

Village of Princeville
Minutes of the Regular Board Meeting
May 22, 2018 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Haley. Other Village members present: Treasurer Hofer, Clerk Wilson, Superintendent of Public Works Gardner, and Zoning Officer Russ Hyde.

MINUTES

Police Report: Peoria County Deputy Sheriff Hankins advised no activity to report. Officer Hankins noted Summerfest has begun in Chillicothe and cautioned unnecessary travel into the area due to potential of increased traffic congestion. President Troutman inquired if there were any issues with vehicles not stopping at the new four-way stop at Walnut and Main, and Officer Hankins responded, advising, yes, as someone had almost hit Officer Hankins' vehicle when they did not stop at the sign.

President Troutman also advised Officer Hankins that Board is currently working with Illinois Department of Transportation of steps necessary to lower speed limit between Dollar General and Troutman Park.

Lieutenant Middlemas addressed Board advising nothing to report and was checking in to see how things were going with Officer Hankins. Trustee Geiger advised has heard nothing but good remarks about Deputy Sheriff Hankins.

Paying of Additional Bill: Additional Bill sheet for April 2018 was distributed to the Board by Treasurer Hofer. Additional Bill of \$18,940.00 for services from Ed Conlee Sons Concrete. Trustee Delbridge made a motion to approve paying of the Additional Bill from April 2018, as presented, with a second by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

PCA Report: Julie Delbridge advised finalized plans for Heritage Days on May 14, 2018. Mrs. Delbridge advised Dan Well would be the Grand Marshall in recognition of Dan's service to the Akron-Princeville Fire Department. Mrs. Delbridge advised there would be a Marriage Game held on Saturday, June 23, 2018.

Mrs. Delbridge noted Momma D's will hold their grand opening at Noon (12 p.m.) on Saturday, May 26, 2018.

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Joe House to address the Board about hooking to city water: Mr. House and Mrs. House addressed the Board advising they would pay for water line to connect their home to the city water but they do not want to annex into the Village. Trustee Geiger inquired if there were any concerns, and Superintendent Gardner responded, none but that the Houses did not wish to annex into the Village because of livestock. Superintendent Gardner noted there is a water service line next to the adjacent property that the Houses could connect and that the Houses understood they would pay the fee associated with providing water service outside the Village limits. Trustee Sutherland inquired if the Houses would be responsible for the water line connected if it broke, and Mr. House responded, stating, yes, it would be the Houses responsibility to pay for repair of the water line should it break. Mr. House noted had already capped off well and line from stoners would be capped. Mr. House understood there would be an additional rate of \$4.15 per month due to being outside the Village limits and a current water rate of \$.41 cents per 1,000 gallons of water utilized. Trustee Delbridge made a motion to allow the Houses to tap into the Village water at the expense of the Houses. Seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

PCA officers to address the Board for Heritage Days donation request: Rich Knapp spoke to Board advising the Princeville Civic Association (PCA) gave back to the community approximately \$4,130.00. Mr. Knapp advised the PCA was looking for a \$1,325.00 donation from the Village to help pay for porta pots to be used at Heritage Days. Trustee Geiger made a motion with a second by Trustee Delbridge to donate \$1,325.00 to the Princeville Civic Association to help pay for porta pots to be used at Heritage Days.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Pete Gill and Sue Gill to address the Board with water usage issues: Sue Gill advised either has bad meter or employees of the Village are not reading meters. President Troutman advised it cost approximately \$300.00 to \$400.00 to replace a water meter. Ms. Gill stated Public Works Employee Russ Hyde said the water meter would not be replaced when water meters are replaced, and President Troutman and Superintendent of Public Works Gardner responded, advising, all water meters are scheduled to be replaced when the water meters are upgraded. Mrs. Gill requested a report of the meter readings, and President Troutman responded, advising when the readings are transferred it shows date transferred and not date meter read. Trustee Gilroy inquired what the normal water usage was at the property in question, and Mrs. Gill responded, advising, had one (1) tenant, utilizing about 51 gallons of water per day and two (2) tenants utilized around 150 to 200 gallons of water per day.

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Pete Gill and Sue Gill to address the Board with water usage issues (continued): Superintendent Gardner noted the property in question was not overbilled for water usage as it went through the meter. Trustee Geiger inquired who pays the water bill at the tenant building, and Mrs. Gill responded, advising, they do. Superintendent Gardner inquired what Mr. and Mrs. Gill was looking for from the Board, and Mrs. Gill responded, advising, accurate water readings. Trustee Geiger inquired on what was discussed at the Water/Sewer Committee that met prior to the Board meeting, and President Troutman responded, advising, to discuss what to do about the money needed for the new water meters. Mrs. Gill inquired what was being done to ensure employees were taking accurate readings from the water meter, and Superintendent Gardner responded, advising, appropriate action is taken whenever an issue becomes known. Mrs. Gill reiterated would like to have an accurate water reading, and Superintendent Gardner responded, advising, reading of water meter matches inside or outside. Mrs. Gill advised wants a new water meter or a new meter reader. Superintendent Gardner inquired what the lowest daily water usage was at the property in question, and Mrs. Gill responded, advising, 51 gallons of water. Trustee Geiger noted Superintendent Gardner does a good job holding employees accountable but also understands Mrs. Gill's frustrations. Trustee Delbridge inquired if there were too many days in between water readings, and Trustee Gilroy responded, advising, believes 42 days was the biggest gap. Superintendent Gardner stated had conversation with employee about reading meters. Trustee Delbridge inquired if Board should consider giving credit, and Superintendent Gardner responded, the Gills paid for the water that went through the meter as bill matched meter. Trustee Sutherland inquired if it was known if there was a water leak at the property in question and Mrs. Gill responded, advising, no water leaks at that property. President Troutman advised the Gills that Superintendent Gardner would address the issue with employees but no one could say if water was left on at building. Trustee Gilroy stated it is going to cost around \$370,000.00 for new water meters that will take out having to read meters manually.

Consider and vote on updating special use ordinance: Trustee Delbridge inquired if the ordinance was to have fees posted, and President Troutman responded, advising, no. Trustee Delbridge made a motion with a second by Trustee Gilroy to approve amending the Special Use Ordinance.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Committee reports:

Water/Sewer Committee: Trustee Sutherland advised the Water/Sewer Committee met on May 22, 2018 in order to discuss issue with property of water meters and need to resolve. Trustee Sutherland noted there is a \$169,000.00 Certificate of Deposit (CD) in water fund and would need to add to it to pay for water meters. Trustee Sutherland also noted would need to sit down with bank to discuss.

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Committee reports (continued):

Personnel Committee: President Troutman advised the Personnel Committee met on May 15, 2018. President Troutman advised the Village received four (4) applicants for the open part-time office position but one (1) applicant never returned contact and another applicant withdrew. President Troutman advised would review applicants in closed session.

Property Committee: Trustee Gilroy advised the Property Committee met to discuss if okay for buyers to purchase two (2) lots without the \$10,000.00 break; pay \$10,000.00 with Promissory Note for each lot.

Trustee Delbridge advised the Property Committee is recommending to the Board the road off of Veterans Drive be named North Keller after Emmanuel Keller based upon history found on Mr. Keller at the Princeville Museum.

President Troutman inquired if the Property Committee discussed setbacks at Aten Acres, Phase 6, and Trustee Delbridge responded, yes. Superintendent Gardner noted 50-foot right-of-way and 25-foot to 17-foot.

Trustee Geiger advised Property Committee is recommending to the Board the real estate contract with Kim Ely of Remax/Traders be terminated on July 25, 2018 and open for bid to all realtors for marketing Program and cost to Village.

Pool Committee: Trustee Geiger advised applications were received for employment at the Aquatic Center and Pool Committee recommendations on personnel were as follows:

Manager: Nate Rice

Assistant Manager: Noah Bauman

Head Lifeguards: Jayden Benningfield, Molly Davis (swimming lessons), and Sydney Tyra (swimming lessons)

Lifeguards: Received 24 applications and offers were to be extended to all 24 applicants.

Trustee Geiger noted Board had approved prior spending of \$500.00 for iPad and Reader and it was learned Can obtain LG Table for free and \$75.00 worth of accessories with unlimited data and cost would be \$25.00 to active service, with \$8.00 during inactive months, or \$239 a year.

Any action needed to be taken regarding committee reports: Trustee Delbridge made a motion with a second by Trustee Geiger that Aten Acres, Phase 6 front setback be changed to 17 feet versus 25 feet.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

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Any action needed to be taken regarding committee reports (continued): Trustee Geiger made a motion to terminate the real estate contract with current realtor for sale of lots at Aten Acres, Phase 6 on July 25, 2018 and open for competitive qualifications. Seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnlé, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

With regard to selling two (2) lots together, President Troutman inquired if Board was adding EAV, and Trustee Geiger responded, advising, Property Committee recommended to leave at \$180,000.00. Trustee Geiger noted a potential buyer can offer more or less. Mrs. Ely noted if going to increase would not recommend an increase above \$210,000.00 as in Village of Princeville it doesn't exist at this time. Trustee Gilroy made a motion to consider to sell two (2) lots together at asking price with Promissory Note only on one of them and appraisal value being \$180,000 minimum. Seconded by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnlé, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Trustee Geiger made a motion with a second by Trustee Delbridge to not spend \$500.00 as previously authorized by Board to obtain iPad and Reader but instead to obtain LG Tablet and Square, cover case, and unlimited data, for \$239.00 a year.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnlé, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Kim Ely to present offer on Lots 1 and 2 in Aten Acres, Phase 6 subdivision: Mrs. Ely present an offer of \$20,000.00 with Promissory Note for purchase of Lots 1 and 2 in Aten Acres, Phase 6 subdivision, advising would be a ranch-style structure with two (2) to four (4) bedrooms, approximate 1,800 to 2,000 square feet on main floor, an estimate appraisal value of \$250,000.00, closing on June 22, 2018, with pins marked by Village, and buyers will combine into one (1) tax identification number. Mrs. Ely also advised would only be taking commission for sale of one (1) lot.

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Kim Ely to present offer on Lots 1 and 2 in Aten Acres, Phase 6 subdivision (continued): Trustee Geiger made a motion to accept the offer of \$20,000.00 with Promissory Note for purchase of Lots 1 and 2 in Aten Acres, Phase 6 subdivision, noting Ms. Ely taking commission on sale of one (1) lot. Seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnlé, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed. (Ordinance 18-05-01)

Review of past due water bills: Treasurer Hofer provided list to Board. Treasurer Hofer noted a list was also provided to Superintendent of Public Works Gardner of those residences to discontinue water service due to being 60 or more days delinquent on paying of water bill. Trustee Delbridge inquired to Superintendent of Public Works Gardner is shut off of service had been completed, and Superintendent Gardner responded, yes, but property at 206 West High Street is a duplex. Zoning Officer Russ Hyde advised there are two (2) water meters at 206 West High Street but only one water line to the property. President Troutman inquired if possible to put two (2) shut off valves at 206 West High Street, and Superintendent of Public Works Gardner responded, yes. Trustee Delbridge inquired if property owner at 315 W. Spring had ever made any payments on overdue water bill, and Treasurer Hofer responded, advising, no, and property owner has stated would not be making payment. President Troutman and Superintendent of Public Works Gardner stated MCO Sullivan will need to take next step then with property owner at 206 West High Street. Trustee Delbridge inquired if possible to shut off garbage service at 206 West High Street, and Treasurer Hofer responded, advising, no. President Troutman stated MCO Sullivan would be asked to place a lien on the property.

Building permits: 428 S. Tremont, alter and update garage, rear house, and siding/609 N. Veterans (Lot 7), build house.

Report from Superintendent of Public Works: Superintendent of Public Works Gardner advised of the following:

- Swimming pool at Princeville Aquatic Center is about ready;
- T-pool at Princeville Aquatic Center to be painted and ready possibly next week;
- Fox Services for chlorination of pool at Princeville Aquatic Center;
- Handicap chairs installed at Princeville Aquatic Center.

Julie Delbridge advised Superintendent Gardner that the pool is scheduled to open this Saturday, May 26, 2018. Superintendent Gardner will ensure the pools are ready for May 26, 2018.

Superintendent Gardner advised engineer placed pins on Lot 8 and another lot in Aten Acres and curbs should be poured by May 24, 2018. Trustee Delbridge inquired with new setbacks, and Superintendent Gardner responded, advising once Board approves.

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Report from Superintendent of Public Works (continued): Superintendent Gardner advised of following:

- Stop signs were now up with curbs at Walnut and Main Streets;
- Water meters read May 22nd and May 23rd;
- Sidewalks were poured for West Main and to entrance by funeral home, noting bill paid was for West Main only;
- \$200,000.00 project upcoming for Cottage Grove;
- Water system inspection upcoming, and Russ Hyde advised done every 4 years;

Superintendent Gardner recommended members of Board get Village email addresses, and Julie Delbridge responded, advising this is included with the website service. Board members agreed each member should have a Village email address.

Superintendent Gardner advised may be out of town in Nebraska for college visit.

Any other business to be brought before the Board: President Troutman inquired if the Village will spray for weeds, and Superintendent Gardner responded, yes.

Trustee Gilroy inquired if there were any requirements with regard to signs up around Village, and Superintendent Gardner responded, not sure.

President Troutman inquired if anyone living at the property where van located with no license plate, and Superintendent Gardner responded, unknown.

Russ Hyde advised application packet is for solar farms and for any other applicants will highlight.

Treasurer Hofer advised auditors will be at Village Hall either May 23, 2018 or May 24, 2018.

Motion to leave regular session and go into closed session: Trustee Delbridge made a motion to leave regular session and go into closed session per 5 ILCS 120/2, chapter 102, paragraph 42, section 2(c)(1) for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. Trustee Sutherland seconded the motion.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed to leave regular session to go into closed session at 8:32 p.m.

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Motion to leave closed session and return to regular session: Trustee Delbridge made a motion to leave closed session and return to executive session with a second by Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed to leave executive session at 8:55 p.m. Regular session started at 8:55 p.m. with President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge answering present; and Trustee Haley marked as absent.

Consider and vote on any items from executive session: Trustee Geiger made a motion and seconded by Trustee Delbridge to extend offer to Julie Delbridge on part-time position as office assistant.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Geiger, President Troutman;

Nays: Trustee Ehnle;

Absent: Trustee Haley

Abstain: Trustee Southerland (related to candidate being considered) and Trustee Delbridge (spouse of candidate being considered)

President Troutman declared the motion passed.

Trustee Geiger inquired if candidates would be called, and President Troutman responded, would make calls.

Adjournment: Trustee Delbridge made a motion to adjourn the Regular Board Meeting; seconded by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed and meeting adjourned at 9:03 p.m.

Respectfully Submitted,

Spencer Wilson, Clerk
Village of Princeville, Illinois