

Village of Princeville
Minutes of the Regular Board Meeting
August 3, 2020 7:00 PM

Due to the Governor’s Executive Order regarding COVID-19 and the relaxing of the Open Meeting Act requirements, this meeting was held at the Princeville Village Hall and included a Zoom meeting option. The public was invited to attend in person, as the number of individuals in the board room allowed, or attend via Zoom.

Download zoom.us/join, when prompted to enter the Meeting ID 981 4223 1952, then click ask to join. Prior to the meeting, you could also submit a public comment by email to the Village Hall at villagehall@princeville.org and insert in the subject line of the email, “Public Comment for Meeting August 3, 2020”.

Roll Call

Roll Call showed the following board members were physically present: President Troutman, Trustee Ehnle, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Trustees through Zoom: None

A quorum was present for the meeting.

Other Village members physically present: Superintendent of Public Works C. Gardner, Julie Delbridge

Others present through Zoom: None

Others present: Tyra Delwiche, Princeville Sports Booster Representative and Deputy Gabriel Martinez

Police Report

Deputy Martinez reported that there have been some young juveniles riding their bikes in the evening, without lights. Trustee Gilroy also noted that there have been young kids riding their motorized scooters/small dirt bikes. Deputy Martinez said he would keep an eye out for them.

Approve Minutes as Published

The July 6 and July 21 minutes were approved as published.

Trustee Gilroy made a motion to accept the minutes as published. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Peterson, Trustee Gilroy, and Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Paying of Bills

Julie Delbridge presented the bills.

Superintendent Gardner stated that there is a larger than normal Universal Chemical, Unicide Cleaner, amount on the bills list. This is for a non-toxic mix that they are using to spray picnic tables at the parks and playground equipment. He stated that it is costly, but worth taking the precaution. It is a spray that dries on its own, doesn’t leave a film, and doesn’t need to be wiped down. They are currently using less than a gallon a day.

Trustee Peterson made a motion to approve paying the bills in the amount of \$40,380.41
Trustee Wilson seconded the motion.

Yeas: Trustee Ehnle, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Representative from Princeville Sports Boosters to Address the Board Regarding Donation Request

Tyra addressed the Board, and stated how much the Princeville Sports Boosters appreciated past support. She hoped the Board would consider donating again this year.

Trustee Gilroy made a motion to donate \$1,000 to the Princeville Sports Boosters. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnle, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Consider and Vote on a Resolution Allowing Village of Princeville Class B Liquor License Holders to Sell and Deliver Packaged Beer Curbside

President Troutman stated that Casey's sent out a blanket corporate letter to all of the towns where they had Casey's. The request is to sell beer, not hard alcohol, curbside. The request would be valid through June 1, 2021.

Trustee Wilson asked Deputy Martinez what the law was about an employee carrying alcohol out to someone's vehicle? The employee has to be at least twenty-one (21) years of age. (Currently, a Casey's employee has to be twenty-one (21) or over to operate the register.)

The Board agreed that this would be a possibility if other gas stations wished to do so. They would need to apply at the Village. (This would apply to Class B license holders.)

President Troutman asked Deputy Martinez to please let himself or the Board know if there are any issues arise at Casey's due to this.

Trustee Wilson made a motion to allow Village of Princeville Class B liquor license holders to sell and deliver packed beer curbside. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehnle, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Consider and Vote on Giving Village President the Authority to Issue Curfews and Related Emergency Orders

President Troutman said this ordinance should be in full-force and effect from and after its passage, approval and ten (10)-day period of publication in the manner provided by the law.

Trustee Wilson made a motion to give Village President the authority to issue curfews and related emergency orders for the Village of Princeville. Trustee Gilroy seconded the motion.

Yeas: Trustee Ehnle, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Consider and Vote on An Ordinance Authorizing the Sale of Personal Property Owned by the Village (Durapatcher Trailer)

Trustee Gilroy made a motion to approve an ordinance that authorized the sale of personal property owned by the Village. Trustee Peterson seconded the motion.

Yeas: Trustee Ehnlé, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Consider and Vote on Changing Village Hall Lock to Key Card.

Superintendent Gardner received a quote from Allied Lock and Safe for changing the Village Hall locks to key cards.

The quote for installation, products, parts, and an annual fee, for the three (3) doors at Village Hall would be \$9,120.00 plus \$42.00 a month for the wireless component. The water plant quote was an additional \$5,970.00 and \$168 per year for the wireless component.

ADT does not have key-fobs for commercial use.

Superintendent Gardner will call the school to see which company they use for their doors.

He did state that this cost would be TIF eligible.

Trustee Peterson made a motion to table this topic until August 18th. Trustee Wilson seconded the motion.

Yeas: Trustee Ehnlé, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Committee Reports

Licensing Committee

The licensing committee met to discuss the following:

1. Casey’s Class B (as mentioned above)
2. The license for the Village website. The committee decided not to rush into this right now. We can currently use Zoom for meetings. The committee suggested reaching out to other municipalities/local communities to see what they like/don’t like. (Live feeds, recording, etc.)
3. They reviewed the Peddlers License Ordinance. The Village currently charges \$2.00 a day for a peddlers license, or concession stand of sorts. Other communities charge \$50.00 - \$60.00 per day. The Village does not retain real estate and retail sales taxes from those entities.

The Board discussed establishing a new fee, possible background checks, insurance requirements and the application/paperwork process.

Any organization/entity must fill out an application at the Village.

Trustee Ehnlé suggested that the groups/organizations/companies who are walking door-to-door have something that distinguishes them as a ‘peddler’, rather than the license in-hand. (This is for the safety of the community.)

The Board discussed the following fee structure:

- a. \$250.00 – Quarterly for peddlers license (every three months)
- b. \$50.00 a day– licenses for street, sidewalk vendors
- c. \$15.00 a day – licenses for street, sidewalk vendors in conjunction with special events
- d. \$0.00 – local civic non-profits peddlers license

The licensing committee will review the ordinance language to make sure everything is in-line and will have a copy of the ordinance for the next meeting.

*Peddlers are only allowed to go door-to-door between the hours of 8:00 AM – 5:00 PM

*Residents can ask to see the peddler’s certificate.

*This will go into effect starting August 4, 2020.

* Vendors would need a new certificate for each day they will be within Village limits. (They are dated.) Check-in at Village Hall first.

Any Action Regarding Committee Reports

Trustee Wilson made a motion to approve the newly established peddlers/vendors fees for the Village of Princeville. Trustee Gilroy seconded the motion.

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- b. \$50.00 a day – licenses for street, sidewalk vendors
- c. \$15.00 a day – licenses for street. Sidewalk vendors in conjunction with special events
- d. \$0.00 – local civic non-profits peddlers license

Yeas: Trustee Ehnlé, Trustee Peterson, Trustee Gilroy, Trustee Wilson

Nays: None

President Troutman declared the motion as passed.

Past Due Water Bill Review

The past due water bill list was reviewed.

President Troutman stated that the law states the Village does not have to do delayed shut-offs.

The Village has a seven (7)-day notice to deliver to the account holder. The Board discussed sending a notice on day twenty-three (23), allowing the account-holder seven (7) days to pay, giving them thirty (30) days to pay. On day thirty-one (31) the account holder’s water would be shut-off.

The Board had previously discussed deposit fees, but are no longer considering that.

Building Permits

- 313 E. North Street – carport on the back of the garage

Report from the Superintendent of Public Works

Superintendent Gardner gave his report:

- Kennedy Ave – The Village had to fill out a permit, to comply with the bond. They are currently waiting on that.
- Ambulance driveway – Waiting on notification from the blacktop company. (When works with the weather and in-between jobs.)
- August 14th – The canning company will start back up for the fall. They will start with one (1) shift first.

- Joseph Sarnes has been working on street signs – new poles, etc.
- Budget – Currently holding off on some items to see where the budget is at in late Fall
- Bought an aerator because the Village did not have a back-up motor(s) for the lagoon.

Any Other Business to Be Brought Before the Board.

President Troutman complimented Superintendent Gardner on Stevens Square. It looks great.

Adjourn

Trustee Wilson made a motion to adjourn at 08:37 PM. Trustee Peterson seconded the motion.

Respectfully Submitted,

Sarah Cordis, Village of Princeville Clerk