

Village of Princeville
Minutes of the Regular Board Meeting
September 5, 2023 7:00 PM

Roll Call

Roll call showed the following board members were physically present: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope and Trustee Schoenbeck

Absent: Trustee Potter

Trustees Present via Zoom: President Troutman

A quorum was present for the meeting.

Other Village members physically present: Treasurer, Julie Delbridge; Superintendent, Chad Gardner; MCO, Dan Sullivan; Deputy Cogdal; and Clerk, Sarah Cordis

Others Present: Linda Gehrig and Ashley Hildebrandt and Elle Benway, Discover Peoria

Others Present Via Zoom: None

Public Comment Period

None.

Police Report

Deputy Cogdal had nothing to report.

Approve Minutes as Published

Trustee Delbridge made a motion to approve the meeting minutes for August 7th and 22nd. Trustee Schoenbeck seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Schoenbeck

Nays: None

Absent: Trustee Potter

President Troutman declared the motion carried.

Treasurer's Report

Treasurer Delbridge said the CD list is the same as July. No changes at this time. There is a CD coming due in September and she will check into rates when that happens.

There is an unclassified amount on the August report. It was for payroll, which will transfer to that category as of September 1.

Trustee Peterson made a motion to approve the Treasurer's Report. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Schoenbeck

Nays: None

Absent: Trustee Potter

President Troutman declared the motion carried.

Any Action Regarding Treasurer's Report

None.

Paying of Bills

Trustee Gilroy made a motion to approve the bills in the amount of \$22,318.00. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Schoenbeck

Nays: None

Absent: Trustee Potter

President Troutman declared the motion carried.

Municipal Code Officer's Report

MCO Sullivan gave his report.

He reviewed the new violations list. He is working on the Spring Street violation and assisting with animals that are not allowed in town.

With regard to the property at 336 East Evans Street, an invoice has been sent to the owner. If the Village does not get a response, file a lien against the property. The invoice was for a few thousand dollars worth of work.

The property at 335 South Tremont is currently vacant. MCO Sullivan has put an abate sticker on this property, reached out to the attorney and he is working to follow the procedure per the attorney.

MSO Sullivan will have an update about the Alcoa Property at another meeting.

President Troutman said we need to follow ordinances, and the attorney is working on redrafting the language. There should be updated ordinances for the Village in the coming weeks. MCO Sullivan said the current way is the resident goes to court and gets fined \$50. With the new way (ordinance) trying to prevent the \$50.00 fine and daily fines could be up to \$750.00.

Trustee Peterson said there were campers that have not moved at 120 East Craig and 603 North Sant Fe. President Troutman said the camper on Craig Street might have someone staying there, as they are doing some remodeling at the residence.

Any Action Regarding M.C.O. Report

None

Ashley Hildebrandt and Elle Benway from Discover Peoria to Address the Board

Ashley Hildebrandt and Elle Benway represented Discover Peoria. Discover Peoria covers seven (7) counties in the area, focusing on tourism and economy within the community.

The Village of Princeville has signed a five (5)-year contract with Discover Peoria. We are almost two (2) years in and wanted to check in to see how everything was going.

They reviewed performance material spanning the time of July 2022- June 2023, also broken down quarterly. Princeville started with 15 listings and now has 23 listings.

Ashley meets quarterly with President Troutman and Julie to review what needs to be highlighted and marketed. Next quarter, there will be a lot of promotion of The Pumpkin Place, Garden Spot, etc.

Discover Peoria is working on a video of Princeville. Once it is finished, it will live on the Princeville landing page.

Consider and Vote on a Variance to Permit a Privacy Fence Panel in Front Yard at 503 West Blanchard Street.

President Troutman said the Zoning Board had met, voted and recommended this.

Trustee Delbridge made a motion to approve a variance to permit a privacy fence panel in the front yard at 503 West Blanchard Street. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Schoenbeck

Nays: None

Absent: Trustee Potter

President Troutman declared the motion carried.

Consider and Vote to Approve TIF 1 Residential Redevelopment Program Application for 609 West Main Street.

Trustee Delbridge made a motion to approve TIF 1 Residential Redevelopment Program Application for 609 West Main Street in the amount of \$2,500.00. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Schoenbeck

Abstain: Trustee Peterson (Resides in TIF district)

Nays: None

Absent: Trustee Potter

President Troutman declared the motion carried.

Consider and Vote on an Ordinance Authorizing Lease-Purchase Agreement with Caterpillar Financial Services for Acquisition of New Track Loader.

Superintendent Gardner called Caterpillar to discuss the agreement. Cat misspoke about the rates. The agreement should be five (5) payments. The first year they credit the trade-in. No payment until September 2024. September 2028 would be the fifth payment. After that payment, the Village can trade-in or purchase. With the payment difference, this Caterpillar quote was still the cheaper quote.

Trustee Delbridge made a motion to approve an Ordinance Authorizing Lease-Purchase Agreement with Caterpillar Financial Services for Acquisition of New Track Loader. Trustee Schoenbeck seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Schoenbeck

Nays: None

Absent: Trustee Potter

President Troutman declared the motion carried.

Committee Reports

None.

President Troutman said that one of the employees was asking about receiving another week of vacation prior to the allocated number of years at which employees are eligible for that. President Troutman said he would suggest denying the request as to not set a precedent for other employees.

Any Action Regarding Committee Reports

Trustee Pope made a motion to deny receiving another week of vacation prior to the allocated number of years. Trustee Schoenbeck seconded the motion.

Yeas: Trustee Peterson, Trustee Gilroy, Trustee Pope, and Trustee Schoenbeck

Abstain: Trustee Delbridge

Nays: None
Absent: Trustee Potter
President Troutman declared the motion carried.

Past Due Water Bill Review

The past due water bill list was reviewed.

Building Permits

- 219 East High – demolish a wood front porch.
- 122 East Douglas – install solar panels on roof.

Report from the Superintendent of Public Works

- The sidewalk railings have mostly been installed. Working on doing some of the corners.
 - Tubular railing was spelled out in the contract.
 - Should be done tomorrow.
- Water plant is using 800,000 - 900,000 gallons a day.
- Pool
 - President Troutman said that the agenda item of permanently closing the pool needs to be on the next agenda.
 - Park District or another entity needs to be volunteer driven with no Village funds (money) or time used to create such a group.
 - Wait until after October 15th meeting to talk about demolishing it.
 - Chad can still get demolition bids.
 - Would like to get it taken care of before the winter.

Trustee Pope commented that someone could get through the fence.

Trustee Peterson commented that North Walnut Avenue was starting to crumble on the side.

Any Other Business to Be Brought Before the Board

Treasurer Delbridge talked about board member badges. She is going to have some made that have their expiration date coincide with their term. Pictures of Trustees will be taken at the next meeting.

Adjourn

Trustee Delbridge made a motion to adjourn at 7:40 PM. Trustee Pope seconded the motion.

All in favor: Aye
Opposed: Nay
President Troutman declared the meeting adjourned.

Next Village Board Meeting, Tuesday, September 19 @ 7:00 pm.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk