

Village of Princeville
Minutes of the Regular Board Meeting
March 19, 2024 7:00 PM

Remote access will be available for attendance of the below meeting.

To attend the meeting remotely, go to zoom.us/join, enter Meeting ID: 880 2279 0716, enter Passcode: gf6XNz OR to attend the meeting by phone, dial 312-626-6799, enter Meeting ID: 880 2279 0716, enter Passcode: 813021. Prior to the meeting, you can also submit a public comment by email to villagehall@princeville.org and insert in the subject line of the email, "Public Comment for Meeting March 19, 2024".

Roll Call

Roll call showed the following board members were physically present: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Trustees Absent: Trustee Gilroy

Trustees present via Zoom: President Troutman

A quorum was present for the meeting.

Other Village members physically present: Superintendent of Public Works, Chad Gardner; Treasurer, Julie Delbridge; and Clerk, Sarah Cordis

Others present: Nick Vlahos – The Weekly Post; Sue Hofer – Princeville Civic Association

Others Present via Zoom: None.

Public Comment Period

None.

Police Report

President Troutman said the Sheriff's Department should have someone hired for the community officer position by April 1.

Treasurer's Report

Treasurer Delbridge said a tentative budget meeting is set for April 29. The time of that meeting is to-be-determined. Treasurer Delbridge also mentioned that she will start transitioning information over to Muni-Link, the new water bill software. After the April billing cycle, May 1 is the anticipated 'go-live' for the new software.

Treasurer Delbridge reviewed the treasurer's report.

Any Action Regarding Treasurer's Report

Trustee Delbridge made a motion to approve the Treasurer's Report. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Nays: None

Absent: Trustee Gilroy

President Troutman declared the motion as carried.

Paying Additional Bills

Superintendent Gardner commented on the Economy Builders receipts. He commented that he is watching the invoices from them and will try to keep costs down for the Village.

Trustee Peterson made a motion to approve the bills in the amount of \$59,187.11. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Nays: None

Absent: Trustee Gilroy

President Troutman declared the motion as carried.

Princeville Civic Association to Address the Board Requesting a Donation for Heritage Days.

Sue Hofer addressed the board regarding the Princeville Civic Association's (PCA) work on Heritage Days, June 27, 28, 29, 2024. She commented that the fire department will not be doing the beer tent this year. The PCA appreciated the Village's donation of \$3,000 in 2023. Any amount for 2024 would be wonderful.

Sue noted that the Village employees are always so helpful, and the PCA is grateful.

Trustee Delbridge said that the donation would need to come out of the FY25 budget, and be payable after May 1, 2024.

Trustee Peterson made a motion to approve a donation to PCA for Heritage Days in the amount of \$3,000, payable after May 1, 2024, the FY25 fiscal year, out of the donation budget. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Nays: None

Absent: Trustee Gilroy

President Troutman declared the motion as carried.

Consider and Vote on the 2024 Street Maintenance Resolution for Use of Motor Fuel Tax (MFT)

Superintendent Gardner said this would be for oil, chipping, milling and re-asphalting uptown. There are funds in the MFT fund that need to be spent by end of this year. This current resolution would allow the Village to spend up to \$175,000. Superintendent Gardner said this was not done last year because some of the ramps were not ADA approved.

Trustee Delbridge made a motion to approve the 2024 Street Maintenance Resolution for Use of Motor Fuel Tax, up to \$175,000. Trustee Potter seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Nays: None

Absent: Trustee Gilroy

President Troutman declared the motion as carried.

Committee Reports

Trustee Potter reported the License Committee met tonight, Tuesday, March 19 at 6:30 PM.

Trustee Potter said they talked about Chapter 5.66 of the Village Code, Vendors. The committee would like to add a yearly permit, \$250.00, valid for twelve (12) months from the date of application. They are to park no closer than one (1) city block to an existing brick and mortar establishment. Trustee Potter would like to see vendors park at Stevens Square.

The committee also discussed Chapter 5.08 of Village Code, Liquor Licenses. They discussed multi-day fees, specifically increasing the permit fee from \$40.00 to \$100.00 and charging \$15.00 per day that the license is to be used. In the case of Heritage Days, whoever has the liquor license, this fee would be \$130.00. The committee would also like language added to Chapter 5.08.070, Class C, Line 4 that requires professional security guards, when operating with a liquor license.

