

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**June 3, 2024, 7:00 PM, Princeville Village Hall**

This meeting will be held at Princeville Village Hall and will also include a Zoom Meeting option. The public is invited to attend in person or attend via Zoom. To join in the meeting: log into Zoom, when prompted enter Meeting ID: 819 7558 8962, Passcode: x4qTK0 Or use the call-in number: 1-309-205-3325, enter Meeting ID: 819 7558 8962, Passcode: 601995  
Prior to the meeting, you can also submit a public comment by email to [villagehall@princeville.org](mailto:villagehall@princeville.org) and insert in the subject line of the email, "Public Comment for Meeting June 3, 2024".

**Roll Call**

President Pro-Tem Delbridge opened the meeting at 7:00 PM.

Roll call showed the following board members were physically present: President Pro-Tem Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Trustees Absent: Trustee Gilroy

President Pro-Tem Delbridge informed the Village Board that President Jeff Troutman sought to attend the meeting remotely due to employment obligations.

Trustee Peterson made a motion to accept President Troutman's meeting attendance via Zoom due to employment obligations. Trustee Potter seconded the motion.

All in favor: Yeah

Opposed: None

President Troutman's attendance was remote via Zoom.

Other Village members physically present: Treasurer, Julie Delbridge; Superintendent, Chad Gardner; Municipal Code Officer – Dan Sullivan and Clerk, Sarah Cordis.

Others Present: Nick Vlahos, The Weekly Post, Kathy Sullivan, Pat Stahl, Lindsay Hartzler, Lynn Momenteller and Deputy Yarger

Others Present Via Zoom: None.

**Public Comment**

None.

**Police Report**

Deputy Yarger reported he was happy to be in town and tonight was his first night. Superintendent Gardner commented that both parks – Stevens Square and Cutter's Grove Park had seen some vandalism – garbage cans dumped, picnic tables turned over, stone work damaged, etc. and asked Deputy Yarger to keep an eye on the parks, especially during the evening.

Trustee Delbridge asked about cameras at either park. President Troutman said he was working with Jason Talley. There needs to be an internet connection and then cameras can be installed.

**Approve Minutes as Published**

Trustee Delbridge made a motion to approve the meeting minutes for May 6<sup>th</sup> and May 21<sup>st</sup>, with a correction to the May 21<sup>st</sup> minutes. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

### **Treasurer's Report**

Treasurer Delbridge commented that some CDs are coming due in June. These will roll into 12-month CDs, instead of six-month, at a rate of 4.52%. Garbage rates will increase July 1st, going up to \$16.89, an increase of \$.82. The billing software is complete. The audit is scheduled for the end of June. Sue Hofer will be working/covering for Julie, Thursday, June 6 through Friday, June 14, while she is on vacation.

### **Any Action Regarding Treasurer's Report**

Trustee Pope made a motion to table item 5, Treasurer's Report, and Item 6, Any action Regarding the Treasurer's Report, due to the balance sheets not being ready. Trustee Schoenbeck seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

### **Paying of Bills.**

Trustee Delbridge made a motion to approve the bills as of May 31, 2024 in the amount of \$34,567.00. Trustee Schoenbeck seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

### **Municipal Code Officer's Report**

MCO Sullivan reviewed the report.

MCO Sullivan commented that he is glad to have Deputy Yarger in-town, as it makes his job easier. He can utilize and call upon the Sheriff's Department when needed, and they are willing to assist. The main issues continue to be high grass and inoperable vehicles.

He is working on the property on Rebecca Street, with the dead tree.

As far as the Alcoa property, he is waiting on the attorney for the cooperation agreement.

### **Any Action Regarding M.C.O. Report**

None.

### **Consider and Vote to Approve the Letter of Intent with the Princeville Aquatic Center (an Illinois Not-For-Profit) for the Village Pool Facilities and Property Located at 620 N. Princeville Avenue.**

President Troutman stated that if the Village Trustees agreed to transfer the Princeville Aquatic Center to letter of the Illinois Not-For-Profit, the property would be 'as-is', there would be no warranties back on the Village, and the Village would not have any expenses related to the pool, including any survey costs that may need to be done.

Lindsay Hartzler asked about a title search, and if there were any existing liens on the property.

President Troutman said no, not to anyone's knowledge. Lindsay commented that there were two parcels to the property, one is the parking lot, building and half of the big pool. The second parcel is for the little pool and pool with the slide.

Superintendent Gardner said there would need to be an easement for water line.

Trustee Delbridge commented that if the Village turns this over, we want to turn it over and be done with it. Trustee Delbridge wants to make sure there aren't more complaints.

Lindsay Hartzler stated that the goal for their not-for-profit is not to fail. If they aren't successful, they will demolish the property and do something else with it. Trustee Delbridge wants to make sure there aren't more complaints. Kathy Sullivan said their group is working hard but knows it has been a slow process. Pat Stahl said that at this point they need the asset to move forward with applying for grants and doing any fundraising.

Trustee Peterson made a motion to approve the Letter of Intent with the Princeville Aquatic Center (an Illinois Not-For-Profit) for the Village Pool Facilities and Property Located at 620 N. Princeville Avenue, at no charge/cost and with the following edits to their letter of intent:

1. Add in an easement for waterline and sewer line, north and south through the parking lot.
2. 'As-Is', with all equipment – deliver it and it is yours.
3. Not give back (no financial liabilities)

Trustee Potter seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

No: Trustee Pope

President Troutman declared the motion carried.

**Consider and Vote to Approve Variance Request, to Permit Pre-Fab Shed in Front Yard at 217 W. North Street.**

Superintendent Gardner reminded the home-owner that she would need to apply for a specialty use permit from the Village to bring in a pre-fab unit.

Trustee Delbridge made a motion to approve Variance Request, to Permit Pre-Fab Shed in Front Yard at 217 W. North Street. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

**Consider and Vote to Approve Variance Request, to Permit a Section of Privacy Fence in Front Yard at 216 N. Cottage Grove Avenue.**

Trustee Peterson made a motion to Approve Variance Request, to Permit a Section of Privacy Fence in Front Yard at 216 N. Cottage Grove Avenue. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

**Consider and Vote to Approve and Authorize the Execution of a Redevelopment Agreement Between the Village of Princeville and EB Buildings & Lumber Co., Princeville TIF District I.**

Trustee Delbridge made a motion to Approve and Authorize the Execution of a Redevelopment Agreement Between the Village of Princeville and EB Buildings & Lumber Co., Princeville TIF District I.

Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

**Consider and Vote to Approve and Authorize the Execution of a Redevelopment Agreement Between the Village of Princeville and Princeville Pharmacy, LLC., Princeville TIF District IV.**

President Troutman said we had discussed this at the last meeting, and it was suggested using funds out of TIF II. He said after talking to the Steve Klein, that he suggested not taking funds out of TIF II but rather take the money out of TIF 1. Steve suggested leaving the TIF II money alone until the roads are complete.

Trustee Delbridge made a motion to Approve and Authorize the Execution of a Redevelopment Agreement Between the Village of Princeville and Princeville Pharmacy, LLC., Princeville TIF District IV. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

**Consider and Vote to Approve the Village's Budget for 2024-2025 Fiscal Year.**

Trustee Peterson made a motion to Approve the Village's Budget for 2024-2025 Fiscal Year. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

**Consider and Vote to Approve the Bid for Seal Coating from Pavement Maintenance Services Inc. for 2024 Street Maintenance**

President Troutman stated that there was only one bid for this project. The total estimate bid was \$92,080.00. The only bid came in at \$76,780.25, -16.62% lower than the engineer's estimate.

Trustee Delbridge made a motion to Approve the Bid for Seal Coating from Pavement Maintenance Services Inc. for 2024 Street Maintenance, in the amount of \$76,780.25. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Gilroy

Nays: None

President Troutman declared the motion carried.

**Committee Reports**

None.

**Past Due Water Bill Reviewed**

The past due water bill list was reviewed.

**Building Permits**

- 623 N. Princeville Ave. – privacy fence to pool parking lot
- 323 S. Tremont Ave – remove a door and install a window, and then removing a door and installing a window.

### **Report from the Superintendent of Public Works**

- There is a new Princeville Sign when come into Princeville, south side of town, by the railroad tracks and Cuttler's Grove park.
- The asphalt bid will open in Galesburg June 14<sup>th</sup>.
- He has submitted all of the paperwork to the EPA for the consumer confident report certification.
- Crew is busing mowing.
- Brian Holt and Steve Janssen are on vacation the week of June 10<sup>th</sup>.

President Troutman asked if everything was ready for Heritage Days. Superintendent Gardner said, as far as he knows, yes. The Village will put the street barricades up, check the lights, and check the power supplies. The stage is set to go on the road again this yet. Heritage Days is 27, 28 and 29.

Trustee Pope asked about the stop sign on Douglas Street. Superintendent Gardner will call the county to ask about putting something more permanent there.

### **Any Other Business to Be Brought Before the Board**

None.

### **Adjourn**

Trustee Pope made a motion to adjourn at 7:54 PM. Trustee Schoenbeck seconded the motion.

All in favor: Aye

Opposed: Nay

President Troutman declared the meeting adjourned.

**Next Village Board Meeting, Tuesday, June 18<sup>th</sup> at 7:00 PM.**

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk