

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**April 19, 2022 7:00 PM**

Per Ordinance 2021-06-02, and as the Village President has determined that in-person attendance may be imprudent or impractical due to the pandemic, remote access will be available for attendance of the below meeting. To attend the meeting remotely, go to [zoom.us/join](https://zoom.us/join). Enter Meeting ID: 876 5521 6828 Enter Passcode: GaZXQ8 Or to attend the meeting by phone, dial, 312-626-6799, Enter Meeting ID: 876 5521 6828 Enter Passcode: 372630

**Roll Call**

Roll call showed the following board members were physically present: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Trustees Present Via Zoom: President Troutman

Trustees Absent: Trustee Peterson

A quorum was present for the meeting.

Other Village members physically present: Superintendent of Public Works, Chad Gardner; Treasurer, Julie Delbridge; and Clerk, Sarah Cordis

Others physically present: Catherine Murphy, Amy Troutman, Spencer Wilson, Mary Ellen Stephen, Chris Zieler, and Deputy Gabriel Martinez

**Public Comment Period**

None.

**Police Report.**

Deputy Martinez has been dealing with some vandalism issues.

**Paying Additional Bills**

Superintendent Gardner said that Walker Excavating Inc. invoice, which was for replacing water plant butterfly valves, came in at just over \$3,500. \$6,000 had been budgeted.

Trustee Gilroy made a motion to approve paying the additional bills in the amount of \$51,287.48. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

Absent: Trustee Peterson

President Troutman declared the motion as passed.

**Catherine Murphy to Address the Board.**

Catherine Murphy lives at 622 North Veterans. She wanted to address the board to request that the Village not run a sewer line from Keller Drive through the South side of her property, to connect with the sewer main on Veterans Drive. She asked that the Village consider a different option, rather than running through her yard.

She has spent thousands of dollars and countless hours to beautify her yard, landscaping and neighborhood.

Catherine Murphy purchased her lot from an individual in 2019 and built her home in 2020.

She stated that Lot 22 was not a surprise and the installation of piping should have happened when the subdivision was built.

Catherine reviewed the price of the lots that homeowners had purchased and indicated that some residents paid much more than others. The proposed installation of a sewer line through homeowners' properties seems extensive and invasive when Lot 22 is priced at just \$7,500.

President Troutman commented that when the lots were developed an easement was put into place for utilities.

Superintendent Gardner said that the sewer line was not installed originally because the lots had not been sold or developed, and there was an initial cost savings to the Village to not run the additional sewer lines at that time. The Village Board, at that time, had to do what was financially responsible, and it was not feasible at that time. He mentioned a few other alternatives, rather than running the sewer line through Ms. Murphy and Ms. Stephens yards. One option would be to cut the street and run into under there, which he estimated to cost around \$5,000.

Catherine Murphy said she would concede/compromise and would be ok with the Village running the sewer line through the North side of her property, where there is no infrastructure. Gardner said that is feasible as there is no infrastructure there. Superintendent Gardner estimated that that would cost the Village a few thousand dollars.

President Troutman recommended that the Village go ahead with running the sewer line to the North Side of Ms. Murphy's property, as long as Superintendent Gardner believes that could be done. President Troutman did state that in the future, and with any other development, this could become an issue. There are not always alternate routes for utilities. Easements are there, and homeowners need to take responsibility, accept and respect the easements. Repairs and leaks may happen and they will need to be accessed via the easement. He also wanted it to be known that trees and plantings should not be planted in an easement.

President Troutman said that Lot 22 was platted in 2018. The next phase would be Aten Acres Phase 7 but those lots are not platted, and there is no development in place.

President Troutman told Superintendent Gardner to go ahead with the option of running the sewer line to the north of Ms. Murphy's property.

**Consider and Vote on Ordinance to Sell Lot 22 in Aten Acres and Approve Associated Real Estate Contract.**

President Troutman stated that if this ordinance is approved tonight, attorney Scott Brunton will start on the paperwork. A closing could potentially take place between April 29th – May 6th.

The Village Board suggested a few language changes. The changes should read as follows:

1. One (1) year to start building from the lot purchase date. Then eighteen (18) months to complete construction after they start building.
2. Ameren (electrical) will be run to the lot line, at no charge to the purchaser.  
(There is currently no mention of Ameren in the contract.)

The ordinance and real estate contract need to match.

Trustee Delbridge made a motion to approve an ordinance to sell Lot 22 in Aten Acres, with the above-mentioned contract changes. Trustee Wineinger seconded the motion.

Yeas: Trustee Delbridge, Trustee Gilroy, and Trustee Wineinger  
Abstain: Trust Trustee Hughes (conflict of interest) and Trustee Pope (TIF District)  
Absent: Trustee Peterson  
Nays: None  
President Troutman declared the motion as passed.

Trustee Delbridge made the motion to approve the contract with the corrections to both ordinance and contract to be made. (1) 1 year to start building from date of closing and 18 months to finish building after they start. (2) Ameren utilities to lot line with no charge to buyer. Trustee Wineinger seconded the motion.

Yeas: Trustee Delbridge, Trustee Gilroy, and Trustee Wineinger  
Abstain: Trustee Hughes (conflict of interest) and Trustee Pope (TIF District)  
Absent: Trustee Peterson  
Nays: None  
President Troutman declared the motion as passed.

**Princeville Civic Association to Address the Board Regarding Heritage Days.**

Amy Troutman, representing PCA, addressed the board. She thanked the board for previous donations. She said the donations have been used to cover some needs of Heritage Days, specifically porta-potties, which rent for a total of \$1,000 - \$1,200.

Trustee Delbridge made a motion to donate \$2,500 to the Princeville Civic Associations to assist in covering costs for the 2022 Heritage Days. Trustee Hughes seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope, and Trustee Wineinger  
Nays: None  
Absent: Trustee Peterson

President Troutman declared the motion as passed.

Amy Troutman also discussed the carnival. Chris Zieler, with the carnival, was present at the meeting. Amy said the PCA would like to bring more carnival rides to the carnival and understands the rides should go on the street rather than on the grass in the park. In previous years, with a different carnival company, the park had been left in rough shape after the event. Chris indicated that his carnival/group does not conduct business in a way that destroys or tears up property. This will be his third year working with the PCA for Heritage Days, and he says he has left the park in great shape each year. Chris said it would be hard to bring more rides, especially the larger ones, if he is limited to hard surface/streets only. Chris does want to work with the PCA, but said it's just not feasible if he is limited to small rides only, due to spacing.

Amy said that the Lions tent, stage, three (3) food trucks and games will stay in the same spots as they have been in the past.

Trustee Delbridge commented that the park looks great, and he is opposed to having rides in the park. Trustee Pope echoed the same comment.

Superintendent Gardner said that it would be feasible to put some rides on the highway, between the bank and Midwest Ingredients, as they had done in the past. Bank customers still need to be able to access the drive-thru. Fire and rescue also need a lane open and to access in case of an emergency. Chris did mention that if he had a large ride, such as the octopus, on the street that he would be able to lift an arm of the ride so that emergency vehicles could get through, and he could still have the rides on the road.

Amy Troutman will work with Chris on a potential map of rides, food, and games.

### **Consider and Vote on a Resolution to Close Streets for Heritage Days.**

Trustee Gilroy made a motion to approve a resolution to Close the Streets for Heritage Days. Trustee Delridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

Absent: Trustee Peterson

President Troutman declared the motion as passed.

### **Consider and Vote on the Hiring of Police Officers for Heritage Days**

President Troutman suggested that two (2) additional officers, in addition to the community officer, be present for Heritage Days. The Bad Luck Club plans to open in June and may do a grand opening during Heritage Days.

Trustee Delbridge made a motion to approve the hiring of two (2) additional police officers for Heritage Days. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

Absent: Trustee Peterson

President Troutman declared the motion as passed.

