

Village of Princeville
Minutes of the Regular Board Meeting
August 21, 2018 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, and Trustee Delbridge. Absent: Trustee Ehnle. A quorum was present for the meeting. Others Village member present: Clerk Wilson, Superintendent of Public Works Gardner, and Assistant to Treasurer J. Delbridge.

MINUTES

Police report: Peoria County Community Officer Hankins indicated there was nothing to report. Officer Hankins asked residents to report crimes to the Peoria County Sheriff's Office, when committed, so an official report can be written up and any necessary investigation/follow-up done. Trustee Gilroy inquired if a report was filed on a resident due to an incident near one of the Village parks, and Officer Hankins responded, no. Officer Hankins inquired if an officer came out to the scene, and Trustee Gilroy responded, uncertain. Officer Hankins will check for the report and what action taken.

Approve minutes from July and any Committee Meeting Minutes: Clerk Wilson distributed the Regular Board Meeting Minutes of July 2, 2018 and July 17, 2018, respectively, and the Joint Board Meeting Minutes of July 19, 2018, to the Board. Trustee Gilroy distributed the Property Committee Meeting Minutes of July 23, 2018 to the Board. Trustee Haley noted the Regular Board Meeting Minutes of July 17, 2018 were duplicate minute meetings of July 2, 2018. Clerk Wilson reviewed and apologized to the Board. Clerk Wilson advised would make corrections and have the Regular Board Meeting Minutes of July 17, 2018 available to the Board at the next Regular Board Meeting. Trustee Sutherland made a motion to approve the Regular Board Meeting Minutes of July 2, 2018, the Joint Board Meeting Minutes of July 19, 2018, and the Property Committee Meeting Minutes of July 23, 2018, as presented, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Delbridge

Nays: None;

Absent: Trustee Ehnle.

President Troutman declared the motion passed.

Paying any additional bills: July 2018 additional bills distributed to the Board by Assistant to Treasurer J. Delbridge. Additional bills for July 2018 amounted to \$86,982.92. Trustee Sutherland inquired about the \$2,000.00 bill from German-Bliss Equipment, and Superintendent Gardner responded, noting it was for a tiller in 2017 that was just being bill now by German-Bliss Equipment. Trustee Gilroy inquired if possible to have another column added to the Additional Bill sheet to show description, and Assistant to Treasurer J. Delbridge responded, yes, and it would be added to next month's sheet. Superintendent Gardner stated it appears representative at German-Bliss must have found the bill and noted it was not paid and forwarded same to Village for payment, and

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Paying any additional bills (continued): Superintendent Gardner noted PDC had done something similar. Trustee Gilroy inquired if PDC was quarterly, and Superintendent Gardner responded, not sure why there was a gap in billing to the Village. Assistant to Treasurer J. Delbridge advised reimbursement of \$243.00 to Julie Delbridge was for notary fees. Trustee Gilroy made a motion to approve paying of July 2018 additional bills, in the amount of \$86,982.92, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, Trustee Delbridge

Nays: None;

Absent: Trustee Ehnle.

President Troutman declared the motion passed.

PCA Report: Assistant to Treasurer J. Delbridge spoke to Board on the Princeville Civic Association Report. Assistant to Treasurer J. Delbridge advised Community Awareness Day was August 18, 2018 and was a success with participation by several organizations from the Village and attendance by Peoria County Community Awareness Officer Hankins as well as members of the Peoria County Sheriff's Department.

Review of past due water bills: Assistant to Treasurer J. Delbridge presented the overdue water bills as of August 21, 2018 to the Board. President Troutman advised residents with water bills 60 or more days past due were given to August 23, 2018 to bring bill current or face shutoff of water service on August 27, 2018. Trustee Haley noted since Board began monthly review of the overdue water bills that total amount has gone from over \$10,000.00 to just over \$2,500.00 (actual amount of overdue water bills as August 21, 2018 was \$2,530.43).

Update on Solar Farm West of Town: President Troutman advised the solar project is ready to move forward. Superintendent Gardner advised if there was need for a Special Use Permit that it would not need to be signed off by the Village due to location of solar farm. Trustee Delbridge inquired if the signs are the actual village limits, and President Troutman responded, village limits are in close proximity to the signs.

Committee reports: Property Committee: Trustee Gilroy distributed the notes from the Property Committee Meeting, which was held on August 20, 2018, and a Certificate of Occupancy to the Board. Trustee Gilroy noted the Property Committee is scheduled to meet at 6:00 p.m. on August 27, 2018. Trustee Gilroy advised next step would be to conduct negotiations between engineers and realtors and inquired if the meeting could be closed, and Clerk Wilson responded, advising would seek council from the Illinois Attorney General's office as to whether the meeting could be closed. Superintendent Gardner advised that selection must be based upon level of professional service and not on numbers. Trustee Delbridge noted Board wants to be sure to have all available information from perspectives and perspectives should be able to tell Board what would be charged. Superintendent Gardner indicated believes selection goes into review with qualifications without numbers and, once picked, Board would then negotiate. Trustee Geiger advised Realtor Kim Ely spoke to Committee about marketing plan and indicated a rate of almost 8 percent commission and felt that was potentially an ethical issue/concern. Trustee Gilroy advised the Certificate of Occupancy presented to Board was per prior Property Committee Meeting of July 23, 2018 wherein it was asked if okay for Certificate of Occupancy. President Troutman noted Lots 19 and 20 in Aten Acres were approved and closing was scheduled for August 23, 2018, but it was learned building of residential home would not begin until Spring 2019. President Troutman advised Realtor Kim Ely will relay to property owners of Lots 19 and 20 in Aten Acres of the responsibility of property owner to maintain the lot and, should Village have to maintain it, Village would bill the property owner. Licensing Committee: President Troutman advised the Licensing Committee would be meeting at 6:00 p.m. on August 29, 2018.

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Any action needed to be taken regarding committee reports: None.

Building permits: 720 W. Main Street, single family dwelling; Lot 8, Aten Acres, single family dwelling.

Report from the Superintendent of Public Works: Superintendent Gardner advised of the following:

- Water meters are progressing forward but currently waiting on papers.
- Alley behind commercial building on Main Street received rock and it was shaped. Superintendent Gardner noted after significant rainfall there was no ponding noted in alley.
- Steve Janssen started working evenings this week.
- Sewer flow meters ordered to track sewer flow per Environmental Protection Agency (EPA).
- Joe House tapped into water line for water service and meter installed.
- Water leak across from Economy Builders; Superintendent Gardner assisted in repair.
- Russ Hyde out at this time due to personal reasons.
- Search continues for part-time Public Works Employee.

Trustee Delbridge inquired if Derek Gray's employment was finished, and Superintendent Gardner responded, yes.

Trustee Sutherland inquired on the status of finding a part-time Public Works Employee, and Superintendent Gardner responded, currently posted and waiting on applications. President Troutman advised the position would be part time at this time but will review applicants and see about part time to full time as believes position should be full time. Superintendent Gardner agreed position should be full time as difficult to find part-time workers but will await receipt of applicants.

Superintendent Gardner noted would be out of town this week for event but Russ Hyde would cover. Superintendent Gardner advised should Mr. Hyde not be available that Superintendent Gardner would return from event.

President Troutman advised Troutman park received mulch and Village would bill the park for the mulch.

Trustee Gilroy inquired if the doors for the bathrooms were opened at the park, and Superintendent Gardner responded, yes.

Trustee Gilroy inquired if Superintendent Gardner had received notice from J.U.L.I.E. of an upcoming dig to be done on August 23, 2018, and Superintendent Gardner responded, no, but Superintendent Gardner will check into it.

Superintendent Gardner advised the project on Cottage Grove would require the road to be closed to traffic.

Engine braking within Village limits: President Troutman recommended review and possibility of putting signs up about engine braking within the Village. Clerk Wilson inquired if already an ordinance, and President Troutman responded, no. Trustee Gilroy recommended an officer be posted on roads where issue for observation. President Troutman advised speed was issue on west end of town but breaking noise is more of a nuisance.

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Consider adding ATVs to Golf Cart Ordinance: President Troutman advised was approached by residents recently inquiring about adding ATVs to the Golf Cart Ordinance. Trustee Haley and Trustee Delbridge also advised approached by residents on same topic. President Troutman recommend review for consideration of adding ATVs with UTVs on the Golf Cart Ordinance so long as had lights and insurance and followed requirements of the Golf Cart Ordinance. Trustee Haley advised of having requirement for driver under 18 wear a helmet. Officer Hankins was uncertain if ATVs were permissible on roads but would check on same. President Troutman advised this would potentially bring Village 20 to 25 more permit requests. President Troutman recommended those with interests in adding ATVs to the Golf Cart Ordinance come to the next Regular Board Meeting.

Any other business to be brought before the Board: President Troutman advised received a concern about bugs at the sewer plant, and Superintendent Gardner will look into the concern.

President Troutman noted he would be out of town from August 22, 2018 through August 25, 2018.

Adjourn: Trustee Sutherland made a motion to adjourn; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Geiger, and Trustee Delbridge

Nays: None;

Absent: Trustee Ehnle.

President Troutman declared the motion passed and meeting adjourned at 7:57 p.m.

Respectfully Submitted,

Spencer Wilson, Village Clerk
Village of Princeville, Illinois