

Village of Princeville
Minutes of the Regular Board Meeting
April 21, 2020 7:00p.m.

This was a Remote Meeting held via Google Meet. Public attendance was prohibited due to the Governor's Executive Order regarding COVID-19 and the relaxing of the Open Meeting Act requirements. The meeting was held remotely via Google Meet without an in-person meeting location for the public to attend.

For the Trustees or public to join in the meeting, they were asked to follow this link: Download Google Meet, when prompted enter FYA-MEPH-FEW, then click the ask to join. By phone, dial in and listen to the meeting and comment during public comment period as follows: 484-841-4993, use PIN # 891865603

Prior to the meeting, submission of public comments were done remotely by email by sending an email to the Village Hall at villagehall@princeville.org and inserting in the subject line of the email, "Public Comment for Meeting April 21, 2020"

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Ehnle, Trustee Delbridge, Trustee Gilroy and Trustee Wilson.

Trustees present through Google Meet: Trustee Hughes, Trustee Peterson. A quorum was present for the meeting.

Other Village members physically present: Superintendent of Public Works C. Gardner, Treasurer J. Delbridge and Officer Gabriel Martinez.

Also present, by phone: Sarah Cordis, Bill Knight, Bob Baer.

MINUTES

Police Report: Officer Martinez reported that he has been monitoring issues with drivers on Walnut Ave. Trustee Delbridge asked Officer Martinez if he had been told about a report that was made about a white crew cab Chevy truck that has been driving fast on S. Tremont. This vehicle has no plate/tags. Officer Martinez said he will look into it and be on the look out for this vehicle.

Approval of March Board Minutes: March 2 and March 17 Board Meeting Minutes were made available to the trustees for review. Trustee Gilroy motioned to approve the March 2 and 17 Board Meeting Minutes. Trustee Delbridge 2nd that motion.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson.

Nays: None

President Troutman declared the motion passed.

Approval of Treasurer's Report: J. Delbridge reported to the board that in March the Village received the first Cannabis Tax Income from the State of Illinois, \$122.11. President Troutman has given J. Delbridge a list of items to keep track of any possible lost revenues due to COVID-19. March revenues

do not show a difference. J. Delbridge expects to see a difference in Gaming Tax Income for April and will update the board in May.

Paying of March Additional Bills: The additional bills for March 2020 were distributed to the Board by Treasurer J. Delbridge. Total of March 2020 Additional Bills as presented were \$38,831.28. Trustee Delbridge motioned to approve the paying of the March Additional Bills in the amount of \$38,831.28. Trustee Gilroy 2nd that motion.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson.

Nays: None

President Troutman declared the motion passed.

Discuss and Vote to Approve the Agreement between Peoria County Animal Protective Services and the Village of Princeville for the Contract Period of April 1, 2020 through December 31, 2024: Trustee Gilroy questioned if the services PCAPS provide, merit the money spent? Trustee Gilroy and Trustee Wilson both voiced they would like to speak to someone from PCAPS to clear up the language of the contract. They both have questions on the redemption fees and euthanizing the animals within three days. The board asked J. Delbridge if she receives information from PCAPS on who has current rabies tags, J. Delbridge responded no.

The board discussed they would like to see a report on numbers of how many animals had been picked up in the last few years and what violations or tickets had been written to residents during that same time period. Trustee Ehnle said that social media such as Facebook has created an outlet for residents to be able to post a lost pet and ask for help identifying owners. SPW C. Gardner was asked by the board how many animals does Public Works have to pick up, his answer, he did not have an exact number, but it is much less than years ago when Public Works was making frequent trips to drop off animals at the shelter.

President Troutman will contact Becky Spencer at PCAPS to apprise her of the questions the board has and see whether the current contract can continue on a month to month basis until the Shelter in Place Order is lifted so that someone from PCAPS can meet with the board.

Motion to table the vote made by Trustee Delbridge, Trustee Gilroy 2nd that motion.

Motion to table approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson.

Nays: None

President Troutman declared the motion to table passed.

Discuss the Ordinance Providing for the Codification, Republication, and Adoption of the Official Code Book for the Village of Princeville: Trustee Delbridge reported he has gotten through several pages of the code book. Trustee Wilson and Gilroy also stated they have been reviewing the code book. President Troutman asked that if anyone on the board has a question or sees something that needs correction, when contacting Scott Brunton, to please include the other trustees in the email, so that they can see what questions are already being asked. President Troutman will have this listed on the agenda for the next meeting to consider and vote on the code book ordinance. SPW C. Gardner suggested that the board break the review down into looking into individual chapters instead of trying

to read the code book in its entirety. Trustee Gilroy asked if the initial fees paid to Scott Brunton for the update, will cover any revisions that need to be done later on? J. Delbridge was directed to find that out.

Past Due Water Bill Review: J. Delbridge distributed to the board the past due water bill report. She will send out a reminder letter end of April. This letter goes to both resident and a property owner if resident is renting. Due to COVID 19, no water shut offs were done in April, President Troutman will discuss with J. Delbridge after it is known if the Shelter in Place Order will be in effect for the month of May.

Building Permits: 511 S Santa Fe Ave, construct chain link fence
302 E South St, construct pool, fence and deck
418 S Cottage Grove Ave, construct wood privacy fence in backyard

President Troutman stated Public Works employee, Joseph Sarnes has been handling more of the zoning permits and questions as Russ Hyde is retiring in June.

Report from the Superintendent of Public Works: Chad Gardner reported to the board that Public Works had completed flushing hydrants and found 6 hydrants with issues. Those hydrants will be repaired or replaced.

Wineinger & Sons, Country Feed Store had contacted SPW regarding use of the Village loader to pick up the concrete blocks that will be left after demo of their commercial building on Spring St. SPW told them the Village could provide use of the loader, but they would need to pay for the man hours and use of loader. It could take 2-3 hours total. SPW was yet to hear back from them.

As Russ Hyde is retiring in June, the Village will be required to have someone with a Class A Water Operators License, SPW had contacted operators in the area to find one that would be able to be contracted with the Village, until the time Brian Holt has completed his Class A License. Kevin Challacomb of Brimfield has agreed to contract with the Village for \$1,100.00 per month. He is to carry his own insurance and will be working approximately 20 hours per month.

At the next board meeting SPW will have a standard E.P.A. Water Systems contract available for board approval for the contract hiring of Kevin Challacomb.

SPW plans to have all his budget numbers in next meeting and will email to Tom Pepper also.

SPW signed contract with PDC Laboratories to handle testing samples. Compared with E.P.A., PDC Laboratories is handier as they are in Peoria and no one has to mail the samples and they are also less expensive than E.P.A. testing.

SPW is looking at approximately \$20,000.00 in sidewalk and curb and gutter repairs next fiscal year.

SPW gave the update on Kennedy Ave and the engineering and easements are complete. Cooper Bruner and Zuck are hoping for a good price on the estimated \$350,000.00 of repairs for Kennedy Ave. Bids are to begin next Monday.

The Village has been discussing with the City of Toulon about purchasing a jetter truck together. A business in Wyoming, has a jetter truck for sale for \$22,000.00 and Toulon and Princeville would like to consider splitting the cost and both being able to utilize and do their own jetting versus hiring this job out. In 2019, the Village paid \$9,500.00 for sewer jetting. After brief discussion the board agreed this would be a beneficial split for both parties and directed SPW to contact Scott Brunton to set up the intergovernmental agreement and resolution to purchase the jetter truck. This should be available for next board meeting.

SPW reported that maintenance on the trees in Stevens Square has been handled, in house, since the hiring of Public Works employee Steven Janssen.

Bob Baer, who had been contracted in the past by the Village, to spray for emerald ash borer, called in to the meeting, and wanted to let the board know of his concerns of the trees in the park and if the care would be done correctly. Mr. Baer stated it was not about economics of it, but that he wanted the trees to be taken care of correctly. He offered his services and assistance with any further care as a community service. SPW and President Troutman thanked Bob Baer for calling in and speaking to them. All stating they are all in agreement that they want to see the trees be well cared for.

SPW thanked Bob Baer for calling in, and said he would keep him as a resource when questions arise. SPW reported the Aquatic Center would need at least 2 weeks to get up and running to open. Trustee Gilroy stated she has spoke to Pool Manager, Nate Rice, and he has 20 applications for lifeguards. She said she will plan to have a pool committee meeting between now and the next board meeting to decide the fate of the pool and if they will be able to open as usual, because we are still, at this time, waiting to see if the Governor extends the current restrictions as due to COVID 19.

There was discussion between board members of if there could be any legal liability due to COVID 19 if the pool opened, will crowds be limited, the bottom line of cost to run the pool for one season versus if a shorter time of being open is worth opening it in the first place? Trustee Gilroy will contact the committee when she has a date and time set for a pool committee meeting.

The Village shed located on E Evans St is in bad need of a new roof. Public Works employee, Joseph Sarnes will be directed to repair and replace the roof yet this spring.

SPW asked the board if there were any questions for him, Trustee Gilroy asked if he had heard anything back from Ryan Spain's office regarding possible grants available, SPW had not heard anything.

President Troutman asked if the light pole had been installed on S Santa Fe. SPW responded yes.

Trustee Gilroy asked if the MidCentury Fiber had completed sucking the gravel out of the holes left from fiber installation and if all had been taken care of and reseeded. SPW replied he had been in contact with Central Cable Contractors frequently and that he was not happy with their methods to reseed and remove the rock. President Troutman suggested contacting Adam Buck with MidCentury Fiber.

President Troutman thanked SPW for his report and updates.

Any Other Business: President Troutman reported that Code Enforcement Officer, Dan Sullivan had contacted him in regards to the following violations:

217 E Evans, they are waiting for courts to re-open. The board would then need to decide what is best for the village, if they should have home demolished or sell to a buyer that will agree to repair the home.

917 N Santa Fe Ave., A letter giving 5 days to make repairs, was sent to property owner. If repairs not made, board will turn over to village attorney.

President Troutman asked each Trustee individually, if they had anything more to add to the meeting?

All answered no.

President Troutman asked if Bill Knight had anything to add, he did not respond.

Adjourn: Trustee Delbridge made a motion to adjourn the meeting; seconded by Trustee Ehnle.

Approved by roll call vote.

Yeas: Trustee Ehnle, Trustee Delbridge, Trustee Hughes, Trustee Peterson, Trustee Gilroy, Trustee Wilson.

Nays: None

President Troutman declared the motion passed and meeting adjourned at 8:35p.m.

Respectfully Submitted,

Julie Delbridge, Treasurer/Interim Clerk

Village of Princeville, Illinois