

Village of Princeville
Minutes of the Regular Board Meeting
January 16, 2018 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Haley. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Clerk Wilson, Superintendent of Public Works Gardner, Municipal Code Officer Dan Sullivan, and Princeville Civic Association Member Julie Delbridge.

MINUTES

Police report: Peoria County Deputy Sheriff Crystal Hankins reported to a medical call on January 11, 2018. Sheriff Hankins will provide the Village of a list of items to use for drug overdoses. Nothing else to report.

PCA Report: Julie Delbridge advised the Princeville Civic Association (PCA) met on January 15, 2018 in order to discuss Princeville Heritage Days for 2018. Mrs. Delbridge advised Princeville Heritage Days would be held from June 21, 2018 through June 24, 2018. Mrs. Delbridge advised the 4th Annual Committee Awareness Day would be held on August 11, 2018 at Troutman Park. Mrs. Delbridge advised all flag poles and flags were up during several events in 2017, and Princeville Civic Association would be ordering plaques for the flags. Mrs. Delbridge advised the Joint Board Meeting would be held at 7 p.m. on January 18, 2018 at the Princeville High School. Mrs. Delbridge advised Village Employees and Board Members were invited to a pre-opening at Momma D's Pizza on Main Street at 5 p.m. on January 28, 2018 and the grand opening is scheduled for February 1, 2018. Mrs. Delbridge noted Momma's D's Pizza was carry out only at this time but Ron Moats (owner) would be reevaluating business in future to consider an eat-in establishment.

MCO Report: Municipal Code Officer (MCO) Dan Sullivan praised Board for passing ordinance at the last Regular Board Meeting in regard to Sexual Harassment, and MCO Sullivan noted did speak with attorney for Village and Employees and elected officers would receive a copy of the Sexual Harassment Ordinance. MCO Sullivan advised a property lien was placed on Sheet's property at a cost of \$51 to the Village for an overdue water bill. MCO Sullivan advised if Board believes a resident is living in unsafe/unhealthy conditions that the Village could have the resident removed from the property, and President Troutman responded advising not much done about resident with no water at this time but Sheriff did contact Senior Services to reach out to the resident. MCO Sullivan advised would check on actions that Village could take with regard to a residence without running water. President Troutman inquired with Superintendent Gardner if it was verified water was shut off at the Sheet's residence, and Superintendent Gardner responded believed the water was in fact off but as meter was recently read would have to review. MCO Sullivan advised of new ordinance violations at a residence on Spring Street, storing junk vehicles on the property, and at a business next to Feed Store for storing tires and equipment outside, and President Troutman responded advising believes equipment belonged to Village resident currently out of town. MCO Sullivan also advised of new ordinance violation at a residence in Ostrom neighborhood where vehicle is being parked on grass. MCO Sullivan advised a copy of the Village ordinance was sent to attorney for Village in order to develop a system to address repeat offenders of Village ordinances, and attorney will review and advise

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MCO Report (continued): what areas of the ordinance need updated. MCO Sullivan advised attorney for Village will help with Village Codification and that attorney recommended Village utilize a company to help update codes online. MCO Sullivan advised attorney recommended Village make a request property owner of property on South Street of property vacant for nearly 20 years to inspect property in order to ensure it is in compliance with Village ordinances and, if property owner would not cooperate, Village could request a warrant. MCO Sullivan advised attorney for Village would like pictures of property of concern owned by Jeff O’Kane and MCO Sullivan will have pictures secured and correspondence would be sent to property owner advising of action needing to be taken and providing 15 days to complete same and, if property owner does not comply, Village could move forward with filing for demolition of structure on property. Trustee Geiger inquired if ordinance for repeat offenders would address at owner level or property level, and MCO Sullivan responded would follow up attorney for Village in regard to that question. MCO Sullivan advised repeat offenders would be within a 12-month period. MCO Sullivan inquired with Treasurer Hofer if there were any further complaints in regard to property on Marilyn Street, and Treasurer Hofer responded there were no further complaints. MCO Sullivan stated if owner of property on Marilyn Street was not complying with Village that citations could be issued and correspondence sent to owner to comply. Trustee Sutherland advised property on South Street still in violation of Village ordinance by having junk stored on property, and MCO Sullivan responded advising would consult with attorney in order to see what further action could be taken. Trustee Geiger inquired if anything could be done about buildings with boarded windows, and President Troutman responded advising property in question is currently being renovated so no action was needed at this time.

Any action needed to be taken regarding the MCO report: None.

Consider and vote on final pay request for Walker Excavating for Cottage Grove water main replacement:

Treasurer Hofer provided copy of invoice from Walker Excavating for Cottage Grove water main replacement to Board. President Troutman advised the final invoice from Walker Excavating was \$2,741.69 for water main replacement on Cottage Grove. Trustee Geiger inquired with Superintendent Gardner if satisfied with the completed work, and Superintendent Gardner responded a final walk through was completed and was satisfied with the completed work. Trustee Geiger made a motion to approve paying the final invoice for Walker Excavating in the amount of \$2,741.69 with a second by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion passed.

Consider and vote on a new price and new terms for lots in Aten Acres, Phase 6: Trustee Gilroy advised would need to table consideration and voting on a new price and new terms for lots in Aten Acres, Phase 6, as Property Committee needed additional information. Trustee Geiger advised would have plan by next meeting.

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Consider and vote on new price and new terms for lots in Aten Acres, Phase 6 (continued): Trustee Gilroy made a motion to table consideration and voting on a new price and new terms for lots in Aten Acres, Phase 6, until additional review by the Property Committee, with Trustee Geiger.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the motion to table passed.

Committee reports: President Troutman advised TIF Application submitted by Akron-Princeville Fire Department was approved but TIF Committee needs to advise Board of what amount was being recommended to be approved. Trustee Delbridge noted Board would not be able to consider and vote on TIF Application at this time until TIF Committee provides Board with recommended amount to approve. President Troutman advised changes were needed on Committee members in order to avoid any conflicts of interests. President Troutman advised TIF Committee would meet at 4 p.m. on January 19, 2018.

Any action needed to be taken regarding committee reports: None.

Discuss setting up a personnel committee meeting: President Troutman would like the Personnel Committee to review hiring a part-time employee to work with Treasurer Hofer, and President Troutman, Trustee Sutherland, and Trustee Haley will look to meet at 6 p.m. on January 31, 2018 in order to discuss. Trustee Geiger inquired if Personnel Committee was going to meet to update the Employee Handbook, and President Troutman responded will start review on January 31, 2018.

Discuss starting codification meetings to update code book: President Troutman would like the Codification Committee to work on updating codes on the Village's website. Trustee Sutherland inquired if this could not just be updated, and Treasurer Hofer advised, no, but we could add pages. MCO Sullivan recommended finding a vendor that could update the website if it cannot be edited, and Mrs. Julie Delbridge advised can update colors but cannot edit content; add only. MCO Sullivan noted Village needs access to web part and Village needs to consider moving codes currently on website until updated. Trustee Gilroy inquired if work should be done offline first and then online, and President Troutman and MCO Sullivan responded advising would review. Trustee Gilroy inquired is there a reason to use a vendor and would like Mrs. Julie Delbridge to join the meetings held by the Codification Committee.

Review past due water bills: Report of overdue water bills as of January 16, 2018 was distributed to the Board by Treasurer Hofer. Overdue water bills as of January 16, 2018 amounted to \$4,270.45. Superintendent Gardner advised did receive a telephone call from a resident inquiring about making a payment. Trustee Geiger inquired if any payments made by resident at 315 W. Spring Street, and Treasurer Hofer responded advising, yes, partial payments were being made. Superintendent Gardner noted water shut off valve for 315 W. Spring Street is located under pavement. Trustee Geiger inquired if Board was going to ask resident to pay extra \$50 a month.

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Review past due water bills (continued): Treasurer Hofer advised letters were sent to those residents with overdue water bills. President Troutman advised residence on High Street and Santa Fe had water coming out of siding of home and was unable to get to shut off valve due to cap being frozen. President Troutman noted a relative was able to gain access to the residence and there was three (3) to five (5) inches of water in the basement but was able to shut off water from inside home and this residence is likely to have a higher-than-normal water bill. Treasurer Hofer noted the tenant of that home was advised to shut off the water to the home as was going to be out of town for a while and apparently it was not shut off.

Building permits: None.

Report from the Superintendent of Public Works: Superintendent Gardner advised several homes had frozen pipes as a result of recent cold weather. Superintendent Gardner noted all Christmas decorations are now down. Superintendent Gardner advised there is water leak at a fire hydrant and water had to be shut off to that hydrant; Superintendent Gardner will notify Russ Hyde and the Akron-Princeville Fire Department. Superintendent Gardner noted still working to set up a date/time with representatives for the water meters to meet with the Water Committee. Superintendent Gardner advised the water leak on W. Main Street was fixed. Superintendent Gardner advised running water could still be heard coming from 510 W. Main Street and it was possible it was coming from the basement. Superintendent Gardner noted shut off in yard but catch box still had water in it. Superintendent Gardner advised Bruner, Cooper, and Zuck Engineers are working on feasibility study for sewer system and should have information by Spring 2018.

Any other business to be brought before the Board: Treasurer Hofer advised Village had received a request under the FOIA from a Village resident to provide check registers for November 2017 and December 2017. Trustee Delbridge advised had a resident inquire if possible to move public comments to beginning of meeting instead of at end, and President Troutman responded residences can have items added to the agenda if wishing to speak with the Board.

Adjournment: Trustee Delbridge made a motion to adjourn the Regular Board Meeting with a second by Trustee Sutherland.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Haley.

President Troutman declared the Regular Board Meeting adjourned at 7:54 p.m.

Respectfully Submitted,

Spencer Wilson, Clerk
Village of Princeville, Illinois