

Village of Princeville
Minutes of the Regular Board Meeting
July 1, 2019 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy. Absent: Trustee Hughes. A quorum was present for the meeting. Others Village member present: Superintendent of Public Works Gardner, Municipal Code Officer Sullivan, and Clerk Wilson.

MINUTES

Police report: Peoria County Deputy Hankins addressed the Board advising juveniles are breaking into vehicles and recently surveillance at a Walmart caught the vandals in the act.

Approve Minutes as Published: President Troutman addressed the Board advising due to a software issue the meeting minutes for June 2019 would be reviewed for approval at the Regular Board Meeting of July 16, 2019.

Approve Treasurer's Report: President Troutman addressed the Board advising due to Treasurer J. Delbridge being out of office that the treasurer's report would be reviewed for approval at the Regular Board Meeting of July 16, 2019.

Paying of Bills: June 2019 bills and additional bills distributed to the Board. Bills and Additional bills for June 2019 amounted to \$82,372.04. President Troutman addressed the Board advising additional invoice received from unknown party, on July 1, 2019, noting it was a couple hundred dollars.

President Troutman addressed the Board advising Dean Hines and Veronica Hines presented a bill for consideration in the amount of \$6,194.38 (\$1,791.00, clean-up; \$751.00, clean-up, and \$3,651.00, Leman Plumbing). Trustee Gilroy inquired why bill was being presented to the Village, and President Troutman responded, advising, homeowners had already installed a check valve and believed this should be homeowners' responsibility.

President Troutman addressed Clerk Wilson requesting research be completed on what if anything the Village may have paid for water damage at structure owned by Don Stahl. Clerk Wilson acknowledged request to research.

President Troutman addressed Superintendent of Public Works Gardner requesting Dean Hines and Veronica Hines be invited to Regular Board Meeting of July 16, 2019 in order to address the Board.

Trustee Delbridge addressed Superintendent of Public Works Gardner inquiring on invoice for \$5,200.00 in regard to a new core, and Superintendent of Public Works Gardner responded, advising, will submit the invoice to Boiler/Machinery Insurance in order to see if it is covered under the insurance.

Trustee Gilroy addressed Superintendent of Public Works Gardner inquiring on invoice for \$17,155.48 from German-Bliss, and Superintendent of Public Works (SPW) Gardner responded, advising, invoice was for portable generator, back-up water pump, and new mower. SPW Gardner noted all were TIF eligible.

Village of Princeville
Minutes of the Regular Board Meeting
July 1, 2019 7:00 p.m.

Paying of Bills (continued): Trustee Gilroy addressed Superintendent of Public Works Gardner inquiring why Village was still paying for handheld devices, and Superintendent of Public Works Gardner responded, advising, computer programming for new water meters and was uncertain about the \$145.00 charge for handheld reader. Trustee Gilroy addressed the Board advising if not using handheld devices any longer why continue to pay. Trustee Gilroy addressed the Board noting the invoice indicated the service was good through August 2020 as read from invoice from Softline Data. Trustee Ehnle addressed the Board advising there was probably still a need for the handheld devices being there were some water customers still on the old meters at this time. President Troutman addressed the Board advising would have Treasurer J. Delbridge research the \$145.00 invoice from Softline Data.

Trustee Peterson made a motion to approve paying of June 2019 bills and additional bills, in the amount of \$82,372.04, with a second from Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Hughes.

President Troutman declared the motion passed.

Report from the Municipal Code Officer (MCO): Code Officer Report for July 1, 2019 distributed to the Board by MCO Sullivan. MCO Sullivan addressed the Board advising there is a dangerous tree on Sumner property that needs addressed; tree has a dead section but noted property owner has cleaned up all tree debris. President Troutman addressed the Board advising property owner unable to do all the work at this time due to medical reasons.

MCO Sullivan addressed the Board advising:

- Residential structure located at a property on Woertz has new siding and widows.
- Contact made to Village attorney on July 1, 2019 for update as to residential structure located at a property on South Street and requested copies of photos that attorney for property owner forwarded to Village attorney. MCO Sullivan awaiting response from Village attorney in regard to status and court date.

Trustee Gilroy addressed MCO Sullivan inquiring why there were no house numbers on the report, and MCO Sullivan responded, advising, never included specific house numbers on the report but can do same.

- Inquired on license issued by Secretary of State for Illinois in regard to property on Stanton (trailer court).

MCO Sullivan addressed the Board requesting time to visit factory with President Troutman in order to secure photos.

MCO Sullivan addressed the Board advising several properties have completed violations, noting property owner on Kennedy moved vehicle off grass and almost every property with high grass has mowed same.

Village of Princeville
Minutes of the Regular Board Meeting
July 1, 2019 7:00 p.m.

Report from the Municipal Code Officer (MCO) (continued): MCO Sullivan addressed the Board advising Village does have the right to put a lien on a property for overdue water bills but must show all written documentation of efforts by Village to collect monies owed. MCO Sullivan addressed the Board noting notice will be sent to the account owner and property owner, if different, and 30 days will be given to comply by bringing account current. MCO Sullivan addressed the Board advising lien will be prepared and sent with letter and on day 31 can file the lien.

Trustee Gilroy addressed the Board inquiring if further action was taken at an overdue water account on 132 N. Walnut Avenue, and President Troutman responded, action was tabled at the last Regular Board Meeting due to fire occurring at the location. President Troutman addressed the Board advising property owner will be given until July 5, 2019, in regard to demolition of property, and Village will send notice after that date in regard to code violation. MCO Sullivan addressed the Board advising notice would be sent to both the tenant and property owner.

MCO Sullivan addressed the Board advising the residential property where structure is vacant that Superintendent of Public Works Gardner will have the lawn mowed and the Village will place a lien on the property for work done. Trustee Haley addressed MCO Sullivan inquiring if the property was located at Cottage Grove and Evans, and MCO Sullivan responded, yes.

Any Action Regarding the MCO Report: None.

Consider and Vote on An Ordinance Adding Employee Expense Reimbursement Provisions to Village Code:
President Troutman read Ordinance, as written and distributed to the Board.

Trustee Delbridge addressed the Board inquiring on the reimbursement of \$10.00 a month, and President Troutman responded, advising, Ordinance should not have amounts. Superintendent of Public Works Gardner addressed the Board advising if only \$10.00 a month, Public Works employees may not be satisfied, and President Troutman responded, advising, can have revisions made on the amounts. MCO Sullivan addressed the Board advising Tazewell County has an Ordinance that reimburses \$60.00 a month and Employees/Elected Officials must submit a copy of their bill to be reimbursed, and Superintendent of Public Works Gardner responded, advising, understands submitting of bill for consideration of reimbursement. MCO Sullivan addressed the Board recommending if submitting bill for consideration of reimbursement to blacken out account number and any personal information. Trustee Gilroy addressed the Board inquiring if Village had an unlimited plan, and President Troutman responded, yes. Trustee Gilroy addressed the Board advising language of Ordinance indicated limited or unlimited, and Superintendent of Public Works Gardner responded, advising, Village has limited data on Village-paid phones. Trustee Gilroy addressed Superintendent of Public Works Gardner in regard to whether anyone calls personal cell phone, and Superintendent of Public Works Gardner responded, only has a Village-owned phone. Trustee Gilroy addressed the Board inquiring if the Village had an unlimited plan, and President Troutman and Superintendent of Public Works Gardner responded, advising, does not believe the Village has an unlimited plan at this time.

Village of Princeville
Minutes of the Regular Board Meeting
July 1, 2019 7:00 p.m.

Consider and Vote on An Ordinance Adding Employee Expense Reimbursement Provisions to Village Code

(continued): President Troutman addressed the Board advising Board could set a fee structure within the Ordinance. Trustee Delbridge addressed the Board inquiring if already reimbursing Public Works' Employees at \$60.00 a month would this be for everyone, and President Troutman responded, advising, Board would have to make decision. Trustee Delbridge addressed the Board advising this would be approximately \$540.00 a month. Trustee Haley and Trustee Ehnle addressed the Board advising do not use cell phone enough for \$60.00 a month reimbursement. Trustee Delbridge addressed the Board inquiring on how this Ordinance came about, and President Troutman responded, advising a new Illinois State Law enacted in January 2019.

Trustee Delbridge made a motion to Amend the Ordinance to add Breakdown Fees as follows: \$60.00 monthly reimbursement for President, Clerk, Treasurer, and MCO positions; remain with \$60.00 monthly reimbursement for Public Works' Employees not on Village cell phone plan; and, \$20.00 monthly reimbursement for remaining elected and/or appointed Village Board Members. Motion was seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Hughes;

Abstain: Trustee Delbridge (reason: spouse of Village Employee)

President Troutman declared the motion passed on Ordinance: Employee Expense Reimbursement Provisions to Village Code; Ordinance Number 19-07-01.

President Troutman addressed the Board advising would have attorney for Village revise the Ordinance as approved.

Consider and Vote to Extend Contract with Adam Merrick Realty for Aten Acres, Phase 6: President Troutman addressed the Board advising Board is to consider and vote to extend contract with Adam Merrick Realty for Aten Acres, Phase 6, for an additional three (3) months or can research further if want do a six (6)-month extension. Trustee Gilroy addressed President Troutman in regard to whether consideration this time was for three (3) months or six (6) months, and President Troutman responded, advising, three (3) months. Trustee Gilroy made a motion to approve extending the contract with Adam Merrick Realty for Aten Acres, Phase 6, for three (3) months, as presented. Motion seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Hughes.

President Troutman declared the motion passed.

Village of Princeville
Minutes of the Regular Board Meeting
July 1, 2019 7:00 p.m.

Consider and Vote to Approve Award of MFT Bid: President Troutman addressed the Board advising consideration and vote needed to approve award of MFT Bid, noting two (2) bids were received as follows: Pavement Maintenance Service at \$128,785.72 (4.36 percent below engineer's estimate) and IRC, Inc. at \$139,992.90 (3.96 percent above engineer's estimate).

Trustee Ehnle addressed the Board inquiring why the bid was open to Galesburg, and Superintendent of Public Works Gardner responded, advising, in order to get best price.

Trustee Delbridge made a motion to approve award of MFT Bid to Pavement Maintenance Service in the amount of \$128,785.72, as presented. Motion seconded by Trustee Gilroy.

Committee reports: Personnel Committee: President Troutman addressed the Board advising the Personnel Committee would meet at 6:30 p.m., July 8, 2019, in order to address questions in regard to upcoming retirement of a Public Works' Employee.

Any Action Regarding Committee Reports: None.

Past Due Water Bill Review: President Troutman addressed the Board advising due to Treasurer J. Delbridge being out of office that the past due water bill report would be reviewed at the Regular Board Meeting of July 16, 2019.

Building permits: 104 W. High Street, eliminate front window; 409 N. Walnut, install egress windows on south side of home; and, 209 W. South Street, alterations to current garage to add garage door.

Report from Superintendent of Public Works: Superintendent of Public Works Gardner addressed the Board advising of the following:

- Detours to allow carnival went well.
- Several trees that were planted at Cutters' Grove Park have come loose so slow release water bags were purchased in order to keep the trees properly watered in order to maintain the trees due to nearly a \$1,000.00 invested in purchase of the trees.
- Surveying being done at Kennedy Street.
- Mowing continues to be done frequently at all Village-owned properties.
- Patching of roadways is being done but have some issues with machine.

Trustee Gilroy addressed Superintendent of Public Works Gardner inquiring if Village is expected to get additional MFT monies from tax increase, and Superintendent of Public Works Gardner responded, uncertain but would research.

Trustee Delbridge addressed Superintendent of Public Works Gardner inquiring if sidewalks were being addressed, and Superintendent of Public Works Gardner responded, yes.

Village of Princeville
Minutes of the Regular Board Meeting
July 1, 2019 7:00 p.m.

Report from Superintendent of Public Works (continued): Trustee Gilroy addressed Superintendent of Public Works Gardner inquiring on status of replacement from old water meters to new water meters, and Superintendent of Public Works Gardner responded, have nine (9) on the list to address.

Any Other Business to be Brought Before the Board: President Troutman addressed the Board advising the flags that are placed on Main Street are believed to be responsibility of Princeville Civic Association and Boy Scouts, and, on holidays, the flags are to be put out. President Troutman addressed the Board advising a resident was upset the flags were not put out on Main Street this past Memorial Day. Superintendent of Public Works Gardner addressed the Board advising if Public Works is instructed to put the flags out on Main Street will have Public Works' Team do same as well as take down.

President Troutman addressed the Board advising overall public opinion of Heritage Days was positive.

Adjournment: Trustee Gilroy made a motion to adjourn the Regular Board Meeting, and Trustee Haley seconded the motion.

Approved by roll call vote.

Yeas: Trustee Haley, Trustee Ehnle, Trustee Delbridge, Trustee Peterson, Trustee Gilroy;

Nays: None;

Absent: Trustee Hughes.

President Troutman declared the motion passed and meeting adjourned at 8:08 p.m.

Respectfully Submitted,

Spencer A. Wilson
Clerk, Village of Princeville
Princeville, Illinois 61559