherland made a motion to approve the treasurer's report with a second by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None.

President Troutman declared the motion passed.

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Paying of July 2017 additional bills: July 2017 additional bills distributed to the Board by Treasurer Hofer. Additional bills for July 2017 amounted to \$23,356.21. Total of July 2017 bills/additional bills was \$39,985.24. Trustee Delbridge made a motion to approve paying of July 2017 additional bills as printed; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge
President Troutman;

Nays: None.

President Troutman declared the motion passed.

Mark Hayline spoke to the Board: Resident Mark Hayline spoke to the Board about issues occurring on neighbor's property that occurs between the hours of 1 a.m. and 2 a.m. with no specific date(s) provided. Mr. Hayline is concerned with property devaluation due to suspicious activities. Trustee Haley inquired if Mr. Hayline or any other neighbors had contacted the police about the suspicious activities. Mr. Hayline responded had contacted the police in the past but not recently. President Troutman, Trustee Haley, and Trustee Geiger advised Mr. Hayline's concerns needed to be addressed with the police. Mr. Hayline responded advising was Mr. Hayline was told by police to not pursue the issue further. President Troutman responded to Mr. Hayline's concerns advising if any Village Ordinances are in violation the Village would address. Trustee Geiger requested MCO Sullivan look into the issue further in order to advise the Board if any Village Ordinances were in fact being violated. Trustee Sutherland indicated there is possibility neighbor could be in violation of the ordinance defining noise and the issue would need to be reported to the police for further action to be taken. President Troutman inquired to MCO Sullivan as to whether or not Village could fine repeat offenders and MCO Sullivan responded had not received response from authority on the issue and would follow up with the attorney for the Village. Trustee Geiger requested MCO Sullivan also ask attorney for the Village of additional options. MCO Sullivan stated Village cannot take action on items not in violation of Village Ordinances due to legal responsibility. Mr. Hayline stated what makes Board think he (Mr. Hayline) would not take further legal action for the Village not complying by enforcing Village Ordinances. MCO Sullivan responded advising Mr. Hayline the Village of Princeville hired MCO Sullivan to enforce Village Codes/Ordinances. President Troutman stated all matters with regard to violations of Village Codes/Ordinances are currently being addressed and matters being brought up by Mr. Hayline did not appear to be in violation of any Village Code/Ordinance. MCO Sullivan is there is a violation of Village Ordinance, with regard to a refrigerator and washing machine, it was being addressed but the length of grass was not in violation at the property mentioned; as well, an outdoor cooking grill being rested near a residential garage was also not in violation of any Village Code/Ordinance. Trustee Geiger advised Mr. Hayline the Village would have the attorney for the Village review further but if there is a noise violation to contact the police to report the incident. Trustee Sutherland noted of a prior incident in Village with noise and police were contacted repeatedly to address and this resulted in the issue being resolved. MCO Sullivan stated Village could take offenders of Village Codes/Ordinances to court but Village likely would not see any monies to assist with paying legal fees. Mr. Hayline inquired if Village had addressed issue Marlynn Street. MCO Sullivan advised if the property is a rental property it may be possible to pursue the landlord. Mr. Hayline then inquired as to who the new Mayor was for Princeville.

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Mark Hayline spoke to the Board (continued): President Troutman responded that he is the Mayor for Princeville and President Troutman had personally visited properties in that area. Superintendent Gardner advised Mr. Hayline there is only so much legally Village has power to do in these matters.

Bill Shepler and Janet Shepler to address Board: Mr. and Mrs. Shepler spoke to Board about concern of a neighbor's property. MCO Sullivan advised President Troutman, MCO Sullivan, and Peoria County Sheriff Patterson had placed an orange sticker on the property of concern and the homeowner had begun clean-up of the property on or about August 5, 2017. Mr. Shepler stated was coming to Board as last resort and MCO Sullivan advised a letter was mailed to the homeowner in violation of Village Ordinance to maintain property and MCO Sullivan had received a phone call from the resident indicating lawnmower was not in service but that the violation was being addressed at that time. Mrs. Shepler advised their parked vehicles have incurred fleas on more than one occasion and Mr. and Mrs. Shepler have treated their lawn three (3) times so far. Trustee Delbridge did state knows the property recently had front lawn trimmed. Mr. Shepler inquired if the Village was going to continue to monitor. MCO Sullivan responded the Village would continue to monitor and if the homeowner does not come in to compliance with the Village Ordinance the next step would be to consult with the attorney for the Village. MCO Sullivan did advise should homeowner continue to take efforts to resolve the issue the Village would work with the homeowner until the issue was fully resolved. President Troutman asked Mr. and Mrs. Shepler to update the Village should they see the issue not fully addressed or reoccur so the Village can take further action. Trustee Haley reiterated if the homeowner is making progress the Village and, if not the Village, MCO Sullivan would continue to monitor and address as needed. MCO Sullivan did note there was a burn pile that needed disposed and MCO Sullivan will address the issue with the homeowner. Mrs. Shepler also wanted to make Board aware it appeared the website for the Village was not working properly and President Troutman responded advising the Board was aware and was taking action to correct that issue.

Report from Municipal Code Officer: Municipal Code Officer (MCO) Sullivan provided President Troutman with document regarding Heinz Lane. MCO Sullivan advised since prior meeting the following properties were now in compliance with Village Ordinances: Property once occupied by Alcoa has stable roof; property at Spring Street issue resolved; lawn trimmed at property on Tremont; trailer removed at property on Douglas Street; vehicles and camper removed at property on Cottage Grove; grass trimmed at property on Santa Fe; grass trimmed at property on Spring Street; grass trimmed at property on North Street; and property owner on Marlynn Street advised to remove door from refrigerator.

*(Clerk Note: Superintendent Gardner stepped out of meeting at 8:08 p.m. and returned at 8:10 p.m.)

MCO Sullivan advised of foundation problem next to The Veterans of Foreign Wars of the US (VFW) being addressed. MCO Sullivan advised vacant property next to Raylene's Total Salon Concepts was inspected and property owner is working on property at this time and looking to have completed by September 1, 2017. MCO Sullivan advised another inspection of that property would be conducted prior to next Regular Village Board Meeting scheduled for September 5, 2017 but noted the property owner is working with the Village on getting building to compliance. MCO Sullivan advised since prior meeting the following properties are or are still in violation with Village Ordinances: vehicles inoperable on property on South Street and possibly mold inside

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Report from Municipal Code Officer (continued): property structure, and neighbor to provide photographs to MCO Sullivan. MCO Sullivan noted if mold is found inside property structure the homeowner will be asked to remediate or tear down the structure. MCO Sullivan noted there are no funds available through Peoria County to hold paint recycle campaign this year.

Report from Municipal Code Officer (continued): MCO Sullivan noted there is possibility to hold electronic recycle campaign but likely wouldn't be till later in the year so the Village could secure funds from Peoria County. Trustee Sutherland inquired as to whether MCO Sullivan received notice of a trailer issue on a property in Village and MCO Sullivan responded notice was received. MCO Sullivan also noted he had received notice of another trailer being kept on a property located on Evans Street and was looking same.

Dave Stear, Troutman Park, to address the Board: Dave Stear addressed Board about liquor license for Troutman Park advising the Troutman Park would be requesting a Special Event License from the State of Illinois due to its not-for-profit status. Trustee Delbridge inquired why the Troutman Park was securing a liquor license from the State rather than from the Village. Mr. Stear responded advising this would protect the Village from any liability and the Troutman Park would be able to apply for the Special Event License directly from the State of Illinois being the Troutman Park holds two (2) to four (4) events annually at the Park where alcohol may be served. President Troutman indicated he has stepped away from the Troutman Park Board. Trustee Sutherland inquired if Troutman Park would still be required to ask for permission from the Village Board and Mr. Stear responded Troutman Park would still need to get approval from the Village Board.

Consider and vote on pay request for water main replacement on S. Cottage Grove Ave. by Walker Excavating Co.: Superintendent Gardner noted the bid came \$1,654.15 under what Walker Excavating Company had bid for a total of \$203,284.71 leaving \$374.16 left in retainage. Trustee Geiger inquired if Superintendent Gardner was happy with the work performed and Superintendent Gardner responded was happy with work performed by Walker Excavating Company. Trustee Sutherland inquired if the amount was under what engineer had proposed and Superintendent Gardner responded it was under the amount proposed by engineer. Trustee Geiger made a motion to approve payment to Walker Excavating Company in the amount of \$203,284.71; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge
President Troutman;
Nays: None.

President Troutman declared the motion passed.

Consider appointments to Zoning Board: President Troutman read letters of interests to becoming a member of the Zoning Board for the Village of Princeville from Lisa Hughes, Jake Wilson, and Steve Snyder. Trustee Sutherland stated there was an additional interested party, Jim Farrell, to become a member of the Zoning Board for the Village of Princeville. Trustee Delbridge spoke noting Village had placed a letter in the newspaper with a proposed deadline date to have those interested in becoming a Zoning Board member for the Village of Princeville to present submit a letter of interests and that deadline had passed and those candidates that had submitted a letter of interests should now be considered. Trustee Haley spoke noting Lisa Hughes, Jake Wilson, and Steve Snyder had

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Consider appointments to Zoning Board (continued): submitted their letter of interests to the Village and should now be considered. President Troutman spoke stating the original intent of the deadline was for the Trustee position but wording in newspaper could be determined to have implied for the Zoning Board positions as well.

Consider appointments to Zoning Board (continued):

Trustee Ehnle made a motion to nominate and appoint Steve Snyder to the Zoning Board noting Steve had previously run for an open Trustee position and had expressed interests in being a member of the Zoning Board; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Ehnle, Trustee Delbridge

Nays: Trustee Sutherland, Trustee Haley, Trustee Geiger.

Tie Vote.

President Troutman voting nay.

President Troutman declared the motion failed.

Trustee Haley made a motion to nominate and appoint Jake Wilson to the Zoning Board; seconded by Trustee Geiger. Trustee Gilroy inquired if there were any conflicts of interests and President Troutman responded advising there were none.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge
President Troutman;

Nays: None.

President Troutman declared the motion passed.

Trustee Geiger made a motion to nominate and appoint Lisa Hughes to the Zoning Board; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge
President Troutman;

Nays: None.

President Troutman declared the motion passed.

President Troutman asked Russ Hyde to schedule date/time to meet with new Zoning Board members, Lisa Hughes and Jake Wilson, and President Troutman asked Russ Hyde to speak with Mr. Bailey about taking over duties as chairman.

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Consider and vote on computer and printer for Village President's office: Trustee Geiger inquired on the costs. President Troutman advised cost was \$1,021.97 as broken down: \$602.96 for PC Tower, \$134.33 for 22" monitor, \$241.32 for Microsoft Office 2016 software, and \$43.46 for antivirus software. President Troutman inquired about getting more quotes. Trustee Sutherland made a motion to table consideration and voting on computer and printer for Village President's office until next Regular Board Meeting, or August 22, 2017, in order to allow an additional quote to be obtained; seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge
President Troutman;

Nays: None.

President Troutman declared the motion tabled until next Regular Board Meeting, or August 22, 2017, in order to allow additional quote to be obtained.

Consider and vote on bids for oil and chipping streets: Engineer proposal to complete oil and chipping of specified streets within Village was \$43,998.00. Village received four (4) bids: Pavement Maintenance at \$46,476.00; Porter Brothers Asphalt at \$52,665.74; Laverdiere Construction at \$69,514.00; and Illinois Road Contractors at \$29,991.20. Engineer has recommended Village accept bid from Illinois Road Contractors at \$29,991.20. Trustee Geiger made motion to award bid to Illinois Road Contractors up to \$43,998.00 per Engineer's recommendation; seconded by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge
President Troutman;

Nays: None.

President Troutman declared the motion passed.

Committee reports: Pool Committee: Trustee Geiger spoke and provided the following: Pool Committee met at 6:35 p.m. on July 24, 2017 at the Village Hall, 206 N Walnut, Princeville, Illinois. Pool Committee reviewed year-to-date financials compared to 2016 and found expenses and receipts were similar to 2016; Pool Committee made recommendation to have financials from pool parties separated from pool admissions. Pool Manager Nate Rice advised no decrease in pool parties since the increased rates went into effect. Pool Committee discussed facility issues and no major changes or issues since beginning of the season. Request was made to move the ice cream machine to the east side of the building or adding a canvas cover due to the machine being in the sun most of the day, and Superintendent Gardner advised would secure a quote to provide a permanent canvas awning over the vending and a portion of the eating area. Superintendent Gardner will also secure a quote with regard to adding electrical to the east side of the building. Pool Committee will ask Village Board to review and determine best course of action if any changes after receiving the quotes. Pool Committee reviewed options for handicap access to the pool and Manager Rice and

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Committee reports (continued): Superintendent Gardner will research options and quotes to become compliant with the American with Disabilities Act (ADA) . Pool Committee will be looking to purchase the handicap access in the offseason in order for it to be put in place for the 2018 season, and the Pool Committee will have the Village Board review to determine the best solution after receiving options and quotes. Pool Committee reviewed investing in an automatic pool vacuum that would clean the pool during closed hours and this would reduce labor hours, needed at this time to complete the same work, by approximately 1.5 hours per day. The vacuum would also provide better sanitation than the current manual process and reduce chemicals to clean the water and potentially reduce service calls. Pool Committee recommended to the Village Board to approve up to \$1,400.00 to purchase an automatic vacuum during the off season. Manager Rice advised the Pool Committee no issues and no recommendations with regard the current swimming lessons being offered at the pool. Manager Rice advised the Pool Committee the pool still had adequate staffing at this time. Manager Rice advised Pool Committee of a safety-related item wherein a lifeguard took immediate action when a child jumped into deeper end of pool and was unable to swim resulting in no injuries to the child; logistical item wherein computer utilized is outdated and Pool Committee will recommend to Village Board to purchase a new computer/device up to \$500.00; as well, customers are requesting receipts for use credit and/or debit cards and Manager Rice will research any fees and other information about acquiring a “Square” to accept cards. President Troutman inquired about securing quotes for a replacement computer/device to be utilized at the pool. Pool will be closing on August 20, 2017.

Any action needed to be taken regarding committee reports: Trustee Geiger made a motion to approve up to \$1400.00 to purchase an automatic vacuum for the Princeville Aquatic Center; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, Trustee Delbridge
President Troutman;

Nays: None.

President Troutman declared the motion passed.

Building permits: 211 E. Spring Street, 4-foot fence for rear yard.

Report from Superintendent of Public Works: Walker Excavating found, dug up, and replaced a broken water valve. Village Public Works’ crew is patching roadways throughout the Village at this time. Superintendent Gardner met with the Environmental Protection Agency (EPA) on August 4, 2017 about sewer issues. Engineer for the Village will put together a quote on conducting a feasibility study on how to fix problem at plant near the Bliss building. There is possibility another lagoon may be needed or sump pumps; as well, upgrades to the newer sewer plant, and advisement to get rid of the dry wells. Trustee Sutherland inquired if enough room to put in another lagoon and Superintendent Gardner responded there was but topographically a challenge. Superintendent Gardner advised there may be partial forgiveness on costs and low interest rate loans available through the EPA. Superintendent Gardner is looking to have cost from engineer on feasibility study by September 2017. Trustee Geiger inquired if these actions would help with low spots such as in Ostrom Meadows and Superintendent Gardner responded taking these actions would help reduce wet spots. Superintendent Gardner advised the restrooms at Cutters Grove Park all now have stainless steel fixtures and next projects will be to scrap the floor and paint the restrooms. Superintendent Gardner advised the chemical tanks are to be pumped out and dismantled.

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Report from Superintendent of Public Works (continued): Trustee Haley inquired on company to perform service and Superintendent Gardner and Russ Hyde responded advising Safety-Kleen would be removing the chemical tanks. Superintendent Gardner will be placing concrete at the culvert in Brockway. Russ Hyde advised Seneca Food Corps would begin canning pumpkins starting sometime the week August 14, 2017. Trustee Gilroy inquired about a cap sticking out of the ground, and Superintendent Gardner responded those were water shutoff valves, and Trustee Gilroy advised a water shutoff valve would need replaced at 604 W. Main Street and Superintendent Gardner will look into the issue. Superintendent Gardner advised has not received any word yet on reducing the speed limit on Cottage Grove.

Any additional business to be brought before the Board: President Troutman inquired if the issue regarding a swimming pool without the required fence per the Village Ordinance was addressed and Russ Hyde responded had gone to residence but there was no answer. President Troutman advised the Village would send a letter to the resident and notify MCO Sullivan. President Troutman spoke with regard to several complaints received from residents about grass clippings being put in to public roadways and President Troutman reminded everyone this was both against Village Ordinance and State Law. Trustee Gilroy spoke with regard to the Board receiving a list of those residents with overdue water bills. President Troutman spoke with regard concerns from residents about children playing in an alleyway near Sid Stahl's property and Superintendent Gardner advised may need a resolution made at the next meeting to address the issue. President Troutman advised the Village is currently being sued by a party that sustained injury, while within the Village limits, due to falling in a hole where the Village had done some work, and Superintendent Gardner spoke advising it appears the insurance company is handling at this time. Trustee Sutherland spoke advising concern over patrons almost being hit by bicyclists riding on the sidewalk near Ellen's Diner, and Trustee Haley and Superintendent Gardner responded most of the bicyclists are from the Rock Island Trail and are riding into town to visit local establishments. Trustee Sutherland inquired on wood stack issue and Superintendent Gardner advised wood stack was picked up and burned by old sewer plan.

Adjournment: Trustee Haley made a motion to adjourn the Regular Board Meeting; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Ehnle, President Troutman;

Nays: None.

President Troutman declared the motion passed and meeting adjourned at 9:27 p.m.

Respectfully Submitted,

Spencer Wilson, Village Clerk
Village of Princeville, Illinois