

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**March 4, 2019 7:00 p.m.**

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

**ROLL CALL**

Roll call showed the following board members were physically present: President Troutman, Trustee Haley, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Sutherland, Trustee Gilroy, and Trustee Geiger. A quorum was present for the meeting. Other Village members present: Assistant to Treasurer J. Delbridge and Clerk Wilson. Other Village members absent: Superintendent of Public Works Gardner.

**MINUTES**

**Police report:** Peoria County Sheriff's Officer Hankins advised nothing to report and quiet in Village.

**Approve minutes as published:** Minutes for February 2019 were distributed to the Board by Clerk Wilson. Trustee Delbridge made a motion to approve minutes, as presented, with a second from Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, and President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Gilroy, and Trustee Geiger.

President Troutman declared the motion passed.

**Approve Treasurer's report:** Treasurer's Reports for February 2019 were distributed to the Board by Assistant to Treasurer J. Delbridge. Assistant to Treasurer J. Delbridge advised the Board that 75 percent of the budget used and two (2) months remain within current budget; as well, in April 2019, paying of bills will be 1<sup>st</sup> and 2<sup>nd</sup> and another list will be provided at end-of-month along with monthly bills/contracts.

Trustee Haley made a motion to approve the Treasurer's report, as presented, with a second from Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, and President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Gilroy, and Trustee Geiger.

President Troutman declared the motion passed.

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**Paying of February 2019 Additional bills:** Additional bill sheet for February 2019 was distributed to the Board by Assistant to J. Delbridge. Additional bills for February 2019 totaled \$41,612.27.

Trustee Haley made a motion to approve paying of the February 2019 Additional bills, in the amount of \$41,612.27, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, and President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Gilroy, and Trustee Geiger.

President Troutman declared the motion passed.

**Phil Albertson to Speak to the Board:** Mr. Albertson addressed the Board advising runs a business in another town and current state licensing is expensive and would like to stay in business; therefore, inquired to the Board as to whether Mr. Albertson could run the business from his home, with a license to do work, in Princeville, Illinois.

Russ Hyde read to the Board the Home Occupation Zoning Guidelines and stated Mr. Albertson's request was within guidelines.

Municipal Code Officer (MCO) Dan Sullivan addressed the Board advising City of West Peoria had defined Home Occupation in more detail and could draft same for Village with certain restrictions to qualify so Mr. Albertson could work from home.

President Troutman inquired to MCO Sullivan if it were possible for Village to obtain sales tax revenue from business, and MCO Sullivan responded to the Board, advising, believe so and can propose same in draft and Board would need to pass. President Troutman addressed the Board advising Russ Hyde (Zoning Officer) and President Troutman had spoken in regard to Mr. Albertson's request and no issues were found at this time; as well, President Troutman noted Trustee Geiger had indicated was in favor of approving Mr. Albertson's request.

(Unidentified male) addressed the Board inquiring if one could start up a business in their home if it was not their primary business in the home, and MCO Sullivan responded to the (unidentified male) advising it would require a yearly license, and (unidentified male) spoke advising some residents running businesses from their homes may want to know same. President Troutman noted knowing several residents currently conducting business from their home. MCO Sullivan noted conducting sales of Avon from one's residential home would not be considered running a business from home. (Unidentified male) addressed the Board advising is a corporation and inquired if home corporation setup, and MCO Sullivan responded to (unidentified male) advising, yes, in Mr. Albertson's case would allow. Trustee Haley addressed the Board recommending Board take time to review and allow MCO Sullivan time to update zoning policy for Village.

**Aaron Buck, Mid Century to Speak to the Board:** Aaron Buck and Paula Menard addressed the Board advising Mid Century Fiber currently talking with Princeville School District with offer to install fiber and believe businesses in Village of Princeville may be interested. Mr. Buck advised cities/towns; such as: Farmington, Elmwood, and

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**Aaron Buck, Mid Century to Speak to the Board** (continued): Canton currently enrolled in fiber services from Mid Century Fiber and, if get bid from Village of Princeville, Mid Century Fiber could work with Village on utility easement and Franchise Agreement. Mr. Buck noted there were no contracts and the pricing would be for life. Mr. Buck noted Mid Century Fiber would likely be entering into an agreement with the Princeville School District within the next two (2) weeks and wanted to see if Village had any interests. Mr. Buck noted would need to work with Village, once school agreement made, on temporary access to utility easement.

President Troutman addressed representatives from Mid Century Fiber noting Village currently utilizes Mediacom but did not believe there was a valid contract in place, at this time, noting Village had received notice from Mediacom in February 2018 of an issue with the contract as drafted by attorney for Village of Princeville. President Troutman further noted Board had item on agenda in July 2018 to review a revised contract from Mediacom but Board never received the revised contract from Mediacom.

Mr. Buck addressed the Board noting FCC prohibits all-exclusive contracts with cable providers and recommended the Board check website for more information.

President Troutman addressed Mr. Buck requesting Mr. Buck forward information to Assistant to Treasurer J. Delbridge in order to have the information put in Community Newsletter.

Mr. Buck noted Paula Menard addresses marketing for Mid Century Fiber.

**Update on Proposed School Resource Officer:** President Troutman addressed Board advising members from the Board met with Board members from the Princeville School District in closed session to discuss the Proposed School Resource Officer. President Troutman noted the discussions went well and, at current, Peoria County Sheriff Asbell was to make proposal to the Peoria County Board for approval and, if approved, Peoria County Sheriff Asbell would draw up contract. President Troutman advised the goal was to start at school year but appears more feasible that service will start in January 2019.

**Update on Proposed Hog Farm:** Matt Price addressed the Board thanking the Board for help with putting on town meeting advising went very well and was a good meeting. Mr. Price noted that despite what is being broadcasted the proposed hog farm is not a done deal as Illinois Department of Agriculture must still issue permit to construct and soil samples need done and, due to current weather, there were delays in obtaining soil samples. Mr. Price advised correspondence was sent to the Illinois Department of Agriculture requesting a permit to construct not be issued. Mr. Price advised the Ways & Means Committee of Peoria County would be introducing a proposal to the Peoria County Board on Thursday, March 7, 2019, requesting legislation be introduced increasing distance from ½ mile to 1 ½ miles from municipalities, increase transparency even if hog farm does not go beyond 1,000 animals, and requesting Peoria County have a say. Mr. Price noted the Resolution was a non-binding Resolution but it would make a statement to the Illinois Department of Agriculture. Mr. Price advised the Board there were discussions on moving the hog farm to Laurel West Road, the group was not in favor, and noting the move would resolve the creek issue but water issues would still remain and would still have the site too close to the Village. Mr. Price was requesting extraterritorial jurisdiction and understood attorney for Village noted this would be a 50/50 chance the Village would prevail as there was currently no case law. Mr. Price addressed the Board

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**Update on Proposed Hog Farm** (continued): requesting correspondence be drafted by attorney for Village to the Illinois Department of Agriculture requesting extraterritorial jurisdiction as would show Board is aware of the issues.

President Troutman addressed the Board advising members of the Board for Peoria County and Senator Weaver of the 37<sup>th</sup> Senate District, representing Peoria County, responded to correspondence from the Village on the issues with the proposed hog farm. President Troutman advised correspondence received from the Illinois Department of Agriculture, dated February 22, 2019, to the Village stated, in part, wanted to assure the residents of Princeville that the Illinois Department of Agriculture takes responsibilities seriously and will not approve construction until all areas are met and would consider the concerns brought forth by the Board for the Village of Princeville. President Troutman advised President Troutman and Mr. Price met on March 2, 2019, and President Troutman addressed the Board inquiring if Board okay with drafting letter to attorney for Village. President Troutman advised held teleconference with Attorney Scott Brunton and Attorney Brunton had advised there is currently no case law in the State of Illinois and legal fees could get very expensive for the Village if looking to challenge.

President Troutman inquired to the Board on position of attorney for Village drafting correspondence to the Illinois Department of Agriculture.

Trustee Delbridge responded to inquire of President Troutman, advising, in favor of correspondence being sent as location is within jurisdiction of the Village and was not in favor of current or proposed new location of the hog farm.

Mr. Price addressed the Board noting the proposed new location would move the issue to Chippewa Estates and felt this was only passing the issue/problem from one locality to another.

Trustee Delbridge inquired to Mr. Price if Road Commission okayed the new location would there be an issue, Mr. Price responded, advising, can only speak for self, if location moved near Chippewa Estates, Board should still say something and that residents have only heard the new location was being looked into and residents received a certified letter stating was approved. Mr. Price did not believe there is authority to put hog farm at new location as again to close to a neighboring town, and Trustee Delbridge noted having same concern.

Trustee Delbridge thanked Mr. Price for addressing questions.

President Troutman addressed the Board advising the request was not just for the hog farm but Board should have approval on any establishment wishing to locate within less than 1 ½ miles from the Village limits. President Troutman noted there were minimal concerns with odor and main concerns were with waste and water usage as ground can only handle so much manure. President Troutman again noted minimal concern with odor but, as far as property taxes, it was a concern of uncertainty at this time.

Trustee Delbridge inquired with Mr. Price as to whether the owner of proposed hog farm planned on building a second facility, and Mr. Price responded, advising, no plans at this time but, potentially adding a second facility, within two (2) years, but owner would not put that in writing. President Troutman noted owner cannot put in

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**Update on Proposed Hog Farm** (continued): plans for a second facility until the first facility is built. Mr. Price noted there is room to put in a second facility on the property but cannot legally do so at this time.

\*Clerk's note: Superintendent of Public Works Gardner arrived at 7:38 p.m.

President Troutman noted owner picked most densely area.

Trustee Ehnle inquired with Board as to why Board did not have say being location was within ½ mile of Village, and President Troutman responded, that currently the Act takes Board's authority for this proposal from 1 ½ miles to ½ mile. President Troutman noted similar concern with solar farms as currently have no buffer and municipalities have no say and reason legislation on solar farms is being redone at this time.

Trustee Delbridge made a motion approve having attorney for Village draft correspondence to Illinois Department of Agriculture requesting extraterritorial jurisdiction. Motion seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, and President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Gilroy, and Trustee Geiger.

President Troutman declared the motion passed.

President Troutman noted did not want citizens of the Village to think Board did not care about their concerns but costs and fiscal responsibility must be considered by the Board.

Mr. Price addressed Board advising citizens concerned against the proposed hog farm as still working diligently and thanked Board for their action on the matter.

**Approve Ordinance Regarding Collection of Charges and Fees for Garbage Collection Services:** President Troutman addressed the Board advising attorney for Village had forwarded Ordinance to Board members for review.

Trustee Delbridge advised although it is not illegal to burn garbage within limits of Village believed there to be more than garbage being burned by some residents, and President Troutman requested residents advise MCO Sullivan if there are concerns with other than garbage as allowed by Ordinance being burned.

MCO Sullivan addressed Board inquiring if garbage services were available to all residents of the Village, and President Troutman responded, yes.

Superintendent of Public Works Gardner addressed the Board advising if there are known issues with residents burning garbage not allowed by Ordinance to contact Assistant to Treasurer J. Delbridge and would address.

President Troutman noted the Ordinance would allow Village to charge for water, sewer, and garbage fees.

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**Approve Ordinance Regarding Collection of Charges and Fees for Garbage Collection Services** (continued):

Trustee Delbridge addressed Board inquiring if resident had overdue water service bill would the Ordinance allow Village to stop garbage collection?

Superintendent of Public Works Gardner addressed Assistant to Treasurer J. Delbridge inquiring if there were any customer receiving water service from Village only receiving water service and not garbage service, and Assistant to Treasurer J. Delbridge responded, no.

President Troutman addressed Trustee Delbridge noting when Village would place a lien on property wants garbage included, and President Troutman requested MCO Sullivan to review whether lien would cover technology fee and sewer services.

Trustee Ehnle addressed Board inquiring if technology fee would be a part of water service, and President Troutman responded, advising, uncertain and MCO Sullivan will review and provide update.

Trustee Delbridge made a motion to table approval of Ordinance Regarding Collection of Charges and Fees for Garbage Collection Services until Board received update. Trustee Haley seconded the motion to table.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, and President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Gilroy, and Trustee Geiger.

President Troutman declared the motion tabled.

**Report from Municipal Code Officer:** Municipal Code Officer (MCO) Sullivan distributed Code Officer Report to the Board with indicator of current violations not completed, new violations, and completed violations.

MCO Sullivan addressed the Board advising demolition of the structure on Spring Street is currently in process and inquired on whether Board wished to move forward with demolition of structure on South Street. Superintendent of Public Works (SPW) Gardner responded, advising, Village is currently waiting on utilities to be disconnected at the structure on South Street and Walker and R&N Trucking would be handling the demolition.

Superintendent of Public Works (SPW) Gardner addressed MCO Sullivan as to whether there was a need to notify the property owner on South Street, and MCO Sullivan responded, no, as Village gave property owner 35-day notice. MCO Sullivan noted if there were any issues to contact the Peoria County Sheriff. President Troutman noted only the home could be demolished, not the garage.

Trustee Ehnle addressed MCO Sullivan inquiring if garage met code and could Village bill the property owner, and MCO Sullivan responded, yes, Village can bill property owner and, if costs not paid by property owner, Village could place a lien on the property.

MCO Sullivan addressed the Board inquiring if okay to proceed with demolition of property on Woertz Road, and President Troutman responded, advising, believe need to wait.

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**Report from Municipal Code Officer** (continued): President Troutman addressed MCO Sullivan advising can start with violation letter to property owner for property on Woertz for record.

Trustee Delbridge addressed Board inquiring on property on South Street as to whether the Board would want to have the property deeded over to Village, and President Troutman responded, advising, did not believe Board would want to have the property deeded over to the Village.

MCO Sullivan addressed Russ Hyde (Zoning Officer) as to whether property owner could put another structure on the lot at South Street, and Mr. Hyde responded, advising, would have to review.

Zoning Officer Russ Hyde addressed the Board advising believed the structure on Woertz Road to be salvageable and entity may be interested.

Superintendent of Public Works Gardner addressed MCO Sullivan inquiring as to what would happen if property owner for property on Woertz Road was not interested in selling property, and MCO Sullivan responded, advising, did not believe property owner for property on Woertz Road was interested in selling property, wherein MCO Sullivan noted, structure at property on Woertz Road was at one time repairable but now has to be demoed.

President Troutman addressed MCO Sullivan inquiring if property owner was sent notice, and MCO Sullivan responded, advising, yes, and property owner sent text message approximately one month ago advising structure on South Street would be torn down, noting, per attorney this was acceptable. President Troutman addressed Board advising had an Order signed by a Judge with requirement to wait 35 days and that was from December 12, 2018. MCO Sullivan addressed Board noting once demolition is complete will give 30 days and then proceed with lien on property.

**Any action needed regarding the MCO report:** Above noted within **Report for Municipal Code Officer**.

**Committee reports:** President Troutman addressed Board noting there were no committee meetings held but indicated Nate Rice would be putting together something on hiring of lifeguards for the Princeville Aquatic Center so Village could post same on website and get notices out to public.

**Any action needed on Committee reports:** None.

**Report from Superintendent of Public Works:** Superintendent of Public Works (SPW) Gardner addressed the Board advising demolishing of apartment structure on W. Spring Street was in process by Walker and would resume again on Wednesday, March 6, 2019. SPW Gardner noted structure debris would be taken to a landfill in Knox County, tires on property were taken to Peoria for disposal, and televisions on property were being held for next Electronics' Recycling Day.

SPW Gardner addressed the Board advising party had indicated an interest for property on W. Spring Street and party advised would notify Board and request consideration by Board to put the property up for bid.

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**Report from Superintendent of Public Works** (continued): Trustee Delbridge addressed Board inquiring if property W. Spring Street could not be listed similar to listing of lots at Aten Acres, and President Troutman responded, advising issue is there is no sewer service available at property on W. Spring Street. SPW Gardner responded to inquiry put forth by Trustee Delbridge noting it would be considered excess property of Village and interested party was advised there was no sewer service on property.

SPW Gardner addressed the Board advising Ameren was called by Assistant to Treasurer J. Delbridge with regard to disconnecting gas service at the structure on South Street.

SPW Gardner addressed the Board advising approximately 400 old water meters, or approximately 50 percent of the water meters for those serviced by the Village, were replaced with new water meters. SPW Gardner noted there were 10 to 12 residents requiring shut off of water service to complete water meter replacement as required additional work to be done prior to replacing the old water meter with new water meter; SPW Gardner noted would not take long to complete the required work.

SPW Gardner addressed the Board advising large water meters currently utilized for businesses and in discussion with Russ Hyde (Zoning Officer) and representatives from Core & Mein determined one-inch meter will supply those that currently have two-inch meter.

(Unidentified male) addressed the Board inquiring if fire suppression system pulled from new water meters, and Russ Hyde responded, advising, fire system is ahead of the meter.

SPW Gardner addressed the Board advising there was not sufficient monies in Fund to put in new water meters for businesses but could look to utilize TIF in order to get new water meters installed at businesses with exception of water meter at Seneca plant.

SPW Gardner addressed the Board advising Public Works Employee Steve Janssen attended Class C Water Class and would be looking to attend Chemical Application Class so can spray parks.

SPW Gardner addressed the Board advising Public Works Employee Joey Sarnes continued work of renovations at Village Hall and was currently painting and applying new flooring. SPW Gardner noted renovations will continue into work office areas and that carpet still needed to be ordered for remaining areas where carpet needed.

President Troutman addressed Board inquiring if still want carpet, and Trustee Delbridge responded, advising, need to consider what can be done to mitigate noise/sound, noting doors have cracks in between. President Troutman remarked SPW Gardner can look into overlay on doors.

SPW Gardner addressed the Board advising still working on budget and putting final numbers together.

SPW Gardner addressed the Board advising received figures for work needing to be done on Kennedy Street and noted high cost is around \$300,000.00. SPW Gardner noted would attempt to have engineer address work needing to be done on Kennedy Street and look to budget the work for next year with cost for engineering work to be approximately \$60,000.00 to \$70,000.



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**Report from Superintendent of Public Works** (continued): President Troutman addressed SPW Gardner inquiring if there would be seal coating done on roads this year, and SPW Gardner responded, yes.

Trustee Delbridge addressed SPW Gardner inquiring if seal coating would be done on South Street, and SPW Gardner responded, yes.

SPW Gardner addressed the Board advising with two full time employees is recommending Board allow upgrade of lawn mower and Public Works' Crew take over mowing of properties owned by Village rather than renewing contract with mowing vendor. SPW Gardner noted cost to be approximately \$20,000.00 to \$25,000.00 to upgrade.

President Troutman addressed SPW Gardner inquired on how vehicles owned by Village were at this time, and SPW Gardner responded, believe vehicles are okay at this time but did budget grapple bucket for skid loader as saves time and work. SPW Gardner also noted snow pusher with estimated cost of \$3,000.00 put into budget.

**Any other business to be brought before the Board:** President Troutman noted there were two (2) building permits: demolition of apartment structure on W. Spring Street and build a four (4)-foot chain-linked fence at property on 342 S. Tremont.

President Troutman addressed the Board advising concerned citizen had requested Board look to consider review and action to slowing traffic down on E. Main Street.

Mike Harmon addressed the Board noting rates and services from Mid Century Fiber appear to be cheaper and better than those currently provided by Mediacom, and President Troutman responded, advising checked with representatives in Brimfield and will get more detail. President Troutman noted this was reason of adding Mid Century Fiber to agenda for further discussion.

(Unidentified male) addressed the Board expressing surprise that the Board for Peoria County did not have a say on hog farm, and President Troutman noted, representatives are working on giving more authority to municipalities. Mike Harmon addressed the Board noting perception issue with where hog farm is being proposed and surprised company such as TriOak would want bad publicity and TriOak doing a disservice.

**Adjournment:** Trustee Haley made a motion to adjourn the Regular Board Meeting; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, and President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Gilroy, and Trustee Geiger.

President Troutman declared the motion passed and meeting adjourned at 8:31 p.m.

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Respectfully Submitted,

*Spencer Wilson, Clerk*  
*Village of Princeville, Illinois*