

Village of Princeville
Minutes of the Regular Board Meeting
December 18, 2018 7:00 p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00 p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Gilroy, Trustee Ehnle, and Trustee Delbridge. Absent: Trustee Sutherland, Trustee Haley, and Trustee Geiger. Trustee Geiger marked as present at 7:19 p.m. A quorum was present for the meeting. Other Village members present: Treasurer Hofer, Assistant to Treasurer J. Delbridge, Clerk Wilson, and Superintendent of Public Works Gardner.

MINUTES

Police report: Nothing to report.

Paying of November 2018 additional bills: Additional bill sheet for November 2018 was distributed to the Board by Treasurer Hofer and Assistant to Treasurer J. Delbridge. Additional bills for November 2018 totaled \$43,136.22. Total November 2018 additional bills was \$52,274.92. Assistant to Treasurer J. Delbridge and Superintendent of Public Works spoke noting tile was paid and fuel was up approximately \$1,000.00 from last month and attributed same to street sweeping of streets within Village. Trustee Delbridge made a motion to approve paying of the November 2018 additional bills, as presented, with a second by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Haley, and Trustee Geiger.

President Troutman declared the motion passed.

Consider and vote on any action needed regarding purchase of Aten Acres Phase 6 of Lots 19 and 20: President Troutman spoke noting Lots 19 and 20 were officially combined to one lot and Village Zoning Officer Hyde spoke and provided documentation to show Lots 19 and 20 were now one lot with a new parcel Identification number assigned. Trustee Gilroy made a motion to approve Ordinance 18-07-01(a), authorizing sale of property of Aten Acres Phase 6 of Lots 19 and 20; seconded by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Haley, and Trustee Geiger.

President Troutman declared the motion passed.

Eric Friedman spoke stating after sale if new owner does not build in a year or meet appraisal as stated would be responsibility of prior owner, Eric Friedman.

Village of Princeville
Minutes of the Regular Board Meeting
December 18, 2018 7:00 p.m.

Consider and vote on contract with Peoria County Sheriff's Department: President Troutman spoke noting no official contract approved by Peoria County but Peoria County Sheriff Asbell provided figures to the Board for consideration and vote. Current contract provides policing services from the Peoria County Sherriff's Department at a cost of \$125,897.88 for 2018 and there would be no increase for the policing services in Calendar Year 2019 should the Board vote to accept a 4-year contract with the Peoria County Sheriff's Department.

	2019	2020	2021	2022
4-Year Contract	0%	1%	2.5%	2.5%
3-Year Contract	1%	2.5%	2.5%	N/A
2-Year Contract	2.5%	2.75%	N/A	N/A
1-Year Contract	3%	N/A	N/A	N/A

4-Year	\$125,897.88	\$127,156.86	\$130,335.78	\$133,594.17
3-Year	\$127,156.86	\$130,335.78	\$133,594.17	N/A
2-Year	\$129,045.33	\$132,054.07	N/A	N/A
1-Year	\$129,675.82	N/A	N/A	N/A

Trustee Delbridge spoke inquiring on how much was discussed at Regular Board Meeting of December 3, 2018 with regard to Police Resource Officer for Princeville Schools, and President Troutman responded, advising cost are projected to be approximately \$80,000.00 to obtain a Police Resource Officer at 10 months for the Princeville Schools and the Princeville School Board has a meeting scheduled at 5:45 p.m. on January 10, 2019 in order to further discuss but School Board was looking at option of a Social Worker over a Police Resource Officer. President Troutman spoke stating Board could possibly look at a three-way deal with another school district or Board considering to fund 50 percent to 75 percent of the costs to hire a Police Resource Officer for the Princeville Schools where for 2 months of year Village would have an additional Police Officer on duty or allow the officer to go back to service for Peoria County. President Troutman spoke stating figures are preliminary at this time and are based upon what is being paid for Police Resource Officers in the Dunlap School District. President Troutman spoke stating if Princeville School Board decides to pay only 25 percent of the costs for the Police Resource Officer and Board decides to fund the remaining 75 percent then the Village would look to the Police Resource Officer to respond to the Village. Superintendent of Public Works Gardner spoke stating could see monies being spent on metal detector and possibly replacing glass doors and inquired where funds would come from and would this result in possible tax increase to residential and commercial properties. President Troutman spoke advising the Princeville School Board is scheduled to discuss on January 10, 2019 but had concerns with costs as did not want to have to cut staff in order to pay for Police Resource Officer.

Village of Princeville
Minutes of the Regular Board Meeting
December 18, 2018 7:00 p.m.

Consider and vote on contract with Peoria County Sheriff's Department (continued): Trustee Delbridge made a motion to accept the preliminary four-year contract from the Peoria County Sheriff's Department with stipulation none of the percentages will exceed the four-year preliminary proposal. Seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland, Trustee Haley, and Trustee Geiger.

