

Village of Princeville
Minutes of the Regular Board Meeting
October 7, 2019 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Ehnle, Trustee Delbridge, Trustee Peterson, and Trustee Gilroy. Absent: Trustee Haley and Trustee Hughes. A quorum was present for the meeting. Other Village members present: Clerk Wilson, Treasurer J. Delbridge, Superintendent of Public Works Gardner, and Zoning Officer/Public Works Employee Hyde.

MINUTES

Police Report: Peoria County Sheriff's Community Officer Martinez addressed the Board of the following:

- Officer Martinez advised a local church within the Village limits was vandalized sometime on Wednesday, October 2, 2019, and, at this time, there were no suspects. Officer Martinez noted other churches within Peoria County were also vandalized and that it was uncertain if the incidents were related;
- Officer Martinez noted semis have slowed down within the Village limits during police presence; and,
- Officer Martinez advised has stopped some vehicles speeding in and out of the Village limits.

President Troutman addressed Officer Martinez inquiring on break-in and theft of items from a residential home on Spring Street, and Officer Martinez responded, not seen as related to the church incident and report was closed.

Approve Minutes as published: Clerk Wilson addressed the Board requesting additional time to present the Regular Board Meeting Minutes for September 2019 due to being out of state for a family medical emergency.

Trustee Delbridge made a motion to table approval for Regular Board Meeting Minutes of Regular Board Meetings held in September 2019 until the next Regular Board Meeting, which is scheduled for October 22, 2019, due to reasons as provided by Clerk Wilson. Trustee Gilroy seconded the motion.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Hughes;

Nays: None;

Absent: Trustee Haley and Trustee Hughes.

President Troutman declared the motion passed to table approval of the Regular Board Meeting Minutes for September 2019 until the next Regular Board Meeting of October 22, 2019.

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Paying of Bills: Billing sheet for bills of September 2019 was distributed to the Board by Treasurer J. Delbridge.

Trustee Delbridge addressed Superintendent of Public Works (SPW) Gardner inquiring if leaf vacuum was ready, and SPW Gardner responded, yes.

Trustee Peterson made a motion to approve paying of September 2019 bills, in the amount of \$55,641.78, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Hughes;

Nays: None;

Absent: Trustee Haley and Trustee Hughes.

President Troutman declared the motion passed to approve paying of September 2019 bills in the amount of \$55,641.78.

Melissa O'Brien, representing St. Jude Catholic School's fundraiser, to Request a Donation from Princeville Aquatic Center: Melissa O'Brien addressed the Board introducing Amy Pearson. Mrs. Pearson addressed the Board advising school holds a silent auction and was looking for a donation from the Princeville Aquatic Center for the silent action.

Trustee Gilroy and Trustee Peterson addressed Mrs. O'Brien and Mrs. Pearson; as well, the Board, noting a Multi-Visit Pass would be the best to donate as it does not expire at the end of the season and can be used until all 20 general admission entries are used. Mrs. O'Brien and Mrs. Pearson agreed and made a request to the Board for consideration of donating a Multi-Visit Pass from the Princeville Aquatic Center for the St. Jude Catholic School's fundraiser.

Trustee Delbridge made a motion to approve donating two (2) Multi-Visit Passes from the Princeville Aquatic Center, at a value of \$130.00, \$65.00 each pass, to the silent auction being held at the St. Jude Catholic School. Trustee Peterson seconded the motion.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Hughes;

Nays: None;

Absent: Trustee Haley and Trustee Hughes.

President Troutman declared the motion passed to approve donating two (2) Multi-Visit Passes from the Princeville Aquatic Center, at a value of \$130.00, \$65.00 each pass, to the silent auction being held at the St. Jude Catholic School.

Steve Koehl to Address the Board regarding speeding on S. Walnut Avenue: Not present.

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Village Attorney, Scott Brunton, to Discuss and Answer questions Village Trustees have regarding Recreational Cannabis Retail Dispensaries within the Village of Princeville and the Use of Recreational Cannabis within Village limits: Attorney Scott Brunton addressed the Board advising was present to answer questions with regard to use of recreational cannabis within Village limits.

Attorney Brunton addressed the Board advising the Board recently passed a three (3) percent Municipal Cannabis Retailers' Occupation Tax in preparation of the Cannabis Regulation and Tax Act, HB 1438, which legalizes the sales and possession of adult-use recreational cannabis effective January 1, 2020. Attorney Brunton addressed the Board advising considerations need to be made by the Board as to how to regulate Dispensaries, Cultivation Centers, and Craft Growers, noting Craft Growers are those that are allowed to grow onsite at a smaller scale, sell onsite, and potentially allow consumption onsite. Attorney Brunton addressed the Board noting the current law allows a lot of discretion, noting Board can regulate location and zoning districts. Attorney Brunton addressed the Board providing summaries for:

- Diffusers and Processors, wherein this is the next step to sell at retail; such as: waxes, lotions, smoking, etc.; and,
- Transporters, wherein transportation between businesses but does not give authority to store onsite; only to transport.

Attorney Brunton addressed the Board noting licenses must be obtained from the state and only a certain number of licenses are to be issued; such as: Dispensaries, 75 licenses through May 2020, noting 60 medical facilities will have first pick at these licenses, 110 licenses for remainder of 2020, and possibly up to 230 licenses by the end of 2030. Attorney Brunton addressed the Board advising there is currently a Trailer Bill being introduced that has a lot of support and would hopefully address questions relative to the recently passed law.

Trustee Delbridge addressed Attorney Brunton inquiring whether Canton, Illinois would have a license, and Attorney Brunton responded, likely yes, as a medical facility. Attorney Brunton addressed the Board advising East Peoria is also looking into obtaining a license and was uncertain if City of Peoria would be looking into obtaining a license at this time.

Attorney Brunton addressed the Board advising Board could put a number as to how many licenses it wants within Village limits.

Trustee Delbridge addressed Attorney Brunton inquiring on required security at these types of facilities, and Attorney Brunton responded, Cultivation Centers have high security but the law as written, as this time, does not really impose security requirements. Trustee Delbridge addressed Attorney Brunton inquiring in Board could impose requirements for buildings, and Attorney Brunton responded, yes. Attorney Brunton addressed the Board advising business would have to apply for a Special Use Permit, would need to be a Public Hearing, and business would have to provide information to the Board on same in consideration for Special Use Permit. Attorney Brunton addressed the Board noting certain requirements similar to the liquor code would have to be achieved prior to issuance of a Special Use Permit; such as: Board could limit not allowing a facility to established within an apartment, residential rooms, or those buildings with residents residing onsite.

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Village Attorney, Scott Brunton, to Discuss and Answer questions Village Trustees have regarding Recreational Cannabis Retail Dispensaries within the Village of Princeville and the Use of Recreational Cannabis within Village limits (continued): Attorney Brunton addressed the Board providing an example of an Ordinance that could put limitations on dispensaries; meaning, Board could limit allowing dispensaries on Main Street but could allow dispensaries in other business districts within the Village. Attorney Brunton addressed the Board noting Board could make certain zone requirements for potential Cultivators and Processing; such as: Board could pass Ordinance indicating how many of these types of businesses could be in a specific zoning district. Attorney Brunton addressed the Board advising having these types of Ordinances in place shows the Board is willing to allow but also regulating where to allow and this could provide an advantage in application process as it would address questions on any concerns the public may have along with provide necessary controls.

Attorney Brunton addressed the Board advising the new law does prohibit public use; meaning, in public places, where you can be seen by another person (i.e. schools, government buildings, etc.). Attorney Brunton addressed the Board advising exception would be private residential areas. Trustee Delbridge addressed Attorney Brunton inquiring if new law allowed for use within private residential yards, and Attorney Brunton responded, if had a privacy fence and not seen by others but the law does not really define this area well. Attorney Brunton addressed the Board noting the Trailer Bill may address this area. Attorney Brunton addressed the Board advising private residents with foster children would not qualify as private.

Attorney Brunton addressed the Board advising Board could allow exceptions; such as: bakery could sell and consume on premises, and Attorney Brunton noted Board would have to create Ordinances to address.

Attorney Brunton addressed the Board advising the Smoke Free Illinois Act would apply to smoking cannabis within 15 feet of a public building but there could be exceptions; such as: Hookah Bar.

Attorney Brunton addressed the Board advising onsite consumption can be tied to Dispensaries and not limited to just cannabis. Attorney Brunton addressed the Board advising the Board could create social exemptions to public place; and/or to Health Centers that would want to utilize THC lotion. Attorney Brunton addressed the Board advising most entities attorney firm is working with at this time are not allowing exceptions. Attorney Brunton addressed the Board advising landlord could also prohibit use onsite, and Attorney Brunton noted Board can consider allowing onsite consumption. Attorney Brunton addressed the Board advising Peoria County regulates up to the Village limits; therefore, Board could regulate certain aspects within Village limits.

Trustee Delbridge addressed Attorney Brunton inquiring if attorney firm had any sample Ordinances, and Attorney Brunton responded, yes, would send some to the Board for review. Attorney Brunton addressed the Board advising the Board could also vote to prohibit entirely or look to prohibit specific types of cannabis business within the Village limits. Attorney Brunton addressed the Board recommending the Board exercise regulatory authority by January 1, 2020 as, if does nothing, the Village would have to follow the law as written.

President Troutman address Attorney Brunton inquiring if the new law would prohibit drug testing, and Attorney Brunton responded, if have a drug policy in place that it doesn't change with the new law. Attorney Brunton addressed the Board noting if drug policy not allowing an employee to come to work under the influence it would

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Village Attorney, Scott Brunton, to Discuss and Answer questions Village Trustees have regarding Recreational Cannabis Retail Dispensaries within the Village of Princeville and the Use of Recreational Cannabis within Village limits (continued): still apply. Attorney Brunton addressed the Board advising there was a change under the Employment law wherein an employer could not discriminate if an employee uses cannabis off work time. Attorney Brunton addressed the Board advising employers may discontinue use of pre-drug screening or possibly open employer up to law suit. Attorney Brunton addressed the Board advising if a Federal Law in place, with regard to drug screen processes, it would not be altered by the State's Law; i.e. Commercial Driver's Licenses.

Trustee Gilroy addressed Attorney Brunton inquiring if zoning ordinance, should Board put all dispensaries, cultivation centers, etc. in the ordinance, and Attorney Brunton responded, yes, it would show potentials that Village is at least willing to entertain.

President Troutman addressed the Board noting it would be good for the Village to have something in place by January 1, 2020. Attorney Brunton addressed the Board advising would forward sample to Treasurer J. Delbridge.

Trustee Gilroy addressed Attorney Brunton with regard to the Trailer Bill, and Attorney Brunton responded, Trailer Bill cleans up legislation as written within the new law.

Trustee Gilroy addressed Attorney Brunton with regard to Federal Law that makes cannabis use illegal and State Law that makes cannabis use legal, and Trustee Gilroy inquired if State doesn't address something within its' law if Federal Law would preside. Attorney Brunton responded, Attorney General's office would likely need to consider and could take a lot of resources and, at this time, uncertain as to how it would be addressed.

President Troutman and Board members thanked Attorney Brunton for attendance at the meeting in order to discuss and answer questions regarding Illinois' new law legalizing recreational marijuana use and sale in the state for adults.

Consider and Vote to Approve the Ordinance Authorizing the Execution of an Intergovernmental Agreement by and Between the Village of Princeville and the Akron-Princeville Fire Protection District: Ordinance, as written for consideration, distributed to the Board by Treasurer J. Delbridge.

Trustee Gilroy made a motion to approve the Intergovernmental Agreement between the Village of Princeville and the Akron-Princeville Fire District, with correction of the amount to show \$30,000.00, and the Akron-Princeville Fire District to provide supporting documentation of how the \$30,000.00 approved by the Board on March 20, 2018 was utilized. Motion seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Hughes;

Nays: None;

Absent: Trustee Haley and Trustee Hughes.

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Consider and Vote to Approve the Ordinance Authorizing the Execution of an Intergovernmental Agreement by and Between the Village of Princeville and the Akron-Princeville Fire Protection District (continued): President Troutman declared the motion passed with correction of the amount to show \$30,000.00, and the Akron-Princeville Fire District to provide supporting documentation of how the \$30,000.00 approved by the Board on March 20, 2018 was utilized. Assigned Ordinance 19-10-01.

Discuss Availability of Liquor License for Business within the Village: President Troutman addressed the Board advising Wineingers would like to be on the next Regular Board Meeting Agenda as cannot grant permission at this time without a license.

Committee reports: Health Committee: Trustee Ehnle addressed the Board advising the Health Committee would meet at 6:30 p.m., October 22, 2019, with representative from health insurance carrier for Employees of Village, in order to discuss health benefits' plan for 2020. Trustee Ehnle addressed the Board advising would send out the health benefits' plan for 2020 to Employees of the Village for review.

TIF Committee: Trustee Gilroy addressed the Board advising the TIF Committee would meet at 6 p.m., October 15, 2019, in order to review and discuss Applications submitted for TIF.

Pool Committee: Trustee Gilroy addressed the Board advising the Pool Committee would meet at 6:30 p.m., October 15, 2019, in order to review and discuss business as it relates to the Princeville Aquatic Center.

Any action needed to be taken regarding committee reports: No actions.

Past Due Water Bill Review: Past Due Water Bill Sheet was distributed to the Board by Treasurer J. Delbridge.

President Troutman addressed the Board advising Village had a signed Agreement from Account 1895.

Trustee Gilroy addressed Treasurer J. Delbridge inquiring if Village receiving payment from Account 1879, and Treasurer J. Delbridge responded, yes.

Trustee Delbridge addressed Treasurer J. Delbridge inquiring on whether Account 1965 was for a business, and Treasurer J. Delbridge responded, yes, a business on Main Street. Trustee Peterson addressed Treasurer J. Delbridge as to whether landlord on Account 1965 had an email address on file, and Treasurer J. Delbridge responded, no.

Trustee Delbridge addressed Treasurer J. Delbridge inquiring on Account 42, and Treasurer J. Delbridge responded, billing invoice must go up chain for that location for approval.

President Troutman addressed the Board advising Board needs to review repeat offenders and see how to handle. Superintendent of Public Works Gardner addressed the Board advising the Ordinance reads 30 days overdue and

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Past Due Water Bill Review (continued): services to account are to be disconnected. Treasurer J. Delbridge addressed the Board advising usually the day of shut off receives calls from Account holders. Treasurer Delbridge addressed the Board advising Village needs to be consistent. Superintendent of Public Works Gardner addressed the Board advising door hangers do work but Account holders are still waiting to the last minute to pay. President Troutman addressed the Board noting the door hangers are an extra expense to the Village and there must be accountability. Treasurer J. Delbridge addressed the Board inquiring on shut off of services during winter months, and Superintendent of Public Works Gardner responded, would review the dates and that Employees of the Village would comply with direction from the Board. Trustee Delbridge addressed the Board advising to Village to send notice to Account holders that are 30 or more days in arrears advising if not caught up by December 1, 2019 that services would be disconnected. Trustee Gilroy addressed the Board inquiring if the date of disconnect should be November 30, 2019. President Troutman addressed the Board and Treasurer J. Delbridge would have Village's website reflect those with water service from the Village not in compliance with the Ordinance by November 30, 2019 would face disconnection of service and, those not in compliance with the Ordinance, between December 1, 2019 to March 31, 2020, would face disconnection of service on April 1, 2020.

Building permits: President Troutman addressed the Board advising of the following building permit received by the Village: 314 E. North Street to construct a 6-foot high privacy fence around property.

Report from Superintendent of Public Works: Superintendent of Public Works Gardner addressed the Board of the following:

- Ditch work completed on N. Walnut Street but additional work still needed: till, seed and blanket area.

Trustee Peterson addressed Superintendent of Public Works (SPW) Gardner inquiring if the culvert was cleaned out, and SPW Gardner responded, would be doing same on October 8, 2019.

Superintendent of Public Works Gardner addressed the Board advising of the following:

- Public Works Employee, Russ Hyde, finished installing several more residential meters.

Superintendent of Public Works Gardner addressed Russ Hyde, Public Works Employee (PWE), inquiring how many more meters needed to be installed, and PWE Hyde responded, approximately 20.

Superintendent of Public Works Gardner addressed the Board of the following:

- Leaf vac installed;
- Sink hole at Apostolic Church was fixed by digging up and pouring concrete around joint, but Public Works Department would wait till Spring 2020 to seed area;
- Workers from Mid-Century Fiber, working in Village, hit a water main, and Superintendent of Public Works (SPW) Gardner met with supervisor for this team to discuss right-of-way. Joey Sarnes, Public Works Employee, put in overtime to locate shut off valves, and SPW Gardner advised supervisor for team working on behalf of Mid-Century Fiber that time was needed by Public Works Department to locate before any boring commenced and, since discussion, no further incidents;

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Report from Superintendent of Public Works (continued):

- Trees needing to be cut down will be done so over the next few weeks by tree vendor;
- Obtained costs to install a light on S. Santa Fe.

Trustee Gilroy addressed Superintendent of Public Works (SPW) Gardner inquiring if light would be LED, and SPW Gardner responded, yes, and costs to install would be approximately \$1,200.00 to \$1,500.00.

Superintendent of Public Works Gardner addressed the Board advising of the following:

- Joey Sarnes, Public Works Employee, has almost completed all work needing to be done at the Princeville Aquatic Center.

Trustee Gilroy addressed Superintendent of Public Works Gardner (SPW) inquiring if there was a roof over concession machines, and SPW Gardner responded, directed not to. President Troutman addressed the Board advising believe there was no discussion.

Superintendent of Public Works Gardner addressed the Board advising of the following:

- Seneca Plant was closed down for a few days;
- Continues to look for employee for water plant, noting, Steve Janssen, Public Works Employee, took seed test but expressed interests in not going further into water plant.

Trustee Gilroy addressed Superintendent of Public Works Gardner (SPW) inquiring if anyone available to hire for the water plant or if Village should place an ad in local papers, and SPW Gardner responded, can put an add in Rural Water but trying to hire local. Trustee Delbridge addressed SPW Gardner inquiring if operator was availability, and SPW Gardner responded, not receiving return calls from operator. Superintendent of Public Works (SPW) Gardner addressed the Board advising if Board is seeking a Class A Operator that the salary would be more costs to the Village. SPW Gardner addressed the Board advising the need to find someone that would take ownership and that additional monies for salary were not budgeted but no alternatives seen at this time. Russ Hyde, Public Works Employee, addressed the Board advising there are not many Class A Operators in the State of Illinois and those there are do not want to relocate.

Any other business to be brought before the Board: Treasurer J. Delbridge addressed the Board advising \$49.99 that was authorized by the Board in 2018 to allow Landon Rice to purchase a website domain for use by the Princeville Aquatic Center was never issued and the website domain was not purchased or setup.

President Troutman addressed the Board advising \$10,000.00 TIF approved for German-Bliss to paint building cannot be completed in 2019 and, if Board in agreement, would advise representatives at German-Bliss okay to utilize monies for building repairs, vapor barrier, and roofing to building. President Troutman addressed the Board advising believes would need to rewrite the agreement. Trustee Peterson addressed the Board inquiring if any monies were put forth as yet by German-Bliss for the project, and President Troutman responded, \$36,000.00 from German-Bliss and \$10,000.00 from the Village. President Troutman addressed the Board requesting TIF Committee

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Any other business to be brought before the Board (continued): consider whether a new application needed to be completed and reviewed prior to approval. Trustee Ehnle addressed the Board advising German-Bliss should either reapply for a new project, reapply for painting, or swap out. Trustee Gilroy addressed the Board advising easiest solution would be to vote to allow changing the date and would rewrite. President Troutman addressed the Board advising would let Greg from German-Bliss know if another project would have to reapply and would advise would extend date.

Trustee Gilroy addressed the Board inquiring if the Village Revitalization Program was still setup, and President Troutman responded, could do a low-interests loan with grant but uncertain if grant for certain timeframe. Trustee Gilroy addressed the Board noting grant cannot exceed 25 percent of total project and Village can set up program. President Troutman addressed the Board advising the Program was more in line with façade renovations.

President Troutman addressed the Board advising Russ Hyde, Zoning Officer for the Village, had some issues would like Code Committee to address. President Troutman addressed the Board advising had discussed with Attorney Brunton and received letter on Zoning Districts, how to proceed, noting home occupation needs clarified along with updating definitions within the Zoning Ordinances. Trustee Gilroy addressed Zoning Officer Hyde inquiring if this was in regard to automotive impound yard, and Zoning Officer Hyde responded, issue on zoning district from resident to C2. Zoning Officer Hyde addressed the Board noting map shows area as C2 but it is residential and needs clarification from the Board on how to proceed. Zoning Officer Hyde addressed the Board advising wants to put garage to house vehicles on property, and President Troutman responded, Board cannot control what goes in the garage. President Troutman addressed the Board advising President Troutman and Municipal Code Officer Sullivan visited the old Alcoa Plant and secured pictures. President Troutman addressed the Board advising President Troutman and Municipal Code Officer Sullivan visited the site where resident is looking to put a garage on property. President Troutman addressed the Board recommending the Property Committee members, consisting of: Trustee Haley, Trustee Hughes, and Trustee Delbridge, meet to review and discuss the issues brought up by Zoning Officer Hyde.

Adjournment: Trustee Peterson made a motion to adjourn the Regular Board Meeting; seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Hughes;

Nays: None;

Absent: Trustee Haley and Trustee Hughes.

President Troutman declared the motion passed and meeting adjourned at 9:23 p.m.

Respectfully Submitted,

Spencer A. Wilson, Clerk
Village of Princeville, Illinois