

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**April 17, 2018 7:00 p.m.**

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

**ROLL CALL**

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Geiger. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Clerk Wilson, and Superintendent of Public Works Gardner.

**MINUTES**

**Police Report:** Officer Hankins advised of scanners being installed at gas station owned by HyVee at Grand Prairie in Peoria, Illinois and wanted public to be aware and watchful for these devices that attach to a card scanner and save card information of the user and later card can be duplicated and used. Trustee Sutherland inquired if one could easily see this scanner on a scanning device, and Officer Hankins advised, scanners are not easily seen and, if found, to contact the local police.

**Consider and vote to open minutes from the closed session at the special meeting held on March 27, 2018:** Clerk Wilson advised the closed session conducted on March 27, 2018 needed to be opened. Trustee Ehnle advised correction needed on the minutes from the Special Board Meeting of March 27, 2018 as Trustee Ehnle voted no on the motion to accept the offer for property located at Lot 7, Aten Acres Section 6, in the amount of \$10,000.00, by Michael Murphy and Stephanie Murphy, with Promissory Note forgiving \$10,000.00 if substantially built in 18 months and appraised market value upon completion of at least \$180,000.00 and, if not, the lot would be deeded back to the Village of Princeville.

Trustee Sutherland made a motion to approve opening the closed session from the Special Board Meeting held on March 27, 2018 with correction to the minutes, noting Trustee Ehnle voted no, under the motion to accept the offer for property located at Lot 7, Aten Acres Section 6, in the amount of \$10,000.00, by Michael Murphy and Stephanie Murphy, with Promissory Note forgiving \$10,000.00 if substantially built in 18 months and appraised market value upon completion of at least \$180,000.00 and, if not, the lot would be deeded back to the Village of Princeville, with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

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**Paying of Additional Bills and Transfers for Fiscal Year 2017-2018:** Additional Bill sheet for March 2018 and Transfers for Fiscal Year 2017-2018 were distributed to the Board by Treasurer Hofer. Additional bills for March 2018 totaled \$30,530.48. Treasurer Hofer noted the payments to Jacob and Klein were listed on the sheet of March 2018 Additional Bills.

Trustee Delbridge made a motion to approve paying of the Additional Bills for March 2018 and Transfers for Fiscal Year 2017-2018, as presented, with a second by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

Treasurer Hofer noted would check on remaining time of the RL loan. Treasurer Hofer also noted payroll being done on April 20, 2018.

**Princeville Civic Association (PCA) Report:** Julie Delbridge advised sponsorship forms were mailed for Heritage Days.

Mrs. Delbridge advised new bunting were put into Steven's Square.

Mrs. Delbridge advised PCA will fill flowers planters in the Square, weather permitting.

Mrs. Delbridge reminded Board that neighborhood garage sales would be held May 5, 2018.

**Jake Wilson to address the Board for APFD liquor license for Heritage Days Beer Tent:** Mr. Wilson advised the Akron-Princeville Fire Department would be holding their annual event at the Heritage Days and was requesting a special event liquor license for June 22, 2018 and June 23, 2018 and to waive fee for the license.

Trustee Delbridge made the motion to grant a special event liquor license to the Akron-Princeville Fire Department for their June 22, 2018 and June 23, 2018 events, waiving the fee for the license, pending proof of obtaining DRAM insurance. Seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: None.

Abstain: Trustee Haley (Reasoning: Member of the fire department)

President Troutman declared the motion passed.

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**Amy Troutman to request donation for May 19, 2018 event at Troutman Park:** Mrs. Troutman was requesting a donation from the Village for the May 19, 2018 event to be held at Troutman Park. Trustee Sutherland inquired on the amount the Village donated last year, and Mrs. Troutman advised the Village had donated \$1,000.00.

Trustee Haley made a motion to donate \$1,000.00 for the May 19, 2018 event at Troutman Park. Seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

**Doug Streitmatter and Pete Gill to address the Board:** Mr. Gill advised areas behind buildings owned by them are retaining water and need drainage. Mr. Gill is asking Board to look into the issue. Trustee Sutherland inquired if the alley was owned by the Village, and Superintendent Gardner responded, in 2006 the alley was deeded to the Village but went to another owner. Superintendent Gardner advised in 2011 Village is recorded as the owner of the alley per the courthouse. Mr. Streitmatter stated had Litwiller look at the surface and problem is there is a gas line. Mr. Streitmatter advised Litwiller thinks surface drain by grading and have water run certain way would resolve issue. Trustee Sutherland inquired if there was something Village could do, and Superintendent Gardner responded, advising rock could be added but alley probably needed to be asphalted. Mr. Streitmatter stated if issue fixed then one big dumpster could be placed behind buildings rather than numerous trash cans, and Mr. Streitmatter is willing to work with Village. Trustee Sutherland advised Village would have Superintendent of Public Works Gardner look into the issue. Superintendent Gardner advised rock was good choice and can shape it with laser to get water to run but would review and report back to Board.

**Jimadores to address Board for possible Cinco De Mayo event:** Representative for Jimadores would like to have a Cinco De Mayo event/family event and was looking to have road closed in front Jimadores on May 5, 2018 for the event. Representative advised music and things for the children would be provided. Representative stated reason for request was renovations are not yet completed and would be better to have event outside. President Troutman noted serving of alcohol would be okay due to road being closed.

**Consider and vote on resolution to close 100 block of N. Walnut on May 5, 2018:** Trustee Delbridge made a motion to pass the Resolution to close the 100 block of N. Walnut, after entrance to Pharmacy, 12 p.m. to 11:59 p.m., May 5, 2018. Seconded by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed. Superintendent Gardner will close off road.

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**Consider and vote on proposed ordinance for solar farms in the Village:** President Troutman advised representative from solar farm did speak at Library and there was interaction between residents and representative at the meeting. Village Public Works Employee Russ Hyde advised for solar farms and residential that Section 17.54.40 provided standard and height. Mr. Hyde advised item #2 was on height and ground mounted could be placed in front yard, and Mr. Hyde inquired if Village wanted residents to be able to put panels in front yard. Mr. Streitmatter spoke stating allowing solar panels in front yards of residential properties would be an issue. Trustee Gilroy advised thought solar panels would not be put in front yards. Mr. Streitmatter inquired if this is taken care of through zoning, and President Troutman responded, advising Ordinance dictates. Mr. Hyde stated Ordinance now states nothing about front yards. Mr. Streitmatter stated maybe not just front yard but where put in yard, and Mr. Hyde advised panels would not be allowed on side yards. Trustee Sutherland stated solar panels should not be allowed in the front yard, and Trustee Delbridge advised to “x” out allowing solar panels in the front yard. Mr. Hyde inquired does the Board wish to restrict solar panels in the front yard, and Trustee Delbridge responded, yes. Superintendent Gardner inquired if there are any building permits, and Mr. Hyde responded, advising, yes, if ground mounted. Mr. Hyde also advised County charges by the kilowatt and would need to find what 4 kilowatts would take; meaning, how much yard space. Mr. Gill advised \$100 to \$200 electrical bill would require about 8 kilowatts and 3 feet by 7 feet, per panel, and each panel would do about 350 kilowatts. President Troutman advised most residents would not qualify. Mr. Gill believes in State of Illinois one cannot sell, and President Troutman advised can bank energy but on March 31, 2018 donated to Ameren. Mr. Hyde advised fee schedule can be put on schedule for buildings. Trustee Sutherland stated Board should not allow solar panels on yards but only on roofs, and Trustee Delbridge noted this may say Board is against green power. Trustee Delbridge advised does not believe Board should restrict solar usage, and Superintendent Gardner advised Board should restrict use of solar as it could become unsightly. Trustee Gilroy inquired if there was anything about fencing, and Trustee Ehnle responded, for solar farm. Superintendent Gardner stated believes some areas are restricting solar farms. President Troutman noted Plainfield was allowing solar farms as long as upkeep and maintained. Trustee Sutherland inquired on requirement to mow around solar on ground, and Trustee Gilroy responded, it would be like mowing around a shed. Mr. Hyde noted variance must come to Board for approval. Trustee Gilroy inquired how much power can one get from one (1) solar panel, and Mr. Gill responded, advising approximately 350 watts per panel, and each panel cost on average around \$350.00. Mr. Gill noted one (1) solar panel would not run a lot, and Superintendent Gardner advised it would take approximately five (5) solar panels to adequately run a home. Trustee Gilroy noted there would likely not be enough room in yards of most residential properties in Village. Trustee Haley requested Mr. Hyde look up information and updates on solar panel ordinances and if on county property must have something if take them out. Trustee Gilroy believed solar company would have to handle tear down, and Mr. Hyde responded, advising money is set aside if lease agreement, but Village may not know terms of agreement, and County had put this in ordinance for County and privately-owned properties. President Troutman advised if issues that Village could seek restitution from property owner. Superintendent Gardner inquired on benefits for residents of Village and would like to see something put in writing, and President Troutman responded, advising representatives from solar companies had stated Village would see benefits. Trustee Gilroy inquired on how one would participate, and Mr. Gill responded, advising it was like signing up for electricity. Mr. Hyde noted Village needs to have ordinance in place to protect residents, and President Troutman noted most residents appears in agreement to solar farm at the meeting held at Library. President Troutman doesn’t believe Board needs to restrict freestanding solar equipment but residents would need to come to Board for approval. Mr. Hyde will take out item indicating solar equipment can be placed on front yards.

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**Consider and vote on proposed ordinance for solar farms and residential solar panels in the Village** (continued):  
Trustee Haley made a motion to table voting on proposed ordinance for solar farm, until next meeting, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion tabled until next Regular Board Meeting scheduled for May 7, 2018.

**Consider and vote on updating special use ordinance:** Village Public Works Employee Russ Hyde stated Village's Special Use Permit needs updated with fees being struck out as Village already has a fee schedule in place. Mr. Hyde advised petitioner must complete permit request before hearing and must provide copy of plans to include fencing, signage, written form from Ameren, fire district review, etc. and, again, all must be completed prior to Special Use Hearing.

Trustee Delbridge made a motion to accept, striking out wording on front page, item 1, in regard to fee schedule, the Special Use Ordinance, with a second by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

**Kim Ely, Remax/Traders Realty, to address issues with Aten Acres Phase 6, lots 7 and 8:** Realtor Ely read proposed language and is missing language on value. Realtor Ely inquired if attorney was going to approve escrow account, and President Troutman responded, inquiring if Realtor Ely had received an email from attorney. Realtor Ely is waiting on same and then will need to have escrow account deposit and contingencies of contract along with signing to open account and wanted to know whom to put on the account. Trustee Sutherland responded, advising Mayor and Property Chairperson should be placed on the account. Realtor Ely noted Mayor and Property Chairperson will need to sign.

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**Kim Ely, Remax/Traders Realty, to address issues with Aten Acres Phase 6, lots 7 and 8** (continued): Trustee Delbridge made a motion to have the Village President and Property Chairperson as signatories for the escrow account. Seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

Realtor Ely inquired on the status of lot 8 in Aten Acres, and Superintendent Gardner responded, Village received three (3) prices: Curb and guttering from Ordaz Construction for \$9,971.20, Asphalt road from Tazewell County Asphalt Company for \$15,000.00, and water and sewer lines from Walker Excavating for \$12,190.00. Total cost of \$37,161.20. Superintendent Gardner advised was waiting on pricing to plat lot. Trustee Delbridge inquired if there was money in the budget to complete the work, and Superintendent Gardner stated the monies would come from the TIF accounts. Realtor Ely inquired on the timeframe to complete the work, and Superintendent Gardner responded, by June 2018 if approved by the Board. President Troutman inquired on the engineering fee, and Superintendent Gardner responded, it was minimal. Realtor Ely inquired on the size of the lot, and Superintendent Gardner responded, unsure of the size. President Troutman advised the Property Committee would meet to discuss with Superintendent Gardner, and Trustee Gilroy advised when get information to contact Property Committee. Realtor Ely inquired if there will be a posting of the lot, and President Troutman responded, advising not until the lot is platted and should be done by next meeting, and Trustee Haley advised get platted if spending money. Realtor Ely asked for clarification on completion inquiring if that meant next meeting and then another meeting after that, and President Troutman responded once offer submitted would consider platting but would need to consult with attorney. Trustee Haley advised Realtor Ely that Board wanted to be sure Village was following appropriate steps. Trustee Gilroy noted will wait till platted to vote on prices, and President Troutman and Superintendent Gardner responded, advising, pricing would be the same. Superintendent Gardner advised Realtor Ely it would be nice to know where property owners intended to have driveway. Realtor Ely inquired if potential to write offers with contingencies, and Trustee Haley responded, once platted.

Trustee Haley made a motion to accept the bid from Ordaz Construction to construct curb and guttering at Aten Acres in the amount of \$9,971.20. Seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

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**Kim Ely, Remax/Traders Realty, to address issues with Aten Acres Phase 6, lots 7 and 8** (continued): Trustee Gilroy made a motion to accept the bid from Tazewell County Asphalt to asphalt at Aten Acres in the amount of \$15,000.00. Seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

Trustee Gilroy made a motion to accept the bid from Walker Excavating to extend the water and sewer lines in the amount of \$12,190.00. Seconded by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

**Consider and vote on purchase proposal for Aten Acres, Phase 6, Lot 19, if available:** Realtor Ely advised Board no offers made on property and potential buyer was inquiring if possible to purchase two (2) lots and wanted to know how this would affect the ordinance, what would need to be done to comply, and if possible to replat lot 5 and lot 6. Trustee Gilroy inquired where sewer and water lines were on lots 1, 2, 3, and 4, and Superintendent Gardner responded, advising would have to review but should not be an issue. Superintendent Gardner noted the reasoning behind the smaller lots sizes was due to tax increment. Village Public Works Employee Russ Hyde stated would have to combine into one (1) parcel from two (2) parcels and one can go to courthouse to advise only one (1) owner. President Troutman noted Property Committee should meet to discuss. Realtor Ely would like to know if someone can purchase two (2) lots and what would be the requirements, and Trustee Haley responded, Board would not be able to provide an answer to Realtor Ely tonight on those questions. President Troutman noted Realtor Ely would be invited to attend the Property Committee meeting to ensure all questions were answered.

**Consider and vote on RFP prepared by Jacob and Kline and the E.D.G.:** Realtor Ely noted that item 2 is in violation of the listing contract as it is supposed to come through Realtor Ely, and President Troutman responded, should go through Realtor Ely or another real estate agent. Realtor Ely noted Agents will contact Realtor Ely to ask questions and incentives. President Troutman inquired if Realtor Ely was okay with everything else striking out portion on dropping offers to Village Hall, and Realtor Ely responded, yes. Trustee Delbridge inquired about taking names out, and Trustee Gilroy responded, won't have to pay to change names. Realtor Ely noted this was confusing to lenders.

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**Consider and vote on RFP prepared by Jacob and Kline and the E.D.G.:** Trustee Gilroy made a motion to accept the RFP prepared by Jacob and Kline and the E.D.G. striking out the first three lines of part 2, or up to zip code of 61559, and noting all proposals need to be submitted at least 62 hours prior to next Regular Board Meeting. Seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

**Consider and vote to approve mowing contract with Wineinger and Sons:** Superintendent Gardner noted it would take three days at \$30 a day and was less expensive to have vendor mow properties owned by Village. Recommend Wineinger and 28 mows would be performed between April 1, 2018 and November 1, 2018.

Trustee Sutherland made a motion to approve \$525.00 for Wineinger and Sons to mow properties owned by Village. Seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed.

**Review of past due water bills:** Treasurer Hofer distributed sheet on Past Due Water Bills as of April 17, 2018. Superintendent Gardner noted property on Spring Street had water shut off on April 17, 2018 as dug up asphalt to get to water valve. Treasurer Hofer advised would have Superintendent Gardner shut off water due to bill being overdue at property on S. Santa Fe Avenue.

Trustee Delbridge inquired about those properties receiving water service from the Village but not receiving a water bill, and Treasurer Hofer responded, advising working on getting those not receiving bills to receive bills.

Trustee Delbridge inquired if bids for meters received, and Superintendent Gardner responded, no.

President Troutman requested Treasurer Hofer and Superintendent Gardner work on list and shut off water service for any property with a water bill at or more than 60 days overdue.

Trustee Gilroy inquired if Village knew the property owners for those properties receiving water service from the Village but not receiving a water bill, and Treasurer Hofer responded, advising these property owners are not receiving a bill for water, sewer, and garage services being provided. Trustee Gilroy inquired what was issue with getting these into the system, and Treasurer Hofer responded, goal to get all households billed.



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**Committee reports:** Street Committee: Met to discuss stop sign at Walnut and Main Street. Superintendent Gardner advised permanent, triangular-shaped islands would be constructed and this is where stop signs would be placed and it would require moving the storm box approximately six (6) feet. Superintendent Gardner advised looking to place flashing stop signs on these islands. Superintendent Gardner advised \$11,000.00 to tear out and repair/rebuild concrete at intersection and island would not attach to curb on sidewalk. Trustee Ehnle inquired if compact car parking space would remain, and Superintendent Gardner responded, yes, in order to maintain visibility. Licensing Committee: Trustee Ehnle advised licensing committee met for update of the fine schedule for codes and there were quite a few changes needing to be made; Ordinance amending Real Property, repeat offenders each calendar year, establishing court date for failure to pay fine(s). President Troutman advised changing fine structure for subsequent offenses until violations' form fixed. President Troutman noted updates made with fines, repeat offenders, and calendar year, and President Troutman advised President Troutman and Trustee Ehnle made revisions and will present at next meeting. Pool Committee: Trustee Gilroy advised the Pool Committee is set to meet on April 18, 2018. President Troutman noted there is an overhang at Sam's Club worth researching noting it would go against the building at the pool and believes it's cost was \$511.00, and Trustee Gilroy will follow upon same.

**Any action needed on Committee reports:** None.

**Building permits:** 422 S. Santa Fe, construct 10' x 7' wood storage shed in rear yard; 103 E. North Street, addition to rear of home; AT&T Mobility to replace antenna on cell tower located near German Bliss.

**Report from Superintendent of Public Works:** Superintendent Gardner advised awaiting price to building at Princeville Aquatic Center, noting 4 Seasons Sunsetter of \$7,700.00 for aluminum permanent structure and Peoria Awning of \$2,704.00 for 12' x 10' awning with hand crank.

Superintendent Gardner advised Trustee Geiger had inquired to look into Cottage Grove with regard to MFT fees, and it is based on miles so per capita. Superintendent Gardner advised Trustee Geiger had inquired on how much money this generates. Trustee Sutherland inquired if Village could give road back to County, and Superintendent Gardner responded, if Village brought the road back to County standards. Trustee Gilroy inquired why County standards, and Superintendent Gardner responded due to tax dollars. Superintendent Gardner is waiting on price for road as would like to get bids.

**Any other business to be brought before the Board:** President Troutman noted Sheriff's Department is adding one to two vehicles per shift.

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**Adjournment:** Trustee Haley made a motion to adjourn the Regular Board Meeting; seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehle, Trustee Delbridge;

Nays: None;

Absent: Trustee Geiger.

President Troutman declared the motion passed and meeting adjourned at 9:06 p.m.

Respectfully Submitted,

*Spencer Wilson, Clerk*  
*Village of Princeville, Illinois*