President Troutman declared the motion passed.

Building and Solar Energy Equipment Permits: President Troutman spoke advising Village received a permit request to build an offset solar on building roof at 332 S. Santa Fe.

Clerk's note: Trustee Geiger arrived at 7:19 p.m.

Consider phone and internet provider quotes, if available: President Troutman spoke advising Assistant to Treasurer J. Delbridge attempted to secure three (3) quotes from phone and internet providers to provide service to designated Village-owned properties. President Troutman spoke advising Frontier provided a quote, Mediacom did not respond, and Mid-Century advised they do not currently conduct business in Princeville. President Troutman spoke advising current bill for phone and internet services to designated Village-owned properties is approximately \$1,200.00 per month from Frontier and new proposal from Frontier would be as follows: one-time equipment charge of \$929.50, one-time installation charge of \$376.16, one-time warranty charge of \$128.57, and \$77.90 per-month service fee with current per-month service fee being approximately \$1,200.00. Assistant to Treasurer J. Delbridge spoke noting the prices as mentioned by President Troutman may increase in January 2019. Assistant to Treasurer J. Delbridge spoke advising representative from Frontier drove around with Superintendent of Public Works Gardner and advised Village would receive five (5) new phones. Trustee Geiger spoke inquiring if something had changed, and Assistant to Treasurer J. Delbridge responded, advising, Frontier is currently charging Village for phone lines not currently being utilized. Trustee Geiger made a motion to approve accepting 36-month contract term from Frontier of one-time payment of \$1,434.44 for equipment and warranty charges and \$77.90 of per-month service charge. Seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland and Trustee Haley.

President Troutman declared the motion passed.

Village of Princeville
Minutes of the Regular Board Meeting
December 18, 2018 7:00 p.m.

Committee reports: Personnel Committee: President Troutman spoke advising the Personnel Committee was recommending Julie Delbridge be moved from part-time employment to full-time employment, with an hourly rate of \$16.00, per hour, which will be reviewed and discussed during next budget meeting and, per Personnel Policy, one (1) week vacation, paid holidays, and insurance benefits, effective January 1, 2019, as a result of Sue Hofer upcoming retirement. President Troutman spoke advising the Personnel Committee was recommending Joey Sarnes remain at part-time employment and be reconsidered for full-time employment should Joey Sarnes pass and secure a Commercial Driver's License. Superintendent of Public Works Gardner spoke advising Illinois Department of Driver's Licenses would not permit Joey Sarnes to take the Commercial Driver's Test if under six (6) months from renewal of primary driver's license and Joey Sarnes would have to wait until March 2019.

Any action needed to be taken regarding committee reports: None (action taken under separate agenda item)

Consider and vote on moving part-time Village employee to full-time employment: Trustee Geiger made a motion to move Julie Delbridge from part-time employment to full-time employment, with an hourly rate of \$16.00, per hour, which will be reviewed and discussed during next budget meeting and, per Personnel Policy, one (1) week vacation, paid holidays, and insurance benefits, effective January 1, 2019. Seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Geiger, Trustee Ehnle, President Troutman;

Nays: None;

Absent: Trustee Sutherland and Trustee Haley.

Abstain: Trustee Delbridge (reason: spouse)

President Troutman declared the motion passed.

Building Permits: 332 S. Santa Fe, install offset solar to building roof; 633 Cardebloran Lane, demolish garage on side of house and rebuild (currently pending review by Village Zoning Committee, in order to hear/consider request for variance, with Zoning Board Meeting scheduled at 7:00 p.m. on January 17, 2019).

Report from the Superintendent of Public Works (SPW): Superintendent of Public Works (SPW) Gardner spoke advising meeting was held on December 18, 2018 with representatives from company installing new water meters. SPW Gardner spoke advising contractor installing new water meters is set to begin work on January 27, 2019 and will mail customers receiving water service from the Village approximately 7 to 10 days prior to installation. SPW Gardner spoke advising installers will wear identification badges and installers will have background checks completed. SPW Gardner spoke advising equipment installed on south tower and Village is currently waiting on license from Federal Communications Commission. Trustee Delbridge spoke inquiring what if homeowner must correct an issue prior to installation of new water meter, and Trustee Gilroy responded, advising, offer time payment on water bill. SPW Gardner responded, advising, will address any issues as they arise. SPW Gardner spoke advising two (2) representatives will meet with Treasurer Hofer and Assistant to Treasurer J. Delbridge on December 19, 2018 in order to provide training on new software.

Village of Princeville
Minutes of the Regular Board Meeting
December 18, 2018 7:00 p.m.

Report from the Superintendent of Public Works (SPW) (continued): President Troutman spoke advising provided Assistant to Treasurer J. Delbridge with information on potential grants available to Village in 2019, and President Troutman noted Assistant to Treasurer J. Delbridge will see if any grants available for sewer improvements even though two to three years away. President Troutman spoke to SPW Gardner inquiring if the sidewalk extension on Santa Fe was on the list to review for potential grants, and SPW Gardner responded, advising, yes.

SPW Gardner spoke advising met with engineer on curb and gutter installation for Kennedy Street and will also look to see if this work qualifies under any of the available grants.

SPW Gardner spoke advising pool partitions are rusting and were taken down to remediate. Trustee Geiger spoke to SPW Gardner inquiring if anything else about pool, and SPW Gardner responded, advising, haven't seen anything yet. SPW Gardner spoke advising pool ladders were also repaired.

President Troutman spoke to SPW Gardner inquiring if there were any millings still available from work done on Cottage Grove, and SPW Gardner responded, advising yes. President Troutman spoke to SPW Gardner about possibility of utilizing some of the millings to repair south side of parking lot at the pool.

President Troutman spoke advising the Tilson apartments now belong to the Village and no trespassing signs are now posted as Village is not yet able to demolish the structure as Municipal Code Officer (MCO) Sullivan is waiting on a tax certificate to sign to remove the building from further property taxes. President Troutman spoke advising Jerry Poole's father was cleaning items out of the apartment structure and was advised structure belonged to Village but it is believed gentleman may have keys to structure. President Troutman spoke, advising, Peoria County Community Officer Hankins noted a vehicle at the location but owner had indicated the vehicle broke down and waiting on someone, and President Troutman spoke to Officer Hankins requesting structure be watched for trespassers.

SPW Gardner spoke advising Trustee Gilroy, Treasurer Hofer, and Assistant to Treasurer J. Delbridge inquired on renovating the floors and painting walls in the Village Hall, and SPW Gardner will check on measurements and costs for materials needed and look to complete projects over the winter.

Trustee Geiger spoke to SPW Gardner inquiring if there was any action on N. Town Street, and SPW Gardner responded, advising, continues to be reviewed and action is needed. Trustee Geiger spoke noting vehicles have to pull off to the side of the road, and SPW Gardner responded, advising, uncertain if road has curb/gutter, and it may be possible for sidewalk but would look at widening the road. Trustee Geiger spoke stating it would be time to start to plan for same.

Trustee Geiger spoke inquiring if there were any interests in someone taking grant writing classes as have Rock Island Trail within Village limits and possible grants available to pay for infrastructure additions/improvements for access between the trail and the Village. It was noted Gail Bracket would assist in writing grants.

Village of Princeville
Minutes of the Regular Board Meeting
December 18, 2018 7:00 p.m.

Report from the Superintendent of Public Works (SPW) (continued): SPW Gardner spoke advising shut off water service to overdue accounts last week, but water service at one residential rental home services two separate tenants but home has only one shutoff valve, and another property has only one (1) water meter but will need two (2) due to having two (2) tenants at the property.

Any other business to be brought before the Board: Treasurer Hofer distributed the overdue water bill report to the Board. Treasurer Hofer spoke noting the overdue water bill report was down approximately \$100.00 from the last report. Treasurer Hofer spoke noting account 1615 could use some financial assistance to bring water bill current. Treasurer Hofer spoke advising the water shut off valve at another property was broken.

President Troutman spoke advising the Village of Princeville Christmas Dinner is scheduled at 6 p.m., Saturday, January 19, 2019, at Grecian Gardens, RSVPs are to be given to Treasurer Hofer or Assistant to Treasurer J. Delbridge.

Superintendent of Public Works Gardner spoke advising lawsuit in regard to individual that stepped in to a hole on Kennedy Street settled, per attorney, for \$4,000.00.

President Troutman spoke advising the next Village Regular Board Meeting is scheduled for 7 p.m., Monday, January 7, 2019; the Joint Board Meeting is scheduled for 7 p.m., Thursday, January 17, 2019, at the Lillie M. Evans Library; and, the Princeville School Board Meeting is scheduled at 5:45 p.m., Thursday, January 10, 2019, at the School Unit Office, to discuss the Resource Officer, in an executive session, with regular meeting starting at 6 p.m., and two (2) representatives from the Village Board will attend: Trustee Geiger and Trustee Delbridge.

Adjournment: Trustee Gilroy made a motion to adjourn the Regular Board Meeting with a second by Trustee Delbridge.

Approved by roll call vote.

Yeas: Trustee Gilroy, Trustee Geiger, Trustee Ehnle, Trustee Delbridge, President Troutman;

Nays: None;

Absent: Trustee Sutherland and Trustee Haley.

President Troutman declared the Regular Board Meeting adjourned at 8:07 p.m.

Respectfully Submitted,

Spencer Wilson, Clerk
Village of Princeville, Illinois