

Village of Princeville
Minutes of the Regular Board Meeting
July 16, 2019 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy. Absent: Trustee Haley. A quorum was present for the meeting. Others Village member present: Superintendent of Public Works Gardner, Public Works/Zoning Officer Hyde, Clerk Wilson, and Treasurer J. Delbridge.

MINUTES

Police report: No report; officer in training. President Troutman addressed the Board advising Peoria County Deputy Hankins would be moving to daytime shift effective August 12, 2019 and a replacement had not yet been named.

Approve Minutes as Published: Minutes for June 3, 2019 and June 18, 2019 were distributed to the Board for review and approval. Trustee Gilroy made a motion to approve the Regular Board Meeting Minutes, as published, with a second by Trustee Peterson.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Approve Treasurer's Report: Treasurer's Report distributed to the Board for review and approval. Treasurer J. Delbridge addressed the Board advising included with report was copy of Certificates of Deposit. Treasurer J. Delbridge addressed the Board advising would be meeting with representative, Tyra, at Princeville State Bank to learn more about Certificate of Deposits. Treasurer J. Delbridge addressed the Board advising check register also included receipts for June 2019 and that Balance Sheet for two-month period with a few numbers needing further review. Treasurer J. Delbridge addressed the Board advising Financial Report showed water sales at \$49,027.26 for past two (2) months and this was slightly ahead of budget.

Trustee Delbridge made a motion to approve the Treasurer's Report, as presented, with a second by Treasurer Gilroy.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

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Paying any additional bills: Additional bills for June 2019 distributed to the Board by Treasurer J. Delbridge. Additional bills for June 2019 amounted to \$53,826.01. Trustee Gilroy addressed Treasurer J. Delbridge inquiring on invoices from Ag-Land and whether fuel under parks should be separate, and Treasurer J. Delbridge and Superintendent of Public Works Gardner responded, advising, under landscape and parks is General. Trustee Gilroy addressed Board inquiring why two (2) separate electric companies, Ameren and Constellation, and Superintendent of Public Works Gardner responded, advising, Constellation is electric carrier utilized by Village of Princeville. Trustee Peterson addressed the Board advising R.O. Payment already approved.

Trustee Delbridge made a motion to approve paying of June 2019 additional bills, in the amount of \$53,826.01, with a second from Trustee Peterson.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Tracy Thole to Address the Board Regarding a Donation to the Princeville Sports Boosters Annual Sponsorship:

Tracy Thole addressed the Board advising in past Board had sponsored \$1,000.00, and this year, if the same sponsorship, it would be shown as two (2) Royal Sponsors.

Trustee Delbridge made a motion to approve two (2) Royal Sponsorship Donations in the total amount of \$1,000.00. Motion seconded by Trustee Hughes.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Tiffany Day to Address the Board Regarding a Donation for St. Jude Run: Tiffany Day and Tricia Schupbach addressed the Board advising this was the seventh year of the Princeville to Peoria run for St. Jude and raised \$260,000.00 just in their run. Tricia and Tiffany addressed the Board advising there were over 70 runners participating in this year's run and that this run was all about the kids and families fighting cancer and giving back. Tricia and Tiffany addressed the Board advising of the different levels of sponsorship available.

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Tiffany Day to Address the Board Regarding a Donation for St. Jude Run (continued): Trustee Gilroy made a motion to approve a Donation of Gold Sponsorship, in the amount of \$500.00, to 2019 Princeville to Peoria St. Jude Run. Motion seconded by Trustee Ehnlé.

Approved by roll call vote.

Yeas: Trustee Ehnlé, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Superintendent of Public Works Gardner addressed the Board advising this would bring the total donations for the year to \$3,500.00 and the Board had allocated \$5,000.00 in the Budget.

Mary Ellen Stephen to Address the Board Regarding Dirt Piles and Weeds on Neighboring Lot: Mary Ellen Stephen distributed photos of the issue and addressed the Board advising noticed dirt dumped about a month ago along property line, it was killing the grass, and prospective property lot buyers would likely be horrified by the debris. President Troutman addressed Superintendent of Public Works Gardner advising the dirt was on the north side of the property and inquired if the Village had put the dirt on the property line. Superintendent of Public Works Gardner responded, advising, Pat Power is the owner of the property and is currently selling the property. Trustee Gilroy addressed the Board advising there is a clause about selling the property. Superintendent of Public Works (SPW) Gardner addressed the Board advising Mr. Power said if dirt needs moved would do same, and SPW Gardner noted the dirt pile definitely needs moved off the property line. Trustee Gilroy addressed Superintendent of Public Works Gardner if the Village would move the dirt, and Superintendent of Public Works Gardner responded, no, but Mr. Power needed to know if dirt pile needed removed completely off property or to another part of the property. President Troutman addressed the Board advising the dirt should be spread out on the property. Mary Ellen Stephen addressed the Board advising spoke with Dan Heinz and was advised was not Mr. Heinz' responsibility to move the dirt. Superintendent of Public Works Gardner addressed the Board advising the dirt needs hauled to another end of the property, spread out along the property, or removed from the property. Trustee Delbridge addressed the Board inquiring if this was an ordinance issue as well, and President Troutman advised would have same researched. Superintendent of Public Works Gardner was under the impression residential home was to be built on the lot. President Troutman addressed Mary Ellen Stephen advising if the dirt was still on the property line come August 1, 2019 to contact the Village Hall.

PCA Report: Not present. President Troutman addressed the Board advising attended a recent meeting of the PCA and learned a new contract had not yet been signed with the Carnival Company as of the last week of June 2019.

Consider and Vote on Ordinance Accepting Bid for Sale of Village Owned Surplus Real Estate Located at 521 W. Spring Street: Trustee Gilroy addressed the Board inquiring if money for sale had been received, and President Troutman responded, advising, when sale closed.

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Consider and Vote on Ordinance Accepting Bid for Sale of Village Owned Surplus Real Estate Located at 521 W. Spring Street (continued): Trustee Gilroy made a motion to approve Ordinance accepting bid for sale of Village owned surplus real estate located at 521 W. Spring Street, Princeville, Illinois, in the amount of \$15,100.00, plus \$500.00 for closing cost, to German-Bliss. Motion seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed. Ordinance 19-07-02.

Consider and vote to approve the 2019-2020 Estimate of Revenues: 2019-2020 Estimate of Revenue distributed to the Board by Treasurer J. Delbridge. President Troutman addressed the Board advising amounts in from each account. Trustee Gilroy addressed the Board inquiring does the Village have that must tax coming in, and President Troutman responded, yes, estimate of revenues with Motor Fuel Tax.

Trustee Delbridge made a motion to approve the Estimate of Revenues for May 1, 2019 to April 30, 2020, as presented, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Consider and vote to approve the Annual Appropriation Ordinance for 2019-2020: Annual Appropriation Ordinance for 2019-2020 distributed to the Board by Treasurer J. Delbridge. President Troutman addressed the Board advising expense post of Estimate of Revenue.

Trustee Gilroy made a motion to approve the Annual Appropriate Ordinance for May 1, 2019 to April 30, 2020, as presented, with a second by Trustee Peterson.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

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Discuss Lane Use Plan and Zoning: President Troutman addressed the Board advising Zoning Officer Russ Hyde and Public Works Employee Joey Sarnes met with Andrew and noted changes needed to be made in limits of Village and 1 ½-mile of Corporate Barrier. President Troutman addressed the Board advising Public Works Employee Joey Sarnes will work on Land Use Plan and Ray Lease with Tri County will work with Joey Sarnes. Zoning Officer Russ Hyde addressed the Board advising will work area in water plant, and President Troutman responded, advising, to advise Board if anything is needed. Superintendent of Public Works Gardner addressed the Board inquiring if Joey Sarnes would complete within a month, and Public Works Employee Joey Sarnes responded, yes, over half complete at this time. President Troutman addressed the Board advising waiting on Ray from Tri County so public forum or open house can be set up and Ray would be in touch with Village by next Regular Board Meeting to advise. President Troutman addressed the Board advising committee for this project is pretty large and that Matt Price would be out for about a month to month and a half and would follow up with Matt Price.

Committee Reports: Water/Sewer Committee: Trustee Delbridge addressed the Board advising Water/Sewer Committee had started process, with regard to overdue water bills for Jimadores, and Committee had made recommendation to Board; 25 percent of total, or \$5,523, need to payback \$4,142.81, \$100.00 to \$150.00 a week for past due portion of water bill until 100 percent paid off before any new water service would be provided within limits of Village. President Troutman addressed the Board advising, at this time, Board had taken no action due to fire at location but could again reconsider. Trustee Ehnlé addressed the Board inquiring if action were to be taken against the business or property owner, and President Troutman responded, advising, owner of business at this time and that owner of business seemed somewhat receptive. Trustee Delbridge addressed the Board inquiring if meeting should be set up with business owner again, and President Troutman responded, yes, will have Attorney for Village draw up paperwork and meet with business owner to obtain signatures.

Danny Grandenberg: Requesting to tap into water line with lift handle for use at Cemetery; property owner would pay for piping and is requesting forgiveness for charge of water usage (400 to 600 gallons).

Personnel Committee: President Troutman addressed the Board advising the Personnel Committee was to meet in order to discuss a retirement plan for an Employee but the subject was withdrawn by the Employee at this time.

TIF Committee: Trustee Delbridge addressed the Board advising Chuck with German-Bliss had presented another request for TIF consideration, in regard to bid for building, and Trustee Delbridge requested Treasurer J. Delbridge forward the request. Trustee Delbridge addressed the Board advising Jarod Buckley had presented bid for white rock in the amount of \$4,972, concrete was listed on next TIF Application, and it was listed twice the same way. President Troutman addressed the Board noting \$2,260.00 on one and \$4,972 on other TIF Application. Trustee Delbridge addressed the Board will wait to see what is approved of the \$28,089.00 TIF Application. Trustee Delbridge addressed the Board advising Wineinger & Sons, Inc. already approved, have receipts, and Wilson to review to get amount to Treasurer J. Delbridge.

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Any action needed to be taken regarding committee reports: Trustee Delbridge made a motion to draw up legal contract with Jimadores business to put hold on building lien and pay 100 percent before would allow any new water service within limits of Village.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Trustee Peterson made a motion to approve cemetery tapping into water line with lift handle for use at Cemetery, with property owner paying for piping, and Village forgiveness for charge of water usage of approximately 400 to 600 gallons. Motion seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Past Due Water Bill Review: Past Due Water Sheet distributed to the Board by Treasurer J. Delbridge. Treasurer J. Delbridge addressed the Board advising 35 late notices were sent with notification to make payment by July 25, 2019.

Treasurer J. Delbridge addressed the Board advising lien was placed on property for Account 1615 and Treasurer J. Delbridge will request Municipal Code Officer request a lien be placed on property for Account 1733.

Treasurer J. Delbridge addressed the Board advising about half of the accounts on the Past Due Water Sheet were repeat offenders and other half didn't have accounts setup.

President Troutman addressed the Board advising Treasurer J. Delbridge should not have to keep reminding owners of these accounts. Superintendent of Public Works Gardner addressed the Board advising per the Ordinance account owners are to be given 30 days and then have water service shutoff.

Treasurer J. Delbridge addressed the Board advising account owner for Account 1686 made promise to get account current by did not do same. Trustee Peterson addressed Treasurer J. Delbridge inquiring if this account was for a rental property, and Treasurer J. Delbridge responded, yes, owner of property also received a letter from the Village and the owner responded, advising, to shut off water service. President Troutman addressed Superintendent of Public Works Gardner advising to shut off water service for Account 1686.

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Past Due Water Bill Review (continued): Superintendent of Public Works Gardner addressed Treasurer J. Delbridge inquiring if Account 1908 is staying current, and Treasurer J. Delbridge responded, no.

Superintendent of Public Works Gardner addressed Treasurer J. Delbridge requesting list of water accounts to shut off water service. Treasurer J. Delbridge addressed the Board advising many of the overdue accounts will clear off list.

President Troutman addressed the Board advising per the Ordinance water service accounts have 30 days to bring account current.

Superintendent of Public Works Gardner addressed the Board advising the door hangers are okay but takes time from Public Works' Employees to place the door hangers and need to follow the Ordinance. Treasurer J. Delbridge addressed the Board advising the door hangers do work as state in big letters, in red, to call the Village Hall.

Trustee Gilroy addressed Treasurer J. Delbridge inquiring on the accounts crossed off on the sheet, and Treasurer J. Delbridge responded, Account 1816 was paid on July 16, 2019 and other accounts crossed off are now \$30.00 or under in arrears.

Trustee Gilroy addressed Treasurer J. Delbridge inquiring if there was a reconnect fee, and Treasurer J. Delbridge responded, advising \$50.00 fee to reconnect water service. President Troutman addressed the Board noting the \$50.00 must be paid prior to reconnecting water service.

Building permits: 21330 N. Town Avenue, construct new residential home. President Troutman addressed the Board advising property owner was notified by Zoning Officer Hyde to obtain building permit and property owner did same. Trustee Peterson addressed the Board inquiring on need for EPA, and President Troutman responded, advising, EPA not needed; service connection.

132 N. Walnut, demolition permit.

731 W. Spring Street. President Troutman addressed the Board advising variance was needed for construction at 731 W. Spring Street, and Zoning Board met last Thursday. Zoning Board recommended the Board approve the variance to 14-foot front yard setback with 6-foot variance required.

Trustee Hughes made a motion to approve the variance at 731 W. Spring Street, as presented, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

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Mr. and Mrs. Bliss on Town Avenue to Address the Board Regarding Water Issue: Mr. and Mrs. Bliss addressed the Board advising since the water meter was replaced there is an echo in the pipe and was advised in April 2019 this was due to a water leak in the front yard. Mr. and Mrs. Bliss had water pipe fixed in April 2019 but hum/echo continued. Mr. and Mrs. Bliss addressed the Board advising Village tried to put old water meter back on but hum/echo continued, and Mr. and Mrs. Bliss are at a loss of what to do. Superintendent of Public Works Gardner addressed the Board advising shut curb side and noise stopped. Superintendent of Public Works (SPW) Gardner addressed the Board that Priority Plumbing could not locate issue and Public Works' Employee Hyde and SPW Gardner could not locate the issue. Superintendent of Public Works Gardner addressed the Board advising Public Works' Employee Hyde had Illinois Rural Water investigate and indicated potential leak and will have J.U.L.I.E. mark the area so issue can be further investigated. Superintendent of Public Works Gardner addressed Mr. and Mrs. Bliss apologizing for any inconvenience. Mr. and Mrs. Bliss addressed the Board with appreciation for covering costs of replacing water pipe outside of home after it was learned it was not the cause of the issue. Superintendent of Public Works Gardner addressed the Board advising will provide further update.

Report from Superintendent of Public Works: Superintendent of Public Works Gardner addressed the Board advising Accountant for Village had indicated loan R.O. Plan (Water Depreciation/Water Loan) had dedicated money in fund, in the amount of \$200,000.00, and Village could decide what it wanted to do with the money. Superintendent of Public Works Gardner addressed the Board recommending possibly utilizing the money for the water meters.

Superintendent of Public Works Gardner addressed the Board advising generator was \$5,000.00 to rent and \$7,000.00 to fix and will turn these costs into insurance as most may be paid by insurance.

Superintendent of Public Works (SPW) Gardner addressed the Board advising transducer blew by lightning and required updating box as everything is radio and not phone. SPW Gardner will turn part into insurance.

Superintendent of Public Works Gardner addressed the Board advising Dean Heinze & Petty will be contacted if would like to come to next meeting and will call Don Stahl and find out.

Superintendent of Public Works Gardner addressed the Board advising Public Works' Employee Joey Sarnes cleaned up Cottage Grove and Evans and will give numbers for mowing of property to Municipal Code Officer Sullivan.

Superintendent of Public Works Gardner addressed the Board advising Public Works' Employee Russ Hyde continues operations at the water plan and noted close to pumpkin harvest at Seneca plant; expected around August 2019.

Superintendent of Public Works Gardner addressed the Board advising Public Works' Employee Joey Sarnes is working with Zoning Officer Hyde on Land Use and Zoning Project.

Superintendent of Public Works Gardner addressed the Board advising cleaned ditches and drop box by property at end of Walnut, owned by Ms. Arnold, and Village will have driveway widened.

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Report from Superintendent of Public Works (continued): Superintendent of Public Works Gardner addressed the Board advising resident near Troutman Park had concerns with where sump pump come up as it runs and runs and resident had issues with water produced by her pump.

Superintendent of Public Works Gardner addressed the Board advising sand filter at lagoon cleaned-up.

Any other business to be brought before the Board: President Troutman addressed the Board advising of the following:

- July 18, 2019, at 7 p.m., Joint Board Meeting at the High School.
- August 17, 2019, Illinois State Fair and Board Members invited to attend but must RSVP by August 8, 2019 (information is at Village Hall).
- Dunlap Board of Trustees had issued a letter to the Village forgiving fees associated with Fire Department pulling 120,000 gallons of water from tower in Dunlap to fight fire that occurred at business structure occupied by Jimadores.

Treasurer J. Delbridge addressed the Board advising Mid-Century Fiber is having another meeting on July 24, 2019 in order to talk to residents about their service, answer questions, and provide sign-up for their service.

Clerk Wilson addressed the Board inquiring on status of possible water leak near 511 E. Main Street, and Superintendent of Public Works Gardner responded, yes, it is a water leak and was being addressed.

President Troutman addressed the Board advising next Regular Board Meeting would be at 7 p.m. on August 5, 2019, at the Village Hall.

President Troutman addressed the Board advising co-op at grocery store and looking to create a website and put on Village's website. President Troutman noted Princeville School now looking into joint venture. Clerk Wilson addressed the Board advising forwarded informational packet found for Peoria County relative to grocery stores in rural areas to Superintendent of Princeville Schools.

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Adjournment: Trustee Ehnle made a motion to adjourn the Regular Board Meeting, at 8:21 p.m., with a second by Trustee Peterson.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed and meeting adjourned at 8:31 p.m.

Respectfully Submitted,

Spencer Wilson
Clerk, Village of Princeville
Princeville, Illinois 61559