

Village of Princeville
Minutes of the Regular Board Meeting
June 3, 2019 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. Trustee Haley appointed to President Pro Tempore for this meeting due to absence of President Troutman. President Pro Tempore Haley called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Pro Tempore Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, and Trustee Peterson. Absent: President Troutman and Trustee Geiger. Other Village members present: Clerk Wilson, Treasurer J. Delbridge, and Municipal Code Officer.

Discuss and Approve Resignation of Trustee Geiger: President Pro Tempore Haley addressed the Board reading correspondence sent to President Troutman, which was authored by Trustee Geiger, advising effective immediately that Trustee Geiger was resigning as Trustee on the Board for the Village of Princeville citing personal reasons.

Trustee Delbridge made a motion to accept the resignation of Trustee Geiger, effective immediately, with a second by Trustee Ehnle.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson;
Nays: None;
Absent: President Troutman and Trustee Geiger.

President Pro Tempore Haley declared the motion passed and resignation of Trustee Geiger accepted.

Discuss and Approve the Nomination of Teresa Gilroy for Princeville Village Board Trustee: President Pro Tempore Haley addressed the Board advising Teresa Gilroy has offered to take the appointment of Trustee on the Board for the Village of Princeville.

Trustee Peterson made a motion to appoint Teresa Gilroy for Princeville Village Board Trustee to fill the vacancy made by the resignation of Trustee Geiger. Motion was seconded by Trustee Delbridge.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson;
Nays: None;
Absent: President Troutman and Trustee Geiger.

President Pro Tempore Haley declared the motion passed and appointment of Teresa Gilroy accepted.

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Adjournment: Trustee Peterson made a motion to adjourn, in order to swear in Teresa Gilroy as Trustee for the Princeville Village Board, with a second by Trustee Delbridge.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson;
Nays: None;
Absent: President Troutman and Trustee Geiger.

President Pro Tempore Haley declared the motion passed and meeting adjourned at 7:04 p.m. in order to swear in Teresa Gilroy as appointed Trustee for the Princeville Village Board.

Swearing in Ceremony: *Teresa Gilroy sworn in to position as Trustee for the Princeville Village Board to fill vacancy.*

The Princeville Village Board met and reconvened at 7:06 p.m. on the above date, at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. Trustee Haley appointed to President Pro Tempore for this meeting due to absence of President Troutman. President Pro Tempore Haley called the meeting to order at 7:06 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Pro Tempore Haley, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy. Absent: President Troutman. Other Village members present: Clerk Wilson, Treasurer J. Delbridge, and Municipal Code Officer. Superintendent of Public Works arrived at 7:12 p.m. (see clerk's note on page 3).

Police Report: Nothing to present.

Approve Minutes as Published: Meeting Minutes from Regular Board Meetings of May 2019 were distributed to the Board as published by Clerk Wilson. Trustee Delbridge made a motion to approve the minutes, as published, with a second by Trustee Hughes.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;
Nays: None;
Absent: President Troutman.

President Pro Tempore Haley declared the motion passed.

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Approve Treasurer's Report: Treasurer's Reports for May 2019 were distributed to the Board as published by Treasurer J. Delbridge. Treasurer J. Delbridge addressed the Board advising, since audit, cleaning up the areas recommended, and addressing Power School software with variance of \$100.00 and will address same with representative. Treasurer J. Delbridge addressed the Board advising Financial Report shows outstanding checks for 2016, 2017, and 2018 and auditors recommended to clear out checks. Treasurer J. Delbridge addressed the Board noting several of the larger checks that were showing as not cashed are made payable to Constellation and would follow up on same with representative from Power School. Treasurer J. Delbridge addressed the Board advising Fiscal Year Budget Amounts and Financial Report are in line and need to get an updated Signature Card in with Better Banks but noted Signature Card with Princeville State Bank was good. Trustee Delbridge inquired if Treasurer J. Delbridge needed Board approval on the Signature Cards, and Treasurer J. Delbridge responded to the Board advising no.

Trustee Delbridge made a motion to accepted the Treasurer's Report, as presented, with a second by Trustee Hughes.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;
Nays: None;
Absent: President Troutman.

President Pro Tempore Haley declared the motion passed.

Clerk's Note: Superintendent of Public Works Gardner arrived at 7:12 p.m.

Paying of Bills: Bills and Invoices for May 2019 were distributed to the Board by Treasurer J. Delbridge. Trustee Gilroy addressed Superintendent of Public Works Gardner inquiring if maintenance vendor does on jetting sewers would cause back up of sewer in residence, and Superintendent of Public Works Gardner responded, advising, it is possible.

Trustee Gilroy made a motion to approve payment of the Bills and Invoices for May 2019 in the amount of \$63,255.03, as presented, with a second by Trustee Peterson.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;
Nays: None;
Absent: President Troutman.

President Pro Tempore Haley declared the motion passed.

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Report from the Municipal Code Officer: Municipal Code Officer Sullivan distributed the Code Officer Report for June 3, 2019 to the Board. Municipal Code Officer Sullivan addressed the Board advising there were several never violations, due to high grass/weeds, and several completed violations; specifically, both properties on Spring Street have now complied and that there was a violation at property on Marilyn but property owner had complied.

Municipal Code Officer Sullivan addressed the Board recommending a reminder to residents be made about Ordinance on no parking on lawns and tree debris on properties needing to be removed.

Municipal Code Officer Sullivan addressed the Board advising would follow up with owner of trailer park in regard to cleanup.

Trustee Gilroy addressed Municipal Code Officer Sullivan advising there were chickens being housed within the Village limits and issue needed to be addressed.

Municipal Code Officer Sullivan addressed the Board recommending a reminder to residents be made in regard to maintaining properties and advised this was meant for employee and appointed and elected members of the Village.

Municipal Code Officer Sullivan addressed the Board advising contractors were working on property on South Street and there would be another court date soon but attorney for property did show pictures of work in progress.

Municipal Code Officer Sullivan addressed the Board advising structure for property on Woertz had new windows.

Any Action Regarding MCO Report: None.

Resolution Approving Cable TV Franchise Agreement with Mid Century Enterprises, Inc.: Superintendent of Public Works Gardner addressed the Board noting there were issues with construction of fiber by Mid Century Enterprises, Inc. noted to have occurred in Brimfield, Illinois, and Board should check into same.

Trustee Peterson made a motion to Table approving Resolution of Cable TV Franchise Agreement with Mid Century Enterprises, Inc. until Board can obtain further information in regard to the Agreement. Motion seconded by Trustee Delbridge.

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Resolution Approving Cable TV Franchise Agreement with Mid Century Enterprises, Inc. (continued):
Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;
Nays: None;
Absent: President Troutman.

President Pro Tempore Haley declared the motion tabled until the next Regular Board Meeting.

Committee Reports:

TIF Committee: Trustee Delbridge addressed the Board advising the TIF Committee met and, under review by Steve Kline, German/Wineinger & Sons, and Committee recommending approval of TIF Application to pay for dirt but not concrete and painting be resubmitted separately. Trustee Delbridge addressed the Board advising spoke with Chuck about not paying for concrete but dirt, and Chuck will get write-up on painting. President Pro Tempore addressed the Board recommending reapplication by German-Bliss for the additional amounts being requested.

Any Action Regarding Committee Reports: Trustee Delbridge made a motion to approve \$3,000.00 for TIF Application for Wineinger & Sons, Inc. and separate agreement if needed more than \$3,000.00. Motion seconded by Trustee Ehnle.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;
Nays: None;
Absent: President Troutman.

President Pro Tempore Haley declared the motion passed.

Past Due Water Bill Review: Treasurer J. Delbridge distributed the Past Due Water Bill Review to the Board. Treasurer J. Delbridge addressed the Board advising Accounts 1879, 1880, 1881, 1903, and 1904 had made payment of two (2) checks to the Village in the amount of \$250.00 and account owner advised Treasurer J. Delbridge would continue payments in this amount each Friday. Treasurer J. Delbridge did inquire to account owner on proper mailing address but account owner did not provide same. Trustee Gilroy addressed Treasurer J. Delbridge inquiring on how these accounts became so large, and President Pro Tempore Haley responded, advising, new water meters and there are five (5) separate accounts for this account owner. Trustee Gilroy addressed the Board inquiring if President Troutman had spoken to the account owner, and Superintendent of Public Works Gardner responded, advising, do not have new meters with this account owner due to water in the basement and account owner wanting to combine the five (5) accounts to one (1) account. Trustee Gilroy inquired to the Board if the account owner had received a water bill. Trustee Ehnle addressed the Board noting the account owner had recently improved the front of property structure. Superintendent of Public Works Gardner addressed the Board noting if account owner does not pay other

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Past Due Water Bill Review (continued): businesses may not pay. Trustee Gilroy addressed the Board noting Village has responsibility to get bills out and to work with account owner.

An unidentified female in attendance addressed the Board advising post office will put address on outgoing letter; post office will not provide address though to a customer.

Superintendent of Public Works Gardner addressed Treasurer J. Delbridge inquiring if account owner had been making prior payments on accounts, and Treasurer J. Delbridge responded, advising, yes, and account owner had indicated would continue making \$250.00 payments each week. Superintendent of Public Works Gardner addressed the Board stating if account owner does not keep with agreement than Board should vote to discontinue water service until account is brought up-to-date.

President Pro Tempore Haley addressed Treasurer J. Delbridge inquiring if Village had written agreement from account owner, and Trustee Ehnle addressed Board stating agreement amount would be on top of the current bill.

President Pro Tempore Haley addressed the Board noting if account owner willing to do \$250.00 a week then Village is doing its due diligence in getting account current.

Trustee Gilroy addressed the Board noting the account owners was in arears for approximately nine and a half months.

Superintendent of Public Works Gardner addressed the Board noting account owner was advised if there were issues with water leak to come to the Village of board and have account addressed.

President Pro Tempore Haley addressed the Board noting if account owner addressing amount owed on top of current bill than account owner and Village are doing due diligence to get account current.

Trustee Ehnle addressed Treasurer J. Delbridge as to whether Village had a standard Promissory Note, and Treasurer J. Delbridge responded, advising, yes.

Trustee Delbridge addressed the Board advising Board could consider writing off some of the overdue account as had done with prior customer, and Trustee Gilroy addressed the Board advising this could be done but with stipulation and recommended the Water/Sewer Committee meet to further discuss.

President Pro Tempore Haley addressed the Board recommending the Water/Sewer Committee meet to discuss.

Trustee Delbridge addressed the Board advising Trustee Ehnle, Trustee Peterson, Trustee Delbridge, and President Troutman would meet at 7 p.m., on June 10, 2019, in order to further discuss the aforementioned accounts.

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Past Due Water Bill Review (continued): Treasurer J. Delbridge addressed the Board advising Account 1615 was currently in foreclosure and Municipal Code Officer Sullivan made aware so a lien could be placed on the property.

Trustee Ehnle addressed the Board inquiring on the costs associated with placing a lien on a property, and Trustee Gilroy responded, advising, costs are recouped by the Village.

Treasurer J. Delbridge addressed the Board advising three (3) accounts are in orange. Trustee Hughes addressed the Board noting structure for one of those accounts in orange is currently vacant.

Trustee Gilroy addressed Treasurer J. Delbridge inquiring who was paying on the other account, and Treasurer J. Delbridge responded, advising, Account 943 does make payments.

Building Permits: President Pro Tempore Haley addressed the Board advising property at 904 E. Main Street was approved to build a 10-foot by 20-foot wood deck.

Report from the Superintendent of Public Works: Superintendent of Public Works Gardner addressed the Board advising of the following:

- Village Public Works Employee Russ Hyde was on vacation.
- Village Public Works' Employees were cleaning up catch boxes and are draining properly now with one issue of catch box at west side of park; it has concrete in it.
- Update on water meters: not much done over the past two (2) weeks and United Meters had provided an updated list with problems at several residential locations and the list was forwarded to Treasurer J. Delbridge. Vendor will be back out in area this coming Saturday.
 - Treasurer J. Delbridge addressed the Board noting there were approximately 20 accounts on the list and will be given one more chance or will have water service disconnected.
 - Treasurer J. Delbridge addressed the Board noting approximately 20 accounts need repairs with there being a total of 30 to 35 accounts still needing the new water meters installed.
- Illinois Department of Transportation will oil and chip about four (4) miles on N. Santa Fe starting at 4-way stop sign and proceeding toward Wyoming, Illinois.
- Filling in pothole as needed.
- MFT approved by Illinois Department of Transportation. Engineers are putting out for bid.
- Pumping sewers.
- Village Public Works' Employees continue mowing of Village-owned properties.
- Village Public Works' Employees continue ditch work noting Kennedy work done.

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Report from the Superintendent of Public Works (continued): Trustee Gilroy addressed Superintendent of Public Works in regard to size of drainage tubing, budgeting for same, possibility of obtaining Federal Grants, and Superintendent of Public Works Gardner responded, advising, working on same and would look at USDA Grants but Village likely not eligible. Clerk Wilson addressed Board advising had previously looked into obtaining Federal Grants and due to area not being considered at a low-income level and with Village not having a deficit budget were not eligible. Trustee Gilroy addressed the Board noting with so many business structures unoccupied was surprised Village not considered at low income level.

Trustee Delbridge addressed Superintendent of Public Works Gardner advising sign in yard needed picked up, and Superintendent of Public Works Gardner responded to address by Trustee Delbridge, with regard to sign in yard needing picked up, advising, would have same picked up.

Trustee Delbridge addressed Superintendent of Public Works Gardner advising property owner (Cat Potter) was to speak with Superintendent of Public Works Gardner in regard to a water issue.

Any Other Business to be Brought Before the Board:

Trustee Gilroy addressed the Board advising property owners are mowing grass into road and Village should remind residents again about it being illegal to do same.

Treasurer J. Delbridge addressed the Board advising would put reminder on Village website and Village Facebook Page about it being illegal to put grass onto roadway and on water bills.

Clerk Wilson addressed the Board advising State of Illinois wanted to remind Municipalities to get word out to residents about the upcoming 2020 Census and its importance.

Adjournment: Trustee Delbridge made a motion to adjourn with a second by Trustee Haley.

Approved by roll call vote:

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;
Nays: None;
Absent: President Troutman.

President Pro Tempore Haley declared the motion passed and Regular Board Meeting adjourned at 8:19 p.m.

Respectfully Submitted,

Spencer Wilson, Clerk
Village of Princeville, Illinois