

Village of Princeville
Minutes of the Regular Board Meeting
January 4, 2021 7:00 PM

The public can only attend this meeting remotely via Zoom. In-person attendance by the public is currently prohibited. To join in the meeting, follow this link, zoom.us/join, when prompted enter the Meeting ID: 912 0671 2839 Passcode: F6xjir then click *ask to join*.

To join by Zoom on the phone, dial (312) 626 – 6799 when prompted to enter the Meeting ID: 912 0671 2839 Passcode: 798833

Prior to the meeting, Public Comments can be emailed to villagehall@princeville.org and insert in the Subject line of the email, “Public Comment for Meeting January 4, 2021”

Roll Call

Roll call showed the following board members were physically present: President Troutman, Trustee Ehnle, Trustee Delbridge, Trustee Gilroy

Trustees Present Via Zoom: Trustee Peterson and Trustee Hughes

A quorum was present for the meeting.

Other Village members physically present: Julie Delbridge and Superintendent of Public Works Chad Gardner

Staff Present Via Zoom: MCO Dan Sullivan

Others present through Zoom: Clerk, Sarah Cordis; Paula Feucht

Others present: Deputy Gabriel Martinez

Police Report

Deputy Martinez said he is catching up on reports.

The Sheriff’s office is also handling a number of unemployment claim phone calls.

Approve Minutes as Published

Trustee Delbridge made a motion to accept the minutes from December 7th and 22nd to be approved as published. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy

Nays: None.

President Troutman declared the motion passed

Paying of the Bills

Julie reviewed the bills list. The first page lists the bills and the second page is cell phone reimbursements. The two pages should be added together, for a total of \$39,617.68.

Trustee Delbridge made a motion to approve the bills in the amount of \$39,617.68. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy

Nays: None.

President Troutman declared the motion passed

Trustee Peterson asked about the latest PAWS report. President Troutman said he has a reminder and will follow-up with PAWS.

Municipal Code Officer Report

MCO Sullivan stated that there were no new violations, rather he is trying to work on the outstanding violations.

He stated that the property at 216 S. Walnut will become Village property. The Board will need to decide if they put that property up for bid or demolition it. If the property went up for bid, there could be the potential for bids at a February meeting.

MCO Sullivan stated that he has had one meeting in regards to the Alcoa plant. There are currently no grants available for the Village to apply to this project. Some work has been done to the property. Locks have been added to all of the doors, windows have been fixed and they are working on the bricks. Sullivan feels the Village needs to take a look inside to see if it is structurally sound. President Troutman would like to know the fees the Village has incurred with the property dispute. Sullivan does have the amounts that would be owed to the Village, and will forward those fees to President Troutman. Trustee Delbridge stated that his opinion is that the inside of the building should have been inspected/looked at earlier, rather than now. Sullivan stated that he has been communicating with the property owner for months, and has made no progress with getting into the property. Access into the building is at the discretion of the property owner.

MCO Sullivan stated that the liens on Rebecca and South Street properties have been sent out. They have 30 days to pay. If they do not pay, the liens will be recorded at the end of January.

President Troutman will stop and talk to Princeville Automotive about their exterior work that needs completed. Troutman suggested that due to the cold weather conditions, the repairs to Princeville Automotive be taken care of in the Spring, rather than now.

Any Action Regarding MCO Report

None

Committee Reports

No Committee Reports at this time as none have met recently.

A pool committee meeting was set for January 19th at 5:45 PM.

A finance committee meeting was set for January 19th at 6:15 PM.

Any Action Regarding Committee Reports

None

Past Due Water Bill Review

President Troutman reviewed the past due water bill list. There was nothing out of the ordinary or anything that needed immediate attention.

Building Permits

- 217 N. Evans – add on an addition.

Report from the Superintendent of Public Works

- The Village has access to salt for icy roads, but not a lot.
- The Public Works staff completed their sexual harassment training. (Also reviewed overtime hours, vacation/sick/holiday hours)
- The public works staff will start taking the Christmas decorations down.
- Working on the DCEO Grant, with a representative from Representative Spain's office. (This would be for the Main Street sidewalk project.)
- This is the first year the Village has had to test water for asbestos. The Village does have pipes that have asbestos. A sample had to be done and sent to California.

Superintendent Gardner suggested that the board increase the dollar amount on the Village credit card. (Ran into an issue for spending around the holidays, and needing to make multiple trips to UPS to mail water samples. The card was declined due to having reached its limit already.)

Trustee Delbridge said that a municipality should not be in a position to have the embarrassment of the credit card not working/be declined. Superintendent Gardner said that the Village credit card has been used more frequently and is necessary with ordering parts, attending classes, etc.

Trustee Gilroy made a motion to increase the Village credit card limit to \$5,000.00.
Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy

Nays: None.

President Troutman declared the motion passed

Superintendent Gardner reminded the board that if the Village would like to purchase holiday decorations, now is the time to do it.

Trustee Delbridge made a motion to allow up to \$4,000.00 to be spent on Christmas decorations for the Village. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy

Nays: None.

President Troutman declared the motion passed.

Superintendent Gardner discussed staffing needs/expectations for the 2021 meetings. With meetings going online/via Zoom meetings at the Village, it has created the need for Julie to be there and setup the computer/TV. Should staff be paid hourly? (For example, there is a pool committee, finance committee and board meeting January 19th.) It was determined that Julie should clock-in for the committee meetings, but that the board meeting would be treated as a regular/required meeting.

Adjourn

Trustee Peterson made a motion to adjourn at 7:40 PM. Trustee Delbridge seconded the motion.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, and Trustee Gilroy.

Nays: None

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk