

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**August 5, 2019      7:00 p.m.**

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

**ROLL CALL**

Roll call showed the following board members were physically present: President Troutman, Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy. Absent: None. A quorum was present for the meeting. Others Village member present: Treasurer J. Delbridge, Clerk Wilson, Superintendent of Public Works Gardner, and Municipal Code Officer Sullivan.

**MINUTES**

**Police report:** Peoria County Community Officer Hankins addressed the Board reporting this would be last attendance at a Regular Board Meeting for her as Peoria County Community Officer for the Village of Princeville. Peoria County Community Officer Hankins addressed the Board advising she would be starting new position as Peoria County Resource Officer with the Princeville School District on August 12, 2019. President Troutman addressed the Board advising Peoria County Sheriff's Deputy Gabe Martinez would be the new Peoria County Community Officer for the Village of Princeville and Peoria County Community Officer Martinez would likely be at the next Regular Board Meeting on August 20, 2019.

Peoria County Community Officer Hankins addressed the Board advising aware of the possible peeper and would make Peoria County Community Officer Martinez aware of the issue.

President Troutman addressed the Board advising vehicles speeding on N. Santa Fe was reported by a resident. President Troutman addressed the Board advising officer will be policing N. Santa Fe and Main Street to address the speeding issues.

Board members thanked Peoria County Community Officer Hankins for her service as Community Officer for the Village of Princeville and wished her the best in her new role.

**Approve Minutes as Published:** Treasurer J. Delbridge distributed the Regular Board Meeting Minutes of July 1, 2019 and July 16, 2019 to the Board as prepared by Clerk Wilson. Trustee Gilroy made a motion to approve the Regular Board Meeting Minutes of July 1, 2019 and July 16, 2019, noting with any possible corrections, with a second by Trustee Peterson.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

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**Treasurer's report:** Treasurer J. Delbridge addressed the Board advising there would not be a Treasurer's Report to present at this time as it was out of balance and needed further review. Treasurer J. Delbridge addressed the Board requesting review/approval of Treasurer's Report be moved to the second Regular Board Meeting of every month. President Troutman addressed the Board noting the vote needed to approve as Treasurer's Report was still being approved each month and approval given by President Troutman to Treasurer J. Delbridge to present the Treasurer's Report at the second Regular Board Meeting of every month for review/approval.

**Paying of Bills:** July 2019 bills distributed to the Board by Treasurer J. Delbridge. Trustee Delbridge addressed Superintendent of Public Works (SPW) Gardner inquiring if \$9,000.00 for the pool was for an entire year, and SPW Gardner responded, yes.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

**Report from Municipal Code Officer:** Municipal Code Officer (MCO) Sullivan distributed the Code Officer Report for August 5, 2019 to the Board. MCO Sullivan addressed the Board of the following with regard to the report:

- Quite a few ordinance violations this period for high weeds.
- Filed two (2) new liens for overdue water bills with one lien filed on an account where residence is in foreclosure.
- Received email update from attorney in regard to pending demolition of a structure on a property advising property owner missed appointment with attorney and attorney requesting court date to get the order lifted so demolition of structure can proceed. Contact made with attorney as no utilities and only roof fixed unless pictures are from another property.
- Discussion with President Troutman in regard to drafting ordinance relative to liquor licenses.
- Peoria County Resource Officer Hankins and MCO Sullivan will be going to property storing junk vehicles as property owner did not comply with letter sent by Village. Property currently has two (2) tow trucks and inoperable vehicles on lawn and noted there was possible curb damage.

President Troutman addressed MCO Sullivan requesting MCO Sullivan follow up with attorney again in regard to status of lifting order to demolition a structure on noted property on MCO Report stating regular updates are needed from the attorney.

Trustee Delbridge addressed MCO Sullivan requesting any new information on demolition of structure at noted property on MCO Report be emailed to Trustees and President Troutman. MCO Sullivan responded to Trustee Delbridge advising would do same and will request additional pictures as believes pictures received were for a structure at another property.

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**Any Action Regarding MCO Report:** None.

**Adam Buck, Mid Century Fiber to Address the Board:** Mr. A. Buck addressed the Board advising construction (boring, drops, splicing) will start at location designated by Mid Century Fiber as Princeville 1-01.

President Troutman addressed the Board and Mr. A. Buck advising Village would look into potential available properties for use. President Troutman addressed the Board and Mr. A. Buck advising property parcel just west of where Akron-Princeville Fire Department holds entertainment tent during Heritage Days is available but would need zoning change. President Troutman advised the property is about 25 feet by 25 feet and about 50 feet wide needed with setbacks. President Troutman addressed the Board advising Property Committee should meet on sale and/or lease of property and discuss terms. Mr. A. Buck addressed the Board advising Mid Century Fiber typically prefers to purchase the property over leasing and seeking property of about 25 feet by 25 feet or ¼ of an acre. Mr. A. Buck addressed the Board advising would consider all properties Village has for sale but Mid Century would like to establish in a central location. Superintendent of Public Works Gardner addressed the Board advising ideally if bought whole lot would need zoning change from residential to commercial. Zoning Officer Hyde addressed the Board advising a Special Use Permit would be needed and could put on resident or commercially zoned property with Special Use Permit. Trustee Gilroy addressed Zoning Officer Hyde inquiring if could leave on Lot 114, and Zoning Officer Hyde responded, yes. President Troutman addressed the Board advising would have to put the property out for bid as Village property and could designate use. President Troutman addressed the Board advising Property Committee should schedule date/time to meet and discuss with Mr. A. Buck so Board could consider and vote at the next Regular Board Meeting in September 2019. Zoning Officer Hyde addressed the Board requesting Zoning Officer Hyde and Public Works' Employee Sarnes be allowed to sit in the Property Committee Meeting in order to learn what is going on for Zoning Board, and Zoning Officer Hyde also inquired if contact should be made with Dan Huss. Trustee Delbridge addressed Board advising first available date available for Trustee Delbridge would be August 21, 2019, and Trustee Peterson and Trustee Gilroy offered to fill in for Trustee Delbridge if needed. Mr. A. Buck addressed the Board advising if unable to attend would send a representative from Mid Century Fiber.

President Troutman addressed Treasurer J. Delbridge requesting the date/time for the Property Committee Meeting be posted once determined.

Trustee Gilroy addressed Mr. A. Buck inquiring if someone missed meeting if free sign-up was still available, and Mr. A. Buck responded, yes, free sign-up still available at fiberfastnow.com and a salesperson would be made available.

President Troutman addressed Mr. A. Buck inquiring if there was a map available, and Mr. A. Buck responded, yes, on website. Mr. A. Buck addressed the Board noting there is dashboard at the online website showing what is still needed to move a community into the next phase; as well, availability to check status for other towns.

Trustee Gilroy addressed Mr. A. Buck inquiring on how the service gets to the residence, and Mr. A. Buck responded, underground till gets to home and an engineer will go over everything and contact those signed-up.

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**Pat Powers to Address the Board Regarding Aten Acres, Lots 19 and 20, Requesting Adoption of an Additional Extension to the Deadline for a Home to Be Built:** President Troutman addressed the Board advising Mr. P. Powers would attend the next Regular Board Meeting on August 20, 2019. Trustee Gilroy addressed the Board inquiring if this is a question for attorney, and President Troutman responded, advising Mr. P. Powers is not going to build on the lots and is trying to sell the lots. President Troutman addressed the Board advising Realtor Kim Ely contacted President Troutman inquiring if Covenant in existence for lot at Aten Acres. President Troutman addressed the Board advising would inform Mr. P. Powers about upcoming Property Committee Meeting to discuss.

**Representative from Troutman Park to Address the Board Requesting a Liquor License for September 7, 2019 Event at the Park:** Mrs. Amy Troutman addressed the Board advising Troutman Park is hosting a Musical Festival on September 7, 2019 and is requesting a liquor license from 1 p.m. through Midnight, September 7, 2019. President Troutman addressed Mrs. A. Troutman if liquor license needed for September 6, 2019, and Mrs. A. Troutman responded, no.

Trustee Haley made a motion to approve a liquor license for use from 1 p.m. to Midnight, September 7, 2019, waiving the liquor licensing fee, with a second by Trustee Peterson.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

**Request Board Approval for Building Permit, over 6-foot fence at 633 N. Town Avenue:** President Troutman addressed the Board advising Mr. Dennis Burgess would like to construct a 7-foot fence around the property due to grade difference. Trustee Gilroy addressed Mr. D. Burgess inquiring on what type of fence, and Mr. D. Burgess responded, advising, building by hand and bring in 1-foot from property line. Trustee Ehnle addressed Mr. D. Burgess inquiring on where is the property line and does the entire fence need to be a 7-foot fence, and Mr. D. Burgess responded, yes, in order to make the fence look right. Trustee Gilroy addressed Mr. D. Burgess inquiring if there were any trees, and Mr. D. Burgess responded, advising, on south side and would trim the trees. President Troutman addressed Mr. D. Burgess inquiring on reason for the foot variance, and Mr. D. Burgess responded, advising, to create privacy. Trustee Gilroy addressed Zoning Officer Hyde inquiring on suggestions and thoughts, and Zoning Officer Hyde responded, advising, can go variance route but would end up back Board. President Troutman addressed the Board recommending Mr. D. Burgess go through the Zoning Board to have a formal hearing and make public aware. Zoning Officer Hyde addressed the Board advising property owner would need to apply for variance, have posted in local paper, and present variance request to the Zoning Board for review and consideration. President Troutman addressed the Board and Mr. D. Burgess advising Zoning Board could meet in 3 to 4 weeks. Zoning Officer Hyde addressed the Board advising Zoning Officer Hyde and Public Works' Employee Sarnes would work with Mr. D. Burgess on submitting paperwork.

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**Request Board Approval for Building Permit, over 6-foot fence at 633 N. Town Avenue** (continued): Trustee Peterson made a motion that building permit to construct a fence over 6 feet at 633 N. Town Avenue be presented to the Zoning Board for review and consideration, prior to any Board action, with a second by Trustee Hughes.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed for Mr. Dennis Burgess to present request for variance to Zoning Board for consideration to construct a fence over 6 feet at 633 N. Town Avenue.

**Request Board Approval for Building Permit, 10-foot by 12-foot shed at 406 E. Main:** Mr. Robert Bays addressed the Board advising the shed is a pre-assembled utility shed and would like to place it on a pre-existing concrete slab. Trustee Delbridge addressed Mr. R. Bays inquiring if the shed was disassembled now, and Mr. R. Bays responded, no. Trustee Gilroy addressed Mr. R. Bays inquiring if on concrete pad now, and Mr. R. Bays responded, no, but will place on pre-existing concrete pad. Zoning Officer Hyde addressed the Board advising of Ordinance about moving structure, and Trustee Delbridge addressed the Board noting Ordinance was established due to house being moved in town.

Trustee Delbridge made a motion to allow 10-foot by 12-foot, pre-assembled utility shed to be placed on a pre-existing concrete slab at 406 E. Main Street, once all paperwork properly submitted, with a second by Trustee Hughes.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed to allow 10-foot by 12-foot, pre-assembled utility shed to be placed on a pre-existing concrete slab at 406 E. Main Street, once all paperwork properly submitted.

**Request Board Approval for Building Permit, Shed in Front Yard, 21330 N. Town Avenue:** Zoning Officer Hyde addressed the Board advising Mr. Aaron Cowser bought the shed and can assemble, and Mr. A. Cowers wants to put the shed on the property while the residential structure is being built but doesn't know specifically, at this time, where Mr. A. Cowser wants to place the shed. Trustee Gilroy addressed Zoning Officer Hyde inquiring if this was temporary, and Zoning Officer Hyde responded, no, permanent. Superintendent of Public Works Gardner addressed the Board advising there is no road abutting to property, no frontage, and unique. Trustee Gilroy addressed Zoning Officer Hyde inquiring if Mr. A. Cowser knows where wants to put the shed, and Zoning Officer Hyde responded, advising, uncertain.

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**Request Board Approval for Building Permit, Shed in Front Yard, 21330 N. Town Avenue** (continued): Trustee Delbridge made a motion to table approval of a building permit to place a shed in the front yard at 21330 N. Town Avenue, until further information is received from Mr. A. Cowser regarding inquiries from the Board, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion tabled until further information received from Mr. A. Cowser.

**Pam Wineinger to Address the Board:** Pam Wineinger addressed the Board providing background on herself and introducing Nate and Lindsay to the Board as owners of the Feed Store. Mrs. P. Wineinger addressed the Board advising cannot go forward with opening a restaurant at the Feed Store without knowing if can utilize lot across the street from Feed Store for parking of vehicles. Mrs. P. Wineinger addressed the Board advising the restaurant would serve only 2 main dinner entrees and staples. Mrs. P. Wineinger addressed the Board requesting use of the lot across the street, which is currently owned by the Village, in order to allow customers to park vehicles understanding exception would be during Heritage Days when the lot is utilized by the Akron-Princeville Fire Department for its entertainment event, and Mrs. P. Wineinger addressed the Board advising the restaurant would close for that week. Mrs. P. Wineinger addressed the Board advising would like to open restaurant around December 2019 or January 2020 and health inspector had already inspected the structure. President Troutman addressed Mrs. P. Wineinger advising the lot is utilized by the public at this time. Trustee Ehnle addressed the Board inquiring if bank had requested permission to park vehicles at that lot, and President Troutman and Superintendent of Public Works Gardner responded, advising, had in the past. Superintendent of Public Works Gardner addressed the Board and Mrs. P. Wineinger advising would be great to have a dinner restaurant in town but if Village would sell the property at later date would lose parking at that property and the restaurant owners could be taking a risk. Trustee Gilroy addressed the Mrs. P. Wineinger advising Board could allow parking of vehicles on the lot but if Village sells property there is potential to lose permission to park vehicles at that location. President Troutman addressed the Board advising no motion was needed; Board only needed to give the okay.

Nate and Lindsay addressed the Board if there was possibility of TIF funds, and President Troutman responded, advising, to complete TIF Application and Board would send forward to attorney for review and consideration, and Board would advise of outcome. Mrs. P. Wineinger addressed the Board inquiring if area was still a TIF area, and President Troutman responded, advising, yes. Trustee Delbridge addressed the Board inquiring if façade improvements still available, and President Troutman responded, yes.

Mrs. P. Wineinger addressed the Board inquiring if there was a water filtration system, and Superintendent of Public Works Gardner responded, yes, and restaurant owners would want to specifically designate drinking water dispensers but that all water from the Village was treated.

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**Pam Wineinger to Address the Board** (continued): Mrs. P. Wineinger addressed the Board inquiring if there was septic and a grease trap, and Superintendent of Public Works Gardner responded, advising, yes, on septic, and Mrs. P. Wineinger would want to contact a commercial plumber to install a grease trap.

Mrs. P. Wineinger addressed the Board inquiring if structure was in a commercial zoning district, and Zoning Officer Hyde responded, yes, C2-Commercial. Superintendent of Public Works Gardner addressed Zoning Officer Hyde inquiring if zoning permitted use, and Zoning Officer Hyde responded, yes.

**Gisel Lopez to Address the Board:** President Troutman addressed the Board advising G. Lopez paying \$150.00 a week since agreement but looking to have reduced to \$100.00 a week and was advised to continue paying \$150.00 a week until Board met. G. Lopez addressed the Board requesting to pay \$100.00 a week instead of \$150.00 a week as looking to purchase the Village Food Store and is working with bank. President Troutman addressed the Board advising agreement would require past due balance to be made whole or G. Lopez would need to request a change/modification to the agreement. President Troutman addressed the Board advising would take approximately 42 weeks to reach pay off of the water account. Trustee Gilroy addressed the Board inquiring if there was only one meter at the grocery store, and Superintendent of Public Works Gardner responded, yes. President Troutman addressed Board and G. Lopez advising if stick with current contract cannot receive new water service until prior water account is current. Trustee Gilroy addressed G. Lopez inquiring if had spoken to bank, and G. Lopez responded, no. Trustee Haley addressed the Board and G. Lopez advising if that gets addressed would help.

Trustee Peterson made a motion to amend the agreement to \$100.00 a week instead of \$150.00, until account paid in full, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

**Consider and Vote on Revisions to the Ordinance Adding Employee Expense Reimbursement Provisions to Village Code:** President Troutman addressed the Board advising ordinance would go back 30 days or could go back to cover June and July 2019. President Troutman addressed the Board advising the Board had already approved the Ordinance at the Regular Board Meeting on July 1, 2019 with amending language within the Ordinance to add Breakdown Fees so no vote was needed.

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**Resolution to Appoint Village Employee, Julie Delbridge, as the Village's IMRF Authorized Agent:** Trustee Gilroy made a motion to approve the Resolution to Appoint Village Employee, Julie Delbridge, s the Village's IMRF Authorized Agent, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: President Troutman, Trustee Haley, Trustee Ehle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed.

**Committee reports:** None.

**Any Action Regarding Committee Reports:** None.

**Past Due Water Bill Review:** Treasurer J. Delbridge distributed the Past Due Water Bill Report as of August 5, 2019 to the Board. Treasurer J. Delbridge addressed the Board advising of the following:

- Account 350 was now paid.
- Three (3) liens were placed on properties for having overdue water accounts.
- Account 1852 made payment and set up for auto draft.

Superintendent of Public Works Gardner addressed Treasurer J. Delbridge inquiring on account at Tremont where cannot shut off water service at this time, and Treasurer J. Delbridge responded, account is paid.

