

Village of Princeville
Minutes of the Regular Board Meeting
January 6, 2020 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Ehnle, Trustee Delbridge, Trustee Hughes, and Trustee Gilroy. Absent: Trustee Haley and Trustee Peterson. A quorum was present for the meeting. Other Village members present: Clerk Wilson, Treasurer J. Delbridge, Superintendent of Public Works Gardner, and Municipal Code Officer Sullivan.

MINUTES

Police report: Peoria County Deputy Sheriff's Officer Martinez addressed the Board advising routine family issues over the holidays; as well, Officer Martinez advised had to address an issue with fireworks.

President Troutman addressed the Board advising the local bar stayed open till 3 a.m., per approval by President Troutman, but bar owner reported the bar was empty by 2:52 a.m. on New Year's Eve.

Approve minutes as published: Minutes for December 2019 were distributed to the Board by Clerk Wilson.

Trustee Gilroy made a motion to approve the Minutes for Regular Board Meetings held in December 2019, as presented, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None; and,

Absent: Trustee Haley and Trustee Peterson.

President Troutman declared the motion passed.

Paying of December 2019 Bills: Bills for December 2019 were distributed to the Board by Treasurer J. Delbridge. Trustee Delbridge addressed Superintendent of Public Works (SPW) Gardner inquiring on invoice for granite builders, and SPW Gardner responded, complete ditch work at Brockway location.

Trustee Delbridge made a motion to approve paying of the Bills for December 2019 in the amount of \$66,683.55, as presented, with a second by Trustee Hughes.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None; and,

Absent: Trustee Haley and Trustee Peterson.

President Troutman declared the motion passed.

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Nichole Mercer, of Stark County Elementary School Parents' Club, to Speak to the Board: Mrs. Mercer addressed the Board, distributed a flyer, and Mrs. Mercer requested a donation wherein noting the prior year the Board approved donation of two (2) passes to the Princeville Aquatic Center. Mrs. Mercer addressed the Board advising the Parents' Club seeks to strengthen students' educational experience through different opportunities made possible through fundraising support and donations from the communities.

Trustee Delbridge made a motion to approve two (2) multi-use passes to the Princeville Aquatic Center, as donation to the Stark County Elementary School Parents' Club, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None; and,

Absent: Trustee Haley and Trustee Peterson.

President Troutman declared the motion passed.

Report from Municipal Code Officer (MCO) Sullivan: Municipal Code Officer (MCO) Sullivan distributed the Municipal Code Officer Report of January 6, 2020 to the Board. MCO Sullivan addressed the Board as to updates:

Current Violations – Not Completed

- N. Stanton Street – Property Maintenance Violation: Attorney representing Village drafting paperwork to present to court with regard to trailer park at this location.
- 917 N. Santa Fe – Property Maintenance Violation: MCO Sullivan will again communicate with property owner.
- 409 South Street – Property Maintenance Violation
- 318 E. Craig – Hard Surface Violation

New Violations:

- 219 South Street – Property Maintenance Violation: multiple vehicles parked on property and potential unlawful business being run from property, and Attorney representing Village advised of potential violation to business zoning code.

Completed Violations:

- 315 N. Sumner – Tires

Municipal Code Officer (MCO) Sullivan addressed the Board advising court order was never signed by property owner, and MCO Sullivan advised as court order not signed by property owner that order was null and void. MCO Sullivan addressed the Board advising would need to start process again if Board agrees. President Troutman addressed MCO Sullivan advising to communicate with Attorney representing Village requesting Attorney schedule a court date, and MCO Sullivan responded, at that time, it would be in the hands of the court, noting property owner had indicated to MCO Sullivan had in fact signed court order. President Troutman addressed MCO Sullivan advising to pursue a court date. Trustee Delbridge addressed MCO Sullivan and the Board inquiring if Board needed to request another Attorney to represent Village due to lack of communication, and President Troutman

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Report from Municipal Code Officer (MCO) Sullivan (continued): responded, advising Board could consider requesting another Attorney from firm be assigned if current Attorney retained at this time cannot move forward. MCO Sullivan addressed the Board advising would communicate with Attorney assigned to represent the Village in this case, on January 7, 2020, requesting Attorney pursue another court date. President Troutman addressed the Board advising the concern is fees owed to Village and if owner of property structure working on same that Board is willing to work with property owner but fees need paid. MCO Sullivan addressed the Board and will attempt to get an update and report back to the Board by next meeting, or January 21, 2020. Trustee Delbridge addressed MCO Sullivan and the Board advising a special trip was not required by MCO Sullivan, with an update, and MCO Sullivan could email status to the Board.

Trustee Delbridge addressed MCO Sullivan with regard to the structure on Spring Street, noting the structure now has boarded windows, and MCO Sullivan responded, will observe tonight, January 6, 2020, and MCO Sullivan would communicate with property owner about the issue.

Any action needed regarding the MCO report: None.

Vote on Ordinance Authorizing Lease-Purchase Agreement with Caterpillar Financial Services for Acquisition of New Wheel Loader: Lease-Purchase Agreement with Caterpillar Financial Services for Acquisition of New Wheel Loader distributed to the Board by Trustee J. Delbridge.

Trustee Gilroy addressed the Board advising the Lease Purchase Agreement was missing from the packet, and Trustee J. Delbridge responded advising, Clerk Wilson had the Lease Purchase Agreement. Clerk Wilson provided a copy of the Lease Purchase Agreement to Trustee Gilroy. Trustee Delbridge addressed Superintendent of Public Works (SPW) Gardner as to whether the numbers were still good, and SPW Gardner responded, yes. Trustee Gilroy addressed SPW Gardner with regard to the \$94,444.76 being last payment, and SPW Gardner responded, if Board would be looking to purchase. Trustee Gilroy addressed the Board and SPW Gardner advising, \$112,244.00 over a 4-period noting it should be a 4-year period, and SPW Gardner responded advising, would have to communicate with lender and inquired if okay for SPW Gardner to make a phone call at that time. President Troutman addressed the Board and SPW Gardner advising it appeared a year was left off the Agreement and uncertain where figure came from on the Ordinance but Agreement should be calculated from the Ordinance. President Troutman addressed the Board advising Board could approve with amendment.

Trustee Delbridge made a motion to approve the Ordinance Authorizing Lease-Purchase Agreement with Caterpillar Financial Services for Acquisition of a New Wheel Loader, with amendment to the Ordinance wherein the Village of Princeville will make four (4) equal payments of \$9,444.76, and the last payment is in the amount of \$94,444.76 should the Village wish to purchase the equipment at the time the lease expires. Motion seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None; and,

Absent: Trustee Haley and Trustee Peterson.

President Troutman declared the motion passed. Assigned Ordinance 20-01-01.

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Discuss the Zoning Code for the Village of Princeville regarding Adult-Use Recreational Cannabis Businesses:

President Troutman addressed the Board advising had received email from Attorney representing Village with regard to amending the zoning code for the Village of Princeville as it relates to Adult-Use Recreational Cannabis Businesses. President Troutman addressed the Board advising will inquire with President of Zoning Board in regard to whether Zoning Board can meet on January 30, 2020 in order to review the proposed amendments and provide their recommendations to the Board to review and consider at a Regular Board Meeting in February 2020.

Vote to Accept the Resignation of Trustee Randy Haley and Discuss Possible Appointments: President Troutman addressed the Board advising received letter of resignation from Trustee Randy Haley, dated December 27, 2019, and Board must decide whether to accept resignation.

Trustee Hughes made a motion to accept the resignation of Trustee Randy Haley, effective December 27, 2019, as presented, with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None; and,

Absent: Trustee Haley and Trustee Peterson.

President Troutman declared the motion passed.

President Troutman addressed the Board advising one person has expressed interests, at this time, in filling the position of Trustee. President Troutman addressed Treasurer J. Delbridge requesting ad be posted in newspaper with regard to the open Trustee position and how interested persons could apply. Trustee Delbridge addressed the Board inquiring on what an interested party would need to do, and Treasurer J. Delbridge responded advising, submit a letter of interest and complete the Conflict of Economic Interests by January 21, 2020. President Troutman addressed the Board advising if there are any persons interested to let them know to complete. President Troutman addressed the Board advising if Clerk Wilson is interested, posted, and considered for the Trustee position then Board would have to post the position of Clerk. President Troutman addressed the Board advising Trustee Ehnle is now the Mayor Pro Tem and signature cards were updated.

Committee reports: Personnel Committee: President Troutman addressed the Board advising Trustees Ehnle, Delbridge, and Gilroy, along with President Troutman, reviewed proposed increases for Village Board Members. President Troutman addressed the Board advising located increases approved back in 90's but know around 2005 increases were approved but could not locate. President Troutman addressed the Board advising the Personnel

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Committee reports: Personnel Committee: Committee was proposing the following increases to stipends for Village Board Members to be effective May 1, 2021:

\$6,250.00 to Village President
\$5,000.00 to Village Clerk
\$4,200.00 to Village Trustees

President Troutman addressed the Board advising the Personnel Committee recognized the proposed increases were still below most neighboring towns.

Any action needed to be taken regarding committee reports: Trustee Gilroy made a motion to approve stipends for Village Board Members, to be effective May 1, 2021, as presented, with a second by Trustee Delbridge.

Approved by roll call vote.
Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;
Nays: None; and,
Absent: Trustee Haley and Trustee Peterson.

President Troutman declared the motion passed.

Trustee Gilroy addressed the Board advising the TIF Committee will need to meet in regard to questions presented by German-Bliss, and Trustee Gilroy advised the Board the TIF Committee will meet at 6:20 p.m., January 21, 2020.

President Troutman addressed the Board advising the Personnel Committee will meet in order to discuss interested parties for the Trustee position, and President Troutman advised the Board the Personnel Committee will meet at 6 p.m., January 21, 2020.

President Troutman addressed the Board advising Clerk Wilson had noted the Clerk position does not have a computer/laptop and it was recommended this position have a computer/laptop; President Troutman was inquiring on prices for a laptop computer. Trustee Gilroy addressed the Board advising an I5 processor would be sufficient and recommended checking Best Buy. President Troutman addressed and requested Treasurer J. Delbridge check prices of laptops at Sam's Club and President Troutman will communicate as well with Andrew Wells in regard to pricing on laptops.

Past Due Water Bill Review: Treasurer J. Delbridge distributed the Aged Balances Sheet of January 6, 2020 to the Board. Treasurer J. Delbridge addressed the Board advising overdue notices will go out on January 13, 2020 advising customers overdue balances must be brought current by January 23, 2020. Treasurer J. Delbridge addressed the Board advising did follow up on shutting off garbage and recycling services, and both vendors were advised those accounts with liens will have garbage and recycling services discontinued until accounts are brought current. Treasurer J. Delbridge addressed the Board advising Accounts 1514, 1515, 1996, 1999, 2000, 2001, and 2002 are under new ownership, and Treasurer J. Delbridge was able to locate property owner and correspondence was drafted and sent advising of importance to contact Village with regard to the overdue accounts.

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Past Due Water Bill Review (continued): Treasurer J. Delbridge addressed the Board advising the aforementioned accounts would be renamed once new ownership information was received. Treasurer J. Delbridge addressed the Board advising Account 2075 is located at a rental unit. Superintendent of Public Works Gardner addressed the Board and Treasurer J. Delbridge inquiring if Village was made aware of the property being used as a rental unit, and Treasurer J. Delbridge responded, no.

Building permits: None.

Report from Superintendent of Public Works: Superintendent of Public Works (SPW) Gardner addressed the Board of the following:

- Residents living on E. Evans Street would like to be on the next agenda in order to address an issue with parking on the street. SPW Gardner addressed the Board advising residents living on E. Evans Street would like Board to approve putting no parking signs on the south side of the road as vehicles are parking in front of mailboxes.
- Brian passed CDW written exam and will be looking to take driving portion of the exam after salt is emptied off of trucks, and Brian understands no change in compensation until driving portion of the CDL exam is passed.
- Received quote from Phil Perkins for window at Village Hall; 12' by 3' with pass through slot and 6" diameter hole in the amount of \$1,012.00 (includes materials and labor).

Trustee Gilroy addressed Superintendent of Public Works (SPW) Gardner inquiring if that quote was for bullet proof glass, and SPW Gardner responded, no, but SPW Gardner will check with Mr. Perkins on costs to install bullet proof glass.

President Troutman addressed Superintendent of Public Works (SPW) Gardner inquiring if vendor or Public Works' Team would install take out old carpet and install new carpet, and SPW Gardner responded, vendor, and SPW Gardner can obtain carpet samples. Trustee Gilroy addressed the Board inquiring if required to be carpet in the main room, and President Troutman responded, only if not looking to put in new doors. Treasurer J. Delbridge responded advising with no carpet it may be louder in the room. President Troutman addressed Treasurer J. Delbridge requesting revisit of carpet prices and laminate wood.

- NDS Permit arrived from Environmental Protection Agency (EPA)
- Walker Excavating in Village as new meter pit needed to be installed at trailer park and looking to move a fire hydrant that was damaged and is currently located near the Seneca plant.
- Inspected tree new Trustee Delbridge's property.
- Incident at pumping station on N. Street where residential structure had approximately three (3) inches of sewer water in basement as pump at sewer plant did not start. Pump burned up. Home is on a low spot. Resident inquired about recovery of mediation costs and thought insurance for Village would cover and homeowner was advised to submit claim through homeowners' insurance. Claims adjuster for Village completed investigation and denied claim noting there was no negligence on the part of the Village. SPW Gardner will further discuss with adjuster.

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Trustee Gilroy addressed Superintendent of Public Works (SPW) Gardner inquiring if there was anything homeowners' insurance company could do, and SPW Gardner responded, no. President Troutman addressed the Board advising homeowner feels the Village is responsible as panel was off. Trustee Gilroy addressed the Board inquiring if possible melted wires caused the issue, and SPW Gardner responded, no. SPW Gardner addressed the Board advising start capacitor went off and not sure why off. SPW Gardner addressed the Board advising Claims adjuster for Village inquired if box ever off and adjuster was advised, no. SPW Gardner addressed the Board advising looked at prior issue another property owner had, Mr. Stahl, and insurance for Village denied claim as well. President Troutman addressed the Board advising the homeowners' costs to mediate was approximately \$22,000.00 and the homeowner was looking for any assistance before seeking legal representation. President Troutman addressed the Board advising will wait on final decision by insurance company for Village. Superintendent of Public Works Gardner addressed the Board advising will have daily checks done at the pumping station due to recent situation.

Trustee Delbridge addressed Superintendent of Public Works (SPW) Gardner inquiring on Boling's yard, and SPW Gardner responded, had to implement new footing tile.

Trustee Delbridge addressed Superintendent of Public Works (SPW) Gardner inquiring on generator status, and SPW Gardner responded, looked online but hadn't checked on generator.

President Troutman addressed Superintendent of Public Works (SPW) Gardner inquiring if a new truck would be needed next year, and SPW Gardner responded, yes.

Superintendent of Public Works (SPW) Gardner addressed the Board advising sewer jet will also be put in budget; Kennedy Street will be a big part of budget, and SPW Gardner is currently working on a list and requested Board members to email SPW Gardner with any items.

President Troutman addressed Superintendent of Public Works (SPW) Gardner with regard to Cottage Grove and Spring inquiring before too much more money spent on why tear out, and SPW Gardner responded, semi-tractor trailers were cutting corner and encroaching on homeowners' right-of-way. Trustee Gilroy addressed SPW Gardner inquiring if same team that came up with design concept are looking at current issue, and SPW Gardner responded, yes. President Troutman addressed SPW Gardner advising with this being an intersection possibly Illinois Department of Transportation could look into the issue, and SPW Gardner responded, could have Kevin Cooper look at the issue. Trustee Delbridge addressed SPW Gardner inquiring if possibility to put concrete pylons up, and SPW Gardner responded, could do.

Any other business to be brought before the Board: President Troutman reminded everyone of the Joint Board Meeting at 7 p.m., at the Lille M. Evans Library, on January 16, 2020.

President Troutman addressed the Board advising Trustee Ehnlé would be President Pro Tem from January 11, 2020 through January 13, 2020 and January 16, 2020 through January 20, 2020.

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Adjournment: Trustee Hughes made a motion to adjourn the Regular Board Meeting; seconded by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Gilroy;

Nays: None; and,

Absent: Trustee Haley and Trustee Peterson.

President Troutman declared the motion passed and meeting adjourned at 8:39 p.m.

Respectfully Submitted,

Spencer Wilson, Clerk
Village of Princeville, Illinois