

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**July 18, 2023 7:00 PM**

This meeting will be held at Princeville Village Hall and will also include a Zoom Meeting option. The public is invited to attend in person or attend via Zoom. To join the meeting, log into Zoom, when prompted enter Meeting ID: 858 8359 7202, Passcode: EUz4Fn OR use the call-in number: 1-312-626-6799, enter Meeting ID: 858 8359 7202, Passcode: 532512. Prior to the meeting, you can also submit a public comment by email to [villagehall@princeville.org](mailto:villagehall@princeville.org) and insert in the subject line of the email, "Public Comment for Meeting July 18, 2023".

**Roll Call**

Roll call showed the following board members were physically present: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck, and Trustee Potter

Absent: Clerk Sarah Cordis

Present Through Remote Zoom Option: President Troutman

A quorum was present for the meeting.

Other Village members physically present: Treasurer, Julie Delbridge; Superintendent, Chad Gardner;

Others Present: The Weekly Post – Nick Vlahos; Deputy Cogdal

Others Present Via Zoom: 1, not identified

**Public Comment Period**

Board received a public comment by email on July 18. The resident was inquiring if signage could be placed at two parks in town indicating pets (dogs) should always be on a leash. The board discussed the email and decided not to put up signage at this time. The email indicated incidences at both Troutman Park and School District properties. Neither of these are Village Park/property. The board agreed to forgo any signage for now.

**Police Report**

Deputy Cogdal was present, but had nothing to report. Trustee Delbridge advised Deputy Cogdal there have been fireworks, from time to time, going off near the south end of Tremont Ave.

**Treasurer's Report**

Treasurer's report was presented to the board. Treasurer Delbridge stated the annual audit would be on Thursday, July 20. The monthly garbage and recycle fee increases will be reflected on the bills going out this month. Garbage increased from \$11.75 to \$16.03 and recycle increased from \$4.28 to \$4.78. Trustee Pope made a motion to approve the Treasurer's Report. Trustee Potter seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck, and Trustee Potter.

Nays: None

President Troutman declared the motion carried.

**Any Action Regarding Treasurer's Report**

None

### **Paying of Additional Bills**

Treasurer Delbridge had two additional bills to add, Saw N Logs invoice for \$1,400.00 and German-Bliss Equipment for \$20,899.00. Trustee Gilroy made a motion to approve the bills in the amount of \$197,566.75. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck, and Trustee Potter

Nays: None

President Troutman declared the motion carried.

### **Representative from High Voltage Taphouse to Address the Board**

No one present from High Voltage Taphouse.

### **Consider and Vote to Approve Ordinance Adopting and Enacting a New Code for the Village of Princeville, Peoria County, Illinois; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective.**

Trustee Gilroy made a motion to approve the Ordinance Adopting and Enacting a New Code for the Village of Princeville, Peoria County, Illinois; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective. Trustee Pope seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck, and Trustee Potter

Nays: None

President Troutman declared the motion carried.

### **Consider and Vote to Approve the Ordinance Authorizing Transfer of Property Comprising the Village Water Tower Location from Trust Agreement to the Village.**

President Troutman advised the board that a section of the water tower property was placed in a trust in 1989. The Village's former Mayor, Sid Stahl was contacted to assist in finding what was done in 1989. The Cordis Law Office had the trust documents and shared all documents necessary to move forward. This ordinance will take the property out of the trust.

Trustee Peterson noted a spelling error on the first page.

Trustee Delbridge made a motion to approve the Ordinance Authorizing Transfer of Property Comprising the Village Water Tower Location from Trust Agreement to the Village with the spelling correction on page one, as noted. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck, and Trustee Potter

Nays: None

President Troutman declared the motion carried.

### **Committee Reports**

There was a Personnel Committee Meeting at 6pm prior to the board meeting. All board members were present along with J. Delbridge.

The committee met to discuss applications received for the On-Call Office Staff position. Two applications were turned in, in response to the Village's job posting for On-Call Office Staff. It was recommended by the committee and, the other board members present, to hire both individuals. With

the idea that it would be better to have two people to call on, versus one. Hiring of both individuals as On-Call Office Staff will be placed on the August 7 board agenda.

The committee also discussed the need to have the Personnel Policy updated to include a timeline for employees and officials to keep emails, texts, and social media posts. J. Delbridge has just begun reviewing and will work with Village Attorney Scott Brunton on this topic.

No other committee meetings.

#### **Any Action Regarding Committee Reports**

None.

#### **Past Due Water Bill Review**

The past due water bill list was reviewed.

#### **Building Permits**

- 320 E. High St. – Reconstruct dilapidated front porch
- 1409 N. Town Ave. – Construct a 30' vinyl privacy fence 6'x8' panels
- 215 W. Main St. – Replace garage destroyed by fire, new garage with same dimensions
- 325 N. Ostrom Ave. – Roof mounted solar system 33 panels

216 E. High St. has applied for a building permit to install a 10'x12' prefab garden shed in the rear yard. This shed would be removed from their current residence and placed at their new residence on High St. Photographs of the shed were provided with the building permit application. Per Zoning Officer Sarnes, the permit meets all the requirements, but board approval is needed to permit moving the structure into town. Trustee Gilroy made a motion to approve the shed at 216 E. High St. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope, Trustee Schoenbeck, and Trustee Potter

Nays: None

President Troutman declared the motion carried.

#### **Report from the Superintendent of Public Works**

- Street sweeper has been repaired.
- Water treatment plant is close to being ready for the upcoming canning season beginning on August 1<sup>st</sup>.
- Spray patching will take place this week.
- There was a water leak repair at the corner of High St. and Walnut Ave., between the Water Treatment Plant and Haskell Funeral Home.
- S. Janssen is trimming trees at both Stevens Square and Cutters Grove Parks.
- Chad has received a new schedule for the Sewer Project. The tentative schedule has bids being accepted in November 2024 and bid approval in December 2024. A tentative start in April of 2025 and completion in July of 2026.
- On next agenda, will be a new lease for a skid loader. Chad is getting quotes.

#### **Any Other Business to Be Brought Before the Board**

President Troutman was contacted by the executor of an estate, about the possibility of a sale of farm ground on the NE side of town, off of N. Town Ave. Depending on various factors, including costs, the board members were interested to learn more. When the estate is ready, they will meet with the Property Committee to discuss.

President Troutman will be away on August 7, and not in attendance at the next meeting.

J. Delbridge reminded the board of the Joint Boards Meeting on Thursday, July 20, 2023.

Trustee Gilroy inquired if anyone had heard anything more on a park district. President Troutman told the board, that it had been advised that the village would withdraw from any discussion regarding a park district. The formation of a park district would have to be a community led endeavor.

**Adjourn**

Trustee Peterson made a motion to adjourn at 7:27 PM. Trustee Delbridge seconded the motion.

All in favor: Aye

Opposed: Nay

President Troutman declared the meeting adjourned.

**Next Village Board Meeting, Monday, August 7 @ 7:00 pm.**

Respectfully Submitted,

Julie Delbridge, Village Treasurer