President Troutman addressed Treasurer J. Delbridge inquiring if any word heard on Account 42, and Treasurer J. Delbridge responded, advising, bill invoice sent to account owner but no response, to date, and Treasurer J. Delbridge will follow up with account owner.

Trustee Peterson addressed Treasurer J. Delbridge inquiring if landlord would address Account 2007, and Treasurer J. Delbridge responded, yes, as rental property is currently vacant. Treasurer J. Delbridge addressed the Board advising rental property owner for Account 2007 had advised would make payment but had not, and Treasurer J. Delbridge will follow up with rental property owner in regard to Account 2007.

Trustee Gilroy addressed Treasurer J. Delbridge inquiring if anything was being done on Account 1895, and Treasurer J. Delbridge responded, yes.

Treasurer J. Delbridge addressed the Board advising Account 1071 had a payment made and Account 1347 applied for assistance from Township.

Treasurer J. Delbridge addressed the Board advising if accounts have less than \$30.00 owed do not usually move forward to disconnect.



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**Building permits:** President Troutman addressed the Board advising of the following building permits:

- 19511 N. Brimfield was approved.
- 333 S. Walnut Street – replace basement walls.
- 318 S. Santa Fe was approved – replace front porch.
- 623 Veterans Drive – construct fence and received permission from neighbor to tie new fence with neighbor's existing fence.

**Report from the Superintendent of Public Works:** Superintendent of Public Works Gardner addressed the Board and advised of the following:

- Used leaf vacuum purchased.
- Replaced water line underneath road at N. Town Avenue and stopped humming at residential property.
- Extended water line past cemetery.
- Hooked up water line to cemetery.

Trustee Gilroy addressed Superintendent of Public Works (SPW) Gardner inquiring on the costs incurred for hooking up water line to cemetery, and SPW Gardner responded, advising, will get bill for fitting.

Superintendent of Public Works Gardner addressed the Board advising have several large water meters left.

Superintendent of Public Works Gardner addressed the Board advising Public Works' Employee Hyde was advised Seneca factory will begin processing pumpkins around August 17, 2019, and Public Works' Employee Hyde is working on getting the water plant ready to handle the extra capacity.

Superintendent of Public Works Gardner addressed the Board advising NPD Permit that allows sewage plant to have run off into creek received preliminary one month ago and, historically, Village will not meet the standard as set by the Environmental Protection Agency (EPA). Superintendent of Public Works Gardner addressed the Board advising is currently working with Regional EPA to get into compliance and do not believe permit will be held up but will keep the Board up-to-date.

Superintendent of Public Works Gardner addressed the Board advising lead and copper testing will be done at 10 sites within the area.

Superintendent of Public Works Gardner addressed the Board advising sidewalk work is done and curb and gutter down.

Treasurer J. Delbridge addressed the Board advising received reimbursement from Ameren in the amount of \$3,500.00 per lot and believed amount was to be \$7,000.00 per lot and will attempt to locate file for the exact amount.

Superintendent of Public Works Gardner addressed the Board advising Public Works' Employee Sarnes continues to work on the Land Use Plan and should be finished by August 7, 2019.

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**Report from the Superintendent of Public Works** (continued): President Troutman addressed Superintendent of Public Works Gardner (SPW) inquiring on status of seal coating roads, and SPW Gardner responded, advising, called three (3) times and had not received a response but will follow-up.

Superintendent of Public Works Gardner addressed the Board advising Public Works' Team will spray paint all the crosswalks in order to save some money.

**Any Other Business to be Brought Before the Board:** President Troutman addressed the Board advising Linda Dailey from Representative Ryan Spain's office advised Village missed deadline to apply for Capital Expenditure Funds but extension requested so Mrs. Dailey inquired what Village would seek to use the funds for if available. President Troutman addressed the Board advising informed Mrs. Dailey that Village would utilize funds for engineering report for Kennedy Street and Mrs. Dailey had responded, engineer reports is not usually approved for Capital Expenditure Funds. President Troutman addressed the Board advising Mrs. Dailey was advised Village would request \$100,000.00 to repave/resurface Kennedy Street.

**Adjourn:** Trustee Haley made a motion to adjourn; seconded by Trustee Hughes.

Approved by roll call vote.

Yeas: President Troutman, Trustee Haley, Trustee Ehnlé, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy;

Nays: None;

Absent: None.

President Troutman declared the motion passed and meeting adjourned at 8:30 p.m.

Respectfully Submitted,

*Spencer A. Wilson, Clerk*  
*Village of Princeville*  
*Princeville, Illinois 61559*