

**Village of Princeville
Minutes of the Regular Board Meeting
September 8, 2020 7:00 PM**

Due to the Governor's Executive Order regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this meeting was held at the Princeville Village Hall and included a Zoom meeting option. The public was invited to attend in person, as the number of individuals in the board room allowed, or attend via Zoom.

Download zoom.us/join, when prompted to enter the Meeting ID 984 9186 5296, Passcode pT94D1, then click ask to join. Prior to the meeting, you could also submit a public comment by email to the Village Hall at villagehall@princeville.org and insert in the subject line of the email, "Public Comment for Meeting September 8, 2020".

Roll Call

Roll Call showed the following board members were physically present: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Trustees through Zoom: President Troutman, Trustee Hughes

A quorum was present for the meeting.

Other Village members physically present: Superintendent of Public Works C. Gardner, Julie Delbridge, Municipal Code Officer Dan Sullivan

Others present through Zoom: None.

Others present: Deputy Gabriel Martinez

Police Report

Deputy Martinez reported he has talked to the kids about riding their dirt bikes and not being on the road. Issues seems to be resolved. Trustee Gilroy mentioned that the semi-trucks entering Seneca are loud. President Troutman said that Seneca has no control over the trucks, because the service is contracted out. Deputy Martinez will reach out to the manager of the truck drivers to slow/watch their gears.

Approve Minutes as Published

The August 3rd, August 18th, and August 24th (rescheduled from August 18th) minutes were approved as published.

Trustee Delbridge made a motion to accept the minutes as published. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Paying of Bills

Julie Delbridge presented the bills.

Trustee Gilroy made a motion to approve paying the bills in the amount of \$92,423.68. Trustee Wilson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy,
Trustee Wilson
Nays: None
President Troutman declared the motion as passed.

Report from Municipal Code Officer

Municipal Code Officer Sullivan stated that 217 Evans is now property of the Village of Princeville. He also stated that 409 W. South St. had a vehicle removed from the property. Sullivan asked the Board how much time they would you like for him to give those who have current violations, and have not addressed nor completed them. Many of them have been given from March/April 2020. He suggested that the Board move forward with adhering to violations. He is willing to work with a company/resident if they will work with us.

President Troutman said that it has been six (6) months. Contractors are doing work daily, and the Village of Princeville should move forward with the violations.

Any Action Regarding MCO Report

None.

Consider and Vote on Reimbursements to Terry Bowen for Installation of Sewer Back Flow Valve at 421 W. North St.

President Troutman suggested that the Village of Princeville reimburse Terry Bowen for the work done at his house from the sewer back flow valve issues.

The invoice from plumbing/total work done was \$1,656.00.

Trustee Gilroy made a motion to reimburse Terry Bowen \$1,656.00 for work done from the sewer back flow valve issues. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy,
Trustee Wilson
Nays: None
President Troutman declared the motion as passed.

Consider and Vote on an Ordinance Updating the Peddler and Vendor Provisions of the Village Code.

The peddler and vendor provisions of the Village code were reviewed.

The first suggestion was changing the wording of 5.64.050, to reflect 90 days after issuance, as months have a different number of days each month.

The second suggestion was making the hours of operation in 5.64.070, from 8:00 AM – 5:00 PM, Monday through Friday, to align with Village Hall hours. (Weekends and government holidays are excluded.)

The third suggestion was changing the language in 5.64.160 to read, *Licenses are shall only be issued to the individual listed on the application and shall not be issued to the name of a business, organization, or other entity. (The word 'are' should be removed.)*

Trustee Gilroy made a motion to update the peddler and vendor with the above corrections noted. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy,
Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Consider and Vote on An Ordinance Regarding Collection Fees for Services from the Village's Waterworks and Sewer Systems.

President Troutman stated that the ordinance looked good.

Trustee Delbridge made a motion to accept the ordinance regarding collection fees for services from the Village's Waterworks and Sewer Systems, with the updated wording. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnlé, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Consider and Vote on An Ordinance Authorizing the Selling Process by Sealed Bid for Village-Owned Surplus Real Estate at 217 W. Evans St.

President Troutman stated that when the Village of Princeville publishes a notice in the paper the Village can set parameters on the sale, in the posting. The earliest this could be done would be the mid-October Board meeting. Bids would be opened at that board meeting. The closing would be no more than 30 days, and the Village would have the right to refuse any bids.

Code Officer Sullivan said there might be a mold issue with the property. Troutman suggested that the inspector, as long as it wasn't an extreme expense, look at this property on Saturday morning, September 12th, when he would be in town. If were mold were found, the Village would need to create a time-frame in which mold or any other work would be done or remediated.

President Troutman and Superintendent Gardner will work together to draft the posting for the newspaper. The posting will need to state that bid sheets are available at the Village Hall.

Trustee Delbridge made a motion to authorize the selling process by sealed bid for Village-owned surplus real estate at 217 W. Evans St. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehnlé, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Consider and Vote on Changing Village Hall and Water Treatment Plant Locks to Key Card.

Superintendent Gardner said that Thompson Electronics did not have a quote for the Village yet.

It was suggested that this item be tabled until the September 22nd meeting.

Trustee Gilroy made the motion to table this item until September 22nd. Trustee Wilson seconded the motion.

All in favor, Aye. All opposed, Nay.

Motion carried.

Committee Reports

Finance Committee

President Troutman clarified that The Weekly Post article by Bill Knight was incorrect. Bill is going to draw up a correction but it will be in the next paper.

President Troutman clarified that the as far as truth-in-taxation, the Village is trying to get back to where the amount was. The Finance committee will have future meetings. The attorney did have an idea to possibly correct the issue, put a levy on police services, legal fees, etc. Last year, the Village only collected \$13,000.00 to off-set the \$200,000.00. The Finance committee is going to have to decide which law firm they would suggest the Village use for this.

Levy amounts are based on TIF and non-TIF properties. They were double-dipping with anything in the TIF district. County said you cannot double-dip.

President Troutman suggested that pool committee might consider meeting.

Any Action Regarding Committee Reports

None.

Past Due Water Bill Review

The past due water bill list was reviewed.

Letters go out September 9th for those that are 30 days past due.

Building Permits

- 419 W. Blanchard – 18 x 18 room addition with 18 x 12 deck on rear of house
- 205 S. Ault Dr. – Demolition concrete and portion of the roof – convert to offices
- 510 E. Main St. – Install a wood privacy fence in backyard on property line. (Talked to all of the neighbors.)
 - If the house is listed for sale in the future, a signed legal document would come up at the Courthouse. (Not just a zoning permit and it is not provided to anyone who sells.) Legal document needs to be recorded.
 - This one has already been approved by the zoning officer, proceed with how the Village would normally go forward.
 - The Village needs to determine what is a legal document and what is not a legal document.

Trustee Ehnle approved the zoning application/building permit for 510 E. Main St. for the fence on their property line. (He accepted the Village's application as the legal document.) Trustee Wilson seconded the motion for this fence request.

Yeas: Trustee Ehnle, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Abstain: Trustee Delbridge

Nays: None

President Troutman declared the motion as passed.

- 407 E. Evans – Fence – No signatures required.

Report from the Superintendent of Public Works

Superintendent Gardner gave his report:

- Update on Seneca – Using 550,000- 700,000 gallons a day.

- Short on Village Staff due to illness and injury.
- Kennedy St. is going well. One side of the curb has been poured. Once that dries out, they will start pouring driveways.
- Derrick Menold – property on N. Town Ave. - platted the new lots, all adjacent to North Town Ave. (3 additional lots, 1 ½ acres each)
- Meter on 209 Rebecca Ave. – Leave it sit for now.

Any Other Business to Be Brought Before the Board.

President Troutman stated he received a letter from a concerned citizen about the 209 Rebecca Ave. property, particularly in regards to their weeds and grass clippings.

He also stated that as of August 27th the Village received the contract letter from the EPA. Mr. Challacombe can sign-off on the Village paperwork now.

Adjourn

Trustee Wilson made a motion to adjourn at 08:40 PM. Trustee Ehnle seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy,
Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk