

Village of Princeville
Minutes of the Regular Board Meeting
December 4, 2023 7:00 PM

This meeting will be held at Princeville Village Hall and will also include a Zoom Meeting option. The public is invited to attend in person or attend via Zoom. To join in the meeting: log into Zoom, when prompted enter Meeting ID: 838 8947 1857, Passcode: unuGa9 OR use the call-in number: 1-312-626-6799, enter Meeting ID: 838 8947 1857, Passcode: 838727. Prior to the meeting, you can also submit a public comment by email to villagehall@princeville.org and insert in the subject line of the email, "Public Comment for Meeting December 4, 2023".

Roll Call

Roll call showed the following board members were physically present: President Troutman, Trustee Peterson (he was called out for a fire call but returned at 7:30 PM), Trustee Gilroy, Trustee Pope, Trustee Schoenbeck and Trustee Potter.

Trustees present via Zoom: Trustee Delbridge.

A quorum was present for the meeting.

Other Village members physically present: Treasurer, Julie Delbridge; Superintendent, Chad Gardner; Deputy Cogdal; MCO Sullivan and Clerk, Sarah Cordis.

Others Present: Representative from the Weekly Post; Lynda Stone; two unknown persons present via Zoom.

Public Comment

None.

Police Report

Deputy Cogdal reported that at the December 19th meeting he will have the yearly statistics. The number one issue is people not stopping at stop signs. The second most common is expired or no vehicle registration. Deputy Cogdal foresees fewer warnings being given in the new year.

He is keeping an eye on Stevens Square with the trees and decorations.

He noted that if anyone sees anyone needing assistance to give him a call.

President Troutman invited Deputy Cogdal to the fire department dinner Monday, December 18 at 6:30 PM at the firehouse.

Approve Minutes as Published

Trustee Pope made a motion to approve the meeting minutes for November 6th, 21st and Public Hearing Village of Princeville, Illinois Tax Increment Financing District IV from November 7th. Trustee Schoenbeck seconded the motion.

Yeas: Trustee Delbridge, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Trustee Peterson (fire call)

Nays: None

President Troutman declared the motion carried.

Consider and Vote to Approve Treasurer’s Report

Treasurer Delbridge commented that two CDs will mature in December. She is going to reach out to Gorenz and Associates about the final audit report, as the Village does not have it yet. She is working on the water billing software and hopes to use it for the bills in January.

Any Action Regarding Treasurer’s Report

Trustee Pope made a motion to accept the Treasurer’s Report. Trustee Potter seconded the motion.
Yeas: Trustee Delbridge, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck and Trustee Potter
Absent: Trustee Peterson (fire call)
Nays: None
President Troutman declared the motion carried.

Paying of Bills

Trustee Delbridge made a motion to approve the bills in the amount of \$39,516.58. Trustee Gilroy seconded the motion.
Yeas: Trustee Delbridge, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck and Trustee Potter
Absent: Trustee Peterson (fire call)
Nays: None
President Troutman declared the motion carried.

Municipal Code Officer’s Report

MCO Sullivan reviewed the code report. He is working with properties with outstanding violations. He thanked Deputy Cogdal for addressing the vehicle registrations and keeping an eye out for those that are expired or missing.
116 West Douglas is a foreclosed property, notice to abate.
There is a lien recorded for Tremont property the Village recently cleaned-up.
The biggest issue MCO Sullivan has in Princeville is inoperable vehicles.

Any Action Regarding M.C.O. Report

None

Consider and Vote to Approve the 2022-2023 Annual Financial Report for the Village of Princeville, If Available.

Trustee Pope made a motion to table the 2022-2023 Annual Financial Report for the Village of Princeville, If Available. Trustee Schoenbeck seconded the motion.
All in favor: Aye
Opposed: None
President Troutman declared the motion as tabled.

Consider and Vote to Approve the Annual Audit Report, If Available.

Trustee Potter made a motion to table the Annual Audit Report. Trustee Schoenbeck seconded the motion.
All in favor: Aye
Opposed: None
Troutman declared the motion as tabled.

Consider and Vote to Approve Board Meeting Schedule for 2024.

The first meeting in January would be Wednesday, January 3 based on the way the New Year holiday lands.

Trustee Delbridge made a motion to approve the Board Meeting Schedule for 2024. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck and Trustee Potter

Absent: Peterson (fire call)

Nays: None

President Troutman declared the motion carried.

Discuss Purchase of Computer for Village President's Office.

President Troutman said the desktop computer in his office does not have a camera and does not allow him to participate in Zoom calls. The laptop is old and takes a long time to load any programs. He would like to look at the cost of a laptop only.

President Troutman, with the help of Brian Holt, will look into pricing for the next meeting.

Committee Reports

There was a TIF Committee meeting a week ago Monday. This meeting consisted of some of the school board members, the superintendent and Steve Kline. It was an informational meeting only.

Any Action Regarding Committee Reports

None.

Past Due Water Bill Review

The past due water bill list was reviewed.

Building Permits

- Solar Energy – 612 North Aten Ave.
- 403 East Main Street – reframing front porch.

Report from the Superintendent of Public Works

- He was on vacation for two (2) weeks.
- Working on the sweeper.
- Putting leaf vac away.
- Bathrooms at Cutter's Grove winterized.
- Got a lot of ditch mowing done. Cutting/clearing brush done.
- North Street – mowed out towards cemetery.
- Brian doing maintenance on Water Plant - #2 well – should be here within a week or two to replace the well and have it back up and running.
- Staff is working on taking some vacation time by the end of the year.
- Working on budgets – thinking about getting a snowplow in the coming years.
 - Will need another pick-up truck eventually. One is nearing the end of its useful life.

President Troutman asked about the maintenance budget. He suggested finishing the flooring in the office and working on the bathroom faucet and toilet at Village Hall.

Any Other Business to Be Brought Before the Board

With regard to rental properties, President Troutman said the Village code provides it is up to the landlord to get the deposit to cover the water bill if it is not paid. This has been part of the Village code for years.

Lynda Stone gave an update re: creation of a park district. She stated that she has been working with an attorney. There are too many things to get done prior to the filing deadline for the March primary.

1. The boundaries for a potential park district need to be defined.
 - a. Needs to come up with a dollar amount that it would take to run the parks, divide that number by the number of residents within the district, lowers the tax rate.
2. Attorney would draft petition.
3. The petition would need to be taken to circuit court - judge has to approve what the park district is wanting to do.
4. Then the park district would need to have people be on the referendum as trustees.

Lynda had some questions about the pool. She has wanted to know what year it was constructed. Superintendent Gardner thought 2000 was when the new pool was installed. She asked if Superintendent Gardner would measure the pool area, with and without parking. Superintendent Gardner said the Peoria County GIS website might be able to assist her with some of this work. She also asked for an annual operating budget for the pool. President Troutman said there is a cost but it would not include facilities, water usage, parts, supplies, normal day-to-day usage of sewer, all of which would be park district expenses.

President Troutman said the volunteer group would need to decide what all would be included in a park district, parks and pool?

Trustee Delbridge asked what is going up out west of town. President Troutman said that was outside of Village limits. It is a solar farm that is separate from the one going in the Village.

Trustee Delbridge also asked Superintendent Gardner about funds to fix up the conference room, new lighting, paint, fixtures, etc. He said he will get some pricing.

Adjourn

Trustee Delbridge made a motion to adjourn at 7:47 PM. Trustee Peterson seconded the motion.

All in favor: Aye

Opposed: Nay

President Troutman declared the meeting adjourned.

Next Village Board Meeting, Tuesday, December 19 @ 7:00 pm.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk