

**Village of Princeville**  
**Minutes of the Regular Board Meeting**  
**August 2, 2021 7:00 PM**

**Roll Call**

Roll call showed the following board members were physically present: President Troutman, Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope

A quorum was present for the meeting.

**Approval to Attend Board Meeting Remotely**

President Troutman let the Trustees know that Trustee Hughes was absent in-person, but requested to attend remotely due to work circumstances.

Trustee Peterson made a motion to allow Trustee Hughes to join the meeting electronically. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

President Troutman declared that Trustee Hughes would be permitted to attend this meeting remotely.

Trustees present via Zoom: Trustee Hughes

Other Village members physically present: Julie Delbridge, Superintendent of Public Works Chad Gardner, MCO Dan Sullivan

Others present: Deputy Gabriel Martinez, Clerk - Sarah Cordis, Terrie Patterson, Steve Crews, Mary Ann Mercer, Matt Dailey

**Police Report**

Deputy Martinez reported that juveniles had been making their way into the Alcoa plant. Deputy Martinez said that the owner had not pressed trespassing charges, but going forward if there were others who were caught doing this, the owner would press charges. President Troutman said that Deputy Martinez should be giving citations when and where he sees fit. He had been giving warnings to those speeding along Cottage Grove and Douglas Ave.

**Approve the Minutes as Published**

Trustee Gilroy made a motion to approve the July 6th, July 15th – Joint Meeting, and July 20th minutes as published. Trustee Delbridge seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

**Treasurer's Report**

Julie reviewed the Claims Paid, Profit and Loss Budget vs Actual, Balance Sheet, and Balance Sheet By Fund.

Julie stated that she did get the application completed for the American Rescue Plan. The amount allocated for Village of Princeville through the American Rescue Plan was originally listed as \$206,572.00. Last week, it was updated and listed as \$227,298.72. This is an increase of over \$20,000

and the funds have been applied for. This amount will be split into two payments. The first payment, \$113,649.36, is expected this month. The next payment will be a year from now.

This money can be used for water/sewer upgrades.

Trustee Gilroy made a motion to approve the Treasurer's Report. A second was made by Trustee Peterson.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

### **Paying Additional Bills**

Trustee Delbridge made a motion to approve the paying of additional bills in the amount of \$13,854.65. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

### **Municipal Code Officers Report**

Dan Sullivan gave his report. He will continue to monitor the trailer at the Craig Street apartments. He is going to contact the apartment owner to make sure the work is being done at the apartments. The tenant of the apartment is staying in the trailer while work in the apartment is being completed.

The 317 Walnut address is past their date. The Village can go and clean up the weeds.

At the trailer park, west of town, there is a dispute as to who owns the fence.

Sullivan did put an abate sign on the house at 219 South Street on August 2nd.

Superintendent Gardner mentioned the truck/trailer parked at West Main Street. Gardener suggested Martinez take a look as parking trucks on the street is not allowed. This may be a parking violation.

President Troutman made Sullivan aware that there are some vehicles behind the fire station. These will be used for training purposes.

### **Any Action Regarding MCO Report**

None.

### **Matt Daily, on behalf of Princeville State Bank, to Address the Board**

Matt Daily asked that the Board extend the zoning special use permit, to allow the School District to continue using the old grocery store property for storage for six (6) months. The school district leases the building for a very small dollar amount each month. The District would like to continue to lease it for six (6) months as they continue construction at the Unit office. The extension would be up to December 31, 2021.

Superintendent Gardner said the District did receive grant money to build a new shed at the Unit office.

Trustee Pope made a motion to extend the lease for another six (6) months through December 31, 2021. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

## **Committee Reports**

### Pool Committee

Trustee Gilroy said that the pool committee needs to create a list of opening and closing procedures for staff, a list needs to be made of lifeguard and pool equipment that needs to be replaced for next season, and upgrades need to be made to the party rental agreement.

She stated that the committee wants to change the party rental requirement list to specify who is responsible for which duties, specifically clean-up duties. Julie and the committee will work on this during the fall/winter months and would go into place in 2022. They would like to increase the deposit amount to \$100.00. The committee suggested that the deposit check be stapled to the rental agreement, which stays at Village Hall. If the renter follows the agreement guidelines, they would receive their deposit back. If the renter does not follow the agreement guidelines, the Village will cash the check.

Superintendent Gardner has reached out to a commercial pool company to look at the pool. They will do leak detection, look at the partitions for restrooms, which need to be replaced, evaluate the pump room and the chlorinators, as both need upgrades. There was a suggestion to maybe fill in the baby pool and put a splash-pad in its place. Superintendent Gardner will get pricing for different alternatives. President Troutman said the Village has reached out to Discover Peoria about grants for the pool.

Trustee Gilroy said the committee discussed the prices increasing in 2022. The pricing structure will also be re-evaluated during the winter months.

### Street Committee

Trustee Pope said the Street Committee met this evening. They discussed the following:

Move the speed bumps throughout town, specifically to Cottage Grove.

Potentially making Tremont Street a one-way during harvest, or to eliminate parking along South Street.

The possibility of sidewalks north of the firehouse. Superintendent Gardner said that this is a very expensive item.

The possibility of a Stop sign at South and Santa Fe as cars don't pay attention to the Yield signs.

Enforcing speed limits within the Village.

Addition of "Slow Children Playing" signs in the alley off of Tremont Avenue. Superintendent recommended doing a motion to have a resolution for the next meeting.

Trustee Delbridge stated that large signs should be created to say, 'Shipping/Receiving' for Seneca Foods and FCA, which could assist in directing semi/truck traffic.

### **Any Action Regarding Committee Reports**

Trustee Delbridge made a motion to adopt a resolution to put "Slow Children Playing" signs in the alley off of Tremont Avenue. Trustee Gilroy seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Trustee Delbridge made a motion to adopt a resolution to change the Yield signs at South and Santa Fe Streets to stop signs. Trustee Peterson seconded the motion.

Yeas: Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

### **Past Due Water Bill Review**

The past-due water bill list was reviewed.

### **Building Permits.**

None.

### **Report from the Superintendent of Public Works.**

- President Troutman stated the Village denied a building permit for a resident's proposed shed. This permit and paperwork was sent to the Attorney for future review. The resident was told to correspond with the Village attorney about the building permit requirements.
- Village staff will get 'No Truck' signs up.
- Roofers are coming tomorrow (Tuesday) to fix the current gazebo roof.
- The EPA scheduled a water visit, and to listen to a complaint about a resident's sewer back-up issues after the large rains (Terrie and Mr. Crews). Any water leaving the sewer system is an EPA violation.
  - When the Village receives a receipt from Terrie for the back-flow valve, up to \$1,750 is reimbursable from the Village. (The Trustees would need to vote on this.)
- The fence at the front of the sewer plant is around \$20,000.00. This is approximately 300 feet of fence.
- There is a house on North Street that is potentially wanting to hook into city sewer.
- Village staff will trim trees at Seven Oaks.

### **Any Other Business to be Brought Before the Board.**

President Troutman let Superintendent Gardner know that the trees are hanging over North and Sumner Streets and should be trimmed back.

### **Adjourn**

Trustee Delbridge made a motion to adjourn at 8:10 PM. Trustee Peterson seconded the motion.

Yeas: President Troutman, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Pope

Nays: None

President Troutman declared the motion as passed.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk