

Village of Princeville
Minutes of the Regular Board Meeting
March 16, 2021 7:00 PM

The public can only attend this meeting remotely via Zoom. In-person attendance by the public is currently prohibited. To join in the meeting, follow this link, zoom.us/join, when prompted enter the Meeting ID: 941 7067 7003 Passcode: pLu3sB then click *ask to join*.

To join by Zoom on the phone, dial (312) 626 – 6799 when prompted to enter the Meeting ID: 941 7067 7003 Passcode: 918451

Prior to the meeting, Public Comments can be emailed to villagehall@princeville.org and insert in the Subject line of the email, “Public Comment for Meeting March 16, 2021”.

Roll Call

Roll call showed the board members were physically present: President Troutman, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Wilson, Trustee Gilroy

Trustees present via Zoom: Trustee Peterson

A quorum was present for the meeting.

Other Village members physically present: Julie Delbridge, Superintendent of Public Works Chad Gardner, Municipal Code Officer Dan Sullivan

Others present through Zoom: Jake Wilson

Others present: Deputy Gabriel Martinez, Clerk, Sarah Cordis

Police Report

Deputy Martinez did not have anything to report.

Treasurer’s Report

Julie reviewed the Treasurer’s report. She reviewed the line items regarding the CURE grant and cannabis tax, which were out of the ordinary revenues. She reminded the Trustees that in April the Village will be issuing reimbursements to the following TIF Districts:

TIF 1 – Intergovernmental agreement reimbursement - \$239,766.16

TIF II – Redevelopment agreement reimbursement - \$80,936.46

TIF III – Intergovernmental agreement reimbursement - Est. \$6,758.45 – (Lillie M. Evans Library Tax)

Trustee Wilson asked about the TIF agreement with the library. Julie is going to do some research and look for the original TIF agreement.

Trustee Wilson made a motion to approve the Treasurer’s Report. Trustee Hughes seconded the motion.

All those in Favor, Aye.

Opposed, None.

President Troutman declared the motion as passed.

Paying Additional Bills

Superintendent Gardner highlighted the bill for Columbia Pipe on the list of bills. (This was to replace piping at the water treatment plant.) He also highlighted the cost of the new fire hydrant, for Walker Excavating.

Trustee Wilson made a motion to approve the paying of bills, in the amount of \$67,664.38. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Wilson, Trustee Gilroy

Nays: None

President Troutman declared the motion as passed.

Jake Wilson, representing Akron-Princeville Fire Department, to address the board regarding Heritage Days.

Jake Wilson addressed the board in regards to the Akron-Princeville Fire Department using the corner parking lot, located at Santa Fe and Route 90, for the beer tent. He asked that the Trustees consider waiving the fee for the liquor license.

Trustee Delbridge made a motion to waive the liquor license fee for the Akron-Princeville Fire Department during Heritage Days. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehnle, Trustee Hughes, Trustee Wilson, Trustee Gilroy

Abstain: Trustee Delbridge and Trustee Peterson

Nays: None

President Troutman declared the motion as passed.

President Troutman stated that the Akron-Princeville Fire Department wanted to 'get the wheels in motion'. They are following the same timeline in which they have asked in years past. The State of Illinois is not currently issuing special event licenses, but the fire department wanted to be prepared in case the State does start issuing licenses again.

Municipal Code Officer Report

MCO Sullivan reviewed the code list.

A couple of items to note, when he tags vehicles, he is sure to take pictures as his documentation. The property on North Town Avenue has ordered their siding. He will be meeting with the Alcoa plant owner's son. MCO Sullivan is going to push for the removal of the tanks from that property.

MCO Sullivan brought a fence issue to the attention of the Village Trustees. A Village building permit was issued to a property owner in August 2020. Sullivan suggested the Village Trustees take another look at the ordinance, as it is very conflicting. A neighbor has concerns with where the fence will be placed. The contractor is questioning the location/placement of the fence, but the property owner understands and agrees to the ordinance. In the current ordinance, there is room for interpretation of property lines. It was suggested that there be a legal paper trail regarding the agreement of the fence location. Trustee Delbridge suggested that there be documentation filed with Peoria County. MCO Sullivan wants to be sure the ordinance is concise, and does not want there to be concerns about the placement of fences on lot lines. Is it in the middle of the lot line, can the fence hang over the lot line, etc.?

President Troutman stated that there has been a box truck parked downtown by the insurance office. The truck hangs out over the yellow lines, and alternate parking needs to be suggested. There is a two

(2) hour parking limit within the business district. The driver of that vehicle lives in the apartments above the bank.

Any Action Regarding MCO Report

Superintendent Gardner said the Village can verify property lines for property owners when it comes to fence issues. They can string off the perimeter for the property owners.

Trustee Wilson will put a Property committee meeting together, to clarify the language and review the ordinance. (Review #5 within the ordinance.)

Opening of Sealed Bids for 216 S. Walnut Ave.

The Village received one (1) sealed bid for the property at 216 S. Walnut. Erich D. Thomas, residing at 220 S. Walnut, gave a bid price of \$15,000, for the property.

President Troutman does not think the Village has that much in the property. Mr. Thomas's intent is to tear the home down and make his property larger.

Consider and Vote to Accept Bid for Sale of Village-Owned Surplus Real Estate Located at 216 S. Walnut Ave.

Trustee Delbridge made the motion to accept the bid for sale of village-owned surplus property real estate located at 216 S. Walnut Ave., for the amount of \$15,000. Trustee Ehle seconded the motion.

Yeas: Trustee Ehle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Wilson, Trustee Gilroy

Nays: None

President Troutman declared the motion as passed.

Consider and Vote to Approve an Ordinance Establishing an Investment Policy for Village of Princeville

Trustee Delbridge made a motion to consider and vote to approve an ordinance establishing an investment policy for Village of Princeville. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Wilson, Trustee Gilroy

Nays: None

President Troutman declared the motion as passed.

President Troutman stated that the Village's CD came due today, Tuesday, March 16. He suggested that the Trustees consider and vote to extend the current CD for three (3) more months.

Trustee Gilroy made a motion to extend the Village of Princeville's CD for three (3) more months. Trustee Hughes seconded the motion.

Yeas: Trustee Ehle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Wilson, Trustee Gilroy

Nays: None

President Troutman declared the motion as passed.

Consider and Vote to Approve the 2021 Updates to the Princeville Personnel Policy Handbook

President Troutman said the personnel committee met with attorney Scott Brunton, in-person, Monday, March 8th, regarding the personnel policy handbook.

Superintendent Gardner has looked at it, but has not reviewed it with his staff. He is good with the changes. As soon as it is adopted, he will present it to his staff, and have them sign off on it. Staff needs to sign-off on the personnel policy handbook by April 6th.

President Troutman suggested reviewing the handbook every year to see what may change with any law changes.

Trustee Gilroy made a motion to table approving the 2021 updates to the Princeville Personnel Policy Handbook until it has been distributed, reviewed, and sign-off on by employees, no later than April 6th. Trustee Delbridge seconded the motion

Yeas: Trustee Ehnlé, Trustee Hughes, Trustee Peterson, Trustee Wilson, Trustee Gilroy

Abstain: Trustee Delbridge

Nays: None

President Troutman declared the motion as passed.

Committee Reports

Pool Committee – Trustee Gilroy stated that pool opening day is set for Wednesday, May 26th. There will still be family passes and swimming lessons. According to IDPH there will need to be signage and tape on the ground where people need to stay 6 feet apart.

A couple of suggestions were made at the pool committee meeting. Staff sanitize everything, using a backpack style sanitizing sprayer. (Trustee Gilroy will research the cost of this.) Trustee Gilroy stated that other districts plan to move everything out, and have patrons bring their own chairs. There have been twelve (12) applications for lifeguards. The Village will be looking for a new manager. Nate Rice will stay for the 2021 season.

Dates for upcoming committee meetings:

Finance Committee – Monday, March 22 – 6:30 PM

Codification Meeting – Monday, March 22 – 5:30 PM

Property committee – Monday, March 22 – 6:00 PM (Discuss the marketing of lots at Aten Acres)

Any Action Regarding Committee Reports

Superintendent Gardner asked Trustee Gilroy for a list of signage that the IDPH will require at the pool. He will work on ordering them, but will hold-off until May 1st.

President Troutman said that we need a sign at the pool that states ‘no firearms’.

Past Due Water Bill Review

President Troutman reviewed the past due water bill list.

Last day to pay March 22, 2021. Shut-offs March 23, 2021.

Building Permits

None

Report from the Superintendent of Public Works

- First part of April the Village will flush hydrants
- Garbage cans uptown are in disrepair. Village staff are building cases around garbage cans. About \$50.00 a can, doing six of them.
- Designated spots for sidewalk repairs.
 - In front of Village Hall.

- Waiting on parts for the sweeper.
- Oil spill – EPA came out to inspect it
- Water plant – power outage – had a glitch (installing a double battery back-up.) When power goes out, can't use the phones.
- Money from the State, American Rescue Plan Act of 2021 – have until 2024 to use it. It can be used for updates to water treatment plant. The estimated amount Princeville will receive is approximately \$206,000.

Trustee Wilson suggested that the Trustees go look at the water treatment plant with Superintendent Gardner as there will most likely questions when repairs and fixes are requested.

Any Other Business to Be Brought Before the Board

None.

Adjourn

Trustee Delbridge made a motion to adjourn at 8:18 PM. Trustee Gilroy seconded the motion.

All those in Favor, Aye.

Opposed, None.

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk