

Village of Princeville
Minutes of the Regular Board Meeting
April 16, 2019 7:00p.m.

The Princeville Village Board met on the above date and time at the Village Hall, 206 N. Walnut Street, Princeville, Illinois 61559. President Troutman called the meeting to order at 7:00p.m.

ROLL CALL

Roll call showed the following board members were physically present: President Troutman, Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle and Trustee R. Delbridge. Absent: Trustee Geiger and Clerk Wilson. A quorum was present for the meeting. Other Village members present: Treasurer J. Delbridge, Supervisor of Public Works Gardner, Public Works Employee Russ Hyde.

President Troutman added item, **Transfers for Fiscal 2018-2019** to be placed between Board Agenda items 3 and 4.

MINUTES

Police Report: No report available.

Paying of March 2019 Additional Bills: Additional bills for March 2019 distributed to the Board by Treasurer J. Delbridge. Total of March 2019 additional bills as presented were \$89,604.91. President Troutman added to the total of March 2019 additional bills presented, the amount of \$43,191.99 to be paid to Constellation Energy. Trustee Gilroy made a motion to approve paying of the additional April 2019 bills including the amount to also be paid to Constellation Energy totaling, \$132,796.90; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge

Nays: None

Absent: Trustee Geiger

President Troutman declared the motion passed.

Transfers for Fiscal 2018-2019: President Troutman presented the Board with the Transfers for Fiscal 2018-2019. Trustee R. Delbridge made a motion to approve the transfers for Fiscal Year 2018-2019; seconded by Trustee Gilroy.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge

Nays: None

Absent: Trustee Geiger

President Troutman declared the motion passed.

Troutman Park to Request Beer License for May 18, 2019: Peggy Delbridge and Amy Troutman presented the event details to the board. Troutman Park is requesting a liquor license to begin 9am, May 18, and run through May 19, 4pm. They also ask that the board waive the liquor license fee. Trustee Gilroy made the motion to approve the liquor license for Troutman Park, for their event, A Day at the Park, to be listed as stated above and to also waive the Village's liquor license fee; seconded by Trustee R. Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge

Nays: None

Absent: Trustee Geiger

President Troutman declared the motion passed.

Angie Stahl to Address the Board Regarding Kennedy Avenue: Randy Stahl spoke for a group of residents that reside on Kennedy Avenue. They are requesting the board and Superintendent of Public Works Chad Gardner to look into new curb and gutter for their street. C. Gardner spoke about how the subdivision was supposed to have curb and gutter when it was first created. There are no ditches, curb or gutter and the residents on Kennedy Avenue have issues with standing water and parking.

C. Gardner apprised the group that the Village is going to have the engineers create a plan and to then have a formal estimate for curb, gutter and resurfacing done this year in 2019, then in Spring of 2020 to bid the project out to be completed.

Residents inquired if anything else could be done within the meantime. C. Gardner will take a look tomorrow and see if there is any possible reshaping that could help with some of the issues until a permanent fix is done.

Princeville Civic Association (PCA) Report: Rudy Roger spoke for the PCA. Mr. Roger passed out the current financial report for the PCA. The group has decided to not move forward with a Community Awareness Day in August of this year. Due to both the lack of funds available and also the project has not developed more volunteers for the community groups. As this event was first conceived to get people out to the park to see what the volunteer groups within our community do, along with how residents could volunteer their time for those groups.

Mr. Roger talked about the upcoming Heritage Days and came to the board to ask how the Village would like to participate this year. Trustee Gilroy made a motion to approve a donation of \$2,000.00 to the PCA for the purchase of Porta-Pots and the excess funds to be used as needed for the event; seconded by Trustee R. Delbridge.

Mr. Rogers also wanted the board and those in attendance to know that the PCA sponsors two Princeville High School Scholarships that would be presented in May to two graduating PHS Seniors. They are \$400.00 each and the PCA is looking for volunteers to read essays that the students have written to be considered for those scholarships. Anyone interested is to contact Rudy Roger.

Consider and Vote on Approving Sheriff Contract for School Resource Officer, If Available: President Troutman apprised the board that he has spoken to Princeville School Board member Mike Harmon and has requested Mr. Harmon notify the Sheriff's Office that if the state mandates a resource officer, the Village can be released from the contract, as an escape clause. The wording in the contract, as it stands to date, does not list the Village by name.

Officer McCoy will need to update the current proposed contract. No vote was taken, as updates to the contract are needed. President Troutman is requesting that an updated contract would be available for the May 6 Village Board Meeting. Trustee R. Delbridge made a motion to table; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge

Nays: None

Absent: Trustee Geiger

President Troutman declared the motion tabled.

Consider and vote to Update Land Use Plan and Zoning: Ray Lees and Ryan Harms of the Tri County Regional Planning Commission were present at the meeting to discuss future plans to update the Village of Princeville 1999 Land Use Plan.

Both representatives from the TCRPC discussed their roles in how they could assist the Village in completing a new Land Use Plan. Discussion with the board included that the Village attorney and Village engineer will also need to have involvement with the process. A group of residents from the community will be pulled together by President Troutman to assist with the process.

President Troutman asked how long the process could take to develop a Land Use Map and Plan? Per Lees and Harms, the process will take public input and is driven by how quickly that can be pulled together.

This would be a legal document indicating the future land use in and around the Village of Princeville and would give the board a legal voice as to appropriate uses. President Troutman also stated that the Village's Zoning Map is in need of updating.

President Troutman will work on a list of possible community members and board members that could work together to help the Tri County Regional Planning Commission to create a Land Use Plan. The fee for the Tri County Regional Planning Commission to work on this project was estimated at between \$5,000.00 and \$10,000.00. That estimate does not include any lawyers' fees. The TCRPC did indicate there is a possibility of funding available from state or other entities. Trustee Gilroy made a motion to proceed with working with the Tri County Regional Planning Commission to update the Village of Princeville's Comprehensive Land Use Plan; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge

Nays: None

Absent: Trustee Geiger

President Troutman declared the motion passed.

Committee Reports: Trustee Gilroy reported that the Property Committee met on April 8 to discuss Aten Acres Phase 6, a proposed building permit for a fence. As the Covenant for Aten Acres Phase 6 states, 04.14 all property lines shall be kept free and open one to another and no fences shall be permitted on any lot or lot lines, unless approved by the committee. In such cases the committee shall determine the size, location, height, and composition of the fence or their enclosures. Trustee Gilroy presented an updated plan to the board were the resident is using vinyl fencing and would link it to the neighboring fence which is chain link. Due to not having the neighbors written approval to date, the committee will wait until the next board meeting to make any decision on the fence.

Trustee Gilroy stated the board also needs to remind the residents of the pole lights in the front yards, that per the Covenant of Restrictions for Aten Acres Phase 6, per 04.13, are supposed to be installed in all yards. The builder, Dan Heinz will be contacted by Russ Hyde to check into when the front yard pole lights would be installed.

President Troutman reported that the Personnel Committee met prior to the Board Meeting to discuss salaries of Village employees. The committee to submitted to the board to give Treasurer Julie Delbridge, a \$1.00 an hour increase in salary as of April 1, 2019.

Any Action Regarding Committee Reports: Trustee Sutherland made a motion to increase Treasurer Julie Delbridge's salary to \$17.00 an hour beginning April 1, 2019; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle

Nays: None

Absent: Trustee Geiger

Abstain: Trustee Delbridge

President Troutman declared the motion passed.

President Troutman stated that the Pool Committee will meet on April 17, at 6pm to discuss the 2019 opening of the Princeville Aquatic Center and hiring of Lifeguards.

Past Due Water Bill Review: Treasurer J. Delbridge distributed to the board members the list of those residents 30 days or more with a past due account. Thirty-eight notices were sent out on April 13 giving water customers until April 22 at 5pm to respond to make the proper payments or arrangements. Property Owners were also sent the notices in the case of rental situations. President Troutman authorized the shutting off of water to those residents that do not contact the Village Hall for arrangements or pay the bills by the given April 22 date.

Building Permits: President Troutman presented the following building permits:

330 S. Edwards, construct wood privacy fence to rear and sides of home

1715 N. Stevens Court, construct single family home

207 N Walnut, construct 8'x10' wood storage shed to rear of library, fee waived

114 W High St, construct egress window from basement on west side of home

504 E. Main St, install 24'x54" above ground swimming pool in rear yard

117 E Evans St., demolish 7'x22' lean to on C-1 Commercial Building

623 N Veterans, construct 4' fence in rear yard, as stated prior in Committee Reports, waiting for neighbor approval.

Report from the Superintendent of Public Works: Chad Gardner reported to the board that there are 75-80 meters left to replace. The fourth and final letters have gone out to those yet to have the new meters installed. The Public Works is currently wrapping up the shut-offs that needed repair to install a new meter.

Gardner said that the reports provided by the new meters giving information such as those meters that detect a constant flow of water have been helpful to customers.

The flushing of hydrants is planned for the 17 and 18 of April. Trustee Haley asked C. Gardner for documentation when work is done on the water hydrants.

Public Works Employee Sarnes has been working on the soffit and fascia at the Aquatic Center. They continue to prepare for the pool to open.

Any other business to be brought before the board: President Troutman reported that a letter from Village attorney's Miller, Hall and Triggs announced their rates will raise as of May 1.

Dan Cordis will be present at the May 6 Board Meeting to swear in the new board members.

President Troutman will speak to Tom Peffer at the Annual Audit Meeting tomorrow at 4pm and would like board approval to request an internal audit of the books to be done as the Village has a new Treasurer and should be customary to have an audit with the switching of treasurers.

Trustee Sutherland motioned to have Tom Peffer of Gorenz and Associates set up an internal audit for the Village, seconded by R. Delbridge.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge.

Nays: None

Absent: Trustee Geiger

President Troutman declared the motion passed.

Trustee Gilroy reported IML hosting newly elected official workshops. Handbooks are available and June dates are available. Trustee Gilroy will email the information to J. Delbridge.
May 11 at Illinois Central College there will be a workshop focusing on zoning and code enforcement. President Troutman will need to know if anyone is planning to attend so as to reserve their spot. President Troutman recently attended the Illinois Mayors Association Meeting that was held in Chillicothe.

Adjourn: Trustee Sutherland made a motion to adjourn the meeting; seconded by Trustee Haley.

Approved by roll call vote.

Yeas: Trustee Sutherland, Trustee Gilroy, Trustee Haley, Trustee Ehnle, Trustee Delbridge

Nays: None

Absent: Trustee Geiger

President Troutman declared the motion passed and meeting adjourned at 8:32p.m.

Respectfully Submitted,

Julie Delbridge, Treasurer
Village of Princeville, Illinois