### **Committee Reports**

**TIF Committee** – Trustee Gilroy said the TIF Committee met this evening.

The Bad Luck Club has applied for a Commercial Exterior Beautification & Renovation Program grant from the Village, TIF 1, in the amount of \$7,500, to replace the front windows, add an awning, and replace a commercial front door.

The Princeville Pharmacy has requested \$7,500 to redo the parking lot. (The total cost of the project is \$10,000.) This would be an intergovernmental agreement.

**Personnel** – President Troutman said the Personnel Committee also met this evening. Village employees' wages, salaries, and compensations were discussed. President Troutman said the cost of living has gone up significantly. After discussion, it was determined the Superintendent of

Public Works, water treatment plant, and public works employees would receive an 8% increase. The Municipal Code Officer would receive a 3% increase, and the Treasurer would receive a \$5,000 raise, and then an 8% salary increase, rounding her salary to \$52,000.

Part-time employees would increase to \$13.50 per hour. Cleaning would stay the same, at \$60.00 per pay period.

**Finance Committee** – The Finance Committee met April 11th. The budget will be voted on at the first meeting in June, but will be retro to May 1<sup>st</sup>.

#### **Any Action Regarding Committee Reports**

Trustee Delbridge made a motion for The Bad Luck Club's application for a Commercial Exterior Beautification & Renovation Program grant from the Village, TIF 1, in the amount of \$7,500, to replace the front windows, add an awning, and replace a commercial front door. Trustee Hughes seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, and Trustee Pope

Abstain: Trustee Wineinger (TIF 1)

Nays: None

Absent: Trustee Peterson

President Troutman declared the motion as passed.

*\*The business will submit the Paid invoices/receipts once the work has been completed to receive the funds.*

Trustee Delbridge made a motion to approve the intergovernmental agreement with the Princeville Pharmacy in the amount of \$7,500, to redo their parking lot. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Gilroy, and Trustee Pope

Abstain: Trustee Wineinger (TIF 1)

Nays: None

Absent: Trustee Peterson

President Troutman declared the motion as passed.

Trustee Gilroy made a motion for the Superintendent of Public Works, water treatment plant, and public works employees would receive an 8% increase, Municipal Code Officer would receive a 3% increase, and the Treasurer would receive a \$5,000 raise, and then an 8% salary increase, rounding her salary to \$52,000. Trustee Pope seconded the motion.

Yeas: Trustee Hughes, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Abstain: Trustee Delbridge (conflict of interest)

Nays: None

Absent: Trustee Peterson

President Troutman declared the motion as passed.

#### **Past Due Water Bill Review**

The past due water bill was reviewed. Shut-offs are slated for April 25th.

**Building Permits.**

1. German-Bliss, 624 West Spring Street – construct addition and safe room to existing shop.
2. Adam Geiger, 314 East Daniel Prince Drive – construct shed in the rear yard.

**Report from the Superintendent of Public Works.**

- Pool
  - Painting the shower rooms at the pool when it warms up.
  - As weather permits, get the pool ready.
- Sewer Plan Work
  - All valves have been recalibrated at the sewer plant.

**Any Other Business to be Brought Before the Board**

President Troutman said that the grant writer from Discover Peoria reached out regarding some available grants. The grant writer is going to work with MCO Dan Sullivan to complete an application that has a May 9th deadline.

President Troutman said he also spoke with Win Stoller's office in Geneseo and informed him of upcoming projects the Village is working on, in particular the potential water treatment project.

Treasurer Delbridge said that a past trustee, Trustee Geiger, who was on the Board in 2019, had not received his stipend check for the last two board meetings he had attended. It totaled \$139.84, and that amount was paid to him.

**Adjourn**

Trustee Delbridge made a motion to adjourn at 8:14 PM. Trustee Gilroy seconded the motion.

Yeas: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Gilroy, Trustee Pope, and Trustee Wineinger

Nays: None

Absent: Trustee Peterson

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk