

# Village of Princeville

## Minutes of the Board Meeting

Tuesday, August 18, 2015

The Princeville Village Board met on the above date and time at the Village Hall. President Stahl called the meeting to order with the following members answering roll: Trustees Sutherland, Troutman, Gilroy, Carton and Haley. Trustee Koller was absent. A quorum was present for the meeting. Notice of the meeting and the agenda were sent and received in a timely manner. Others present were Supt. of Public Works Gardner, Clerk Mercer, and Treasurer Hofer. Amend agenda to address an applicant, Mark Copeland who applied for a part time position with the Village of Princeville, and for resident Matt Jones to address board.

### **Police report:**

Officer reported the following:

DUI arrest at 624 W Spring St

Resident on Lincoln Street was taking pictures of Dominguez Trucks

Set of 18 keys found at German Bliss – keys are still there if anyone is looking for them

Auto Accident Rt. 90 and Maher Road

UPS Driver hit pole and knocked down electrical wires at School.

Natural Death at 104 S Stanton

DUI near the railroad tracks on Walnut Ave.

Domestic Arrest at the VFW. Incident did not happen there and was not related to the VFW.

**Consider and vote to approve the Annual Audit Report as of the Fiscal year end April 30, 2015:** CPA Tom Peffer reviewed the report with the board, which is now a requirement for municipalities. Discussion was held as to the best way to publish the report. The CPA will send his recommendation to President Stahl and the board. Trustee Sutherland made a motion to approve the annual audit report, with a second by Trustee Carton. President Stahl, roll call vote. Trustees Sutherland, Troutman, Gilroy, Carton and Haley voting aye. No nays. Koller absent. Motion carried.

**Resident Matt Jones address board:** The household is having some medical / personal issues and are past due on water, sewer and garbage service. The board and Mr. Jones discussed a payment plan in order to keep his services on. Mr. Jones is to pay the current bill monthly, along with an additional \$100.00, until the household is up to date on their billing. The board commended and thanked Mr. Jones, for coming to them and asking for assistance. Trustee Carton made a motion to approve the payment process for the Matt Jones

household of the current water bill and extra \$100.00 per month until the account is paid in full. Second by Trustee Troutman. President Stahl, roll call vote. Trustees Sutherland, Troutman, Gilroy, Carton and Haley voting aye. Koller absent. No nays. Motion carried.

**Application for part-time work:** Mark Copeland currently works at Hog Operation in Lafayette and has been employed there for several years. He is willing to work for the Village of Princeville as a seasonal part-time employee, 40 or less hours per week as needed for the rate of \$12.00 per hour. Trustee Carton asked the applicant if he would take a drug test, this is not a current requirement for the Village hiring process. Mark agreed to voluntarily take a drug test. Trustee Carton made a motion that the Village of Princeville hire Mark Copeland as a seasonal part-time employee for the rate of \$12.00 per hours on condition of passing a voluntary drug screening. Second by Trustee Sutherland. President Stahl, roll call vote. Trustees Sutherland, Troutman, Gilroy, Carton and Haley voting aye. Trustee Koller absent. No nays. Motion carried.

**Report from the Municipal Code Officer:** MCO Dan Sullivan was not present, but left a report. A listing of completed, current and new violations were distributed to the board. The MCO is working with Officer Brian Groeper regarding inoperable vehicles in town. Working with Wigand's regarding recycle day set for September 26<sup>th</sup> at Cutter's Grove Park, from 8:00 AM to 12:00 Noon. He has submitted the recycle grant and is awaiting payment. He continues to check on Marlynn Street regularly, and there are no current violations. He has been checking on violations on a regular basis as he receives them from the Village office, along with finding them himself by driving the Streets of the Village. A release of lien for 416 N. Main Street property. The Village received a check over \$2,000.00 from previous placed liens. He will be doing a final inspection with Officer Brian Groeper of an area of town with several violations, this will be the last action prior to court action on this property.

MCO report included property at 135 N Walnut is missing siding and the owner stated he has applied for TIF funds to repair. President Stahl reported that no application has been received from said property owner, and will be reported to the MCO, Dan Sullivan.

Trustee Troutman reported a van sitting on Evans and Sumner Street with 2014 plates and has not been moved. Supt of Public Works will have MCO check on it.

**Committee Reports:** No meetings. Pool will close on Sunday due to staffing issues. Trustee Troutman reported the Fire Department and Ambulance had their annual pool party this past Sunday and he noticed the building needs some painting.

**PCA Report:** Report given by Rich Knapp. The Community Awareness Day held at Troutman Park was successful. Hog donated by Smiths and cooked by Rabers. Gibler's Ice donated the ice and Seneca the pumpkin pies. The event was well attended and was a great way to show everyone what the community has to offer. Trustee Troutman reported the playground equipment for Troutman Park is set to ship on the 28<sup>th</sup> of August. The installer has donated one of the two days of labor to install and LaHood Concrete has donated labor also.

**Consider and vote on change orders on South Walnut Avenue Project:** There were five change orders required and approved by the Village Engineer for a total of \$14,749.48

Widen Drive Way \$210.00

Manhole cover adjustment \$258.00

Repair Northwest side for curbing \$527.00

Two change orders to Repair and build up west side for curbing due to washout from heavy spring rains \$7,256.91 and \$6,497.57

Discussion held and Trustee Carton made a motion to approve the change orders in the amount of \$14,749.48. Second by Trustee Haley. President Stahl roll call vote, Trustees Sutherland, Troutman, Gilroy, Carton and Haley voting aye. Koller absent. No nays. Motion Carried.

**Consider and Vote on pay request for South Walnut Avenue Project:** Payout #3 in the amount of \$84,872.70. Trustee Carton made a motion to approve payout #3 in the amount of \$84,872.70, which includes the change order in the amount of \$14,749.48. Second by Trustee Troutman. President Stahl, roll call vote. Trustees Sutherland, Troutman, Gilroy, Carton, and Haley voting aye. Koller absent. No nays. Motion carried.

**Consider and vote on revised bid to purchase/real estate purchase agreement, 138 East Main Street:** Agreement reviewed for the revision and Trustee Sutherland made a motion to approve the bid to purchase real estate agreement for 138 East Main Street. Second by Trustee Haley. President Stahl, roll call vote. Trustees Sutherland, Troutman, Gilroy, Carton and Haley voting aye. Koller absent. No Nays. Motion Carried.

**Building Permits: Demolition Permit – Lillie M. Evans Library**

The Library board has also requested a TIF application for assistance of the demolition of the former Harv Stahl building.

**Building Permit:** Dan Heinz Builder Single Family Residence 314 E Daniel Prince Drive

**Report from Superintendent of Public Works:** The bucket truck is gone. Ralph Richoz withdrew his bid and the truck was sold to Steve Schafer and Jordan Stahl. Supt. reported

he has an offer of \$500.00 on the dump truck from a gentlemen named Mel that works at German's in East Peoria. Trustee Carton made a motion to sell the dump truck for \$500.00 to the gentlemen employed at German's in East Peoria, with a second by Trustee Sutherland. President Stahl, roll call vote. Trustees Sutherland, Troutman, Gilroy, Carton and Haley voting aye. Trustee Koller absent. No nays. Motion carried.

Employees are getting the streets ready for the MFT work, should be done this week or next. Line/Striping has been completed. Employees continue to work on the shutting off of water service on past due accounts. In the process of getting set up for electronic reporting of sewer reports to the EPA. Supt. continues to review reports, and areas to insure no water leaks.

Treasurer Hofer distributed an aged accounts receivable report on past due water accounts.

**Adjournment:** Trustee Troutman made a motion to adjourn, with a second by Trustee Sutherland. President Stahl, voice vote. All ayes. No nays. President Stahl adjourned the meeting at 9:08 pm.

*Respectfully Submitted,*  
*Mary Ann Mercer, Village Clerk*