Any Further Action Regarding Committee Reports

Trustee Potter made a motion to change Chapter 5.66 of Village Code, Vendors to add a yearly permit, \$250.00, valid for twelve (12) months from the date of application, with vendors parking no closer than one (1) city block to an existing brick and mortar establishment. Trustee Schoenbeck seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Nays: None

Absent: Trustee Gilroy

President Troutman declared the motion as carried.

Trustee Potter made a motion to update Chapter 5.08 of Village Code, Liquor Licenses, increasing the permit fee from \$40.00 to \$100.00 and charging \$15.00 per day that the license is to be used, and adding language to Chapter 5.08.070, Class C, Line 4 that requires professional security guards when operating with a liquor license. Further, the applying organization must have been in existence for at least one year. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Nays: None

Absent: Trustee Gilroy

President Troutman declared the motion as carried.

A Property Committee Meeting was set for April 15 at 5:00 PM to explore ways the property north of the Dollar General could be promoted to increase economic development.

Past Due Water Bill Review

The past due list was reviewed.

Building Permits

- Demolish a wood porch – 526 West Main St.

Report from the Superintendent of Public Works

- Purchased the used truck from Yemm Chevrolet. He will get a box for the side after the next fiscal year.
- Working on quote for a new logo for the side of the truck.
- He got quote back from the company who did work on the water tank. It would cost around \$250,000 to repair.
 - A new tank, and tear-down of this tank, would cost around \$274,000.
 - He contacted a company out of Wisconsin about a stainless steel tank, which is estimated to be around \$176,000 (does not include the tear-down of our tank).
 - With stainless steel tanks you do not have corrosion.
 - Will not get done this fiscal year.
 - If we go with new tank the Village will need to get a permit from EPA and bid the project out.
- As far as the Edelstein water project, the Village has given everything to MCO Sullivan. MCO Sullivan has met with Illinois EPA about a low-interest loan. Going with a grant would be better than a loan.

- He is looking to purchase a new Mack truck, 42FR single axle with a stainless-steel box, to replace an aging truck. The estimated cost is \$230,000. The truck is \$130,000, and the addition of a plow, spreader, etc. is another \$100,000.
 - He would not get the truck until March/April of 2025. Truck one year, equipment the next year.
 - Has to do bidding through Source-Well.
- Has the old Ford Truck – used it for parts. Now he is looking for someone to take them/haul to junk yard.
 - President Troutman suggested donating it to the fire department for extraction.
- North Santa Fe water project – Will learn more after the meeting with Greenfield Contractors on April 15, and when they anticipate breaking ground.
- Took two (2) days and an entire crew to fix the break and the lift station.
- He’s working on the FY25 budget – looking to add on to the shop at the sewer plant, making it four (4) bays, to store equipment. \$120,000 for a 30’ x 80’ shed, insulated doors, minor electricity.
 - Has put it out to bid.
 - Hope to move on it this Spring/Summer, if it gets approved in the budget.

President Troutman asked Superintendent Gardner if he was getting mulch for the playground. He will let President Troutman know if he is getting any, and how much.

Trustee Delbridge asked about the jetter truck from Toulon. Superintendent Gardner said, yes, it is up and running, cleaned up, and has jetted the two culverts on Woertz Road.

President Troutman asked Superintendent Gardner if there was any place to store the tables that were used for the beer tent. He commented that he might have room for them in the sewer plant storage area.

Any Other Business to be Brought Before the Board

Trustee Peterson commented that it is very difficult to see oncoming traffic at the corner of Spring Street and Walnut Avenue. There is a truck angled where you cannot see West. President Troutman will call the owner about moving it.

Trustee Delbridge asked about the holes at the corner of High and Tremont Streets. It is on Superintendent Gardner’s list.

Adjourn

Trustee Delbridge made a motion to adjourn at 7:39 PM. Trustee Peterson seconded the motion.

Aye: All those in favor: Aye

Opposed: None.

President Troutman declared the motion as carried.

***Next Village Board Meeting, Monday, April 1, 2024**

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk